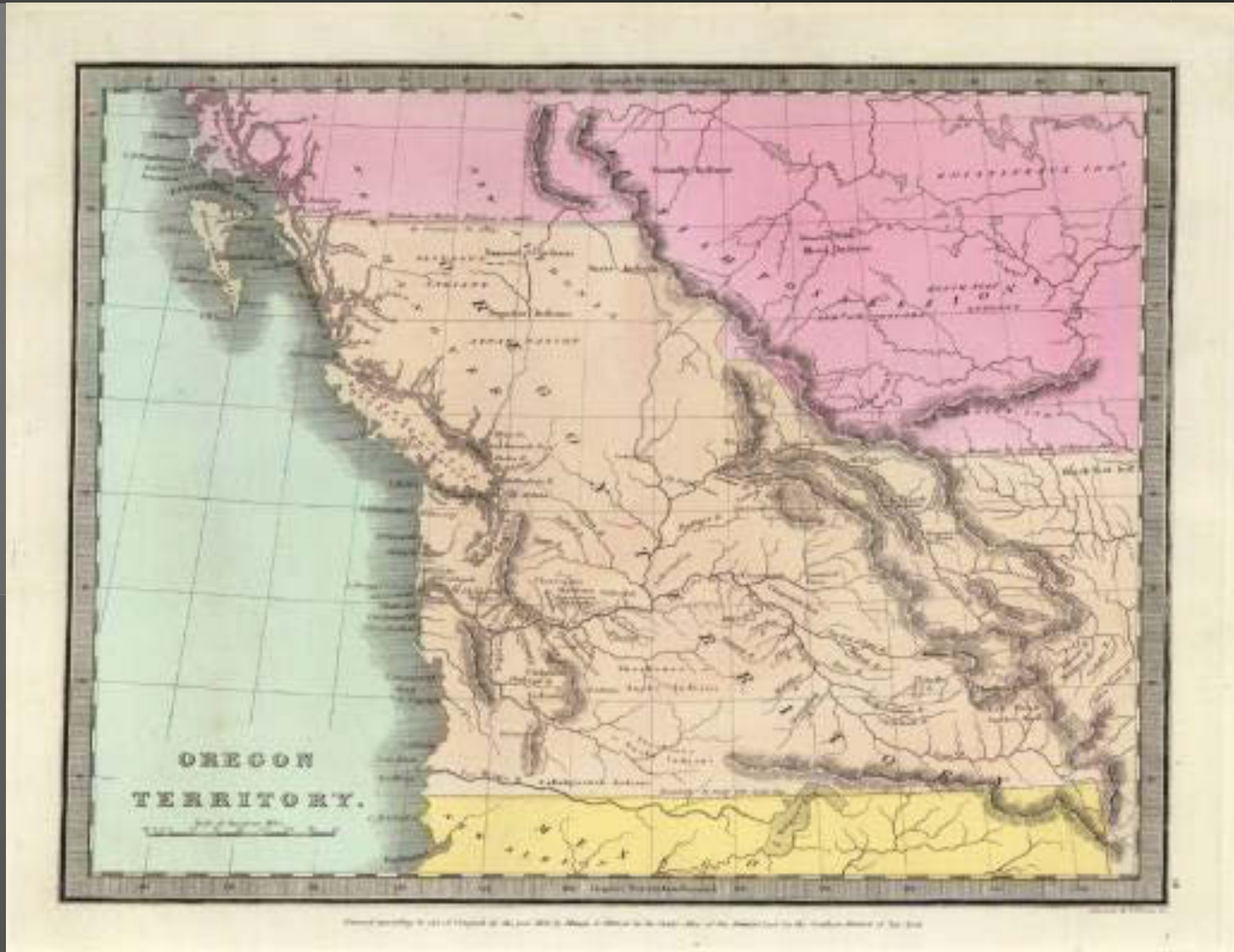


# OREGON DIGITAL COLLECTIONS PLAN

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Oregon LSTA Council • September 19, 2013



# Environmental Scan

- Collections Directory
- Survey
- Interviews
- Grant Reviews
- Collaboration Models



Property of the Shaw Historical Library/Oregon Institute of Technology Library

*Plowing with machinery.* [undated]. Helfrich Collection (SHL-28-Jul-2004-157). Oregon Institute of Technology, Shaw Historical Library, Klamath Falls, OR. Retrieved from <http://digitallib.oit.edu/cdm/ref/collection/kwl/id/277>

