

Dear Examination Candidate,

The Oregon State Landscape Architect Board (Board) requires passage of the Landscape Architect Registration Examination (LARE) as its examination standard for registration as a Landscape Architect. The LARE is prepared, administered, and scored by the Council of Landscape Architectural Registration Boards (CLARB). The LARE is a 4-part examination (Sections 1 – 4). CLARB administers the LARE at numerous sites across America, currently including 4 sites in Oregon, at 3 different times each year. To check the examination administration schedule or review other details about the LARE, go to [www.clarb.org](http://www.clarb.org).

Examination candidates holding a landscape architecture degree from a university program approved by the Landscape Architectural Accreditation Board (LAAB) go directly to CLARB to begin the examination process. All other examination candidates must first obtain a pre-approval from the Board to be eligible to sit for any section of the LARE. The Board then notifies CLARB when a new pre-approval is issued, thereby allowing the candidate to begin the examination process with CLARB.

The Board requires the following for a pre-approval application:

1. Completed application for pre-approval to sit for examination
2. Official university transcript provided in either a sealed envelope from the university registrar or sent by as a secure PDF by email from the university registrar to the Board at [oslab.info@bgelab.oregon.gov](mailto:oslab.info@bgelab.oregon.gov)
3. Verification of the required supervised work experience in landscape architecture
4. Application fee of \$100.00

Complete applications for pre-approval must be received in the Board office at least **30** days prior to CLARB's last day of accepting applications for the candidate's first requested examination date. For example, if the CLARB deadline for registration for an August examination administration is July 25, then complete application for Board pre-approval must be received in the Board office 30 days prior to July 25.

A Board pre-approval authorizes an examination candidate to register for all sections of the LARE, either at one time or at separate times. The Board's approval is valid for 5 years from the date of issuance of this letter. Per Board rule, the Board Administrator may approve a 1 year extension of this approval upon receipt of a written request in the Board office. Please be advised that a request for extension must be received in the Board office no later than 45 days prior to the 5 year expiration. If the Board's approval and any subsequent extension expires before an examination candidate completes all sections of the LARE, then the candidate may submit a new application but must include with the application a written explanation of preparation undertaken to facilitate completion of the examination. The Board does NOT require the candidate to retake LARE sections already passed.

When an examination candidate has passed at least 2 sections of the LARE and is working towards registration as a Landscape Architect, the candidate may become registered in Oregon as a Landscape Architect-in-Training (LAIT). An LAIT registration may only be renewed if the renewal form is signed by a Registered Landscape Architect (RLA) confirming that candidate is working under the direct supervision of a RLA. The LAIT is a title only registration.

When an examination candidate has passed all sections of the LARE **and has also met the work experience requirement for registration**, the candidate can apply to register as a Landscape Architect. Candidates for initial registration must also complete an oral examination before the Board. Oral examination focuses on a candidate's understanding of the Oregon laws and rules applicable to Registered Landscape Architects.

Please direct questions about the Oregon examination and registration standards and processes to the Board office at [oslab.info@bgelab.oregon.gov](mailto:oslab.info@bgelab.oregon.gov) or by calling the Board office at 503-589-0093.