



Letters to Libraries Online: News from the State Library of Oregon

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State Library News

Teleconferencing With Zoom? Keeping the "Zoom-Bombers" Out



Given that many of us are working remotely these days, the use of technology for telecommuting/telework and web conferencing has become almost mandatory. Zoom is an increasingly popular and easy to use option as a platform. However, the increased popularity brings unwelcome attention from "Zoom-Bombers" hoping to crash your meeting.

In addition to keeping out unwelcome guests, there are other factors to consider including: security vulnerabilities, data privacy, and even, patron privacy. You can take some actions to mitigate the new risks to patron privacy.

- Use Zoom's [end-to-end encrypted chat](#) feature
- Limit the amount of patron data disclosed in Zoom, including text chats
- Do not record video, voice, or text chats that involve patron data, including services to patrons conducted over Zoom
- Do not share files with patron data over Zoom's filesharing feature
- [Review privacy and security settings](#) on the administrator, organizer, and user levels
- [Follow best practices](#) to prevent Zoombombing, including enabling the waiting room feature, limiting screen-sharing and voice controls (muting participants by default when they join), and locking the session when all attendees have arrived.

Additional security tips are also available from Zoom's support page on security:

<https://zoom.us/security> (scroll down to "Protecting your Meetings")

<https://blog.zoom.us/wordpress/2020/03/20/keep-the-party-crashers-from-crashing-your-zoom-event/>

Meeting hosts should become familiar with [features](#) such as "Mute all" participants and "Lock meeting" and other ways to [manage participants](#).

A few last tips:

- If you're going to use the "Personal meeting ID", make sure you use a password.
- How to Prevent Jerks from Ruining Your Zoom Meetings ([Lifehacker](#))
- The Do's and Don't of Video Calls: 6 Embarrassing Stories of Video Calling/Zoom Fails ([New York Magazine](#))



Library Support and Development Services

Library Support here for you during these strange times!



Staff from all libraries are invited to our twice weekly “office hours” using Zoom. Join Greta Bergquist at noon on Tuesdays and Darci Hanning at noon on Thursdays. Connection information is available front and center on our [LibGuide](#) for COVID-19 Resources. These online meetings are an opportunity to connect with your peers and colleagues, share how you’re able to serve your community, and the challenges you’re facing. Please join us as you’re able!

Speaking of our LibGuide, we are doing our best to balance the need for new information and resources while not providing an overwhelming number of resources. To that end, please check back every few days or so for updates. Our [guide](#) covers: key informational resources, our contact information, resources for responding, COVID-19 webinars, remotely library resources, CE resources for library staff, and resources for self-care and economic impact.

COVID-19: Information for Oregon Libraries: Home

Resources about Coronavirus Disease 2019 (COVID-19) for those working in Oregon libraries

| | | | | |
|--------------------|---------------------------|--------------------------------|-------------------------|--------------------------------|
| Home | Resources for Responding | COVID-19 Webinars and Training | Remote Library Services | CE Resources for Library Staff |
| Self Care and Work | Economic Impact Resources | | | |

And finally, please know that everyone here appreciates everything each of you are doing to continue serving your communities during these challenging times!

Talking Book and Braille Library

Talking Book and Braille Library Mail Halted, but Download an Option

In response to the COVID-19 pandemic, and in the interest of safety, the Talking Book and Braille Library has stopped mailing books to registered users. However, that does not mean users are unable to get books to keep their minds active. Now is an excellent time to recommend our download-on-demand option called BARD!

BARD gives registered Talking Book and Braille Library users FREE access to download any NLS (National Library Service) book or magazine they want, 24 hours a day, 7 days a week. One of the best features of BARD is there are no limits; users can download as many books as they want, keep them as long as they want, and so can every other BARD user. For FREE!

BARD is a great option for people with print-impairments who are finding it difficult to pass the time during this stay home order. And if someone does not feel up to the task, is tech shy, or does not own a computer or mobile device, it is very easy for friends and family to help by downloading books for that person. Just be sure to maintain proper social distancing when assisting others.

We very much appreciate the gravity of the decision to halt mail circulation. It was not an easy one to make, as we are sure many of you know.

Please remember that BARD is ONLY available to registered Talking Book and Braille Library users. For more information about setting up a BARD account or registering with

the library, please visit our website: www.ORTalkingBooks.org, or contact us at 800-452-0292 or talkingbooks.info@state.or.us.

Government Information and Library Services

State Library Preserves State Government Publications on COVID-19



The Oregon Health Authority and other state agencies are producing information on the topic of COVID-19. We at the State Library have a statutory duty to preserve, provide access to, and disseminate state government publications, so we have been adding the born-digital state government publications on COVID-19 to our Digital Collections with full cataloging. We had originally been using subject headings such as “Coronaviruses” and “Coronavirus infections,” but it became clear that a more specific heading to collocate all of these materials was necessary, and a staff member had noticed that other libraries, including GPO, had started using “COVID 19 (Disease)” as a subject heading. So we went back and added “[COVID 19 \(Disease\)](#)” to our bibliographic records to provide better access to the publications on this topic.

Looking for Things To Do? It's time for coloring!



As we all face unprecedented challenges, it's a good time to look at things we can do to relax. It's also a time when those with children may need additional resources to keep them entertained.

Several state agencies publish printable coloring and activity books.

Learn about interesting Oregonian people and places in [this coloring book](#) from the State Archives.

Help children explore different foods in the [English](#) and [Spanish](#) Food Hero books, published by Oregon Harvest for Schools.

The sky's the limit with the Department of Aviation's [Aviation activity book](#).

Take a look at [these and other activity books](#) by Oregon state agencies. All are part of [the Oregon Government Publications digital collection](#).

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Mission

The State Library provides leadership and resources to continue growing vibrant library services for Oregonians with print disabilities, the Legislature and state government, and all Oregonians through local libraries.

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