State Library Board

Agenda Packet

State Library of Oregon

May 15, 2026
Online

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Oregon
Tina Kotek, Governor

State Library of Oregon

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May 6, 2026

FOR IMMEDIATE RELEASE

Salem, Ore – The State Library Board will meet virtually 9:00 a.m. to 11:30 a.m. on Friday, May 15, 2026. This is a public meeting; those who would like to attend should contact Jessica Sokoloff at jessica.sokoloff@slo.oregon.gov. See the agenda below.

Members of the public who wish to submit a written public comment may do so via the submission form linked here. The deadline for submissions is Thursday, May 14 at noon.

Questions or concerns can be addressed to Wendy Cornelisen, State Librarian at 503-378-4367 or wendy.cornelisen@slo.oregon.gov. Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Handouts of meeting materials may also be requested in an alternate format 72 hours before the meeting. Requests may be made to Jessica Sokoloff at jessica.sokoloff@slo.oregon.gov.

State Library Board Meeting

May 15, 2026

Virtual

Agenda

9:00 a.m.	Approval of the Minutes – January 16, 2026 Meeting	Deitering
9:05 a.m.	Oregon Administrative Rules (OAR) Hearing	Deitering
9:10 a.m.	Public Comment*	Deitering
9:20 a.m.	Report of the Board Chair and Members	Deitering
9:40 a.m.	Report of the State Librarian	Cornelisen
9:50 a.m.	Budget Report	Cornelisen
10:00 a.m.	Quarterly Statistics Report	Cornelisen
10:10 a.m.	Quarterly Strategic Plan Report	Cornelisen
10:20 a.m.	Board Nominating Committee	Deitering
10:30 a.m.	Break	
10:45 a.m.	Talking Books Library Donation Budget	Robinson
10:50 a.m.	LSTA 2026 Budget	Nielsen
10:55 a.m.	Public Library Minimum Conditions Report	Nielsen
11:10 a.m.	Keizer Community Library official recognition	Nielsen
11:20 a.m.	Oregon Administrative Rules (OAR) Adoption	Deitering
11:25 a.m.	Adjournment	Deitering

**Any person may address the Board on any topic for up to 3 minutes. The Board does not generally engage in dialog with those making comments but may refer any question or issue raised to the State Librarian.*

NOTE: The times of all agenda items are approximate and subject to change.

STATE LIBRARY BOARD MEETING
May 15, 2026
Virtual
Anne-Marie Deitering, Chair

Agenda

Time	Item	Desired Outcome	Speaker
9:00 AM	Approval of the Minutes – January 16, 2026 Meeting	Motion & Approval	Deitering
9:05 AM	Oregon Administrative Rules (OAR) Hearing	Motion & Approval	Deitering
9:10 AM	Public Comment**		Deitering
9:20 AM	Reports of the Board Chair and Members	Information & Discussion	Deitering
9:40 AM	Report of the State Librarian	Information & Discussion	Cornelisen
9:50 AM	Budget Report	Information & Discussion	Cornelisen
10:00 AM	Quarterly Statistics Report	Information & Discussion	Cornelisen
10:10 AM	Quarterly Strategic Plan Report	Information & Discussion	Cornelisen
10:20 AM	Board Nominating Committee	Information & Discussion	Deitering
10:30 AM	Break		
10:45 AM	Talking Books Library Donation Budget	Motion & Approval	Robinson
10:50 AM	LSTA 2026 Budget	Motion & Approval	Nielsen
10:55 AM	Public Library Minimum Conditions Report	Information & Discussion	Nielsen
11:10 AM	Keizer Community Library official recognition	Motion & Vote	Nielsen
11:20 AM	Oregon Administrative Rules (OAR) Adoption	Motion & Approval	Deitering
11:25	Adjournment		Deitering

** Any person may address the State Library Board on any topic for up to 3 minutes. The State Library Board does not generally engage in dialog with those making comments but may refer any question or issue raised to the State Librarian.

NOTE: The times of all agenda items are approximate and subject to change.

