

# OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

## \*\*\*AGENDA\*\*\* QUARTERLY MEETING

August 9, 2018  
Conference Room "A", 2<sup>nd</sup> Floor,  
Association Center, 707 13<sup>th</sup> St. SE, Salem, OR 97301

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

### Projected Schedule\*

*\*Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)\*** *Ray*
  - a. Roll Call
  - b. Welcome Guests
  
2. **AGENDA REVIEW** *Ray*
  
3. **MINUTES** *Ray*
  - a. Review/Approve Public Session Minutes: May 10, 2018
  - b. Review/Approve Exec. Session Minutes: May 10, 2018 **\*\*Potential Executive Session\*\***
  
4. **CONSENT AGENDA** *Hatch/Everhart/Valentine*
  - a. Quarterly Licensure Actions Report
  - b. Quarterly Continuing Education Audit Report
  - c. Quarterly Payments Log
  
5. **ADMINISTRATIVE MATTERS** *Valentine*
  - a. Administrator's Narrative Report
  - b. Affirmative Action/Diversity Statement 2019-2021
  - c. Delegation of Authority Update
  - d. Database Services Contract
  - e. Quarterly Budget & Investment Update
  - f. Quarterly Renewal History

6. **CLARB-RELATED BUSINESS** *Ray/Valentine*  
a. CLARB Governance Model Vote  
b. CLARB Board of Directors Election  
c. Other CLARB Updates

*~15 min. break (estimated @ to 11:00 AM)*

7. **CORRESPONDENCE** *Ray/Valentine*

8. **COMPLIANCE REPORT** *Valentine*  
a. New Complaints/Open Investigations (if any) ***\*\*Potential Executive Session\*\****  
b. Other Updates (if any)

9. **CONTINUING EDUCATION REPORT** *Everhart*  
a. Audits/Issues Not Covered in Consent Agenda  
b. Other Updates  
c. Random Drawing for Next Audits

*Lunch Break (~12:30-1:00)*

10. **ORAL EXAM** **Time Certain 1:00 PM** *Ray/Board*

11. **LIAISON REPORTS:**  
a. Liaison Report: American Society of Landscape Architects *Ray/ASLA*  
*Including CLARB/ASLA Summit Report*  
b. Liaison Report: Oregon State Board of Architect Examiners *L'Amoreaux*  
c. Liaison Report: Oregon Landscape Contractors Board *Ray/O'Brien*

*~15 min. break (estimated @ to 2:30 PM)*

12. **ADMINISTRATIVE RULES COMMITTEE** *O'Brien/Valentine*  
a. Update on rules drafting for 2018 projects

13. **PUBLIC COMMENT** *Ray*

14. **NEW BUSINESS**  
a. Officer Elections  
b. Announcements *Ray*

15. **ADJOURNMENT (3:30 PM\*)**

**Next Quarterly Meeting: November 8, 2018**