

2024 Transportation Growth Management Grant Application

Instructions

Be sure to download and review the [2024 Application Packet](#) before filling out this grant application.

You can save your progress and revisit this form at any time by clicking the "Save" button at the bottom of the page.

Applications must be received by July 31, 2024 at 11:59 p.m. (PDT)

Applicant information

Instructions: Complete this information for the applicant. Provide both a designated contact and an authorized representative (if different than the designated contact) for your entity.

Response instructions are on page 9 of the 2024 Application Packet.

Primary applicant jurisdiction

La Pine, Oregon

Mailing address

16345 Sixth St

Address Line 1

Address Line 2

La Pine Oregon 97739

City

State

Zip Code

Website

<http://www.lapineoregon.gov/>

Contact person name

Brent Bybee

First

Last

Contact person title

Principal Planner

Contact phone

(541) 536-1432

Contact email

bbybee@lapineoregon.gov

Name of person empowered to sign the agreement with ODOT, if different from the applicant contact

Geoff

First

Wullschlager

Last

Title of above named person

City Manager

Phone

(541) 536-1432

Email

gwullschlager@lapineoregon.gov

List co-applicants (if a joint project)

List co-applicants (if a joint project)

Providing match?

Upload your resolution or authorized letter with associated meeting minutes from the governing body of applying jurisdiction(s) here:

City Council La Pine TGM Grant Support Letter - Signed.pdf

07.24.24 Regular City Council Meeting Minutes.pdf

PDFs only. Max 2mb per file.

Project information

Response instructions are on page 10 of the 2024 Application Packet.

Project title

La Pine Transportation System Plan Update

Project area: Using either of the two fields below, attach a map of the project area or describe the area your project is located in.

Option 1: Project area map

PDFs only, 1 file maximum, 2mb file size limit.

Option 2: Project area description

La Pine is located near the southern border of Deschutes County, about a thirty-minute drive from Bend, Oregon. La Pine became a city in 2006. It covers 4,473 acres and is surrounded by many established subdivisions. As one of the fastest growing cities in Oregon, population growth in La Pine has already exceeded the projections anticipated in the Comprehensive Plan (2010) and Transportation Systems Plan (TSP) (2013), which has a horizon on 2033. The current population of La Pine is 3,126 people. Forecasts anticipate an increase to 4,925 by 2045.

ODOT region (1-5)

Region 4

[ODOT Region Map](#)

Refer to the region map if you are unsure of your region.

Type of grant

Category 1: Transportation System Planning

Summary description of project

La Pine’s Transportation System Plan (TSP) was updated in 2013, but the population has already well exceeded the growth forecasted in the TSP for 2029. This unanticipated growth and the impact on travel demand, along with shifting development patterns resulting in re-zoning both east and west of the regional connector Hwy 97, a growing interest in multi-modal transportation, and an increased need for coordinated wildfire evacuation routes warrant an update to La Pine’s TSP.

The City is in the process of updating the Comprehensive Plan. Robust engagement as part of that project has identified transportation improvements as the first priority in the community. The City has a high probability of wildfires and is currently working with CPAW to audit wildfire preparedness, which is not discussed in the 2013 TSP.

Describe the purpose of your project and how the expected outcomes will address a transportation problem, need, opportunity, or issue. (Maximum characters: 750)

Project cost table

Response instructions are on page 11 of the 2024 Application Packet.

TGM funds requested for the work identified in

Consultant

\$225,000.00

Local reimbursement

Total TGM funds requested

\$225,000.00

Criterion 3

Local match

Minimum Match (Calculated)

\$25,752.26

Approximately 11.5% of requested funds

Match to be provided

Labor, supplies and services during project

\$25,752.26

Payment when Intergovernmental Agreement is signed

Total Match to be Provided

\$25,752.26

Award criteria

Criterion 1: Proposed project addresses a need and supports TGM objectives (up to 40 points)

The application demonstrates the proposed project clearly and effectively addresses a local or regional transportation or transportation-related land use issue, problem, need, or opportunity and will achieve one or more of the TGM Objectives.

Response instructions are on page 13 of the 2024 Application Packet.

What is the transportation or transportation-related land use issue, problem, need, or opportunity the proposed project will address?

Population growth in La Pine has exceeded the projections stated in the 2010 Comprehensive Plan and anticipated in the 2013 Transportation Systems Plan (TSP), which has a horizon of 2033. Projections estimated that the City would reach a population of 2,566 persons by 2029. The current population of La Pine is 3,126 people. Forecasts anticipate an increase to 4,925 by 2045. This unanticipated rate of change in population growth and the consequent increase in travel demand is a reason to update the TSP.

