



1 Department of Land Conservation and Development

2019-21 TECHNICAL ASSISTANCE GRANT APPLICATION

Please complete each section in the form below. Type or write requested information in the spaces provided. **Submit completed applications by October 1, 2019.**

Date of Application: 10/01/2019

Applicant: City of Springfield

(If council of governments, please also include the recipient jurisdiction name if applicable)

Street Address: 225 5th Street

City: Springfield

Zip: 97477

Contact name and title: Sandy Belson, Comprehensive Planning Manager

Contact e-mail address: sbelson@springfield-or.gov

Contact phone number: 541-736-7135

Grant request amount (in whole dollars): \$51,500 (\$40,750 excluding optional Sub-Task 2.5)

Local Contribution (recommended but not required): \$111,981 (\$108,973 excluding optional Sub-Task 2.5)

Project Title:

City of Springfield Local Wetland & Riparian Inventories & Assessments for Urban Growth Boundary (UGB) Expansion Areas

Project summary: (Summarize the project and products in 50 words or fewer)

Springfield will conduct Local Wetland and Riparian Inventories and Assessments within the UGB expansion areas. The two primary areas (North Gateway and Mill Race) are designated for future employment uses. Natural Resource, Land Use, and Economic Development plans and programs will incorporate the results of the inventories and assessments.

Project Description & Work Program

Please describe the proposed project, addressing each of the following in an attachment.

Attachments A, B, and C respond to Sections A through G listed below. Attachment A contains the narrative and work program. Attachment B provides budget information along with the requested payment schedule. The project timeline is shown in Attachment C.

A. Goals and Objectives. State the goals or overall purpose of the project. Describe particular objective(s) the community hopes to accomplish. Please indicate whether this is a stand-alone project

or is part of a longer multi-year program. If it is the latter, describe any previous work completed, subsequent phases and expected results, and how work beyond this project will be funded.

B. Products and Outcomes. Clearly describe the product(s) and outcome(s) expected from the proposed project. Briefly describe any anticipated significant effect the project would have on development, livability, regulatory streamlining, and compliance with federal requirements, socioeconomic gains, and other relevant factors.

C. Work Program, Timeline & Payment.

1. Tasks and Products: List and describe the major tasks and subtasks, with:

- The title of the task
- Steps to complete task
- The interim and final products for each task

2. Timeline: List all dates for the project including tentative start date after the contract is signed, task completion dates, and project completion date. If the project is part of a multi-year program, provide an overview of the expected timelines in sequence of expected start dates and completion date for each phase and describe subsequent phases to be completed.

3. Payment Schedule: Develop a requested payment schedule showing amount of interim and final payments. Include the products that will be provided with each payment request. The payment schedule should generally include no more than two payments – an interim and final payment.

D. Evaluation Criteria. Include a statement in the narrative that addresses the program priorities and evaluation criteria presented in the application instructions (“Eligible Projects and Evaluation Criteria”).

E. Project Partners. List any other public or private entities that will participate in the project, including federal and state agencies, council of governments, city and county governments, and special districts. Briefly describe the role of each (*e.g.*, will perform work under the grant; will advise; will contribute information or services, etc.).

F. Advisory Committees. List any advisory committee or other committees that will participate in the project to satisfy the local citizen involvement program.

G. Cost-Sharing and Local Contribution. DLCD funds are only a part of overall project costs; please identify sources and amounts of other funds or services that will contribute to the project’s success. Cost-sharing (match) is not required, but could be a contributing factor to the success of the application.

Will a consultant be retained to assist in completing grant products? Yes ☒ No ☐

Local Official Support

Attachments E.1 and E.2 provide letters of support from the Springfield City Council and Lane County Economic Development. A letter of support is anticipated to be forthcoming from the Lane County Board of Commissioners on October 15.

The application ***must include a resolution or letter from the governing body*** of the city, county, district, or tribe demonstrating support for the project. If the applicant is a council of governments on behalf of a city, a letter or resolution from the city council supporting the application must be included. *The application will not be complete if it does not include this item.* The letter of support may be received by DLCD after the application submittal deadline, but it must be received before a grant is awarded.