State Library Board Meeting

January 16, 2026
Online

Attendance:

Board Members:	Anne-Marie Deitering - Chair, Jim Portillo, Greg Williams, Tina Roberts, Ben Tate, Heather Estrada, Ann Malkin
Staff present:	Wendy Cornelisen, Susan Westin, Elke Bruton, Buzzy Nielsen, Jen Robinson, Joel Henderson
Guests:	Jeremy Skinner (Curry Public Library)
Recorder:	Jessica Sokoloff, Operations Support Specialist

Called to order at 9:00 am

Agenda Item	Action
Approval of the October 24, 2025, Meeting Minutes (Anne-Marie Deitering)	Motion to approve the minutes moved by Greg Williams Second: Heather Estrada Motion carried by Anne-Marie Deitering, Jim Portillo, Greg Williams, Tina Roberts, Ben Tate, Heather Estrada
Public Comment	No comment
Report of the Board Chair and Members (Anne-Marie Deitering)	**Anne-Marie Deitering - Oregon State University (OSU):** An update was provided on OSU's HVAC system upgrade, exciting building projects in the works for the library, AI initiatives, and enrollment trends. **Greg Williams - Oregon City Public Library:** Oregon City received approval to procure a mobile library vehicle. They hope to have it ready in time for summer reading events and outreach activities. **Ben Tate - Higher Education Coordinating Commission:** Ben updated on the replacement of an outdated licensing system for private career schools. **Ann Malkin - Eastern Oregon:** Reported on Bend's transition to a new central library, the closure of the downtown branch, and the search for a new library director as their current director prepares to retire in the fall.

Report of the Board Chair and Members (Anne-Marie Deitering)	They are finding new spaces to house their programs until the new building opens. **Jim Portillo - Oregon Commission for the Blind (OCB):** Reported on the Oregon Commission for the Blind's increased client load and updates on their strategic plan. **Heather Estrada – Umatilla County Special District:** Reported on improvements at Adams Library, one of their smallest in Eastern Oregon by their librarian, who has become a grant writer and received funds for new bookshelves. Pendleton's 30-year celebration with fundraising efforts for a new bookmobile that would be much more ADA compliant. **Tina Roberts - Oregon Department of Education (ODE)**: Literacy initiatives were highlighted, including the comprehensive literacy state development grant awarded to Oregon from the Department of Education, which obligates Oregon to create a state literacy plan. Tina also reported on school library revitalization efforts, and upcoming English Language Arts standards review.
Report of the State Librarian (Wendy Cornelisen)	Updates were provided on the State Library's status and upcoming events, including the re-start of regular IMLS funding. Other topics included: • National Library Legislative Day • Voices for Libraries event An overview was provided of recent building updates, including new flooring and carpeting and the new design for the Talking Book and Braille Library donation recognition. The new space utilization plan involves moving two divisions currently on the first floor to consolidated locations on the second floor by April 2026. The Talking Book and Braille Library's new Bookshare service was highlighted, as well as Ericka's work on the Newbery Medal Committee, and Library Support's ongoing services to Oregon libraries.
Budget Report (Wendy Cornelisen)	**July of 2025 through November of 2025** As of this time the State library has spent 20% of its overall budget for the 2025-2027 biennium and is within target percentages for spending. Recent revenue forecast improvements were discussed, and the need to correct a $175,000 shortfall in General Fund projections. The State Library is following federal requirements to track and repay interest earned on LSTA funds. Greg inquired about the significance of the shortfall, which Wendy confirmed was material but expected to be addressed through a technical adjustment. The next state revenue forecast will be released on February 4 and will be used to balance the budget in the 2026 legislative session.
Key Performance Measures Review (KPM) (Wendy Cornelisen)	**AY29 budget development which includes July 1, 2027, through June 30, 2029.** KPM's are legislative requirements that we report on annually and have a target for every year. Proposed updates to KPM's include: • Expanded resource counting and stable cost metrics for the Talking Books and Braille Library. • Changes to how patron service transactions and Talking Books and Braille Library circulations are counted. • Government Services: Patron service transactions adds in self-serve to the staff mediated document delivery.