# Digital Collections Directory

## ◎ 300+ Collections

- 12 collaborative projects
- Digital collections, unique resources, exhibits

## ◎ 59 Oregon Institutions

- Libraries, archives, museums, historical and genealogical societies, other

## ◎ 375,000+ Digitized Items

- 1.5 million, counting non-Oregon institutions



Cowden, J. W. [undated]. *Bonanza Mine*. Brooks Hawley Collection (1992.1.1153). Baker County Library, Baker City, OR. Retrieved from <http://173.201.75.33/webphoto/exhibit3/e30910a.htm>



# Digital Collections Survey

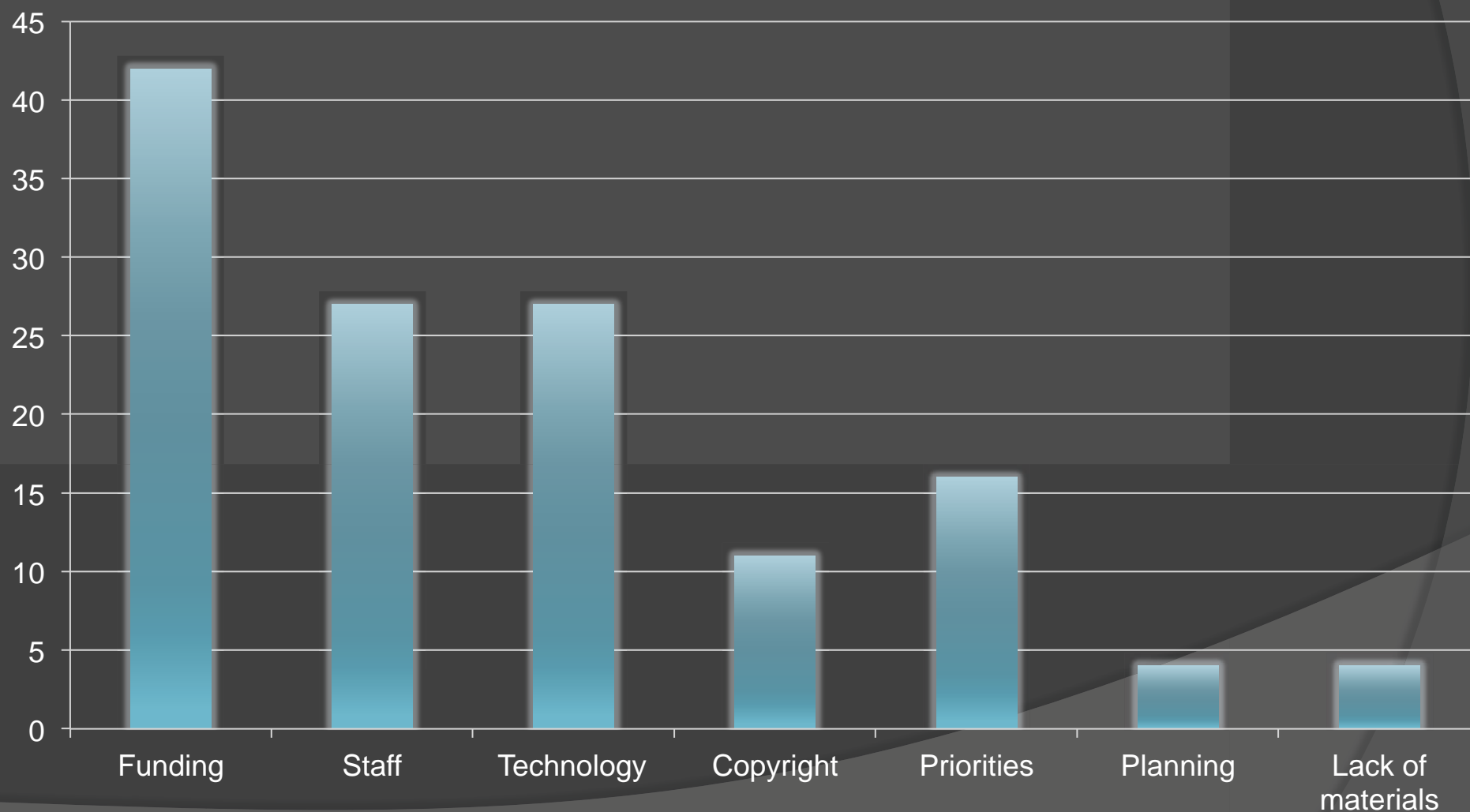


- 52 Oregon Institutions
  - Public library: 51%
  - Academic library: 19%
  - State or local government archives: 5%
  - Historical museum: 5%
  - Genealogical society: 5%
  - School library: 3%
  - Other library: 3%
  - Other government agency: 3%
  - Historical society: 3%
  - Medical library: 2%
  - Museum library or archives: 2%

