



**JULY 25, 2023**

## **REQUEST FOR ASSISTANCE**

### **LOCAL DEVELOPMENT CODE UPDATES FOR MODULAR AND MASS TIMBER HOUSING**

The Oregon Department of Land Conservation and Development (DLCD or department) is accepting immediate requests for assistance from local jurisdictions for technical assistance with planning and development code amendments that will support the use of mass timber and modular housing types.

### **BACKGROUND**

The U.S. Economic Development Administration has awarded the Oregon Mass Timber Coalition \$41.4 million to develop and expand Oregon's growing mass timber industry. The Oregon Mass Timber Coalition is made up of business, forestry, and workforce development industry leaders in partnership with universities. As a part of the coalition, DLCD was awarded \$500,000 to "assist wildfire-impacted communities with land use permitting" that will accelerate the use of modular mass timber housing throughout the state, while providing more housing options to Oregonians.

DLCD will contract a consultant to provide technical assistance to local jurisdictions for updating planning and development codes to allow and encourage the development of mass timber modular housing in those communities. Local planning capacity is provided to participating jurisdictions and Tribal governments through an AmeriCorps member assigned to this project.

Informational webinars will be held **July 12<sup>th</sup> and 25<sup>th</sup>** for communities to learn more about Mass Timber development code update services. Communities can contact DLCD for additional questions and assistance completing this application throughout July 2023 and must submit a completed application no later than August 18th, 2023. Local adoption of new codes is expected to be completed by August 2024.

### **AVAILABLE SERVICES**

Participating jurisdictions will receive the following direct technical assistance services:

1. Building code review, revisions, and local code update adoption support.
2. Added local capacity for code update work through the participation of a RARE (Resource Assistance for Rural Environments) AmeriCorps member.
3. Support in engaging with community members through an equitable community engagement consultant.

## ELIGIBILITY

All local jurisdictions are eligible to submit a Request for Assistance. Priority will be given first to cities, counties with constrained administrative capacity, wildfire affected communities, and those who have demonstrated interest in prefabricated, manufactured housing development. This will be an expansion upon the previous five communities who received code audits.

## APPLICATION AND NEXT STEPS

Complete and sign the one-page application (on following page). Applications are due to [DLCD.GFGrant@dlcd.oregon.gov](mailto:DLCD.GFGrant@dlcd.oregon.gov), with your [Regional Representative](#) copied, by **August 18<sup>th</sup>, 2023**.

DLCD will ask local governments to sign a Memorandum of Understanding that spells out the roles and responsibilities of the consultant, DLCD, and the local government.

A letter of support from a local elected official in your jurisdiction must also be provided within 45 days of approval.

## ADDITIONAL INFORMATION

Please contact your DLCD Regional Representative with questions or for more information.

If you have questions about the Code-Up Program or application process, please contact:

Leigh McIlvaine, Economic Development Specialist  
[Leigh.MCILVAINE@dlcd.oregon.gov](mailto:Leigh.MCILVAINE@dlcd.oregon.gov)

For all correspondence, please include the appropriate [Regional Representative](#).

Mid-Willamette Valley	Melissa Ahrens	<a href="mailto:melissa.ahrens@dlcd.oregon.gov">melissa.ahrens@dlcd.oregon.gov</a>
Central Oregon	Angie Brewer	<a href="mailto:angie.brewer@dlcd.oregon.gov">angie.brewer@dlcd.oregon.gov</a>
North Coast & Lower Columbia	Brett Estes	<a href="mailto:brett.estes@dlcd.oregon.gov">brett.estes@dlcd.oregon.gov</a>
Eastern Oregon	Dawn Hert	<a href="mailto:dawn.hert@dlcd.oregon.gov">dawn.hert@dlcd.oregon.gov</a>
Portland Metro (West)	Laura Kelly	<a href="mailto:laura.kelly@dlcd.oregon.gov">laura.kelly@dlcd.oregon.gov</a>
Southern Oregon	Josh LeBombard	<a href="mailto:josh.lebombard@dlcd.oregon.gov">josh.lebombard@dlcd.oregon.gov</a>
Portland Metro (East)	Kelly Reid	<a href="mailto:kelly.reid@dlcd.oregon.gov">kelly.reid@dlcd.oregon.gov</a>
South Coast	Hui Rodomsky	<a href="mailto:hui.rodomsky@dlcd.oregon.gov">hui.rodomsky@dlcd.oregon.gov</a>
South Willamette Valley	Patrick Wingard	<a href="mailto:patrick.wingard@dlcd.oregon.gov">patrick.wingard@dlcd.oregon.gov</a>

**MASS TIMBER CODE-UP ASSISTANCE  
JULY 2023 REQUEST FOR ASSISTANCE**

**APPLICANT**

**City:** \_\_\_\_\_

**County** (for unincorporated areas): \_\_\_\_\_

**County:** \_\_\_\_\_

**For these cities:** \_\_\_\_\_

**Council of Governments:** \_\_\_\_\_

**For these cities:** \_\_\_\_\_

**Contact Person** (name and title):

**Contact phone number:**

**Contact e-mail address:**

**Additional Questions.**

List the person(s) from your jurisdiction and their position titles who will be responsible for managing this project locally:

\_\_\_\_\_

The mass timber Build Back Better funds are geared toward benefiting a wide range of sectors of Oregon's economy with a focus on rural and underserved communities. Code-UP priority populations include communities who are historically underserved, low-income, and otherwise economically vulnerable due to ability, race, or language barriers.

Does your community include one or more of these populations?

Yes

No

Please briefly describe, attach additional detail if you would like. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By signing below, the local government demonstrates community support as required by ORS 284.753(5) – signature by an elected official authorized to act on behalf of the governing body. Authorized

\_\_\_\_\_  
Signature of local governing body representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**SUBMITTAL**

Please submit this Request for Assistance by August 18<sup>th</sup> 2023, to DLCD by email to the following address: [DLCD.GFGrant@dlcd.oregon.gov](mailto:DLCD.GFGrant@dlcd.oregon.gov) and your [Regional Representative](#).