Key Performance Measures Review (KPM) (Wendy Cornelisen)	Greg raised concerns about cost per circulation metrics, which Wendy addressed by noting historical stability and efficiency. Motion to accept moved by Greg Williams Seconded by Heather Estrada Motion carried by Anne-Marie Deitering, Jim Portillo, Greg Williams, Tina Roberts, Ben Tate, Heather Estrada, Ann Malkin
Quarterly Strategic Plan Report (Wendy Cornelisen)	**This report covers Q1 of FY26, which inlcudes July through September 2025.** The Strategic Plan Report highlights ongoing projects, website updates, and diversity initiatives. • We have a couple projects on hold, but 73% of strategic initiatives are complete. • Working with Department of Forestry with plans for spring 2026 Arbor Day events. • A new one pager from Government Services listing what services we offer was distributed this week at the state capital during legislative day.
Quarterly Statistics (Wendy Cornelisen)	This quarterly performance report is for Q1 of FY24 and includes biennium comparison. • Northwest Digital Heritage number is always going to be higher. It is 200% higher right now because we are now counting all contributions from state intuitions. • We have been much better at tracking Talking Books customer interactions with new technology. • We're doing more with self-service of government information document delivery due to whitelisting IP addresses, which also lead to a 25% increase in activations.
Government Services Advisory Council Bylaws (Elke Bruton)	The advisory council has restarted, and is reviewing and renewing their bylaws, which haven't been changed since 2013. Major changes include current organizational changes and simplified language. Motion to approve the Bylaws as presented by Ann Malkin Second Heather Estrada Motion carried by Anne-Marie Deitering, Jim Portillo, Greg Williams, Tina Roberts, Ben Tate, Heather Estrada, Ann Malkin
Advisory Council Membership (Buzzy Nielsen, Jen Robinson)	Nominees were presented for Advisory Council Membership. There is a pause in recruiting a Tribal Libraries representative until there is more certainty about the funding. Motion to approve presented by Greg Williams Seconded by Ben Tate Motion carried by Anne-Marie Deitering, Jim Portillo, Greg Williams, Tina Roberts, Ben Tate, Heather Estrada, Ann Malkin
Tribal Relations Update (Buzzy Nielsen)	Buzzy presented the Government-to-Government report, highlighting digitization efforts of Tribal newspapers and historic Chemawa School materials. Emily Johns is the agency's Tribal cultural items contact person.

Tribal Relations Update (Buzzy Nielsen)	Goals for 2026: continue the digitization efforts and find a tribal representative for the LSTA Advisory Council once funding is solidified.
Volunteer Update (Joel Henderson)	Joel reported on the volunteer program's success, with 39 volunteers contributing over 2,700 hours in FY25. Other highlights: • We now participate in the Federal Work Study program and have 3 student interns in Government Services. • Just completed our second full year of partnering with the Salem/Keizer Community Transition Program. • Onboarded 11 new volunteers to work with Answerland.
Executive Director Evaluation Process (Wendy Cornelisen)	The board discussed the upcoming executive director evaluation process, to be conducted by DAS HR in Spring 2026.
Board Meeting Logistics (Anne-Marie Deitering)	Upcoming board meeting dates were confirmed, with all meetings remaining virtual. The OLA-PNLA Joint Conference will be held in Portland this year April 22 – 24, 2026. In a departure from previous years, the board will not be meeting during the conference.
Q & A (Anne-Marie Deitering)	No questions were raised.

Adjourned at 11:33 am

Agenda Item –
Report of the State Librarian

State Librarian

- The State Library and the Department of Early Learning and Care (DELC) have signed an Inter-Agency Agreement that provides an additional $400,000 for the 2027 Ready to Read grant (R2R) cycle. Eligible public libraries use R2R funds to support early learning or summer reading programming. The amount increases total funds by nearly 50%, to $1,310,066. DELC is recognizing the critical role public libraries serve for early childhood literacy by contributing the funds from its Birth Through Five Literacy program. This will allow the State Library to double the minimum grant for libraries to $2,000. The rest of the funds will be distributed based on the statutory formula in ORS 357.780: 80% on a per child age 0-14 in the library's service area and 20% on square mileage.

