

## 2023 Pre-Application (LOI) Consultation Meeting Requirement Fact Sheet

Interested applicants of the 2023 CZM Habitat Protection and Restoration BIL funding cycle are required to consult with the Oregon Coastal Management Program (OCMP) at the Department of Land Conservation and Development prior to submitting a Letter of Intent. We would like to meet with you for an informal conversation to review basic information about your proposed project, and ensure you are proposing an eligible project that will meet National Oceanic and Atmospheric Administration's (NOAA's) funding requirements. This is also an opportunity for potential applicants to ask OCMP staff questions about the funding program and proposal development. No staff decisions are made at these consultations and applicants do not need to convey information as a presentation or proposal.

OCMP/DLCD staff are excited to work with you on this new funding opportunity for coastal resilience.

### To Schedule a Pre-Application Consultation Meeting

NOAA anticipates releasing the Notice of Funding Opportunity for this funding cycle in June, 2023.

**Pre-Application Consultation Meetings will be scheduled starting May, 2023** – you can schedule your pre-application consultation anytime prior to submitting your Letter of Intent to DLCD, but the meeting will be most useful to you early in the process. Pre-application consultation meetings will be held over zoom.

To schedule a consultation meeting, please contact:

Claire Fiegenger, Coastal Habitat Projects Coordinator, at [claire.fiegenger@dlcd.oregon.gov](mailto:claire.fiegenger@dlcd.oregon.gov) or 971-301-3512.

### Preparation for Meeting

Please review the grant guidelines from NOAA in their Notice of Funding Opportunity (NOFO) (2022 guidance is available until NOAA releases their 2023 NOFO), and the LOI Template Document prior to your consultation meeting. Please email Claire Fiegenger the following items at least 2 business days prior to your scheduled meeting:

#### Acquisition projects:

- Map of property being purchased
- Preliminary title report or SORT report

#### Restoration and restoration planning, engineering, and design projects:

- Map of property being restored

### Consultation Meeting Topics

#### CZM Habitat Protection and Restoration Program Topics:

- Program questions
- Guidance documents
- Estimated timelines and application process requirements
- Oregon Legislature approval to submit federal grant application

#### Your Acquisition Project Topics:

- Property interest intended for purchase- Full fee/Conservation Easement
- Seller commitments to project
- Intended long-term holder of property/CE – acknowledgement requirements for future owner
- Match funding

- Project budget and timeline
- Project team and expertise
- Community engagement/tribal engagement
- Conservation values of project- NOAA criteria
- Consistency with local and regional conservation plan
- Climate and community resilience
- Communities served by project
- Proposed future use and management
- Public access
- Due Diligence Topics:
  - Historic/current property use- land use, improvements, known contamination, public access, tenants, other
  - Property boundaries
  - Access
  - Deeds of trust and other liens
  - Rights of third parties- easements, resource extraction, other
  - Water rights
  - Tax deferrals

Your Habitat Restoration Project or Habitat Restoration Planning, Engineering, and Design Project Topics:

- Property description and ownership
- Restoration goals- high priority natural ecosystem outcomes
- Permitting, design and engineering status
- Neighboring property impacts to restoration project
- Constraints to restoration outcomes
- Match funding
- Project budget and timeline
- Project team and expertise
- Monitoring plan
- Historic/current property use – land use, improvements, public access, tenants, other
- Consistency with local and regional conservation plans
- Climate and community resilience
- Communities served by project

For more information and to schedule a 'Pre-Application Consultation Meeting' please contact:

Claire Fiegenger  
 Coastal Habitat Projects Coordinator  
 Oregon Coastal Management Program  
 Department of Land Conservation and Development  
 635 Capitol St, NE Ste 150  
 Salem, OR 97301  
 971-301-3512  
 email: [claire.fiegenger@dlcd.oregon.gov](mailto:claire.fiegenger@dlcd.oregon.gov)  
[www.oregon.gov/lcd/OCMP/Pages/Grants.aspx](http://www.oregon.gov/lcd/OCMP/Pages/Grants.aspx)

Financial assistance for this program provided by the Coastal Zone Management Act of 1972, as amended, administered by the Office for Coastal Management, National Oceanic and Atmospheric Administration.