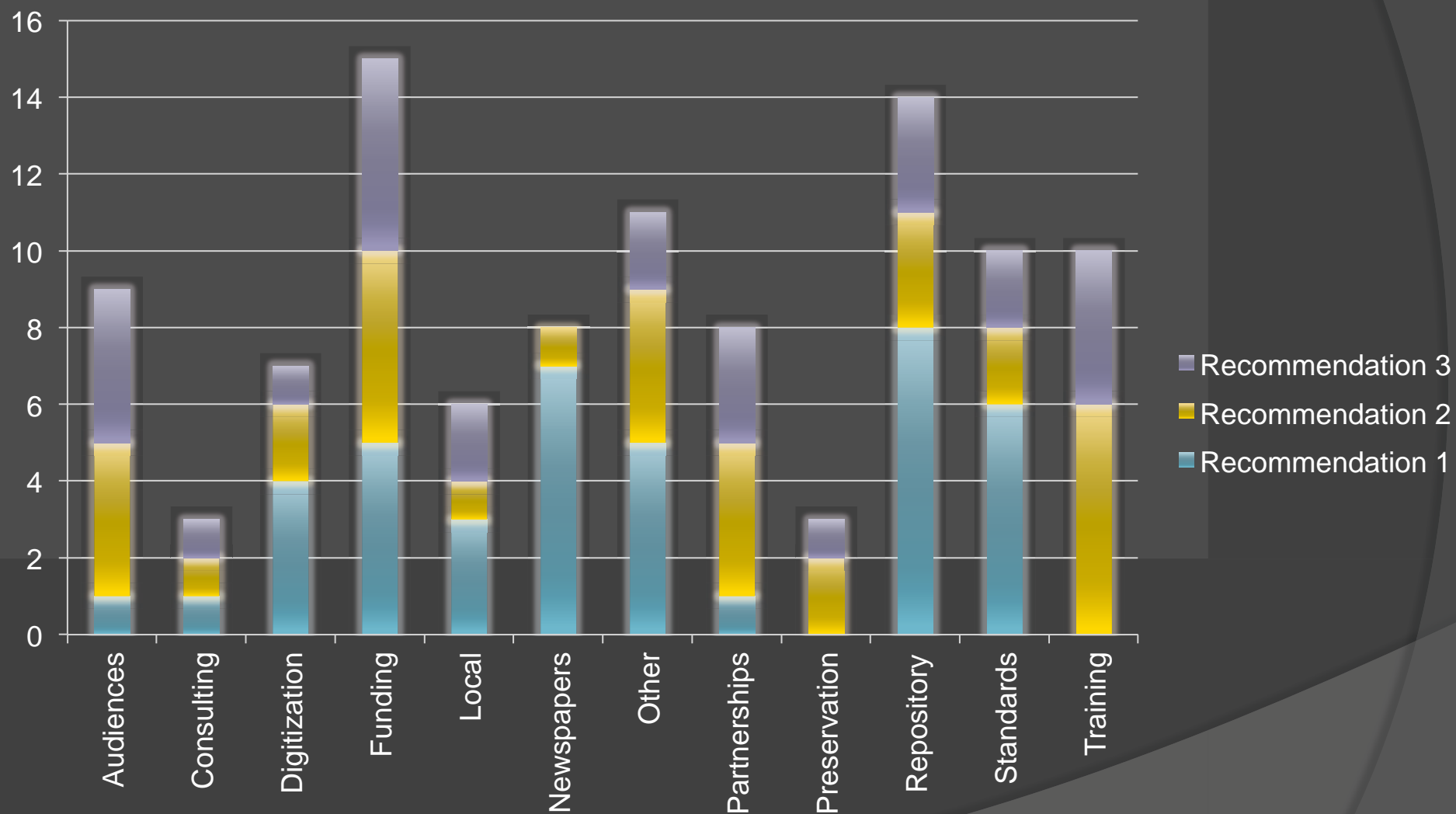
*Architectural Map (Portland, Oregon).* (1890). University of Oregon Libraries, Eugene, OR.  
Retrieved from <http://oregondigital.org/u?/archpnw.19069>