Changes in the pattern of residential development and the re-zoning of industrial to commercial land require a TSP update. Since 2013, approximately 43 acres of formerly industrial or public facilities land has been rezoned to mixed-use commercial or commercial. La Pine now has a 330-acre industrial business park east of Highway 97 with new residential subdivisions recently built on both sides of the regional connector. An additional 300+ acres of residential land is expected to develop as future subdivisions, which is reflected in the Newberry Master Planned Area (2019).

Many projects listed in the 2013 TSP have been completed and the projects are not given prioritization. The uncompleted projects must be evaluated against current community goals and assessed for feasibility. The continuation of a Hwy 97 overcrossing should be evaluated with representatives from ODOT. The Wickiup Junction Refinement Plan (2021) prioritized projects addressing safety, congestion, and connectivity through improvements to circulation/intersection and multi-use paths. The community's growing interest in multi-modal transportation choices must consider the realities of Hwy 97 as a regional connector. The TSP needs to be updated to reflect the projects and policies in this plan.

La Pine has a DLCD Technical Assistance Grant for work related to a Comprehensive Plan update. Work on this project commenced in early 2024 and a TSP update would allow for consistency of goals and policies that relate to the transportation system, such as housing types and locations, urbanization trends, economic development, tourism, parks and recreation planning, and hazard mitigation.

La Pine 2045 Comprehensive Plan update aims create strategies that will respond to rapid regional growth while preserving and improving assets like La Pine's thriving tourism industry, distinct downtown identity, industrial opportunities, affordable housing, and important civic amenities. Public outreach conducted for the La Pine Comprehensive Plan update indicates that transportation and infrastructure improvements are topics of high priority for residents. Growing community support for active transportation warrants updating the TSP.

The City has a high probability of wildfires and is currently working with Community Planning Assistance for Wildfires to audit wildfire preparedness, which is not addressed in the 2013 TSP.

Maximum characters: 3,000 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

What are the proposed Project Objectives? How will the Project Objectives achieve one or more of the TGM Objectives?

Provide Transportation Choices

A TSP update will reflect community interest in infrastructure improvements that tackle increased traffic, offer variety, and protect quality of life. Options must be safe, efficient, and located throughout La Pine, connecting parks, trails, jobs, housing, and commerce. Previous TSPs did not connect community health with active transportation. An update will focus on an efficient and accessible transportation network that promotes active, healthy lifestyles.

It will coordinate with Deschutes County and incorporate the expanded Cascade East Transit (CET) transit route. Transit south of La Pine is part of Basin Transit. Connecting these two services will be a priority for a TSP update. Alternatives for medical needs (Dial-A-Ride) and employee car shares will also be explored. La Pine's transportation system must be safe, accessible, and affordable for people of all ages and abilities.

Create Communities & Support Economic Vitality

The comprehensive plan project outreach has shown the community's commitment to inclusive and transparent planning processes and an interest in infrastructure investments, local jobs, affordable housing, and civic amenities. A collaborate process builds community and identifies ways that the benefits and burdens of development are shared equally among the community. A TSP update will explore ways to connect La Pine's vibrant communities and new housing developments with regional jobs and civic centers to maintain livability and a unique sense of place.

A TSP update will include mechanisms for ensuring safe multimodal transportation options such as walking, biking, public transportation, and/or car share options. An estimated 15,000 people live either in La Pine or in the rural residential areas within a 5-mile radius. About 1,159 employees commute into La Pine and 859 residents commute outside of La Pine for work. The average commute time for those who live in La Pine and work elsewhere is 28 minutes. These commuting patterns and population growth well beyond local forecasts have strained the system and present a challenge to preserving La Pine as a healthy and livable town.

Environmental Stewardship

Since 2013, State greenhouse gas emissions policy has changed. An updated TSP will assess the impact of commuting patterns on emissions and update local policies to reflect new regulations and the community's growing interest in safe, multi-modal transportation options. The installation of bike lanes, trails, and sidewalks will decrease vehicular dependence by offering safe alternatives.

Save Costs

A TSP update will focus on cost-effective multimodal improvements projects. An updated TSP will prioritize projects and efficiently navigate funding options, including updated SDCs from 2020. Strategic design, operation, and maintenance of the transportation network and compact land use patterns allow for right-sizing infrastructure and maximizing the impact of public investments.