- The State Library's web editors have been diligently working over the past year to make the State Library's webpages compliant with the new federal ADA Web Content Accessibility Guidelines (WCAG) 2.1. The State Library creates and supports online content and resources across multiple platforms. Although the official deadline has been extended to April, 2027, the State Library expects to have all content fully remediated by Oct 31, 2026.

- As part of Public Service Recognition Week each year, state agencies recognize ambassadors of public service. This year, Emily Johns, Special Collections Librarian at the State Library of Oregon, was nominated. She exemplifies what it means to lead with clarity, intention, and a deep sense of public purpose. Her approach to stewardship reflects both a strong understanding of the State Library's mission and a dedication to serving the people of Oregon.

Operations

- Many years ago, the State Library released the third floor of the State Library. Upon releasing the floor, staff were moved the first and second floors and the physical servers were relocated to the Department of Administrative Services Data Services Center. Over the years, the programs on the physical servers were updated and moved over to virtual servers at the Data Center. Kudos to Derek Nielson and Wren Kominos for their work to update and move programs. The physical servers were decommissioned and returned to the State Library.

- The State Library celebrated Volunteer Appreciation Week from April 19th to April 25th. Highlights of the State Library's volunteers:
    - 12 Volunteers served 100+ hours from March 2025 to February 2026
    - 11 volunteers entered the legacy volunteer program or moved up a tier
        - Seven volunteers reached Tier 1 (156 hours)

        - Three volunteers reached Tier 2 (260 hours)
        - One volunteer reached Tier 3 (highest, 560+ hours)
    - 35 volunteers received gifts
        - 30 current volunteers
        - Five previous volunteers who served at least 15 hours between March 2025 and February 2026
        - Comparison to last year's numbers of 27 current and 6 previous volunteers. Indicating a good job of retaining volunteers.

- Continued progress is being made on the Talking Book and Braille Library donation board. Donor board pieces have been fabricated, and Joel Henderson is working with Department of Administrative Services on installation.

- Spring cleaning is happening with another surplus run completed to empty out the Government Room in preparation for the Operations move. Outdated paper files have been recycled or shredded.

Government Services

- Program Manager Elke Bruton is working on a memorandum of understanding draft between State Library and Department of Transportation to provide that agency with limited access to our Recollect platform for storing their white papers and other documents that do not meet the criteria for the Oregon Documents Collection. This partnership is in line with our mandate to evaluate database needs requests and will ultimately strengthen our relationship with Transportation and save them a considerable amount of money and time in relation to document storage and access.

- E-resources Librarian Janelle Youngblood continues reviewing customer needs for e-resource access and refining our offerings. There are two databases that will not be renewed in the new fiscal year: SCOPUS and the Portland Business Journal. SCOPUS is a tool for researchers and writers to locate articles, rank journals, and link authors to their institutions and collaborators. Over the last several years, usage has decreased significantly, in part because we have other tools that have similar benefits. The Portland Business Journal has been used as a news source for eClips but in recent months it has become difficult to direct link to our customers for article access. With these cost savings, Janelle will continue reviewing customer needs and explore new resources.

- In early fall 2025, the State Library was notified that one of its federal depository libraries, the University of Oregon, was planning to divest its portion of the Oregon Federal Documents depository. Arlene worked diligently over the next few months to identify a plan that would work with both the State Library and U of O. The State

Library agreed to receive the Congressional Serials Set (105th Congress forward) when the university was ready to officially remove the materials. In February, after several weeks of transport negotiations and stacks preparations, the Government Services division received four pallets, each containing about forty boxes of serials. At this time, Max Waddell is working with Arlene to identify which items are needed for the State Library collection and what items can be discarded.

