

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

****AGENDA**** QUARTERLY MEETING

**August 1, 2019
Conference Room "A", 2nd Floor,
Association Center, 707 13th St. SE, Salem, OR 97301**

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)*** *Ray*
 - a. Roll Call
 - b. Welcome Guests

2. **AGENDA REVIEW** *Ray*

3. **PUBLIC COMMENT** *Ray*

4. **MINUTES** *Ray*
 - a. Review/Approve Public Session Minutes: 05/08/2019 Meeting

5. **CONSENT AGENDA** *L'Amoreaux/Everhart/Valentine*
 - a. Quarterly Licensure Actions Report
 - b. Quarterly Continuing Education Audit Report
 - c. Quarterly Payments Log

6. **ADMINISTRATIVE MATTERS** *Valentine/Ray*
 - a. Administrator's Narrative Report
 - i. 2019 Legislative Report
 - ii. CLARB Elections/Annual Mtg.
 - b. 2017-2019 Budget
 - c. Investment Summary
 - d. Quarterly Renewal Histories

~15 min. break (estimated @ to 10:30 AM)

7. LIAISON REPORTS:

- a. American Society of Landscape Architects *Ray/ASLA*
- b. Oregon State Board of Architect Examiners *L'Amoreaux*
- c. Oregon Landscape Contractors Board *Ray/O'Brien*

8. ADMINISTRATIVE RULES

O'Brien/Valentine

- a. Public Record Requests Rule Adoption
- b. Future Rulemaking Projects

9. SPECIAL PROJECTS

Ray/Valentine

- a. Enforcement Grid
- b. Statutory Review

Lunch Break (~12:30-1:00)

10. COMPLIANCE REPORT

Finch/Valentine

- a. New Complaints/Open Investigations (if any) ****Executive Session****
- b. Other Updates (if any)

11. CONTINUING EDUCATION REPORT

Everhart/Valentine

- a. Audits/Issues Not Covered in Consent Agenda
- b. Other Updates from Audit Process
- c. Random Drawing for Next Audits

~15 min. break (estimated @ to 2:15 PM)

12. ORAL EXAM

Time Certain 2:30 PM *Ray/Board*

13. CORRESPONDENCE

Ray/Valentine

14. NEW BUSINESS/ANNOUNCEMENTS

Ray

15. ADJOURNMENT (4:00 PM*)

Next Quarterly Meeting: 11/14/2019