Maximum characters: 3,000 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

Criterion 2: Proposed project is timely and urgent (up to 25 points)

The application demonstrates timeliness and urgency. The project is needed now to:

- address pressing local transportation and land use issues
- make amendments to local plans or regulations necessitated by changes in local conditions or in federal regulations, state requirements, or regional plans
- build on, complement or take a necessary step toward completing or implementing other high priority community initiatives, including Governor's Regional Solutions Team priority
- resolve transportation or land use-related issues affecting the project readiness of local, regional or state transportation projects for which funding is expected to be obligated within the near future

Response instructions are on page 15 of the 2024 Application Packet.

Why is it important to do the proposed project in this grant cycle?

La Pine is at a critical juncture with rapid growth and significant public investment in planning efforts. Coordinating a TSP update with updates to the Comprehensive Plan and Development code allows the guidance tools to work together and offers a seamless connection between development and transportation for projects in our rapidly growing city. The City Council has identified updating the TSP as a goal for years.

The 2013 TSP has limited discussion of Americans with Disabilities Act (ADA) compliance related to sidewalks and ramps. ADA compliant transportation policy has changed since 2013 and Oregon's ADA Transition Plan was updated in 2023. La Pine has a larger population living with a disability (22.7%) than Oregon (14.9%). It is urgent that La Pine address this update.

The existing TSP does not include emergency preparedness. Deschutes County Natural Hazard Mitigation Plan (2021) ranked La Pine as a high probability for wildfires, windstorms, and winter storms. There have been at least seven major wildfires affecting the region around La Pine in the past decade. Wildfires are a threat to residents often requiring evacuations of several neighborhoods and parts of the La Pine State Park. The Greater La Pine Community Wildfire Protection Plan was updated in 2020 and the impacts need to be reflected in an updated TSP.

Given that a TSP update can take a few years to be adopted and the relatively close planning horizon of the current TSP (2033), an update is timely and appropriate.

Maximum characters: 2,500 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

What local actions are needed to move the proposed project forward? Have these actions been taken and if so, when? If those efforts are underway, when will they be completed?

La Pine is prepared to release an RFP and hire consultants to complete a TSP update.

Maximum characters: 1000 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

How does the proposed project relate to other planning efforts, developments, or initiatives? Which of those are completed, underway, or waiting on the completion of this project?

The Comprehensive Plan update is currently underway. The Greater La Pine Community Wildfire Protection Plan was adopted in 2020. Since 2013, ODOT has updated many of their planning documents, such as the Bike/Pedestrian plan, the Public Transportation Plan, and Americans with Disabilities Act Strategies.

Maximum characters: 1000 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

Criterion 3: Proposed project approach supports policy decision (up to 20 points)

The application demonstrates a clear approach to achieving the expected outcome and includes consideration for adoption. Where substantial coordination with other local, regional, and state planning efforts will need to occur, the mechanisms and responsibilities for the coordination are clear.

Response instructions are on page 16 of the 2024 Application Packet.

Tasks and deliverables table

What are your proposed tasks and deliverables

The goal of this project is to adopt an updated Transportation Systems Plan for La Pine. The City will hire a consultant to carry out the following tasks in coordination with City Staff and an ODOT Project Manager.

PROJECT MANAGEMENT

Hold a project kickoff meeting to review the City's goals for the project, the project schedule and identify background data and materials needed. Hold regular Project Management Team (PMT) meetings throughout the course of the project to review project progress, identify and mitigate potential issues, and oversee project development. Revise the project schedule as needed.

Deliverables: kickoff meeting and summary, PMT meetings, project schedule

Timeline: 1 month from project kickoff and ongoing

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made, and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

Community Engagement

Draft a Community Engagement Plan (CEP) with best practices to reach underrepresented groups within the community. Convene a Project Advisory Committee (PAC) that reflects the interests of local businesses, agency representatives, the school district, public transit, and local community. The engagement plan may include stakeholder interviews, public open house, an online survey, and flyers or mailers or community newsletter articles. Translation service will be provided if needed. The PAC will review drafts of all documents, followed by the Planning Commission and City Council, then establish a draft TSP Vision with goals and policies based upon data gathered in the engagement plan.

Deliverables: Community Engagement Plan, PAC meeting #1, stakeholder interviews, community meeting #1, and one online survey

Timeline: occurring within 2- 20 months of project kickoff

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made,

and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

Transportation System Conditions and Needs Analysis

Assessment of Transportation System Conditions and Needs, including:

- A community profile including demographics and commuting patterns to and from La Pine with population projections and growth trends.
- A vulnerability index to measure impacts of the transportation system on underserved and vulnerable populations.
- Review and evaluate system for enhanced pedestrian and bicyclist safety.
- Inventory and evaluate Intersections, street classifications, infrastructure, available parking, and speed management mechanisms.
- Evaluate electric charging station usage and integration in the transportation network.
- Audit goals and policies for lowering greenhouse gases and pollution reduction against current best practices.