- In 2024, our Special Collections librarian, Emily Johns, began the long-needed relocation of the Special Collection which has been housed in a basement location that is, environmentally, not safe for the collection's long-term containment. At this point, all of the rarest and most vulnerable parts of the collection have been relocated to a space on Tier 2. In March, Emily and Elke worked together to create an 11-month plan to relocate the remaining materials. Items are being evaluated for digitization, re-housed in archival boxes and envelopes, and in some cases finally being fully cataloged after many decades. Some materials are being re-absorbed into the existing collection, depending on subject. The entire process of moving the last of Special Collections out of the basement is expected to be done by this time next year. The considerable square footage, formerly known as tier 1 Special Collections, can then (hopefully) be released back to DAS. In addition to saving rent costs, the materials under our care will be in a drier, safer location with less chance of water intrusion, mold, or access by contractors.

- A new exhibit will open on the second floor in June and will replace the current *To Your Health* items on display. The upcoming exhibit at the State Library explores the transformation of libraries in the United States that has taken shape over the last 175 years of America's 250-year history, with particular focus on Oregon. From beginnings centered on printed books to today's digital libraries, this exhibit highlights how librarians have adapted to challenges and changes in society to ensure everyone has free access to information.

Talking Book and Braille Library

- Talking Book & Braille Library launched our Customer Satisfaction Survey on April 1st. We're hoping to get a high volume of responses like we did last year. Last year we were surprised at how many users responded, and the large piles of handwritten feedback took some time to sort through. This year we're more prepared, with a volunteer who will be transcribing handwritten comments and ratings from the paper forms into the online forms. We're excited to have all that incredibly useful feedback in a format we can sort and quantify.

- In March another shipment of 500 new DA2 players was received. The machines are being updated with new software as they are unpacked and prepared for loaning to patrons. Most new patrons will get a DA2 player when they register for Talking Books

