

STATE OF OREGON
LAND CONSERVATION AND DEVELOPMENT COMMISSION
LOCAL OFFICIALS ADVISORY COMMITTEE

**BYLAWS
AMENDED & APPROVED BY LCDC SEPTEMBER 23, 2022**

Article I – Authority

Section 1 – Pursuant to ORS 197.165, the Land Conservation and Development Commission (LCDC) has appointed the Local Officials Advisory Committee (LOAC) for the purpose of promoting mutual understanding and cooperation between LCDC, the Department of Land Conservation and Development (DLCD), and local governments in the implementation of the statewide land use planning system. LOAC is comprised of persons serving as city or county elected officials and its memberships will reflect the city, county and geographic diversity of the state. LOAC will advise and assist LCDC and DLCD in formulating and improving the statewide land use planning system as it pertains to local government.

Section 2 – DLCD and LCDC will notify and consider the advice of LOAC with regard to any proposed new or amended statewide land use planning goal, rule or agency initiated legislation, including any associated state or local fiscal impacts.

Article II – Object

Section 1 - Mission

To promote mutual understanding and cooperation between LCDC, DLCD and local governments in implementing the statewide land use planning system.

Section 2 - Purpose

To advise and assist LCDC and DLCD by:

- Providing a forum for local government officials to be involved in the formation of statewide land use policy and decisions that have local impact.
- Providing feedback, after study and assessment, of the impact of land use policy decisions on local communities.

Section 3 - Goals

Make land use planning more effective by:

- Fostering support and respect for local planning efforts and improved communication.
- Assisting in the development of agency strategic plans and the allocation of biennial budget resources.
- Assisting in the formation of any statewide planning goal or rule amendments and agency policy guidelines.

Article III – Members

Section 1 – LOAC is comprised of persons serving as city or county elected officials, and its membership shall reflect the city, county and geographic diversity of the state.

Section 2 - The commission shall appoint four elected city officials and four elected county officials. LCDC may seek the advice of the Association of Oregon Counties, and the League of Oregon Cities, and other entities with an interest in the statewide land use planning system, in determining whom to appoint to LOAC.

Section 3 – LCDC may also appoint an ex-officio (non-voting) representative of Metro, and other ex-officio members representing the diversity of Oregon's land use planning community.

Section 4 – LOAC terms are for four years with one renewal possible up to eight years total.

Article IV – Officers

Section 1 - The officers of the committee shall be a chair and a vice-chair, who shall perform the duties of the chair when necessary.

Section 2 - The chair shall set the agenda and conduct the meetings.

Section 3 - The officers shall be elected by a majority of the members of the committee for a term of two years.

Section 4 - The officers of the committee shall have a voice and a vote in all matters of the committee.

Article V – Meetings

Section 1 - Regular meetings of the committee shall be held on a quarterly basis or as needed.

Section 2 - Special meetings may be called by the chair or a majority of existing members

Section 3 – A majority of existing members of the committee shall constitute a quorum.

Section 4 - All meetings of the committee shall be conducted pursuant to Oregon Public Meeting Law (ORS 660) and will generally follow *Roberts Rules of Order, The Modern Edition* at the Chair's discretion.

Section 5 – LOAC shall generally operate by consensus. Where a vote is needed, a majority of members present will indicate action. Minority opinions will be summarized for LCDC where needed.

Section 5 – The committee will meet with LCDC during a regularly scheduled LCDC meeting at least once per year.

Section 6 – DLCD shall staff the committee meetings.

Section 7 – A member of LCDC shall serve as a liaison to the committee.

Article VI – Amendment

Section 1 - These Bylaws may be amended by a two-thirds vote at any regular or special meeting of the committee.

Section 2 - Such amendment must receive approval of the commission to be in effect.