Product Request Summary

Product		Grant Request		Local Contribution		Total Budget
1	\$	<u>0</u>	\$	<u>4,507</u>	\$	<u>4,507</u>
2	\$	<u>8,200</u>	\$	<u>3,326</u>	\$	<u>11,526</u>
3	\$	<u>0</u>	\$	<u>1,660</u>	\$	<u>1,660</u>
4	\$	<u>18,120</u>	\$	<u>47,473</u>	\$	<u>65,593</u>
5	\$	<u>14,800</u>	\$	<u>5,633</u>	\$	<u>20,433</u>
6	\$	<u>1,000</u>	\$	<u>1,404</u>	\$	<u>2,404</u>
7	\$	<u>480</u>	\$	<u>2,068</u>	\$	<u>2,548</u>
8	\$	<u>8,900</u>	\$	<u>4,520</u>	\$	<u>13,420</u>
9	\$	<u>0</u>	\$	<u>39,687</u>	\$	<u>39,687</u>
10	\$	<u>0</u>	\$	<u>1,703</u>	\$	<u>1,703</u>
TOTAL*	\$	<u>51,500</u>	\$	<u>111,981</u>	\$	<u>163,481</u>

* **NOTE:** Total includes optional Sub-Task 2.5 for WAPO Methodology. Without this Sub-Task, subtract \$9,750 grant dollars from Task 4, \$1,000 grant dollars from Task 6, and \$1,404 from Task 6 in-kind match.

Submit your application with all supplemental information to:

Gordon Howard, Community Services Division Manager

E-mail (preferred): DLCD.GFGrant@state.or.us

Mail: Department of Land Conservation and Development
635 Capitol Street N.E., Suite 150
Salem, OR 97301

Phone: 503-503-934-0034

APPLICATION DEADLINE: October 1, 2019

CITY OF SPRINGFIELD

DLCD TECHNICAL ASSISTANCE GRANT APPLICATION

LOCAL WETLAND & RIPARIAN AREA INVENTORIES & ASSESSMENTS

I. PROJECT DESCRIPTION

Overview

Springfield is currently home to 61,000 residents and part of the larger Eugene-Springfield metropolitan area with 230,000 residents and growing. We recognize natural areas as critical assets to sustaining healthy communities. This project is critical to informing thoughtful growth in areas rich with natural resources. The possibility of this project could not be more timely. With the recently acknowledged expansion of Springfield's Urban Growth Boundary (UGB) (acknowledged March 2019), Springfield has the opportunity to take a holistic look at these urbanizable areas and plan for multiple functions and places that fulfill a variety of needs, particularly in the north Gateway and Mill Race expansion areas given their designation as large employment sites suitable for accommodating Springfield's target industries. The Commercial & Industrial Buildable Land Inventory and Economic Opportunities Analysis (2015) identified this deficiency. Property owners in the North Gateway area in particular are anxious to develop their properties, but recognize the need to first update the Springfield Natural Resources Inventory, including adoption of a list of significant resource sites in accordance with Statewide Planning Goal 5 and administrative rules.

Purpose & Need

The overall purpose of the stand-alone project is to inventory and assess the local wetlands and riparian areas within Springfield's UGB expansion areas, which are primarily located in North Gateway and the south Springfield area along the Mill Race and Willamette River (see attached study area map, Attachment D). This work will assist in achieving the following goals:

- .1 Meet a planning requirement leading to ultimate urbanization of the designated employment areas
- .2 Provide some certainty for developers by making development decisions predictable
- .3 Promote a healthy, safe and clean community while enhancing, protecting, and making wise use of natural resources.

The project will directly address the wetland and riparian requirements of Statewide Planning Goal 5 - Natural Resources, Scenic and Historic Areas, and Open Spaces requirements for the expansion areas. Information generated from the inventory and assessment will also provide opportunities to coordinate with and enhance Springfield's work toward achieving Goal 6 - Air, Water and Land Resources Quality; Goal 7 - Areas Subject to Natural Hazards; Goal 8 - Recreation Needs policy and programming; and Goal 9 - Economic Development.

The aforementioned goals will accomplish the following objectives:

- Objective 1: Conduct local wetland and riparian area inventory and assessment by applying Oregon Freshwater Wetland Assessment Methodology (OFWAM) for significance determination.
- Objective 2: Apply Wetland Assessment for Planning in Oregon (WAPo) methodology to a subset of wetlands to beta test WAPo tools and compare WAPo results to OFWAM results. (Objective to be achieved if supported by the grant)



Objective 3: Develop resource protection policy options for consideration.

