

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

AGENDA QUARTERLY MEETING

February 07, 2019
Conference Room “B”, 2nd Floor,
Association Center, 707 13th St. SE, Salem, OR 97301

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board’s website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)*** *Ray*
 - a. Roll Call
 - b. Welcome Guests

2. **AGENDA REVIEW** *Ray*

3. **MINUTES** *Ray*
 - a. Review/Approve Public Session Minutes: Nov. 8, 2018

4. **CONSENT AGENDA** *Everhart/Valentine*
 - a. Quarterly Continuing Education Audit Report
 - b. Quarterly Licensure Actions Report
 - c. Quarterly Payments Log

5. **ADMINISTRATIVE MATTERS** *Valentine*
 - a. Administrator’s Narrative Report
 - b. Interagency Agreement – DAS IT
 - c. Quarterly Budget & Investment Update
 - d. Quarterly Renewal History & Related Information

~15 min. break (estimated @ to 10:30 AM)

6. **BUDGET COMMITTEE** *Ray/L’Amoreaux/Valentine*
 - a. Review of 2019-2021 Budget Draft
 - b. Authorization for Rulemaking – Budget Rule

7. **LIAISON REPORTS:**
 - a. Liaison Report: Oregon State Board of Architect Examiners *L'Amoreaux*
 - b. Liaison Report: Oregon Landscape Contractors Board *Ray/O'Brien*
 - c. Liaison Report: American Society of Landscape Architects *Ray/ASLA*

Lunch Break (~12:00-12:30)

8. **LEGAL UPDATES ***Executive Session***** *Martin/Valentine*
 - a. Advice from DOJ
9. **COMPLIANCE REPORT** *Finch/Valentine*
 - a. New Complaints/Open Investigations (if any) ***Executive Session***
 - b. Other Updates (if any)
10. **ADMINISTRATIVE RULES COMMITTEE** *O'Brien*
 - a. Authorization for Rulemaking – Stamping/Signing/Definitions Rules Package
 - b. Rulemaking in 2019

~15 min. break (estimated @ 1:45 PM)

11. **CONTINUING EDUCATION REPORT** *Everhart*
 - a. Audits/Issues Not Covered in Consent Agenda
 - b. Other Updates
 - c. Random Drawing for Next Audits
12. **PUBLIC COMMENT** *Ray*
13. **ORAL EXAM** (Time Certain, 3:00 PM) *Ray*
14. **CORRESPONDENCE** (placeholder) *Ray*
15. **NEW BUSINESS/ANNOUNCEMENTS** *Ray*
16. **ADJOURNMENT** (4:00 PM*)

Next Quarterly Meeting: May 8, 2019