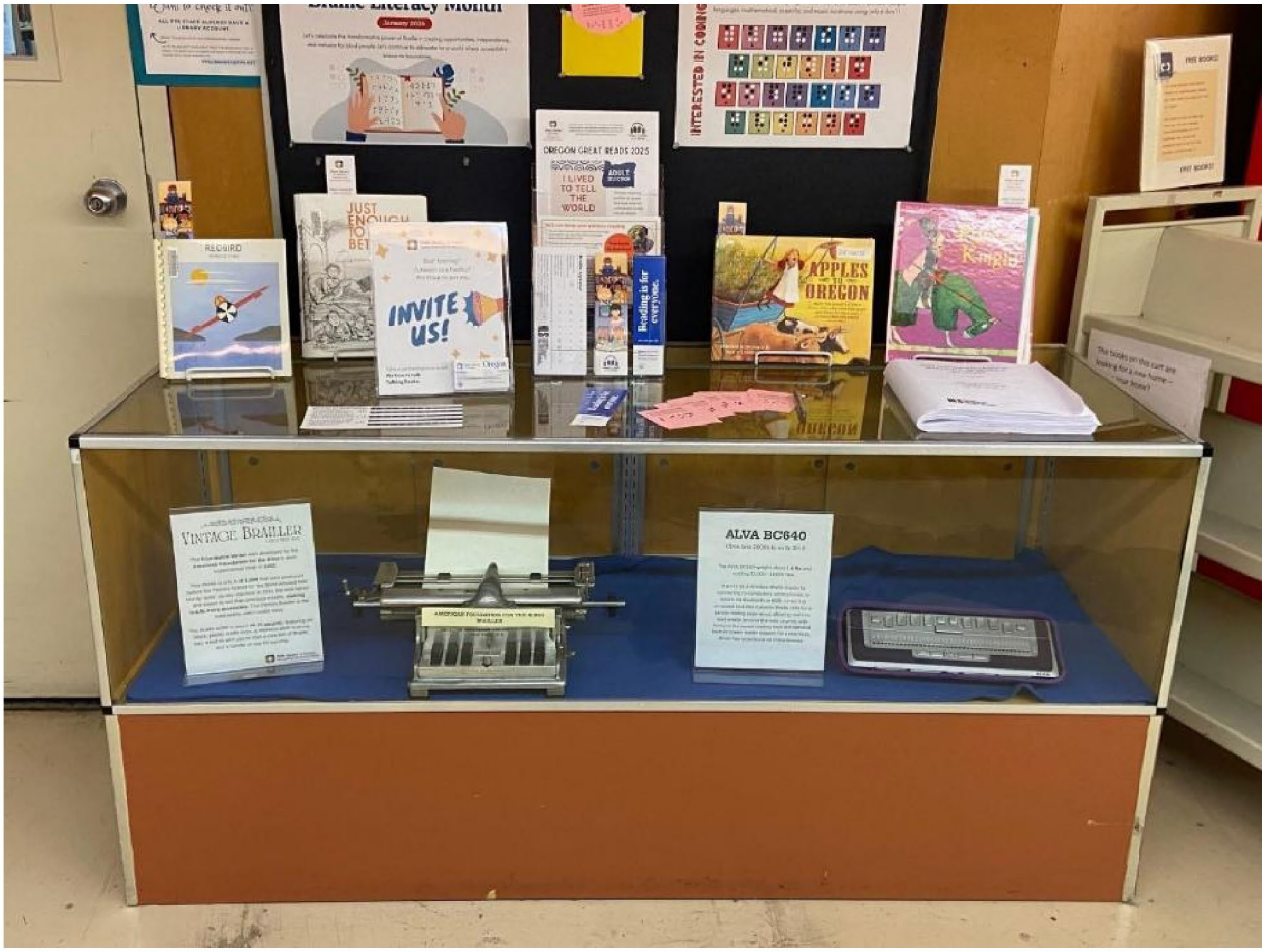
service, and there will be some learning curves and training opportunities for both patrons and staff as the players are more complex and offer new features. NLS is sunsetting both the DA1 (Digital Advanced) and DS1 (Digital Simplified) players and will not be manufacturing more.

- In April, we had a presence at two big professional gatherings: AT-Ties Together and the combined OLA/PNLA Conference. AT-Ties Together is an Accessible Technology in Education conference for teachers and therapists, and this year it was expanded from a 1-day event at the Salem Convention Center to a 3-day event in Eugene. At both conferences, Program Supervisor Jen Robinson and Librarian Tiff Bowers staffed tables as exhibitors and presented sessions on Talking Books and Print Disabilities. Outreach at the AT-Ties Together Conference was in partnership with the Oregon Textbook Media Center (OTMC).

- Other outreach events included presentations and/or tabling at the International Dyslexia Association – Oregon Chapter's Spring Symposium, ABLEnet (Employee Resource Group for Oregon Dept of Human Services), Disability Services Advisory Councils (DSAC) Quarterly Meeting, and a daylong visit to Mennonite Village Retirement Community where Librarian Tiff Bowers was a guest on their podcast, met with their Low Vision Support Group, and gave an in-depth presentation to residents.

- We've completed the first two stages of our LibAnswers Implementation. All new voicemails are automatically added to the ticketing queue with automated tagging and filtering. Staff have also started creating tickets as part of the Customer Satisfaction Survey workflow. When users include book requests or inquiries about their accounts on returned survey forms, we utilize LibAnswers to enter the information before passing the surveys on to be tallied.

- Librarian Tiff Bowers coordinated with staff at Portland Public Schools Library Services to provide materials for a Braille Literacy Month display at the District Professional Library. Talking Books provided "Reading is for Everyone!" posters and bookmarks, applications to enroll in service and program information from the National Library Service for the Blind & Print-Disabled (NLS), picture books with Braille overlay, and Braille Alphabet bookmarks. Also on loan were our vintage Brailler, and a Refreshable Braille Display (for eBraille).



