



# LANDSCAPE CONTRACTORS BOARD

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Salem, OR 97301

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## AGENDA & NOTICE OF PUBLIC MEETING

March 21, 2025, at 8:30 a.m.

**Virtual:** [Join the meeting now](#) Passcode: Y6DP2UE9

Phone Dial-In: 503-466-4951, enter code: 119671542#

### 1. PROCEDURAL

- A. Call to Order/Roll Call
- B. Approval of Agenda and Order of Business
- C. Approval of January 24, 2025, Minutes

pgs. 2 - 19

### 2. ADMINISTRATOR'S REPORT

- A. Agency Update
- B. Financials for FY 2023-25/approval of unreconciled
- C. 2023-2025 Budget Modification
- D. 2025- 2027 Budget
- E. Board Member Email Policy
- F. Approval of Administrator's Timesheet

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pgs. 43 - 48  
pgs. 49 - 69  
Separate Packet  
pg. 70

### 3. \*\*\*EXECUTIVE SESSION\*\*\* pursuant to ORS 192.660(2)(f), OAR 192.355(9), ORS 40.225, and OAR 199-008-0150 to OAR 199-050-0085

Advice from counsel regarding federal law changes to military  
military/spouse reciprocity

Separate Packet

### 4. CLAIMS

- A. 9381-101, Chris & Connie Bentley  
vs. Anderson Family Farms LLC
- B. 9541-101, Carma Harper  
vs. Steve Bletscher dba Bletscher Landscape Service
- C. 9700-103, Kathleen Morton  
vs. Bridge City Backflow LLC
- D. 9692-106, Pacific NW Landscape & Hydroseed LLC  
vs. Keeping Up With The Jones LLC
- E. 100425-103, JB Instant Lawn Inc  
vs. Wintergreen Landscape & Maintenance Co
- F. 100425-104, Lane Forest Products Inc  
vs. Wintergreen Landscape & Maintenance Co

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**5. ENFORCEMENT**

**A. Consent Agenda**

1. Immediate Actions	pg. 325
2. Administrative Actions	pgs. 326 - 403

**B. Enforcement Items for Discussion**

1. Andres Coria & Colors NW Inc/Révocation	pg. 404
2. James Bennett	pgs. 405 - 415

**6. EXAM & LICENSING**

None

**7. MISCELLANEOUS**

A. Irrigation for Roofs	pg. 417
B. 2025 Legislative Update	pg. 418
C. Bylaws Review & Adoption	pgs. 419 - 426
D. Public Meetings Law Grievance Policy Review	pgs. 427 - 428
E. Customer Service Policy Review	pgs. 429 - 432

**8. PUBLIC COMMENT**

This time is set aside for people wishing to address the Board on any matter of interest. Speakers will be limited to five minutes, unless extended by the Board chair. Action will not be taken at this meeting on public comments. The Board, however, may place items on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.

**9. ADJOURNMENT AND NEXT MEETING SCHEDULE**

The following meeting is scheduled for April 17, 2025 (virtual) and May 16, 2025 (in person)

The Board may meet in executive session under authority of ORS 192.660. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The Board may recess the public meeting, in order to deliberate privately, under authority of ORS 192.690(1). The public meeting will then reconvene for the purpose of decision-making.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting; contact Annie von Domitz by email at annie.vondomitz@lcb.oregon.gov or by phone at (503) 967-6291 ext. 224 to make arrangements.

The minutes from this meeting will not be posted on the website until they are approved at the following Board meeting.