Deliverables: Existing Conditions Memo

Timeline: Within 10-12 months of project kickoff

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made, and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

Transportation Projects and Funding Strategy

Develop a prioritized project list that reflects performance measures and includes funding sources, including any changes to System Development Charges (SDCs).

Deliverables: Prioritized Project Matrix

Timeline: Within 15-20 months of project kickoff

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made, and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

Draft Transportation Systems Plan

Present a draft of the Updated TSP and staff findings at a Planning Commission/City Council work session.

Deliverables: Planning Commission/City Council work session, Staff findings memo

Timeline: Within 22 months of project kickoff

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made, and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

Adoption

Hold hearings with Planning Commission and City Council for adoption of the TSP Update. Edits as necessary to the TSP Update and ordinance.

Deliverables: Planning Commission and City Council hearings, Final TSP with ordinance

Timeline: Within 24 months of project kickoff

For each project task, describe the major deliverables and who is responsible for its preparation, decisions to be made, and expected timeline. Clearly identify which local plans or regulations the final document(s) will create, amend or update and which entity or entities will need to take action to adopt them.

How will the project approach support investment decisions for Safe Systems, Climate Action, and Equitable Outcomes?

The TSP update will embrace robust and inclusive public engagement that builds upon engagement efforts in connection with the ongoing Comprehensive Plan update and prioritize a safe, accessible, affordable, and efficient transportation system with a focus on maximizing existing infrastructure, supporting a mix of housing types, and connecting jobs and housing through multi-modal transportation options that minimize emissions.

Maximum characters: 1000 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

If adoption hearings will be held as part of a larger project, when will that be and as part of what project? (optional)

Adoption hearings will be included in this project and the timeline for adoption is within 24 months of the project kickoff.

Maximum characters: 500 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

Criterion 4: Proposed project has community support (up to 5 points)

The application demonstrates that there is local support for project objectives, a commitment to participate, and a desire to implement the expected outcome.

Response instructions are on page 17 of the 2024 Application Packet.

Upload letters of support here

La Pine TGM Grant Deschutes County letter of support.pdf

City of La Pine TGM grant letter of endorsement.pdf

PDFs only. Max 2 mb per file.

Criterion 5: Proposed project sponsor is ready and capable (up to 10 points)

The application demonstrates that the local government is ready and able to begin the project within the TGM timetable and that there is local commitment and capability to manage and complete the project. The application demonstrates, if applicable, successful performance on previous TGM projects.

Response instructions are on page 18 of the 2024 Application Packet.

Describe the experience and availability of key staff

The City's project manager will be La Pine's Principal Planner, Brent Bybee. Brent is currently the Principal Planner for the City of La Pine, with a focus on long-range planning projects within the Community Development Department. Brent has more than 9 years of experience managing dozens of local and regional land use and economic development projects. Brent has considerable experience collaborating with consultants and the public to produce county and city plans. The City is currently updating its Comprehensive Plan with significant public input, collaboration with local, regional and state entities, and staff oversight of a contracted consultant responsible for deliverables. This project is being partially funded by the Technical Assistance Grant through DLCD, with the grant being managed by Brent Bybee as well.

Rachel Vickers, Associate Planner for La Pine, will provide support for this project, and they are anticipated to have 20% capacity to work on this project. They have degrees in urban planning. They will support in reviewing documents, attending advisory committee and community meetings and providing strategic input during the conceptual planning process.

Maximum characters: 1500 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

Explain how the applicant has the capacity to scope the proposed project during the next 15 months and manage it to completion within 3 years

Over the next two years, Brent will have the capacity to manage the proposed project. Brent is currently the Principal Planner for the City of La Pine, with a focus on long-range planning projects within the Community Development Department. The City intentionally hired a Principal Planner and Associate Planner to provide for a better balance of current planning and long-range planning. The overall goal is to better prepare the City for the level of development the community is currently facing, and the future level of development that is sure to come. A full TSP update is a project that was identified as a priority for management, and is identified as one of Brent's responsibilities as the Principal Planner. For this project, Brent will provide strategic guidance and work directly with a consultant team who will be responsible for community engagement, technical analysis, and preparation of the Plan. Brent will coordinate with a consultant and advisory committee to provide regular updates to the Planning Commission and City Council. City staff will assist with advisory committee communication, coordination and logistics. City staff will be responsible for bringing the plan through to adoption.

Over the last year, Brent has been leading the La Pine comprehensive plan, which is anticipated to be adopted before the end of 2025.