Library Support

- Huge congratulations to Arlene Weible, Library Consultant and Oregon Federal Regional Depository Coordinator. She received the Oregon Library Association (OLA) Distinguished Service Award on April 24, 2026, at the combined OLA and Pacific Northwest Library Association conference! The Distinguished Service Award is given for exceptional service by a librarian who has been in the profession and Oregon libraries for several years. Arlene's State Library colleagues nominated her for her dedication and wisdom about government documents, outstanding support to the Oregon library community, service she's given to OLA, and being an excellent coworker.

- Division staff have fully moved to their new location in Room 202 on the second floor of the State Library. The public services staff in the Government Services division previously occupied the room. The move right-sizes the division's space, recognizing that most of the division's staff and work now are conducted remotely. Most of the desks in the new space are "hotel" spaces for remote staff.

- The State Library awarded $61,233 in teen internship grants to 17 public and school libraries. Awardees are listed on the Teen Internship Grants online guide. Libraries will use the grants this summer to hire a teen intern to work on a connected learning project. Youth Services Consultant Greta Bergquist and LSTA and Grants Coordinator Tamara Ottum coordinated the program. Virtual Reference Coordinator Gesse Stark-Smith helped review applications.

- The review process has begun for the agency's Division 60 Oregon Administrative Rules (OARs) which covers the Statewide Database Licensing Program and Answerland. These revisions will focus on renaming this section to provide future flexibility, restructuring the Statewide Database Licensing Advisory Committee (SDLAC), and adjusting provisions about charging libraries for the services. The State Library currently does not charge or plan to charge libraries for either service, but the OARs describe the option. SDLAC and the Answerland User Group will act as the Rules Advisory Committee. The changes will come before the Board in early 2027.

- Public Library Consultant and Continuing Education Coordinator Darci Hanning is supporting the Wasco County Library Service District (WCLSD) for strategic planning. WCLSD funds three independent public libraries: The Dalles-Wasco County Library, Dufur Community/School Library, and Southern Wasco County Library (Maupin). Darci's support is critical for small and rural public libraries. They often lack capacity and resources to completely run processes themselves or hire consultants.

- Community Engagement Consultant Ericka Brunson-Rochette continues to support libraries with their rapidly changing needs. On her Community Engagement for Libraries guide, she added resources regarding new requirements for governments about web accessibility. She also continues to curate resources about self-care for library staff, in light of increasing budget and staffing cuts in all types of libraries.

- Gesse is working with Operations' Donor Relations and Volunteer Coordinator Joel Henderson to resume recruiting for Answerland volunteers. Recruitment was on hold while LSTA 2026 funding was unsettled. Volunteers serve an essential role on the 24/7 library chat reference service. Every quarter, they answer dozens of questions over hundreds of hours.

- The hard work of School Library Consultant Jen Maurer and Oregon Department of Education English Language Arts Specialist and State Library Board member Tina Roberts is now available! Senate Bill (SB) 1098 (2025) forbids schools from removing or not selecting library and instructional materials because of discrimination against a protected class. There is now guidance for schools on the new law, include SB 1098 Frequently Asked Questions and an updated version of Addressing Challenged Materials in K-12 Education: Guidance to School Districts.

- This spring, Jen M. presented at three regional trainings for school library staff in Pendleton, Medford, and Redmond. Her training covers general topics such as collection development, intellectual freedom, and more. The content is particularly critical for the mostly non-licensed school library staff who attend the sessions. The sessions are coordinated by regional Education Service Districts, school libraries, and/or public libraries.

- Data and Digital Projects Consultant Ross Fuqua was the first state coordinator to submit Public Library Survey data to the Institute of Museum and Library Services! He also updated the data in the Oregon Public Library Trends Tool and created a new version of the Oregon Public Library Snapshot. The Statistics Advisory Group counsels Ross about the annual statistics gathering process. Currently they are discussing creating a statewide annual report.