# Barriers to Digitization

**Barriers to Digitization**  
(Number of Institutions Reporting)



# Survey Recommendations



# Digital Projects Grants, 2003-13

Institute of Museum and Library Services	\$950,294
Oregon State Library, LSTA	\$2,440,617
National Endowment for the Humanities	\$2,042,609
National Endowment for the Arts	\$29,888
National Historic Records and Publications Commission	\$373,103
Oregon Cultural Trust	\$249,572
Oregon Heritage Commission	\$226,894



Britt, P., & Britt, E. (1884). *Orth children (2 boys, 2 girls), studio portrait*. Peter Britt Photographs Collection (8-80). Southern Oregon University Hannon Library Special Collections, Ashland, OR. Retrieved from <http://digital.hanlib.sou.edu/cdm/ref/collection/p15013coll1/id/331>



# Statewide Collaboration



- Oregon Digital Library (OSU metasearch)
- Oregon Digital (UO/OSU)
- Oregon Digital Newspaper Project (UO)
- Northwest Digital Archives
- Oregon Encyclopedia
- Salem Online History (SPL)
- Southern Oregon Digital Archives (SOU)
- Washington County Heritage Online (PU)
- Oregon Sustainable Community Library (PDX)
- Klamath Waters Digital Library\* (OIT)
- Crater Lake Digital Research Collection\* (OIT)
- Portal to the Personal Papers of Oregon Governors (WOU)

*The Sunday Oregonian.* (Portland, Ore.) 1881-current, October 13, 1912, SECTION SIX, Page 70.

University of Oregon Libraries, Eugene, OR.

Retrieved from <http://oregonnews.uoregon.edu/lccn/sn83045782/1912-10-13/ed-1/seq-70/>



# Recommendations

- Cost categories:

1. **Minimal cost – Existing Resources**

Work can be performed with existing staff at Oregon State Library plus targeted grants or Memoranda of Understanding (MOU).

2. **Moderate – Resource reallocation**

LSTA funds must be used to hire additional staff at OSL or at partner institution under MOU; annual allocations will be required.

3. **Significant – Additional resources needed**

External funding to establish program activities may be required.



Forger, G. & W. J. Brown. (1903). *The Great Yaquis Snake Oil Liniment*. (1903). Trademarks Collection (765). Oregon State Archives. Salem, OR. Retrieved from <http://arcweb.sos.state.or.us/pages/tm/med/med765.html>