Maximum characters: 1500 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

If applicable, list applicant's TGM projects within last 10 years and their status

If applicable, list local jurisdiction's TGM projects within last 10 years and their status

TGM File Code	Project Title	Status
<input type="text"/>	<input type="text"/>	<input type="text"/>

300 character limit.

Bonus points: Housing (up to 10 points)

Response instructions are on page 19 of the 2024 Application Packet.

How will the adoption of the final document(s) address barriers to a broad range of housing types and affordability or work to link the location of future workforce housing to walkable/bikeable areas with good transit?

La Pine plans to focus the update on improving transportation choices through identification of site-specific multimodal needs within existing residential areas and connecting CTE with Basin Transit to offer efficient regional options connecting jobs and housing. An analysis identifying concentrations of residential uses around town will also provide guidance towards the location of where those services or facilities should be located.

Maximum characters: 500 | (Text box automatically expands. Click and drag right-hand corner of text box to manually expand it.)

Required forms

Title VI: Racial & Ethnic Impact Statement form
Racial-Ethnic-Impact-Statement signed.pdf

[Download the Racial & Ethnic Impact Statement form here](#)

PDFs only. Max 2 mb per file.

Certifications

Response instructions are on page 20 of the 2024 Application Packet.

Eligibility criteria

- This application demonstrates a clear transportation relationship
- This application demonstrates adoption of products to meet project objectives
- This application demonstrates the support of local officials

Preparation of application

- This application was prepared by staff of the primary applicant or staff of one of the involved jurisdictions
- This application was prepared by the following COMPENSATED consultant (indicate below)
- This application was prepared by the following UNCOMPENSATED consultant (indicate below)

Name of consultant who prepared this application

Violet	Brown
First	Last

Would you like to receive TGM news and updates?

Yes No I am already subscribed

Clicking "Yes" authorizes us to add your email to our e-newsletter mailing list. You can unsubscribe at any time.

Today's date

7/30/2024

If you encounter any issues with the submittal process, please contact:

Rachael Levasseur
Planning Section Web Coordinator
Rachael.LEVASSEUR@odot.oregon.gov



L A P I N E

O R E G O N

CITY OF LA PINE

16345 Sixth Street — PO Box 2460
La Pine, Oregon 97739
TEL (541) 536-1432
www.lapineoregon.gov

July 24, 2024

Department of Land Conservation and Development
635 Capitol Street NE, Suite 150
Salem, OR 97301

Subject: TGM Grant Authorization Letter for the City of La Pine

La Pine City Council supports the proposal submitted by the Planning Department for funding from the Transportation Growth Management Grant offered by the Department of Land Conservation and Development and Oregon Department of Transportation. The efforts that the City is initiating to update the Transportation System Plan (TSP) is of high priority as Central Oregon continues to grow.

The City of La Pine is the youngest city in the state, with an incorporation date of 2006. The La Pine TSP was originally adopted in 2013, with minor updates in 2021. The 2013 TSP was a great starting point for the transition from Deschutes County to the city, but there are many parts of the plan that are now either inaccurate or out of date. In the last 11 years, La Pine has experienced pronounced growth and development. In 2023, the population was calculated by the Portland State Population Research Center at 3,126. With housing and land costs in the city remaining below average for the Central Oregon region, individuals who cannot afford housing in some of the larger cities in the region are choosing to live in La Pine. According to the Portland State Population Research Center, from 2022 to 2023, La Pine ranked 2nd in the state for growth. Portland State conservatively forecasts the population to increase in La Pine by 87% in the next 25 years. It is of note that within the Newberry Neighborhood master planned development area, approximately 367 acres of residentially zoned land remains undivided, and could be developed at any time.

Additionally, the Planning Department has initiated a full comprehensive plan update (La Pine 2045), aimed to better position the city for the pronounced growth that will occur over the coming years. La Pine 2045 incorporated a visioning process that harbored input from the community through survey responses. The top priority of the citizens within the city is an investment in infrastructure and traffic management. A full TSP update will coincide with the comprehensive plan update that is slated to be completed in June of 2025, and will help to address the community's top priority.

In light of these facts and forecasts, it is indicative that a full TSP update is not only timely with the comprehensive plan update already underway, but also urgent due to the pronounced growth and challenges that our community is currently facing. Accomplishing a full TSP update will not only ensure the community's vision is carried out into the future to shape the City of La Pine, but also ensure that the integrity of the community is maintained.

Sincerely,

The La Pine City Council

Daniel Richer, Mayor



CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, July 24, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85036525538>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:30 p.m.