Objective 4: Select resource protection measures, develop, and adopt relevant comprehensive plan amendments.

The intended **outcome** of the inventories and resultant policies is to broaden, improve, and diversify the Springfield economy while maintaining or enhancing environmental quality and natural heritage. Springfield and Lane County co-adopted Springfield's UGB expansion areas to meet Springfield's economic/employment needs while including areas with substantial natural resources that have potential to serve as public assets (e.g., new areas designated Public Land & Open Space and areas within the floodplain). Careful consideration and integration of natural resource goals and objectives into these and related efforts is a critical first step to conserve the ecological health of these finite natural resources, to effectively implement economic policies identified in the Springfield Comprehensive Plan, and to create additional employment opportunities that provide adequate wages to support households. For example, **Economic Policy #26 of the Springfield Comprehensive Plan** states: "Develop and apply new development standards to lands added to the Springfield UGB prior to annexation and development to ensure that new development contributes to a healthy, safe, and clean community while enhancing, protecting and making wise use of natural resources." Ultimately, the project will provide predictability to development, streamline the permit review process, and support principles that are at the foundation of our livelihoods—protecting the natural resources upon which we depend, particularly should the need for a Goal 5 Economic, Social, Environmental and Energy Consequences (ESEE) analysis be identified and satisfied.

II. WORK PROGRAM

The dates identified throughout the proposed scope of work are target dates. However, specificity is provided given the time- and seasonally-sensitive nature of conducting accurate inventories.

TASK 1: COMMUNITY ENGAGEMENT PLAN

Task Elements

- .1 City staff will develop public involvement options for the Planning Commission in its role as the Committee for Citizen Involvement to consider.
- .2 The Committee for Citizen Involvement will approve a Community Engagement Plan.
- .3 City staff, supported by Lane Council of Governments (LCOG) and consultants, will implement the Community Engagement Plan.

Deliverables

- Approved Community Engagement Plan

Timeline

January 2020 – June 2021 (Community Engagement Plan to be approved early in 2020 with public involvement to occur throughout the project as identified in the Plan.)

Budget

\$4,507



TASK 2: WETLAND 7 RIPARIAN AREA INVENTORY & ASSESSMENT

LCOG will jointly complete this task alongside a wetland consultant with management by the City. The wetland and riparian inventory and assessment will be completed following OAR 660-023 and OAR 141-86-180 through 141-86-240; and OAR 141-86-300 through 141-86-350. Sub-tasks include the following:

Task Elements

- .1** Coordinate base map and field map production with Springfield GIS staff.
(January – March, 2020)
 - .a** Using the Statewide Wetlands Inventory and other inventory data as listed OAR 141-086-0210, identify tax lots or other portions thereof that are not developed and have potential wetlands and/or riparian corridors. Tax lot identification methods used will include air photos, hydric soils and soils with hydric components, waterways, National Wetlands Inventory, FEMA floodplain and floodway, and any prior wetland and riparian area inventory and assessment data for the expansion areas.
 - .b** Using DSL files, integrate property where wetland determinations or delineations have been completed.
 - .c** With assistance from Springfield GIS staff, finalize digital and hard copy base maps showing all potential wetland and riparian areas needing verification by field or other methods.
- .2** Develop wetland and riparian area consultant criteria, gather bids, select, and generate contract with consultant.
(March – May, 2020)
- .3** Initiate public information and landowner notification.
(July – September, 2020)
 - .a** LCOG to generate and maintain list of properties with potential wetlands and riparian areas where property access is desired.
 - .b** LCOG will draft letter for Springfield to mail to property owners. LCOG will respond to property owner inquiries through phone or meetings.
 - .c** Prepare and print meeting materials such as handouts, wall maps, diagrams, etc.
 - .d** Provide a drop-in session for the public regarding wetland and riparian inventory uses and benefits, what wetlands are, and how they function, and the extent of riparian areas. Answer questions and encourage property owners that property access permission be granted.
- .4** Conduct local wetland and riparian inventory and Oregon Freshwater Wetland Assessment Methodology (OFWAM) assessment. The wetland consultant will conduct the majority of this sub-task unless otherwise noted below. City will serve in coordination and review capacities. LCOG will also review the results and conduct the impact analysis.
(October 2020 – January 2021)
 - .a** Where property access is granted, field map wetland boundaries and riparian areas and if property access is denied, inventory wetlands and riparian areas using the off-site methods. Rectify on base maps. Conduct impact analysis during field work to determine potential resource impact areas.
 - .b** Confirm proposed wetland unit divisions with DSL.
 - .c** Evaluate the functions and condition of wetlands (OFWAM) and riparian areas. Prepare lists of significant wetlands, code significant wetlands on inventory maps, digital maps database,



