Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board’s website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

*Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.

1. OPEN MEETING (9:00 AM)*
   a. Roll Call
   b. Welcome Guests

2. AGENDA REVIEW

3. PUBLIC COMMENT

4. MINUTES
   a. Review/Approve Public Session Minutes: 11/14/2019

5. CONSENT AGENDA
   a. Quarterly Licensure Actions Report
   b. Quarterly Continuing Education Audit Report
   c. Quarterly Payments Log

6. ADMINISTRATIVE MATTERS
   a. Administrator’s Narrative Report, including:
      i. Board Member Recruitment Update
      ii. DRAFT 2017-2019 Biennial Report
      iii. DRAFT Updates to Application Forms
      iv. CLARB Updates/Project Proposal
   b. Quarterly Budget/Investments Report
   c. Quarterly Renewal Histories
7. LIAISON REPORTS:
   a. American Society of Landscape Architects Ray/ASLA
   b. Oregon State Board of Architect Examiners L’Amoreaux
   c. Oregon Landscape Contractors Board Ray/O’Brien

Lunch Break (estimated @ ~12:00-12:30)

8. COMPLIANCE REPORT Finch/Valentine
   a. New Complaints/Open Investigations (if any) **Potential Executive Session**
   b. Other Updates (if any)

9. CONTINUING EDUCATION REPORT Everhart
   a. Audits/Issues Not Covered in Consent Agenda
   b. Other Updates from Audit Process
   c. Random Drawing for Next Audits

10. ADMINISTRATIVE RULES O’Brien/Valentine
    a. SB 688/HB 3030 Rulemaking – Potential Rule Adoption

11. SPECIAL PROJECTS Everhart/Valentine
    a. Enforcement Grid/Civil Penalties Conceptual Rule

12. ORAL EXAM Time Certain 2:00 PM Ray/Board

13. CORRESPONDENCE Ray

14. NEW BUSINESS/ANNOUNCEMENTS Ray

15. ADJOURNMENT (3:30 PM*)

Next Quarterly Meeting: 05/08/2020