ESTABLISH A QUORUM

Council

Mayor Richer

Council President Van Damme

Councilor Shields

Councilor Ignazzitto

Councilor Morse

Student Councilor Marston – Excused

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Kelly West – Public Works Director

Brent Bybee – Principal Planner

Rachel Vickers – Associate Planner

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

PUBLIC COMMENTS

Bernie Brader, that lives on Bristlecone, made a comment on the usage of wetlands in La Pine. He asked why one owner can do one thing and a different owner can't do the same thing. He asked that if it is not within the City's jurisdiction then can staff do more research on the subject.

Becca Rohleder that lives on Glenwood Dr. made a comment on the un-homed situation surrounding La Pine. She stated that she conducted a survey of the un-homed population who visited St. Vincent's seeking resources. She explained her results with the Council. She stated her concern for the safety of residents of the un-homed population on public land. She asked the Council why the City has not applied for state and county grants to help this population that was displaced by the fire.

Wes Elliot, that lives on Lowell Way, made a comment about a fundraiser that was scheduled to raise funds for the Activity Center. He stated that in past years they have not been asked to provide permits to serve and sell food. He also explained that the City asked for documentation including an insurance policy to conduct other fundraisers. He wanted the Council to be aware that the current regulations in place can hinder nonprofits from fundraising.

CONSENT AGENDA

1. 06.12.2024 Regular City Council Meeting Minutes
 - a. Public Comment Form – John Heylin
 - b. Public Comment Form – Kylan Kerr
2. 06.26.24 Regular City Council Meeting Minutes
 - a. Public Comment Form – Sue Gabriel
 - b. Public Comment Form – Zorba Stathakis
3. Financial Reports
 - a. May Financial Summary
 - b. May Interest Report
4. George Potter and Christy Clark Correspondence

Councilor Van Damme abstained from the approval of the consent agenda due to her absence at the June 26, 2024, meeting.

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

ADDED AGENDA ITEMS

City Manager Wullschlager added to the agenda Resolution 2024-13 extending an emergency declaration due to the current state of imminent threat of wildfire.

OLD BUSINESS:

1. COIC – IGA for Construction Management

City Manager Wullschlager presented the associated staff report stating that Central Oregon Intergovernmental Council (COIC) provided an explanation of coverage which extends to \$10,000,000.00 and includes errors and omissions coverage.

He asked the Council to approve the IGA for the construction management of the spec building in the industrial park.

Councilor Morse made a motion to approve the Intergovernmental Agreement for Management of the La Pine Small Business Incubator Building Project. *Councilor Ignazzitto seconded the motion.* Motion passed unanimously.

NEW BUSINESS:

1. Petition

Finance Director Ivans presented the associated staff report stating that the City received a petition from seven citizens concerned about the national movement to cut back on quality-of-life policing methods. She stated that the petition was not signed by the citizens that were listed. She said that the City's charter does not address petitions. If the Council were to consider a referendum the state requires 15% of City registered voters validated signatures. No other actions were needed.

Mayor Richer read the petition aloud for the citizens in attendance of the meeting.

2. Fire Restriction and Enforcement (Letters)

City Manager Wullschlager presented the associated staff report asking the Council to sign letters of support for both the Board of County Commissioners (BoCC) and the Deschutes County Sheriff's Office (DCSO). These letters are in support of our ongoing and combined efforts of ensuring public safety as it relates to wildland fire.

Councilor Ignazzitto made a motion to approve the fire restriction and enforcement letter(s). *Councilor Morse seconded the motion.* Motion passed unanimously.

3. Transportation Growth Management Grant Letter of Support

Principal Planner Bybee presented the associated staff report asking the Council for a letter of support as Planning staff is applying for the Transportation Growth Management (TGM) grant. He stated that if awarded the grant, it would potentially fully fund the Transportation System Plan (TSP) update.

Councilor Van Damme made a motion to approve the transportation growth management letter of support as presented by Planning Staff. *Councilor Ignazzitto seconded the motion.* Motion passed unanimously.

OTHER MATTERS

City Manager presented Resolution 2024-13 extending an emergency declaration due to the current state of imminent threat of wildfire. This extends the state of emergency until August 28, 2024.

Councilor Morse made a motion to adopt Resolution 2024-13, a resolution extending an emergency declaration due to the current state of imminent threat of wildfire. *Councilor Shields seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Van Damme – Aye

Councilor Shields – Aye

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed unanimously.

PUBLIC COMMENTS

Stu Martinez, that lives on Morson St., thanked the Council for extending the state of emergency with Resolution 2024-13. He suggested that the City publicize how much the City has done for the

firefighting efforts, so the citizens of La Pine are aware. He stated that he would have liked an update from the Mayor or City Staff on social media or another form of public communication.