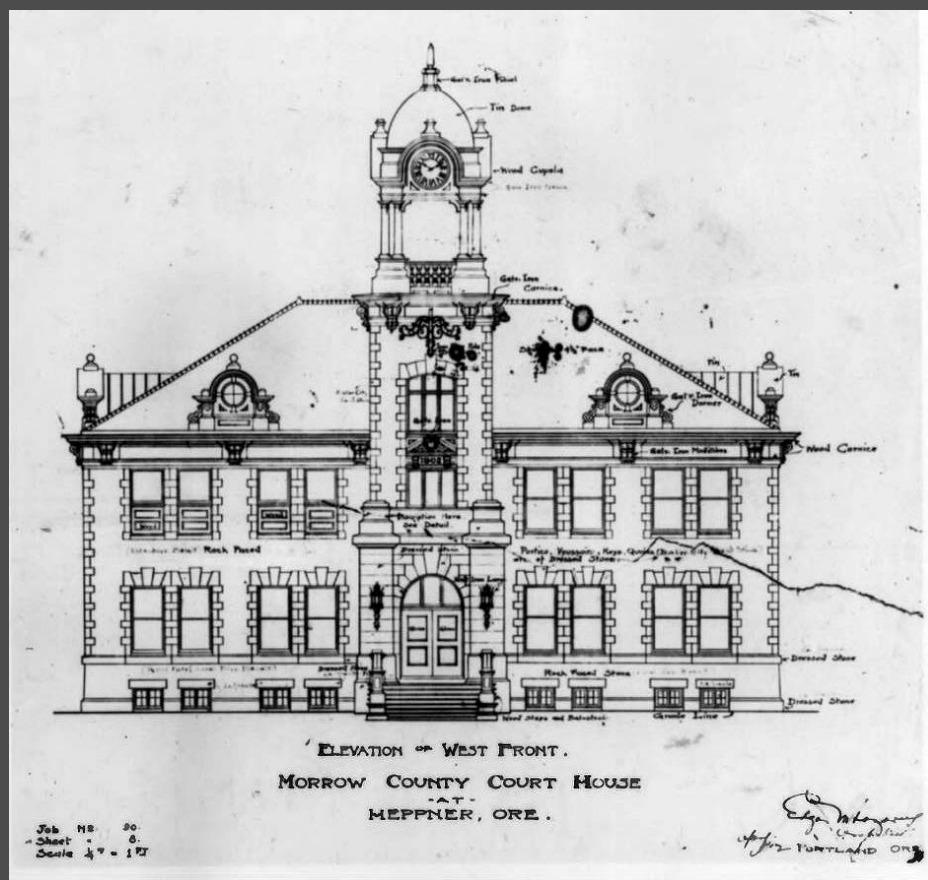
# Audiences & Outcomes

- Identify audiences and establish common outcomes for recipients of LSTA grants in the area of digitization and digital projects.
  - Category 1 (Minimal)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: \$6,000 (staff time)
    - Ongoing: \$3,000 (staff time)



Inside Carnegie Library. (ca. 1950). *The Photo Graphic*. Photo Image Collection (PUApic\_008451). Pacific University Archives, Forest Grove, OR, Retrieved from <http://washingtoncountyheritage.org/cdm/ref/collection/p16047coll2/id/4583>

# Standards and Best Practices

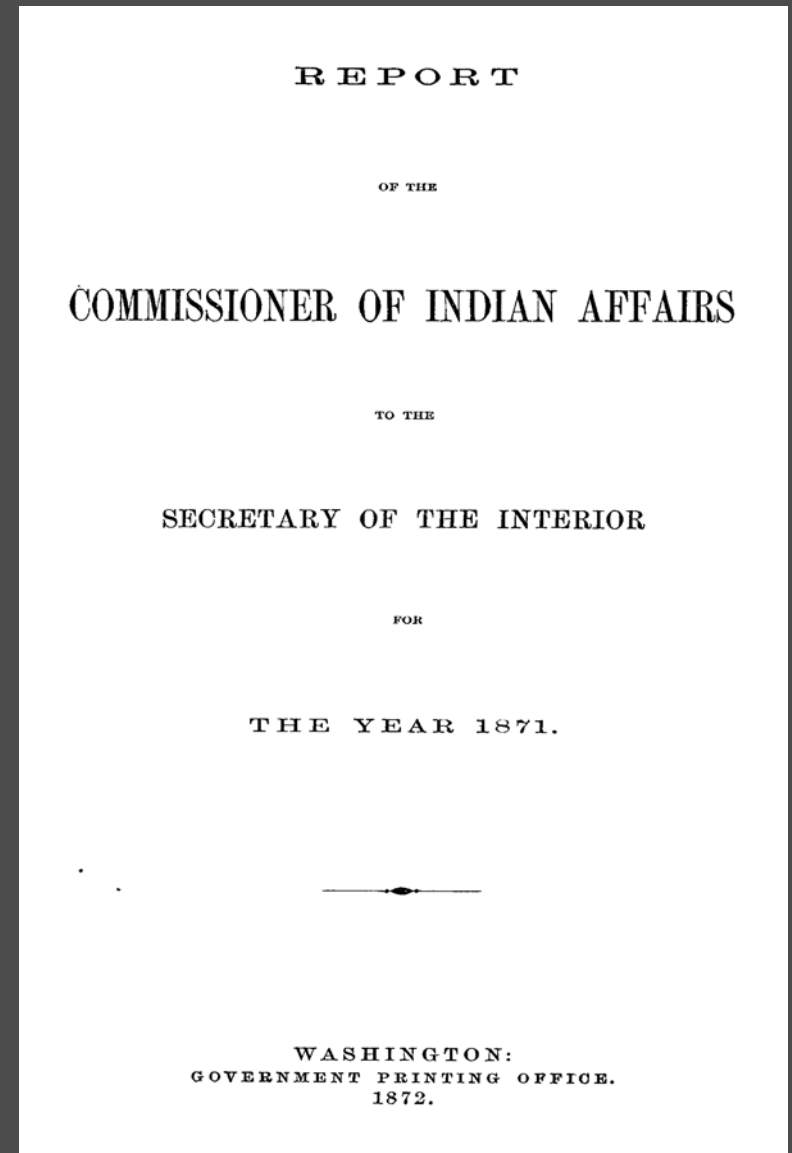


- Establish digitization standards; convene a Task Force to establish recommendations for metadata practices.
  - Category 1 (Minimal)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: \$2,000 (staff time)  
\$4,000 (consultant)
    - Ongoing: \$1,000 (staff time)

Lazarus, Edgar M. (1902). *Morrow County Courthouse (Heppner, Oregon)*. University of Oregon Libraries. Retrieved from <http://oregondigital.org/u?/archpnw.20657>