- and wetland unit summary sheets. Provide report including inventory, assessments, significance determinations, and digital data sets to City.
- .d Digitize wetland and riparian vegetation boundaries/corridor over property owner base map. Digitized wetlands will include those identified during this inventory process, and those that are on file with the DSL as completed and approved determinations and delineations. Provide a geodatabase of wetland and riparian vegetation polygon layer and riparian linear features in ESRI format, consistent with DSL's Local Wetland Inventory (LWI) GIS specifications as listed at:
https://www.oregon.gov/dsl/WW/Documents/LWI_GIS_Data_Description.pdf
 - .e Develop draft inventory report and maps that describe inventories and assessment findings and methodologies; field inventory work including data, wetland summary sheets, assessment sheets, and documentation of OFWAM and riparian assessment. Provide report including inventory, assessments, significance determinations, and digital data sets to City.
 - .f Submit a copy of the draft report to the Springfield staff for review and coordination with DSL for review and comment. If needed, work with DSL to respond to and integrate review revisions into draft.
- .5 (Optional Sub-Task) In addition to the OFWAM methodology applied under Sub-Task 1.4, the wetlands consultant will apply the Wetland Assessment for Planning in Oregon (WAPo) methodology to four wetlands as collectively determined by LCOG, the City of Springfield and the wetlands consultant.
(November 2020 – January 2021)
- .a The consultant, in consultation with LCOG and DSL, will utilize WAPo resources and protocols to complete the four assessments from data entry to data delivery to summative report.
 - .b LCOG will utilize the WAPo assessments to beta test WAPo visualization tools and local wetland significance determination using WAPo outcomes. LCOG will provide a report of findings.
 - .c Identify any wetlands with enhancement opportunity that could be used to mitigate impacts of development on wetlands classified as non-significant wetlands.
- .6 Coordinate property owner information regarding wetland and riparian areas for public meeting.
(February – March, 2021)
- .a Develop a letter/flyer to identified landowners to provide information on the wetlands and riparian inventories including information on the draft inventory report, assessment data, and determination of significance.
 - .b Prepare letter for Springfield to mail to affected property owners. LCOG will be listed as contact entity in the letter.
 - .c Respond to property owner inquiries through phone or meetings.
 - .d Prepare materials for, attend, and be available to answer questions about the wetland and riparian inventory results at public meeting.
- .7 Revise and finalize inventory and/or assessment based on review and input from DSL, Springfield staff, field review, or other sources. Submit final report to DSL for review and approval.
- .8 Upon approval of LWI by DSL, mail notice to landowners of record whose lot contains or abuts a mapped or probable wetland within 120 days of DSL approval date.

**Deliverables**

- Base maps and list of properties to inventory
- Signed wetland consultant contract
- Draft and Final LWI & Riparian Area Inventories

Timeline

January 2020 – March 2021

Budget

\$78,779 with Sub-Task 2.5 (WAPO Methodology) included

TASK 3: DEVELOP PROTECTION MEASURES**Task Elements**

- .1 Outline Goal 5 options for consideration including the pros and cons of the Standard (ESEE analysis) or Safe Harbor approach. Describe and map protection measures of inventoried wetland and riparian resources using Goal 5 Safe Harbors.
- .2 Review and describe through narrative and maps potential protection mechanisms under Goal 6.
- .3 Review and describe existing protection mechanisms for water resources within Springfield and work with Springfield staff and DSL to determine if any of the identified resources should undergo a Standard process ESEE analysis to determine appropriate protection measures. Incorporate any ESEE analysis into Tech Memo #1.
- .4 Conduct ESEE analysis if and where deemed appropriate.
- .5 Provide a memorandum describing potential protection mechanisms to share with the public and elected officials.
- .6 (Optional Sub-Task) Tech Memo #2 comparison of OFWAM and WAPO results for a subset of wetlands.