Mayor Richer informed the public that staff did have an update during the public briefing on a Facebook live update.

Mr. Martinez thanked the staff and the City Council.

STAFF COMMENTS

Associate Planner Vickers gave an update on the current land use applications. She stated that the Type I permits have been completed, with the exception of one lot line adjustment that is related to a zone change.

She gave an update on the Type II applications which include a zone change that was recently approved by the Planning Commission at their last public hearing. She stated that it will be presented to the Council at the August 14th meeting. There are three partitions in the Cagle subdivision. There is a site plan review for storage unit expansion. She stated that the Planning Commission will have public hearings in August regarding subdivisions. Once the Commission makes a recommendation it will be presented to the Council. St. Charles is asking to increase their parking lot, which needs to be reviewed so they do not exceed their allotted amount. Lastly, there is a new site plan review for a 3 story 40,000 square foot 39-unit multifamily development on Drafter Rd.

Finance Director Ivans informed the Council that she is working with the auditors as they audit our last fiscal year.

She stated that she is working with public works and administration on the finalization of the water and wastewater expansion project.

City Recorder Metcalf did not have any comments.

Principal Planner Bybee gave an update on the planning department and how busy they have been. He gave a schedule of the upcoming public hearings being presented to the Planning Commission.

He updated the Council on La Pine 2045 and stated that there will be another community summit in the fall.

He explained that staff and 3J have been working closely together as they finalize their application for the TGM grant that is due on July 31st.

He gave an update on Community Planning Assistance for Wildfire (CPAW) and listed the local organizations staff has been working with to present their efforts related to community planning and CPAW. He stated that the Planning Staff will be presenting at meetings for Rotary and the Chamber of Commerce, and asked for any other recommendations where staff can speak at. He clarified that the State has released their revised draft wildfire hazard maps and stated that much of the City of La Pine is considered a high hazard. He will be working with CPAW regarding the revised map.

Public Works Director West informed the Council that he has been working with GSI Water Solutions in updating our Water Management and Conservation Plan (WMCP).

He stated that well 1 is online and there are plans to upgrade well 2 in August. The new generator has been installed at the wells and will be online soon.

He said that all the required OHA samplings have been completed.

He updated the Council that Public Works have been working on replacing all the older water meters and replacing fire hydrant flags around the city.

He gave an update on the lift stations and how staff have been addressing issues until the stations can be upgraded.

He stated that staff have been performing inspections for new developments. In addition to pumping tanks in Crescent Creek Phase 1 for their scheduled maintenance.

He said that the City's recycled water use plan has been submitted to the Department of Environmental Quality (DEQ) for final review.

Public Works Staff have been working with the City's engineer to figure out the proper placement of the Newberry lift station. And that the water and wastewater project is finalizing on Burgess and Huntington which will allow for lift station 3 to come online.

Lastly he gave an update on streets and stated that staff have completed crack sealing on Apache Tears and in the Crescent Creek neighborhoods. Staff will commence again in September on other roads within the city.

City Manager Wullschlager gave a comment on the memorandum that was sent to the Council and explained how the City assisted local and state firefighters in handling the wildfires. He clarified that website updates that were posted were centered around safety for citizens and did not include the City's efforts. He also gave positive feedback for the State Fire Marshal's Office and how they worked effectively and efficiently during the emergency.

He gave an update on the water and wastewater expansion project stating that the completion date will be in the fall of 2024. He stated that there was a delay due to an inadvertent discovery on Glenwood which halted construction for the neighborhood. He stated that there were four months of negotiation and listed all the organizations that were involved. In conclusion, a cultural monitor has been present on site since April which the City has funded with the USDA project financing. A sight assessment will be done in September.

He reminded the Council that there will be a Newberry Regional Partnership (NRP) meeting on July 29th at the Activity Center.

He stated that he has had conversations with Commissioner Adair regarding land within the City's limits and its possible uses. He explained there is an area of land consisting of 400+ acres that is currently restricted for public works use. He stated that there may be possible avenues to changing the restrictions in the future.

Lastly, he stated that he met with Captain Baily and the DCSO regarding the collaboration of the distribution of fire extinguishers to the unhoused.

MAYOR & COUNCIL COMMENTS

Councilor Morse thanked everyone for attending the meeting.

Councilor Ignazzitto thanked the public for attending the meeting. She stated that she is thankful for how responsive all the organizations have been with the wildfires in our community. She asked the community to keep working together to seek solutions in the future.