# Books

- ◉ Establish Oregon Libraries Content area in Internet Archive, including contract for digitization (separately or through LYRASIS).
  - Category 1 (Minimal)
  - Priority 2
  - Responsibility: OSL
  - Cost:
    - Year 1: \$2,000 (staff time)
    - Ongoing: \$1,000 (staff time)  
\$10,000 or TBD (grants)



United States, Department of the Interior, Office of Indian Affairs. (1872). *Annual report of the Commissioner of Indian Affairs to the Secretary of the Interior*. Washington, DC: Government Printing Office. Southern Oregon University Library, Ashland, OR. Retrieved from [http://soda.sou.edu:8080/soda/search/index.html?item=232-library1\\_lib](http://soda.sou.edu:8080/soda/search/index.html?item=232-library1_lib)



# Coordinating Funding



*Felling a tree. (ca. 1860). Photo Image Collection (PUApic\_009495). Pacific University Archives, Forest Grove, OR, Retrieved from <http://washingtoncountyheritage.org/cdm/ref/collection/p16047coll2/id/2068>*

- ◎ Work with Oregon Cultural Trust, Oregon Heritage Commission, Oregon SHRAB, and other funders to ensure full range of support for collections.
  - Category 1 (Minimal)
  - Priority 2
  - Responsibility: LSTA
  - Cost:
    - Year 1: \$1,000 (staff time)
    - Ongoing: \$1,000 (staff time)

# Training

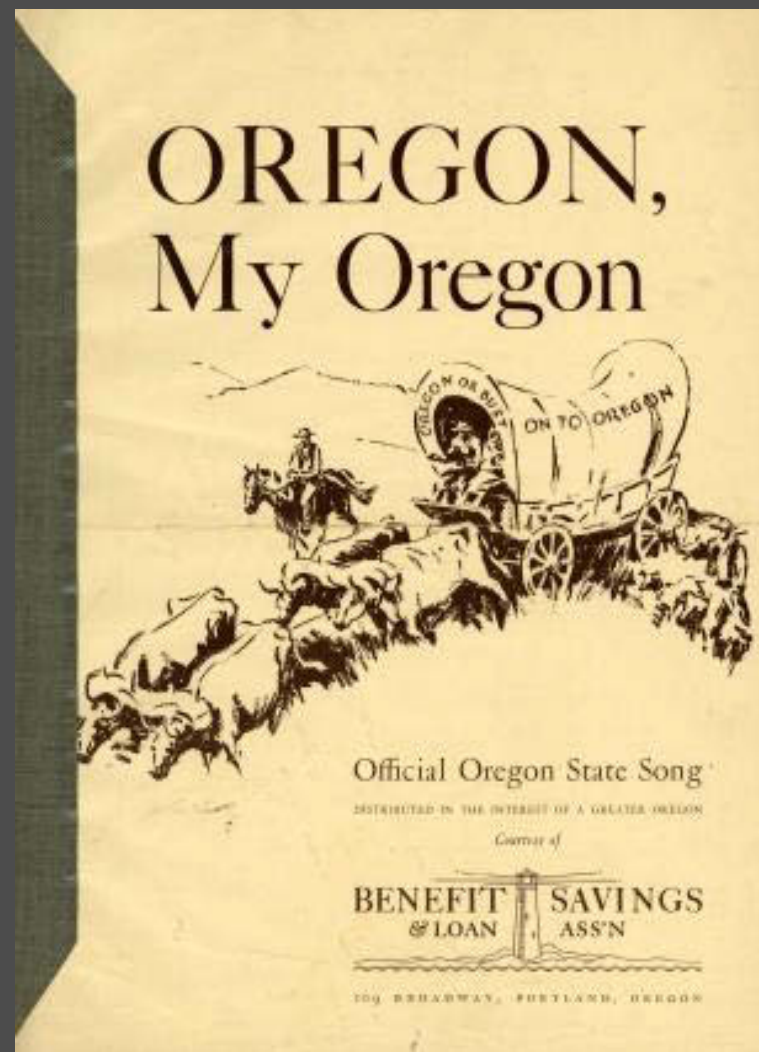
- ◎ Provide training on digitization and digital projects, including outcomes evaluation, copyright, digitization, metadata, promotion, and preservation.
  - Category 2 (Moderate)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: \$25,000
    - Ongoing: \$25,000



Oregon State Board of Control. (1940). Indians dip netting salmon at Celilo Falls (1326). In *Oregon: End of the Trail*. Portland, OR: Binford & Mort. Oregon State Archives. Retrieved from <http://arcweb.sos.state.or.us/pages/exhibits/across/pics/1326.jpg>