Deliverables

- Technical Memorandum #1: Resource protection options identified, analyzed (cross program relationships/ESEE), and considered for decision
- Technical Memorandum #2: Comparison of OFWAM and WAPO results for subset of wetlands

Timeline

October 2020 – March 2021

Budget

\$22,837

TASK 4: PREPARE ADOPTION-READY INVENTORY & ASSESSMENT & POLICY LANGUAGE**Task Elements**

- .1 Determine how to integrate results into Natural Resource, Land Use, and Economic Development plans and programs.



- .2 Prepare staff report, draft findings of fact, and plan amendments for inclusion of the riparian and wetland inventory into applicable City plans and/or policies.

Deliverables

- Action Plan identifying how the City will incorporate results into Natural Resource, Land Use, and Economic Development plans and programs
- Draft staff report, findings of fact, and plan amendment(s)

Timeline

March – April, 2021

Budget

\$15,968

TASK 5: ADOPT PLAN AMENDMENTS

City of Springfield and Lane County to co-adopt plan amendments associated with the inventory and assessment. With the duration of the adoption process uncertain, the requested Technical Assistance grant funds will support the initially required notices to property owners but not fund remaining products.

Task Elements

- .1 Prepare and send notice of public hearings.
- .2 Hold joint Work Session(s)/Public Hearing(s) with Springfield and Lane County Planning Commissions.
- .3 Revise plan amendments and findings of compliance with Statewide Planning Goals based on public input and Planning Commission action.
- .4 Hold joint Work Session(s)/Public Hearing(s) with Springfield City Council and Lane County Board of Commissioners with updated staff reports and record.
- .5 Finalize plan amendments and findings based on Council direction and adopt ordinance amending the Comprehensive Plan amendments.
- .6 Send notice of ordinance adoption.

Deliverables

- Ordinance adopting plan amendments to incorporate into the updated Local Wetland and Riparian Area Inventory & Assessment

Timeline

May – June, 2021

Budget

\$39,687



TASK 6: PROJECT MANAGEMENT

Overall project management includes oversight and administration of the contract, including:

Task Elements

- .1** Monitor work plan, budget, timeline (Attachment C), and provide status reports.
- .2** Prepare reports, invoicing and supporting materials.
- .3** Regular check-ins with project team.

Deliverables

- Grant progress reports and invoices

Timeline

January 2020 – June 2021

Budget

\$1,703

III. SUPPORTING THE DLCD VISION

DLCD Technical Assistance Grant Priorities

Economic Development (Priority 1): Starting in 2008, the City conducted a Commercial and Industrial Buildable Lands Inventory and Economic Opportunities Analysis with the objective of meeting the city's employment needs for the year 2030. As a result of this work, Springfield expanded its UGB to include large employment sites to support economic development in the city's targeted industries. Having just obtained acknowledgement of Economic Element and resulting UGB expansion – already halfway into the planning period, Springfield feels pressure to expeditiously take the necessary steps to ready the expansion sites for annexation and ultimate development. One of the necessary steps to allow for eventual urbanization of the large employment sites is the update of the Local Wetland Inventory to map the resource areas, determine significance, and adopt a list of significant resource sites as part of the comprehensive plan. The property owners in the North Gateway area are particularly anxious to move forward. This area is proximate to other key employers including Sacred Heart Medical Center at Riverbend, PacificSource, and Wayfair.

The project furthers the City's economic development goals, particularly:

- **EG-1** Broaden, improve and diversify the Springfield economy while maintaining or enhancing environmental quality and Springfield's natural heritage;
- **EG-5a** Champion businesses and entrepreneurs that promote a healthy, safe, and clean community while enhancing, protecting, and making wise use of our natural resources; and
- **EG-7** Make development decision predictable, fair and cost-effective.

Springfield's efforts are aligned with those of Lane County as noted in the attached letter of support from the Lane County Economic Development team (Attachment E.2). Springfield's proposed work ultimately supports achievement of Lane County's economic development vision: a prosperous



community through wise stewardship of its human and natural resources. The proposed project calls attention to this vision by giving businesses a lead on preliminary site planning with completed inventories, identification of compatible employment sites based on the sensitivity of natural resources, and resulting reduced development timelines.

Addressing resilience to natural hazards and climate change (Priority 3): Given the presence of floodway and floodplain in the expansion areas, the information generated from this project will be essential for ensuring sound decision making by thoughtfully locating development that is compatible with natural resources and is essential to the health, safety and welfare of the community. Beta testing of the WAPO tools and methodology could have particularly rich information to utilize in responsible design and decision making to achieve multiple objectives with a given policy, plan, design, etc.

