

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

AGENDA QUARTERLY MEETING

November 8, 2018
Conference Room “A”, 2nd Floor,
Association Center, 707 13th St. SE, Salem, OR 97301

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board’s website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)*** *Ray*
 - a. Roll Call
 - b. Welcome Guests

2. **AGENDA REVIEW** *Ray*

3. **MINUTES** *Ray*
 - a. Review/Approve Public Session Minutes: 08/09/2018

4. **CONSENT AGENDA** *Hatch/Everhart/Valentine*
 - a. Quarterly Licensure Actions Report
 - b. Quarterly Continuing Education Audit Report
 - c. Quarterly Payments Log

5. **ADMINISTRATIVE MATTERS** *Valentine*
 - a. Administrator’s Narrative Report
 - b. CLARB Annual Meeting Report
 - c. Contract for Investigation Services
 - d. Information Security Update/Policies
 - e. Quarterly Budget & Investment Update
 - f. Quarterly Renewal Histories

~15 min. break (estimated @ to 11:00 AM)

6. **BUDGET COMMITTEE** *Ray/L'Amoreaux/Valentine*
a. 2019-2021 DRAFT Budget
b. Reserve Management
c. Strategic Goals Review

7. **COMPLIANCE REPORT** *Valentine*
a. New Complaints/Open Investigations (if any) ****Executive Session Possible****
b. Other Updates (if any)

Est. 12:00 -12:30 PM LUNCH BREAK

8. **ADMINISTRATIVE RULES COMMITTEE** *O'Brien/Valentine*
a. Update on 2018 Rules Project

9. **CONTINUING EDUCATION REPORT** *Everhart/Valentine*
a. Audits Not Covered in Consent Agenda
b. Other Issues/Updates
c. Random Drawing for Next Audits

10. **LIAISON/OTHER REPORTS:**
a. American Society of Landscape Architects *Ray/ASLA*
b. University of Oregon *Ray/UO*
c. Oregon Landscape Contractors Board *Ray/O'Brien*
d. Oregon State Board of Architect Examiners *L'Amoreaux*

~15 min. break (estimated @ to 2:45 PM)

11. **ORAL EXAM** **Time Certain 3:00 PM** *Ray/Board*
12. **CORRESPONDENCE** (placeholder) *Ray/Valentine*
13. **PUBLIC COMMENT** (placeholder) *Ray*
14. **NEW BUSINESS/ANNOUNCEMENTS** *Ray*
a. 2019 Meeting Calendar
15. **ADJOURNMENT** (4:30 PM*)

2019 Calendar Pending, Anticipated Next Meeting Date of 2/7/2019