# Audio and Video

- ◎ Prioritize digitization of at-risk materials, particularly audio and video, through LSTA grants process. When possible, support development of digitization units in partner institutions willing to digitize materials from other institutions.
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, partner institution
  - Cost:
    - Year 1: \$2,000 (OSL staff time)
    - Ongoing: \$50,000 or TBD (grants)



Murtagh, H. B. (Composer), & Buchanan, J. A. (Lyricist). (1920). *Oregon, my Oregon: official Oregon State song*. Oregon Collection (SCA OrColl 784 M969o). University of Oregon Libraries, Eugene, OR. Retrieved from <http://oregondigital.org/u/?sheetmusic.2116>

# Directory of Digital Collections

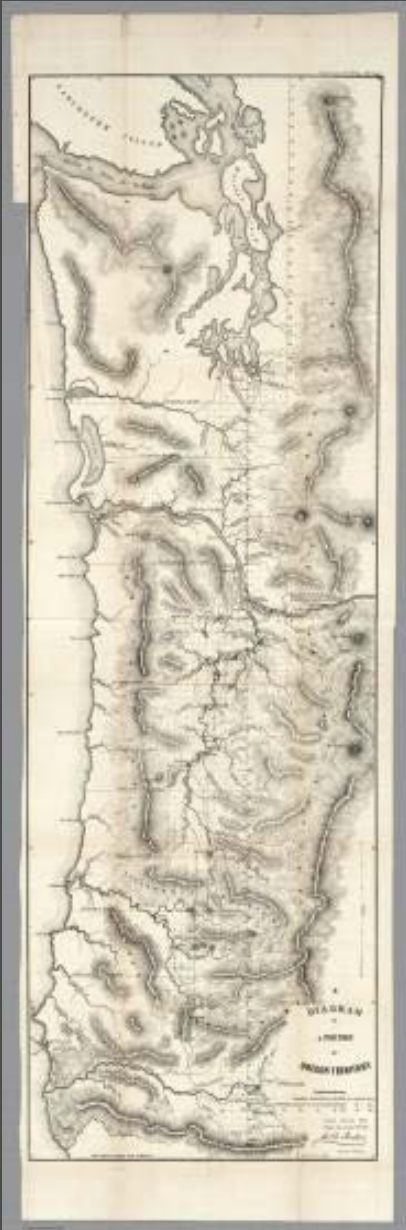


- ◎ Develop an online directory of digital collections in and of Oregon. Encourage libraries and other cultural heritage institutions to re-use content (API?).
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: \$25,000
    - Ongoing: \$15,000

Britt, P. (1874). *Crater Lake showing Wizard Island*. Peter Britt Photographs Collection (21-65c). Southern Oregon University, Hannon Library Special Collections, Ashland, OR. Retrieved from <http://cdm15013.contentdm.oclc.org/cdm/ref/collection/p15013coll1/id/86>



# Large-format Digitization



- ◎ Establish a large-format digitization unit in an Oregon institution, suitable for direct digitization of newspapers and maps up to 60" x 60". Fund purchase of equipment and negotiate rates for digitization of materials from Oregon institutions.
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, partner institution
  - Cost:
    - Year 1: \$100,000 (equipment)
    - Ongoing: \$1,000 (OSL staff time)

United States General Land Office. (1852). *A diagram of a portion of Oregon Territory*. David Rumsey Historic Map Collection (1077.009). Retrieved from <http://www.davidrumsey.com/luna/servlet/s/r72x3q>

# Metasearch



Oregon State Board of Control. (1940). Pendleton Roundup showing ride 'em cowboy (1320). In *Oregon: End of the Trail*. Portland, OR: Binfords & Mort. Oregon State Archives. Retrieved from <http://arcweb.sos.state.or.us/pages/exhibits/across/pics/1320.jpg>

- ◎ Re-establish metasearch across collections from Oregon institutions (Oregon Digital Library), using Metadata Application Profile and crosswalks. Option: expand to DPLA.
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: \$50,000
    - Ongoing: \$25,000

# Newspapers

- Prioritize funding for newspaper digitization through ODNP, with emphasis on smaller local papers that probably would not meet NEH guidelines. Options: block grant through ODNP; community matching requirement.
  - Category 3 (Significant)
  - Priority 1
  - Responsibility: LSTA Council, ODNP
  - Cost:
    - Year 1: \$2,000 (staff time)
    - Ongoing: \$1,000 (staff time)  
\$100,000 (grants)



