



Experienced Landscape Architects Wanted!

Protecting the health, safety, and welfare of the public is at the core of the Oregon State Landscape Architect Board's mission. As a result, review of complaints is a key function of the Board. The Board needs experienced registered Landscape Architects to consider service as professional reviewers. The Board issues this [Request for Qualifications \(RFQ\)](#) to solicit registered Landscape Architects interested in being added to the Board's list of those approved for work as reviewers on future complaint cases. Those registered Landscape Architects added to Board's list will be eligible for future work as technical reviewers serving as independent contractors to the Board.

Professional reviewers assist the Board in completing its mission by reviewing specific complaint cases and offering expert opinions based on professional experience and knowledge of the practice of Landscape Architecture. The Board will use the expert's opinion in determining whether, and in what respects, a person violated the Oregon Revised Statutes (ORS) and/or the Oregon Administrative Rules (OAR) for Landscape Architecture. In particular, reviewers examine case file documentation, may conduct site visits or interviews with involved parties, and prepare written reports in their area of expertise on issues such as professional practice, negligence, gross negligence, or incompetence. For more about the complaint process, see the [Complaint Page](#) of this website.

Qualifications Required? Please see the RFQ for a complete listing of mandatory and desirable qualifications. See also the example contract included in the RFQ for more details about what reviewers are expected to do.

Signing Up? After you've reviewed the RFQ in detail, you will need to submit a Statement of Qualifications (SOQ) as outlined in the RFQ. Upon receipt of your SOQ, the Board will review the information and send notification of their decision.

Be aware that submitting a SOQ does not guarantee placement on the list of professional reviewers. Furthermore, not every complaint case requires the assistance of a professional reviewer. For each case that does, a qualified individual will be selected from the OSLAB list depending on areas of expertise, geographic area of practice, availability, etc. Depending on the extent of the list of reviewers compiled by the Board, it may be some time before you are contacted about work. Furthermore, having your name placed on the reviewer list is not a guarantee of work from the Board.