

# OSLAB Review

## Oregon State Landscape Architect Board

### BOARD MEMBERS

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Public Member

**Ronald J. Nichols**  
Public Member, Treasurer

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LA

**John P. Pellitier**  
LA

**Mel Stout**  
LA, Vice Chair

**Tim Van Wormer**  
LA, Chair

**Susan W. Wright**

### **BOARD STAFF**

Susanna Knight  
**Administrator**

Marilou Arrobang  
**Licensing Specialist**

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## **BOARD ADOPTS FINAL LANGUAGE FOR THE CODE OF CONDUCT**

The Rules Advisory Committee (RAC) met in Salem on April 10, 2008. Landscape Architect Committee Members present were Brian McCarter , Kathleen Ellis, John Law, and Eileen Obermiller. Hal Beighley and Justine Lovinger were not available to participate but also serve on the committee.

Chairman Ron Nichols, Public Member of the Board and Chair of the RAC, asked each participant to provide background information on their landscape architecture experience. Chair Nichols then presented an overview of the role of the RAC and the importance it holds in developing Administrative Rules.

Kyle Martin, Assistant Attorney General, talked with the Board about the role of Model Rules, such as those written by ASLA and CLARB. The jurisdiction enforcing Administrative Rules may use Model Rules as a starting point so that the final Administrative Rules can properly reflect the jurisdictions power and authority.

The RAC discussed the draft language in the revised Code of Conduct. Chair Nichols invited additional comments prior to presenting the final draft to the Board. The Board subsequently approved two changes to the draft at the May 9, 2008, Board meeting and directed staff to submit the final language.

Chair Nichols is seeking additional membership for the RAC. The RAC assists in the development of Administrative Rules which regulate all registrants. Currently there is no representation from Southern Oregon or the Coastal communities. Contact the Board office if you are interested in volunteering on the RAC. Your participation would be appreciated.



### **COMPILING PDH INFORMATION: TRAINING OFFERED BY THE BOARD**

The Board will offer training to prepare Registered Landscape Architects to properly present Professional Development Hours (PDH) to the Board should they receive an Audit Notification. The training will be held on June 17, 2008, beginning at 5:30 PM at the offices of Group MacKenzie, 2nd Floor, 1515 SE Water Ave., Portland, OR 97214. The training will conclude by 6:30 PM with the opportunity for an interactive question/answer period. Additionally, an over view of updated laws and regulations and information regarding the Landscape Architect in Training (LAIT) designation will be presented beginning at 7:00PM.

For further information about this event, please contact the current ASLA President Jenny Richmond, RLA at 503-224-9560.

## THE PDH AUDITORS: PUT YOURSELF IN THEIR SHOES

At some time, an **AUDIT NOTIFICATION** will appear in your mailbox. Seeing one of these documents might be compared to receiving notification from IRS of an audit of your tax statements. When the notification arrives, the heart could leap. This could happen even to those registrants that have faithfully followed all of the continuing education requirements. Since names are selected randomly, you might be a registrant gambling that your name will not be selected.

But now, put yourself in the shoes of the Board Members appointed to the Continuing Education Committee (CEC). The CEC must interpret the information you submit in response to the notification. This has been very challenging. It is particularly challenging when registrants have not: 1) used the correct forms; 2) identified courses as Health, Safety, Welfare (HSW) or Other; 3) supplied supporting documentation; 4) correctly met the deadlines.

The CEC becomes bogged down in unnecessary information, incorrect forms, or late documentation. Staff must seek additional information. The CEC must convene again to evaluate information that should have been submitted directly following receipt of the notification with the initial response.

All registrants need to step up and compile PDH information from day one of the audit year. Gambling that your name will not be selected is not a good plan. Your audit year begins on the first day of the month after your renewal month and continues through the last day of the month of the next year's renewal month. If your renewal date is June 30, 2008, then your audit record should include all PDH from 7/1/2007 to 6/30/2008.

Registrants should update the log each time another PDH opportunity is completed. In addition, each registrant should maintain a file in which supporting documentation is stored. This supporting documentation is required to be submitted with your PDH Log when you receive an **AUDIT NOTIFICATION**.

