

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

****AGENDA**** QUARTERLY MEETING

May 10, 2022
Virtual Meeting

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)*** *O'Brien*
 - a. Roll Call
 - b. Welcome Guests

2. **AGENDA REVIEW** *O'Brien*

3. **PUBLIC COMMENT/CORRESPONDENCE (placeholder)** *O'Brien/Valentine*

4. **MINUTES** *O'Brien*
 - a. Review/Approve Public Session Minutes – 02/15/2022 Meeting
 - b. Review/Approve Executive Session Minutes – 02/15/2022 Meeting

5. **CONSENT AGENDA** *Kiest/Selley/Valentine*
 - a. Quarterly Licensure Actions Report
 - b. Quarterly Continuing Education Audit Report
 - c. Quarterly Payments Log

6. **ADMINISTRATIVE MATTERS** *Valentine/Guests*
 - a. Administrator's Report
 - b. CLARB Report
 - c. Website Review
 - d. Quarterly Budget & Investment Update
 - e. Quarterly Renewal History
 - f. Policy & Delegation of Authority Review

7. **LICENSURE REVIEW** *Kiest/Valentine*
 - a. NOI to Deny Application for Initial Registration (**Executive Session**)
 - b. Review of Supervision Requirements

8. **COMPLIANCE REPORT** *Valentine*
a. New Complaints/Open Investigations (****Executive Session****)

Lunch Break (~12:00-12:30)

9. **CONTINUING EDUCATION REPORT** *Selley/Valentine*
a. Random Drawing for Next Audits

10. **ADMINISTRATIVE RULES COMMITTEE** *O'Brien/Valentine*
a. Project/Other Updates (*placeholder*)

11. **LIAISON REPORTS:**
a. Oregon State Board of Architect Examiners *Kiest*
b. Oregon Landscape Contractors Board *O'Brien*
c. American Society of Landscape Architects *Bainnson/Guest*
d. University of Oregon *Guests*

12. **ORAL EXAM** **Time Certain 2:00 PM** *O'Brien/Board*

13. **NEW BUSINESS/ANNOUNCEMENTS** *O'Brien*
a. Officer Elections/Committee & Coordinator Assignments

14. **ADJOURNMENT**

Next Quarterly Meeting: 08/02/2022