OREGON DIGITAL COLLECTIONS PLAN

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Oregon LSTA Council • September 19, 2013
Environmental Scan

- Collections Directory
- Survey
- Interviews
- Grant Reviews
- Collaboration Models

Digital Collections Directory

- **300+ Collections**
  - 12 collaborative projects
  - Digital collections, unique resources, exhibits

- **59 Oregon Institutions**
  - Libraries, archives, museums, historical and genealogical societies, other

- **375,000+ Digitized Items**
  - 1.5 million, counting non-Oregon institutions

Digital Collections Survey

- 52 Oregon Institutions
  - Public library: 51%
  - Academic library: 19%
  - State or local government archives: 5%
  - Historical museum: 5%
  - Genealogical society: 5%
  - School library: 3%
  - Other library: 3%
  - Other government agency: 3%
  - Historical society: 3%
  - Medical library: 2%
  - Museum library or archives: 2%

Barriers to Digitization

Barriers to Digitization
(Number of Institutions Reporting)
Digital Projects Grants, 2003-13

<table>
<thead>
<tr>
<th>Grant</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institute of Museum and Library Services</td>
<td>$950,294</td>
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<tr>
<td>Oregon State Library, LSTA</td>
<td>$2,440,617</td>
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<tr>
<td>National Endowment for the Humanities</td>
<td>$2,042,609</td>
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<tr>
<td>National Endowment for the Arts</td>
<td>$29,888</td>
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<tr>
<td>National Historic Records and Publications Commission</td>
<td>$373,103</td>
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<td>Oregon Cultural Trust</td>
<td>$249,572</td>
</tr>
<tr>
<td>Oregon Heritage Commission</td>
<td>$226,894</td>
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Statewide Collaboration

- Oregon Digital Library (OSU metasearch)
- Oregon Digital (UO/OSU)
- Oregon Digital Newspaper Project (UO)
- Northwest Digital Archives
- Oregon Encyclopedia
- Salem Online History (SPL)
- Southern Oregon Digital Archives (SOU)
- Washington County Heritage Online (PU)
- Oregon Sustainable Community Library (PDX)
- Klamath Waters Digital Library* (OIT)
- Crater Lake Digital Research Collection* (OIT)
- Portal to the Personal Papers of Oregon Governors (WOU)

* indicates Oregon State University projects
Recommendations

- **Cost categories:**
  1. **Minimal cost – Existing Resources**
     Work can be performed with existing staff at Oregon State Library plus targeted grants or Memoranda of Understanding (MOU).
  2. **Moderate – Resource reallocation**
     LSTA funds must be used to hire additional staff at OSL or at partner institution under MOU; annual allocations will be required.
  3. **Significant – Additional resources needed**
     External funding to establish program activities may be required.

Audiences & Outcomes

- Identify audiences and establish common outcomes for recipients of LSTA grants in the area of digitization and digital projects.
  - Category 1 (Minimal)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: $6,000 (staff time)
    - Ongoing: $3,000 (staff time)
Standards and Best Practices

- Establish digitization standards; convene a Task Force to establish recommendations for metadata practices.
  - Category 1 (Minimal)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: $2,000 (staff time) $4,000 (consultant)
    - Ongoing: $1,000 (staff time)

Books

- Establish Oregon Libraries Content area in Internet Archive, including contract for digitization (separately or through LYRASIS).
  - Category 1 (Minimal)
  - Priority 2
  - Responsibility: OSL
  - Cost:
    - Year 1: $2,000 (staff time)
    - Ongoing: $1,000 (staff time)
    - $10,000 or TBD (grants)

Coordinating Funding

- Work with Oregon Cultural Trust, Oregon Heritage Commission, Oregon SHRAB, and other funders to ensure full range of support for collections.
  - Category 1 (Minimal)
  - Priority 2
  - Responsibility: LSTA
  - Cost:
    - Year 1: $1,000 (staff time)
    - Ongoing: $1,000 (staff time)
Training

- Provide training on digitization and digital projects, including outcomes evaluation, copyright, digitization, metadata, promotion, and preservation.
  - Category 2 (Moderate)
  - Priority 1
  - Responsibility: OSL
  - Cost:
    - Year 1: $25,000
    - Ongoing: $25,000

Audio and Video

- Prioritize digitization of at-risk materials, particularly audio and video, through LSTA grants process. When possible, support development of digitization units in partner institutions willing to digitize materials from other institutions.
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, partner institution
  - Cost:
    - Year 1: $2,000 (OSL staff time)
    - Ongoing: $50,000 or TBD (grants)

Directory of Digital Collections

- Develop an online directory of digital collections in and of Oregon. Encourage libraries and other cultural heritage institutions to re-use content (API?).
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: $25,000
    - Ongoing: $15,000

Establish a large-format digitization unit in an Oregon institution, suitable for direct digitization of newspapers and maps up to 60” x 60”. Fund purchase of equipment and negotiate rates for digitization of materials from Oregon institutions.

- Category 2 (Moderate)
- Priority 2
- Responsibility: OSL, partner institution
- Cost:
  - Year 1: $100,000 (equipment)
  - Ongoing: $1,000 (OSL staff time)

Metasearch

- Re-establish metasearch across collections from Oregon institutions (Oregon Digital Library), using Metadata Application Profile and crosswalks. Option: expand to DPLA.
  - Category 2 (Moderate)
  - Priority 2
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: $50,000
    - Ongoing: $25,000

Newspapers

- Prioritize funding for newspaper digitization through ODNP, with emphasis on smaller local papers that probably would not meet NEH guidelines. Options: block grant through ODNP; community matching requirement.
  - Category 3 (Significant)
  - Priority 1
  - Responsibility: LSTA Council, ODNP
  - Cost:
    - Year 1: $2,000 (staff time)
    - Ongoing: $1,000 (staff time)
    - $100,000 (grants)
Statewide Repository

- Develop a statewide repository of Oregon content, hosted by OSL or institutional partner. Option: deposit of all LSTA-funded materials.
  - Category 3 (Significant)
  - Priority 1
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: $200,000
    - Ongoing: $200,000

Preservation and Curation

- Join a regional or national preservation initiative to help ensure ongoing access to content. Option: partner with Oregon State Archives.
  - Category 3 (Significant)
  - Priority 2
  - Responsibility: OSL, ?
  - Cost:
    - Year 1: $100,000
    - Ongoing: $100,000

Managing the Plan

- Establish a Digital Collections Advisory Committee, including key institutional partners
- Hold an annual information-sharing meeting for stakeholders throughout the state
- Provide ongoing consulting on digital collections through OSL Library Development

Contact

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