Updating both the log and the file of supporting documentation directly after completing a PDH activity will simplify the Audit process for you. The CEC will be able to glide through its review process when your materials are properly presented and the CEC can report to the Board of a successful audit.

And life is good for the registrant, staff, the CEC and the Board!

### PDH FOR UNCERTIFIED EVENTS

Each Landscape Architect determines if a PDH event is professionally valuable. If you do not have official documentation such as a certificate for an event, you must prepare a summary document for the event and file it in your continuing education folder. Information should include the name, the date, hours involved, PDH requested, and a brief summary of the benefit of participation, identifying the health, safety, welfare (h,s,w) component if you are claiming h,s,w, credit.

A summary document can be simple and direct, but

very informative for the Continuing Education Committee (CEC). The CEC must be able to read the brief summary and recognize the PDH value of the event. If the CEC questions the validity or content, the event could be disqualified.

A **CERTIFICATE OF COMPLETION** validates PDH to the CEC, but this is not the only type of documentation the Board will honor. Above all, the Board's intention is that all PDH events you select will both benefit and provide growth in your practice.

## REGISTRATION UPDATES

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### Landscape Architects with Initial Registration in Oregon

Anuszkiewicz, Chris	LA662	05/09/2008
Gillies, Jason	LA663	05/09/2008
Hutchins, Crystal	LA664	05/09/2008
Olsen, Aaron	LA665	05/09/2008
Turcotte, Lamont	LA666	05/09/2008

### New Landscape Architects by Reciprocity

Anderson, Charles	LA659	04/03/2008
Teague, Kevin	LA660	04/03/2008
Wyatt, Jed	LA661	04/03/2008
Gaussa, Michael	LA667	05/09/2008
Klein, Bruce	LA668	05/09/2008
Peterson, Scott	LA669	05/09/2008
Richmond, Jennifer	LA670	05/19/2008

### New Business Registrants

Stantec Architecture Inc.	L289	03/15/2008
HDR Architecture, Inc.	L290	05/28/2008
Julia Lundy Assoc. PC	L291	05/28/2008

### **The following individuals now have a *delinquent* registration with the Oregon Board:**

Geddes, Sara	LA316	04/30/2008
Lesser, Lawrance	LA619	03/31/2008
Specht, Stanley	LA106	03/31/2008

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## Examination Updates

**The March 2008 Passing Rates for LARE Sections A, B, and D have been released by CLARB as follows:**

- Section A -- 71%
- Section B -- 72%
- Section D -- 61%

Although the Oregon Board does not administer Section A, B and D of the LARE, each applicant sitting for these online examinations here in Oregon must have an approval letter from the Board to be eligible to sit for the exams.

### **June 2008 Graphic Administration of the L.A.R.E.**

The June 2008 LARE Section C & E was administered by the Board on June 9 & 10, 2008 in Salem, Oregon. Applicants for Section C & E apply directly to the Board and must meet both education and work experience requirements to be eligible to sit for these examinations.

**OSLAB**

*Working to safeguard public health,  
safety, welfare and property and to  
eliminate unnecessary loss and  
waste in Oregon.*

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**We're on the Web**

**[www.oregon.gov](http://www.oregon.gov)**

**A-Z**

**Landscape Architect**

**Companies Must not  
Violate the Law**

The title Landscape Architect can only be used to identify an individual here in Oregon when that person is registered with OSLAB.

Any business offering the services of landscape architecture must also be registered with OSLAB.

**Oregon State Landscape Architect Board**

**1193 Royvonne SE #19**

**Salem, Oregon 97302**



**OSLAB CALENDAR**

June 9 & 10, 2008:	LARE Administration—Section C & E
June 17, 2008, 5:30PM:	PDH For Continuing Education @ Group MacKenzie
June 17, 2008, 7:00PM:	LAIT: New Information
June 18, 2008, 5:00PM:	Special Telephone Board Meeting
August 8, 2008:	OSLAB Quarterly Board Meeting, Salem
September 4-6, 2008:	CLARB National Meeting, San Diego
September 9, 2008:	Application Deadline for LARE Section C & E
September 16 & 17, 2008:	LARE Administration by CLARB Section A & B
September 17 & 18, 2008:	LARE Administration by CLARB Section D