# Statewide Repository



- ◎ Develop a statewide repository of Oregon content, hosted by OSL or institutional partner. Option: deposit of all LSTA-funded materials.
  - Category 3 (Significant)
  - Priority 1
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: \$200,000
    - Ongoing: \$200,000

*[Snake River. Sturgeon fishing, probably near Home, Oregon].* (ca. 1925). Nancy Bates Fee Collection (2007.18.36). Baker County Library, Baker City, OR. Retrieved from <http://173.201.75.33/webphoto/exhibit6/e60810a.htm>



# Preservation and Curation

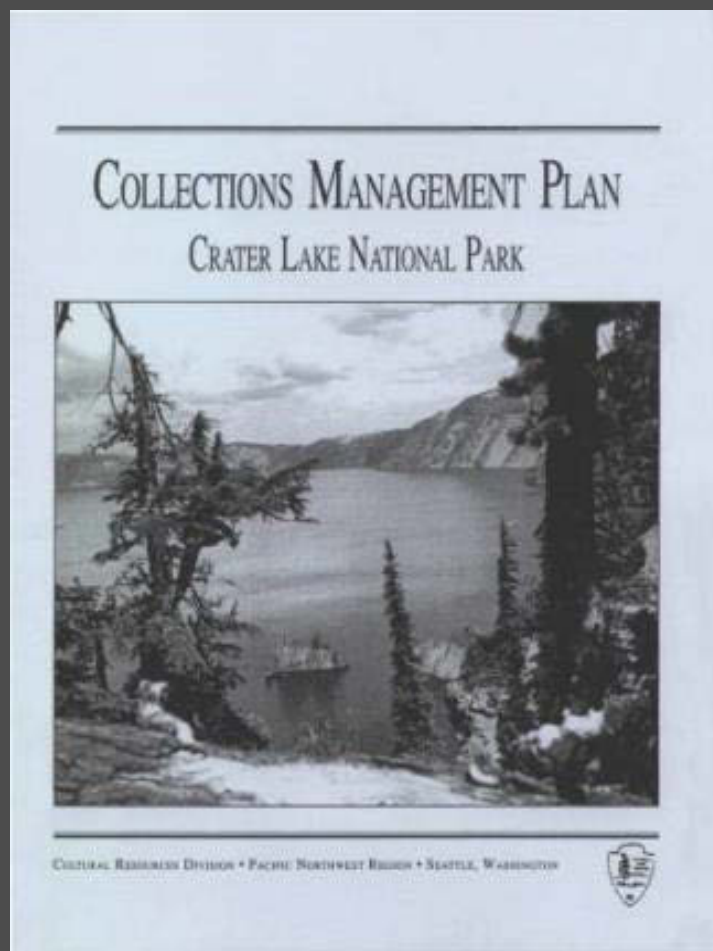
- Join a regional or national preservation initiative to help ensure ongoing access to content. Option: partner with Oregon State Archives.

- Category 3 (Significant)
- Priority 2
- Responsibility: OSL, ?
- Cost:
  - Year 1: \$100,000
  - Ongoing: \$100,000



Morgan, C. Genevieve. (1935, April 26). Fire Destroys Capitol. *Oregon Statesman* (Salem, Oregon). Charles Sprague Capitol scrapbook. Oregon State Library, Salem, OR. Retrieved from [http://www.oregon.gov/osl/GRES/Capitol\\_Anniversary/PublishingImages/scrapbook1.jpg](http://www.oregon.gov/osl/GRES/Capitol_Anniversary/PublishingImages/scrapbook1.jpg)

# Managing the Plan



- ◉ Establish a Digital Collections Advisory Committee, including key institutional partners
- ◉ Hold an annual information-sharing meeting for stakeholders throughout the state
- ◉ Provide ongoing consulting on digital collections through OSL Library Development

Bush, Kent. (1995). *Crater Lake National Park collections management plan*. Seattle, WA: Dept. of the Interior, National Park Service, Pacific Northwest Region. Retrieved from <http://digitallib.oit.edu/cdm/compoundobject/collection/craterlake/id/8671/rec/31>

# Contact

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Property of Special Collections & University Archives, University of Oregon Libraries

*[Men at work on mechanized loom in Pendleton Woolen Mills].* (ca. 1890-1910). Bowman (Walter S.) Photographs Collection (PH004-0187). Special Collections and University Archives, University of Oregon, Eugene, OR. Retrieved from <http://oregondigital.org/u?/Bestof.46>