

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

AGENDA QUARTERLY MEETING

May 7, 2025
Virtual Meeting

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to attend Executive Session portions of the meeting. The Board will not make any final decisions in Executive Session.

The Board will accept public comment as noted on the agenda. Public comment is limited to matters on the public meeting agenda or otherwise relevant to matters that may come before the Board. The Board Chair may set a time allotment for public comment and may stop public comment that is irrelevant or disruptive to the Board's conduct of its business.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)*** *Bainnson*
 - a. Roll Call
 - b. Welcome Other Attendees
2. **AGENDA REVIEW** *Bainnson*
3. **MINUTES** *Bainnson*
 - a. Review/Approve Public Session Minutes: 02/06/2025
 - b. Review/Approve Executive Session Minutes: 02/06/2025
4. **CONSENT AGENDA** *Kiest/Selley/Valentine*
 - a. Quarterly Exam/Licensure Actions Report
 - b. Quarterly Continuing Education Audit Report
 - c. Quarterly Payments Log
5. **PUBLIC COMMENT (placeholder)** *Bainnson*
6. **CORRESPONDENCE (placeholder)** *Bainnson*

- 7. **COMPLIANCE REPORT** (*placeholder **Executive Session***) *Valentine*
- 8. **LICENSURE REVIEW REPORT** (*placeholder*) *Kiest/Valentine*
- 9. **CONTINUING EDUCATION REPORT** (*placeholder*) *Selley/Valentine*
 - a. Updates from Quarter
 - b. Random Drawing of Audits
- 10. **PARTNERSHIP UPDATES** *Bainnson/Invited Guests*
 - a. ASLA OR
 - b. University of Oregon
- 11. **PERFORMANCE EVALUATION UPDATE** *Bainnson*

15 min. break (estimated @ 10:30 AM)

- 12. **ADMINISTRATIVE MATTERS** *Valentine*
 - a. Administrative Updates
 - b. Immigration Related Policies
 - c. Legislative Updates
 - d. CLARB Updates
 - e. Quarterly Budget Report
 - f. Quarterly Renewal Histories
 - g. Strategic Plan Check In
- 13. **2025-2027 BUDGET/FEES RULEMAKING** *Valentine*
 - a. Hearings Officer Report (including public comments)
 - b. Decision on Adoption of Budget/Fees Administrative Rules

Lunch Break (estimated @ 12:-00 – 12:30 PM)

- 14. **ADMINISTRATIVE RULES** *Kiest/Valentine*
 - a. Draft Amendments - Administrative Rules (divisions addressing education, examination, registration, continuing education)
 - b. Draft Amendments – Administrative Rules (miscellaneous housekeeping updates)
 - c. Next Steps

15 min. break (estimated @ 2:00 PM)

- 15. **NEW BUSINESS** *Bainnson*
- 16. **ANNOUNCEMENTS**
- 17. **ADJOURNMENT (2:30 PM*)**

Next Meeting Date 08/07/2025