Updates a Comprehensive Plan or implementing code to respond to a change in State law or advance regulatory streamlining (Priority 5): The acknowledgement of Springfield's UGB expansion in March 2019 allows the City to address the remaining requirements to show how urbanization of those properties will comply with statewide planning goals. Specifically, the City of Springfield Comprehensive Plan's **Urbanization Policy 47** states that prior to approval of a Plan amendment or zone change that allows urban development within the North Gateway or Mill Race District urbanizable lands, the Springfield LWI shall be updated in accordance with Statewide Planning Goal 5 and associated Administrative Rules. Thus, before any property within the UGB expansion areas can be annexed and rezoned to allow for development of employment sites, the City needs an adopted LWI for those areas.

Furthermore, information generated from this project can inform code updates necessary to comply with requirements resulting from the recent BiOp from FEMA related to local floodplain regulations and compliance with the Endangered Species Act. Beta testing of the WAPO tools and methodology could have particularly rich information to utilize in decision-making.

Grantee Capacity

The City of Springfield has a solid track record of grant management with elected leaders and a staff team whose work is motivated by and is grounded in the value of making positive contributions to where we live through partnerships and innovation. Springfield City staff work within an established, collaborative team structure across divisions and departments. The City's project team will include GIS and Environmental Services staff, a Public Information & Education Analyst, Assistant City Attorney, and Senior Planners. This team will be successful under the direction of Sandy Belson, Comprehensive Planning Manager, who throughout her career has secured and managed over 20 projects funded by Oregon State grants.

From 2009-2012, as project manager for the Siuslaw Estuary Partnership, Ms. Belson obtained broad support for watershed protection and restoration in this project largely funded by the Environmental Protection Agency (EPA). This collaborative effort accounted for many interests in resolving conflicts and collaboratively finding solutions amongst the City of Florence, 18 government partners (federal, state, local, and tribal agencies), and various stakeholders. As part of that process, the City of Florence voluntarily developed and adopted a local wetland and riparian inventory. Under Ms. Belson's leadership, Florence obtained permission from DSL to use the Oregon Rapid Wetland Assessment Protocol (ORWAP) to assess wetlands and determine significance under DSL's approval as an alternative to OFWAM. Starting in 2016, she along with LCOG staff participated in an advisory group to DSL to create WAPO, DSL's adaptation of ORWAP for use in local planning efforts. LCOG is



currently managing an EPA funded effort to further refine and maximize benefit from WAPO. Ms. Belson, working in conjunction with LCOG staff, provides a unique background for this project that includes beta testing the WAPO methodology to select wetlands and compare the results with those of OFWAM.

In Springfield, successfully completed planning projects made possible by DLCD-funded grants include an:

- Oregon Housing Planning Project grant award (2018) to inform the Springfield Development Code Update Project with in-depth analysis of opportunities for Springfield's needed housing types through regulation. Under this award, JET Planning (selected consultant) and Springfield focused on whether Springfield's existing development standards for residential uses provide clear and objective language for all housing options and identified significant regulatory barriers to development in the Development Code. The Code Update Project will result in a full re-write of the Development Code to facilitate quick review of applications, provide easy-to-understand language, support economic development, and encourage investment, among other goals. As a high priority of Planning Commission and Council, Springfield is currently active on this project through engagement with multiple stakeholders and committees.

Springfield has executed 10 grant projects through the DLCD Transportation & Growth Management Program. Springfield has also worked with consultants to deliver planning projects, including the:

- Creation of a Downtown District Urban Design Plan and Implementation Strategy (2010) together with Crandall Arambula as primary consultant and Rick Williams as sub-consultant with expertise and decades of experience in parking management. Springfield now has a successful, self-sustaining parking district based on this work and was able to use the principles of the Urban Design Plan and Implementation Strategy to inform goals in the Urbanization Element (2016) of the Comprehensive Plan.

A portion of the grant funds is proposed to maximize local resources by working with LCOG on the project. As part of the project team, LGOG brings decades of GIS, long range, and current planning experience to the table—much of which has been implemented through Department of Land Conservation and Development grant programs. In addition to working with communities in Lane, Douglas, and Coos Counties, LCOG has substantial knowledge of planning for natural resources in Springfield. In 2011, LCOG worked with the City and Pacific Habitat Services to complete inventories and assessments of wetlands and riparian areas in Glenwood.

