

# OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

## \*\*\*AGENDA\*\*\* Virtual Quarterly Meeting

August 7, 2025

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to attend Executive Session portions of the meeting. The Board will not make any final decisions in Executive Session.

The Board will accept public comment as noted on the agenda. Public comment is limited to matters on the public meeting agenda or otherwise relevant to matters that may come before the Board. The Board Chair may set a time allotment for public comment and may stop public comment that is irrelevant or disruptive to the Board's conduct of its business.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

### Projected Schedule\*

*\*Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

1. **OPEN MEETING (9:00 AM)\*** *Bainnson*
  - a. Roll Call
  - b. Welcome Other Attendees
2. **AGENDA REVIEW** *Bainnson*
3. **MINUTES** *Bainnson*
  - a. Review/Approve Public Session Minutes: 05/07/2025
4. **CONSENT AGENDA** *Kiest/Selley/Valentine*
  - a. Quarterly Exam/Licensure Actions Report
  - b. Quarterly Continuing Education Audit Report
  - c. Quarterly Payments Log
5. **PUBLIC COMMENT (placeholder)** *Bainnson*
6. **CORRESPONDENCE** *Bainnson/Valentine*
  - a. Request for Late Fee Waiver
7. **PARTNERSHIP UPDATES** *Bainnson/Invited Guests*
  - a. ASLA OR

*15 min. break (estimated @ 10:15 AM)*

8. **ADMINISTRATIVE MATTERS** *Valentine*
- a. Administrative Updates
  - b. CLARB Updates
  - c. 2023-2025 Budget Report
  - d. Quarterly Renewal Histories
  - e. Strategic Plan Check In/Annual Review Process

9. **ORAL EXAM** **TIME CERTAIN 11:15 AM** *Bainnson*

*Lunch Break (estimated @ 12:00 – 1:00 PM)*

10. **LICENSURE REVIEW REPORT** *Kiest/Valentine*

11. **CONTINUING EDUCATION REPORT** *Selley/Valentine*
- a. Updates from Quarter
  - b. PDH for Specialty Certification
  - c. Random Drawing of Audits

12. **COMPLIANCE REPORT (\*\*Executive Session Anticipated\*\*)** *Valentine*
- a. Case 2025-07-001

13. **ADMINISTRATIVE RULES** *Kiest/Valentine*
- a. Draft Amendments – Final Drafting of Rules from 05/07/2025 Meeting & Pending Public Review
  - b. Draft Amendments – Addressing Credit for LAAC & LAAB Degrees
  - c. Draft Amendment - New Administrative Rule for Petition Process

14. **NEW BUSINESS** *Bainnson*

15. **ANNOUNCEMENTS**

16. **ADJOURNMENT (2:30 PM\*)**

*Next Meeting Date 11/06/2025*