**STATE LIBRARY of OREGON**

Statewide Database Licensing Advisory Committee (SDLAC),

a committee of the LSTA Advisory Council

**Procurement Update and Recommendation**

**September 2020**

During August –September, 2020, the SDLAC completed its evaluation of proposals submitted in response to DASPS-1591-19for Online Resources for Skill Building and Test Preparation. This report outlines activities taken to reach the recommendation and submits the Committee’s Recommendation to the LSTA Advisory Council.

**Procurement Update**

At its fall 2019 meeting, the committee reviewed the requirements from the 2015 RFP and updated them to reflect desirable features such as a mobile app and ability to use single sign on options for authentication. In addition to the mandatory resources requested for skill building in math, reading, writing, office productivity software, and standardized test preparation for high school and adult users, the following categories of desirable resources were included in the proposal

* Skills Improvement (K-8) for improving K-8 basic skills in reading, writing, and mathematics;
* Career resources such as guides and occupation overviews, as well as placement/assessment tools such as the TOEIC® program and WorkKeys® assessments;
* Job seeking resources including interview preparation, resume building, cover letter samples, and other job seeking activities;
* Computer software training for improving skills in the use of creative/graphic design software, operating systems, and programming languages; and/or
* Personal skills training for improving interpersonal skills, communication, time management and organizational skills, personal finance, soft skills, and business etiquette.

SDLAC recognized that not all desirable content requirements may be possible to include in a contract due to State Library budget constraints. The State Library staff used these requirements to update evaluation criteria and worked with the State Procurement Office to prepare the RFP.

Two proposals were evaluated by three volunteers from the committee. The evaluation consisted of a scored evaluation of the written proposals covering administrative, online resource, technical, training, and records/reporting. Evaluators were also given trial access to products. A formula was applied to award points for the price proposals. Below is a table outlining the distribution of points.

|  |  |  |
| --- | --- | --- |
| **SECTION #** | **EVALUATION CRITERIA** | **POINTS** |
| **3.3.3** | **Administrative Proposal TOTAL** | **5** |
| **3.3.4** | **Online Resource Proposal TOTAL** | **30** |
| **3.3.5** | **Technical Proposal TOTAL** | **35** |
| **3.3.6** | **Training Proposal TOTAL** | **5** |
| **3.3.7** | **Records and Reporting TOTAL** | **5** |
| **3.3.12** | **Price Proposal TOTAL** | **20** |
|  | **TOTAL POSSIBLE POINTS** | **100** |

EBSCO’s proposal for their product LearningExpress Library was ranked highest among the proposals received. Final point rankings are at the end of the report.

**SDLAC Recommendation**

The SDLAC proceeds with the following recommendation:

*The Committee recommends that the State Library move forward with negotiating a contract with EBSCO for LearningExpress Library Complete for the Statewide Database Licensing Program.*

*Pending available funding, the committee also recommends that additional modules be added to the contract. Modules are listed in order of priority*

* *Job & Career Accelerator*
* *Computer Skills Center*
* *PrepSTEP for Academic/ PrepSTEP for High School*
* *Personal Success Skills Center*

Report respectfully submitted by,

Statewide Database Licensing Advisory Committee

September 17, 2020

**Final Proposal Rankings**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Possible Points** | **Total points awarded (3 evaluators)** | **Average points awarded** |
| **Proposer: EBSCO** |  |  |  |
| **Evaluation Criteria** | 80 | 204 | 68 |
| **Price** | 20 | 14 | 14 |
| **TOTAL** | **100** | **218** | **82** |
| **Proposer: Gale** |  |  |  |
| **Evaluation Criteria** | 80 | 172 | 57 |
| **Price** | 20 | 20 | 20 |
| **TOTAL** | **100** | **191.5** | **77** |