RST Priorities

The project proposal is consistent with the Regional Solutions Team priority to address development uncertainty and permit streamlining for sites containing wetlands. The State also benefits from Springfield's success. Accomplishing the prosperity envisioned by Statewide Planning Goal 9 with the needed Goal 5 work through this grant speaks to Oregon's legacy of planning for high quality natural and urban environments.

Multiple Jurisdictions

The City recognizes that when public agencies benefit from a project, the greater community is the ultimate recipient of these benefits. Springfield holds strong to the value of maximizing our



resources through community partnerships. LCOG will be essential to the success of this project with deep multidisciplinary experience in natural resource planning and GIS.

The City of Springfield is also a member of TEAM Springfield. This four-agency partnership is also includes the Springfield Utility Board, Springfield Public Schools, and the Willamalane Park & Recreation District. A unique aspect that Springfield brings to its role is to approach TEAM Springfield development projects with financial resources, intergovernmental agreements, and staff who are dedicated to resolving issues related to the protection and enhancement of natural resources while balancing development interests. As noted, much of the study area is adjacent to waterways where utility service providers in Springfield and Willamalane have a stake in this planning process.

Leverage

The City of Springfield will provide a cash match of approximately \$20,762 from stormwater system development charge funds, and approximately \$3,000 from surface water drainage reserves. Additionally, Springfield and Lane County are providing \$88,219 as an in-kind match. Combined, in-kind and cash contributions provide a 68% match of project costs.

IV. SUPPORT

Project Partners

The Oregon Department of Land Conservation and Development and the Department of State Lands will advise the City of Springfield, LCOG, and selected consultant and contribute services to inform decisions and assist with beta testing of WAPO tools. Lane County will advise on how the City's efforts align with Lane County's in preparation for co-adoption.



Advisory Committees

The Planning Commission in its role as the Committee for Citizen Involvement will adopt a public involvement plan for the project, but this project does not anticipate the participation of an advisory committee in its scope.

Cost-Sharing & Local Contribution

The estimated total cost for the inventories and assessments is \$163,481 (\$125,961 without Optional Sub-Task). Provided the Optional Sub-Task (2.5, WAPO Methodology) is funded, Springfield seeks \$51,500 in Technical Assistance grant funds to complete the proposed work, which will enable payment to LCOG and a wetland consultant in addition to providing selected materials to support



community involvement (e.g., translation services). As previously noted, the estimated local, in-kind contribution is \$88,219 for staff services at Springfield and Lane County. Springfield is committing \$23,762 of cash funds to the project. This total local contribution by Springfield is approximately 68% of the estimated total project cost. Attachments B.1 and B.2 provide a breakdown of cost contributions and requested schedule for grant payments.

Local Officials

Enclosed with this application are letters of support from:

- Christine Lundberg, Springfield Mayor, on behalf of the Springfield City Council (Attachment E.1)
- Austin Ramirez, Interim Lane County Community & Economic Development Manager, County Administration (Attachment E.2)

An additional letter of support from the Lane County Board of Commissioners is expected to be forthcoming and will be included with the application in mid-October.

CITY OF SPRINGFIELD

DLCD TECHNICAL ASSISTANCE GRANT APPLICATION

LOCAL WETLAND & RIPARIAN AREA INVENTORIES & ASSESSMENTS

PRODUCT REQUEST SUMMARY

PRODUCT		GRANT REQUEST	LOCAL CONTRIBUTION (IN-KIND STAFF SERVICES)	LOCAL CONTRIBUTION (CASH)	TOTAL BUDGET
1	Community Engagement Plan	\$0	\$4,507	\$0	\$4,507
2	Base Maps & Inventory Property List (Incl. Notice)	\$8,200	\$3,326	\$0	\$11,526
3	Signed Wetland Consultant Contract	\$0	\$1,660	\$0	\$1,660
4	Draft & Final Inventory (w/WAPO Subset, Task 2.5)	\$18,120	\$23,711	\$23,762	\$65,593
5	Tech. Memo. #1	\$14,800	\$5,633	\$0	\$20,433
6	Tech. Memo. #2 (WAPO)	\$1,000	\$1,404	\$0	\$2,404
7	Integration Action Plan	\$480	\$2,068	\$0	\$2,548
8	Staff Report & Findings	\$8,900	\$4,520	\$0	\$13,420
9	Adopting Ordinance	\$0	\$39,687	\$0	\$39,687
10	Grant Reports & Invoices	\$0	\$1,703	\$0	\$1,703
TOTALS					
Total w/WAPO		\$51,500	\$88,219	\$23,762	\$163,481
Total w/o WAPO*		\$40,750	\$85,211	\$23,762	\$125,961