Councilor Shields thanked Staff and Mayor Richer for keeping things running smoothly during the wildfires.

Councilor Van Damme thanked the citizens for attending the meeting. She thanked staff for working together with the other organizations as the fires were extinguished.

Mayor Richer thanked everyone for attending the meeting. He stated that he was thankful for the planning that occurred towards the City’s infrastructure which allowed for water availability during the fires. He asked the community to provide the Council with their comments so we all can work together in building La Pine.

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Richer adjourned the meeting at 6:28 p.m.

Date: _____

Daniel Richer, Mayor

ATTEST:

Date: _____

Amanda Metcalf, City Recorder



July 10, 2024

Re: Support for City of La Pine Transportation Growth Management Grant

Dear Devin Hearing,

We support the proposal submitted by the La Pine Planning Department for funding from the Transportation Growth Management Grant offered by the Department of Land Conservation and Development and Oregon Department of Transportation. The efforts that the City is initiating to update the Transportation System Plan (TSP) are of high priority as Central Oregon continues to grow.

The La Pine TSP was originally adopted in 2013, with minor updates in 2021. The 2013 TSP was a great starting point for the transition from Deschutes County to the city, but there are many parts of the plan that are now either inaccurate or out of date. In the last 11 years, La Pine has experienced pronounced growth and development. According to the Portland State Population Research Center, from 2022 to 2023, La Pine ranked 2nd in the state for growth. Portland State conservatively forecasts the population to increase in La Pine by 87% in the next 25 years. It is of note that within the Newberry Neighborhood master planned development area, approximately 367 acres of residentially zoned land remains undivided, and could be developed at any time.

Additionally, the Planning Department has initiated a full comprehensive plan update (La Pine 2045), to better position the city for the significant growth that will occur over the coming years. La Pine 2045 incorporates a visioning process that harbored input from the community through survey responses. The top priority of the citizens within the city is an investment in infrastructure and traffic management. A full TSP update will coincide with the comprehensive plan update that is slated to be completed in June of 2025, and will help to address the community's top priority.

In light of these facts and forecasts, it is indicative that a full TSP update is not only timely with the comprehensive plan update already underway, but also urgent due to the pronounced growth and challenges that our community is currently facing. Accomplishing a full TSP update will not only ensure the community's vision is carried out into the future to shape the City of La Pine, but also ensure that the integrity of the community is maintained. Thank you for your consideration of this request.

The Deschutes County Board of Commissioners

Patti Adair
Chair

Anthony DeBone
Vice Chair

Phil Chang
Commissioner



The Office of Commissioner Patti Adair
Tel: (541) 388-6567

July 11th, 2024

Department of Land Conservation and Development
635 Capitol Street NE, Suite 150
Salem, OR 97301

To whom this may concern,

I am writing this letter of support for the TGM Grant for the City of La Pine to fully endorse the proposal submitted for the Department of Transportation and Department of Land Conservation & Development Transportation Growth Management Grant.

As the fastest growing city here in Central Oregon, and the 2nd fastest growing in Oregon from 2022 to 2023, La Pine is in a strong strategic place for this grant funding. The Planning Department has initiated the La Pine 2045 plan update to best position the city for the projected immense growth in the next 25 years. City officials and citizens alike are focused on investing in transportation infrastructure and traffic management. A Transportation System Plan update would coincide well with La Pine 2045, and a grant at this time would be pivotal in advancing La Pine's top priorities to manage growth and create effective and efficient transportation infrastructure and access for all of the community.

La Pine's position as a fast growing city with immense potential for advanced infrastructure makes it a well suited community for this opportunity. This TGM grant will enable the city of La Pine to enhance transportation safety and flow and stand as an example to other Oregon cities, counties, and beyond.

Most Sincerely,

Commissioner Adair

A handwritten signature in blue ink that reads "Patti Adair". The signature is written in a cursive style and is positioned over a light blue, semi-transparent rectangular background.

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

[Chapter 600 of the 2013 Oregon Laws](#) require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

Women	Asians or Pacific Islanders
Persons with Disabilities	American Indians
African-Americans	Alaskan Natives
Hispanics	

2. The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

Women	Asians or Pacific Islanders
Persons with Disabilities	American Indians
African-Americans	Alaskan Natives
Hispanics	

3. The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, please provide below the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

By checking this box, I hereby certify the information contained on this form is true, complete, and accurate to the best of my knowledge.

Dated:

Printed Name:

Title:

Agency Name:

¹ “Minority person” are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African Americans, Hispanics, Asians, or Pacific Islanders, American Indians and Alaskan Natives.