

# OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

## \*\*\*AGENDA\*\*\* QUARTERLY MEETING

February 22, 2018  
Conference Room "B", 2<sup>nd</sup> Floor,  
Association Center, 707 13<sup>th</sup> St. SE, Salem, OR 97301

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

### Projected Schedule\*

*\*Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)\*** *Ray*
  - a. Roll Call
  - b. Welcome Guests
  
2. **AGENDA REVIEW** *Ray*
  
3. **MINUTES** *Ray*
  - a. Review/Approve Public Session Minutes: Nov. 9, 2017
  - b. Review/Approve Exec. Session Minutes: Nov. 9, 2017 **\*\*Executive Session\*\***
  
4. **CONSENT AGENDA** *Hatch/Everhart/Valentine*
  - a. Quarterly Licensure Actions Report
  - b. Quarterly Continuing Education Audit Report
  - c. Quarterly Payments Log
  
5. **ADMINISTRATIVE MATTERS** *Valentine*
  - a. Administrator's Narrative Report
  - b. CLARB Governance Model Recommendations
  - c. DRAFT Biennial Report for 2015-2017
  - d. Quarterly Budget & Investment Update
  - e. Quarterly Renewal History
  - f. Legal Updates from DOJ **\*\*Executive Session\*\***

*~15 min. break (estimated @ to 10:30 AM)*

6. **CONTINUING EDUCATION REPORT** *Everhart*  
a. Audits/Issues Not Covered in Consent Agenda  
b. Other Updates  
c. Random Drawing for Next Audits

7. **ADMINISTRATIVE RULES COMMITTEE** *O'Brien/Valentine*  
a. Update on 2017 Special Rules Advisory Committee

8. **PUBLIC COMMENT** *Ray*

*Lunch Break (~12:00-12:30)*

9. **COMPLIANCE REPORT** *Valentine*  
a. New Complaints/Open Investigations (if any) **\*\*Executive Session\*\***  
b. Other Updates (if any)

10. **WEBSITE REVIEW** *Valentine*  
a. Overview of Board's New Website

11. **CORRESPONDENCE** *Ray/Valentine*

12. **LIAISON REPORTS:**  
a. Liaison Report: Oregon State Board of Architect Examiners *L'Amoreaux*  
b. Liaison Report: Oregon Landscape Contractors Board *Ray/O'Brien*  
c. Liaison Report: American Society of Landscape Architects *Ray/ASLA*

*~15 min. break (estimated @ to 2:15 PM)*

13. **ORAL EXAM** **Time Certain 2:30 PM** *Ray/Board*

14. **NEW BUSINESS/ANNOUNCEMENTS** *Ray*

15. **ADJOURNMENT (4:00 PM\*)**

**Next Quarterly Meeting: May 10, 2018**