* Without WAPO removes \$9,750 grant dollars from Task 4, \$1,000 grant dollars from Task 6, and \$1,404 from Task 6 in-kind match.

CITY OF SPRINGFIELD

DLCD TECHNICAL ASSISTANCE GRANT APPLICATION

LOCAL WETLAND & RIPARIAN AREA INVENTORIES & ASSESSMENTS

ATTACHMENT B.2

REQUESTED PAYMENT SCHEDULE BY PRODUCT

PAYMENT TIMING	AMOUNT	PRODUCTS
Interim: June 2020	\$8,200	<ol style="list-style-type: none"> 1. Community Engagement Plan 2. Base maps & list of properties to inventory 3. Signed wetland consultant contract
Final: June 2021	\$43,300	<ol style="list-style-type: none"> 4. Draft and final Local Wetland & Riparian Area Inventory/Assessment 5. Technical Memorandum #1: Resource protection alternatives identified, analyzed (cross program relationships) & considered for decision 6. Technical Memorandum #2: Comparison of OFWAM & WAPO results for subset of wetlands 7. Action plan for updating relevant plan elements based on information generated from inventories 8. Findings of fact for Plan amendment adopting inventory & determinations 9. Adopting ordinance 10. Grant progress reports & invoices

CITY OF SPRINGFIELD

DLCD TECHNICAL ASSISTANCE GRANT APPLICATION

LOCAL WETLAND & RIPARIAN AREA INVENTORIES & ASSESSMENTS

ATTACHMENT C

PROJECT TIMELINE

QUARTER	1	2	3	4	5	6
Task 1: Community Engagement Plan Quarters 1-6						
Subtask .1: Community Engagement Plan						
Subtask .2: Planning Commission selects and adopts Plan						
Subtask .3: Staff, supported by consultants, implement Plan						
Task 2: Wetland & Riparian Area Inventory/Assessment Quarters 1-5						
Subtask .1: Coordinate base map and field map production						
Subtask .2: Procure and contract with wetland consultant						
Subtask .3: Initial public information and landowner notification and outreach						
Subtask .4: Conduct local wetland and riparian inventory						
Subtask .5: WAPO sample assessments (optional)						
Subtask .6: Property owner inventory coordination/outreach						
Subtask .7: Revise and finalize Inventory						
Subtask .8: Landowner notice of DSL approval						
Task 3: Develop Protection Measures Quarters 4-5						
Subtask .1: Outline and map Goal 5 options						
Subtask .2: Review and describe potential Goal 6 protection mechanisms						
Subtask .3: Review and describe existing protection mechanisms, evaluate ESEE						
Subtask .4: Conduct ESEE analysis (as warranted)						
Subtask .5: Tech Memo #1						
Subtask .6: Tech Memo #2 Results Comparison (optional)						
Task 4: Prepare Adoption-Ready Inventory/Assessment & Documents Quarters 4-5						
Subtask .1: Action plan for updating relevant plan elements based on information generated from inventories						
Subtask .2: Prepare staff report, draft findings, and amendment(s)						
Task 5: Adopt Plan Amendments Quarter 6						
Subtask .1: Prepare and send notice						
Subtask .2: Hold joint work sessions/public hearings with City & County Planning Commissions (Timing TBD)						
Subtask .3: Revise documents as necessary (Timing TBD)						
Subtask .4: Hold joint work sessions/public hearings with City Council & County Board of Commissioners (Timing TBD)						
Subtask .5: Adopt ordinance (Timing TBD)						
Subtask .6: Send notice of adoption (Timing TBD)						
Task 6: Project Management Quarters 1-6						
Subtask .1: Monitor work plan, budget, and timeline						
Subtask .2: Prepare reports, invoicing, and supporting materials						
Subtask .3: Regular check-ins with team members						