- The State Library is aware of eight local library measures on the May 19, 2026, ballot. All effective tax rates are per $1,000 of assessed property value.
    - Baker County Library District
      Renewal of a five-year local option levy for $0.249. The levy supplements the district's permanent rate of $0.5334.
    - Scappoose Library District (Columbia County)
      Creates a new five-year local option levy for $0.10. The levy would add to the district's permanent rate of $0.2536. Due to increasing costs, the library will have to scale back services if the levy doesn't pass.
    - St. Helens Public Library (Columbia County)
      Adopts a new city service fee of $24 per month. The fee would support several city departments in its general fund, including the library. Library and other departments' budgets will be cut if the fee doesn't pass.
    - Grant County Library
      Creation of the Grant County Library special district at a permanent rate of $0.50. The new district would take over library management from the county. If the measure doesn't pass, the library could be cut back severely or even closed.
    - Jefferson County Library District
      Bond measure for $0.41 to build new libraries in Madras and Culver. Culver currently does not have a physical library branch. JCLD unsuccessfully tried to pass a bond measure asking for a higher amount in the November 2025 election.
    - Eugene Public Library (Lane County)
      Renewal of a five-year local option levy for $0.19, a slight increase over the current levy for $0.15. The levy supplements the library's city budget, which comes mostly from the general fund.
    - Fern Ridge Library District (Lane County)
      Renewal of a five-year local option levy for $0.35. The levy supplements the district's permanent rate of $0.3824.

- Oregon Historical Society (Multnomah County)
  Renewal of a five-year local option levy for $0.05. The levy supplements OHS's other revenue sources in supporting all their services, including the research library.

- Additional activities by Library Support staff are covered in other agenda items. Those activities include:
  - Annual review of libraries' compliance with public library minimum conditions.
  - Keizer Community Library's request to be officially recognized.
  - Revision of the R2R OARs.
  - New activities funded with LSTA 2025 funds, including a new mini-grant program for academic, special, and tribal libraries.
  - The LSTA 2026 budget proposal.

Agenda Item – Budget Report

Background and Summary

Attached are the budget reports for July 2025 through February 2026.

2025-27 Budget

- The State Library has spent 34.36% of its overall budget, which is slightly above the target percentage of 33.33% 8 months into the 2025-27 biennium.
- In all, divisions are slightly above target percentage.
- At the 2026 Legislative session, the Legislature approved the following budgetary adjustments:
    - Increase of $246,340 in General Funds, limitation increase of $384,806 in Other Funds, and $77,885 in Federal Funds to cover personal services expenses.
    - Limitation increase of $95,000 in donation other funds and establishment of one limited-duration position in Talking Book and Braille Services to provide additional customer service support. The State Library Specialist 2 position will be funded through June 30, 2027.
- The Department of Early Learning and Care is allocating $400,00 to the State Library's Ready to Read grant program. In 2023 the Early Literacy Success Initiative was established through HB 3198 which directs DELC to establish and implement the Birth Through Five Literacy Plan. The State Library's Ready to Read program fits directly into the objectives of the Literacy Plan by helping public libraries support their youngest Oregonians. With these funds the State Library will be able to increase the minimum grants from $1,000 to $2,000. These funds will be distributed in December 2026 for use during the 2027 calendar year.
- The State Library will be requesting a limitation increase in Other Funds at the June emergency board to be able to spend the funding from Department of Early Learning and Care.

LSTA grants given (July – March 2026)

- 2025 LSTA funds: $429,783
- FFY2026 LSTA funds has been awarded. The State Library will receive $2,592,456 and will have until September 30, 2027, to spend.

Personnel:

- The Permanent Finance Plan to reclass Monica Davidson to a Public Affairs Specialist 1 has been approved. This was made possible by a Librarian in Government Services who had moved to a .8 FTE.
- In Talking Books, the Limited Duration State Library Specialist 2 recruitment is in process.

AY29 Budget Development

Phases of the Budget Process

There are three major phases in the budget development process: the Agency Request Budget (ARB), the Governor's Recommended Budget (GRB) and the Legislatively Adopted Budget (LAB). These phases are described in more detail below.

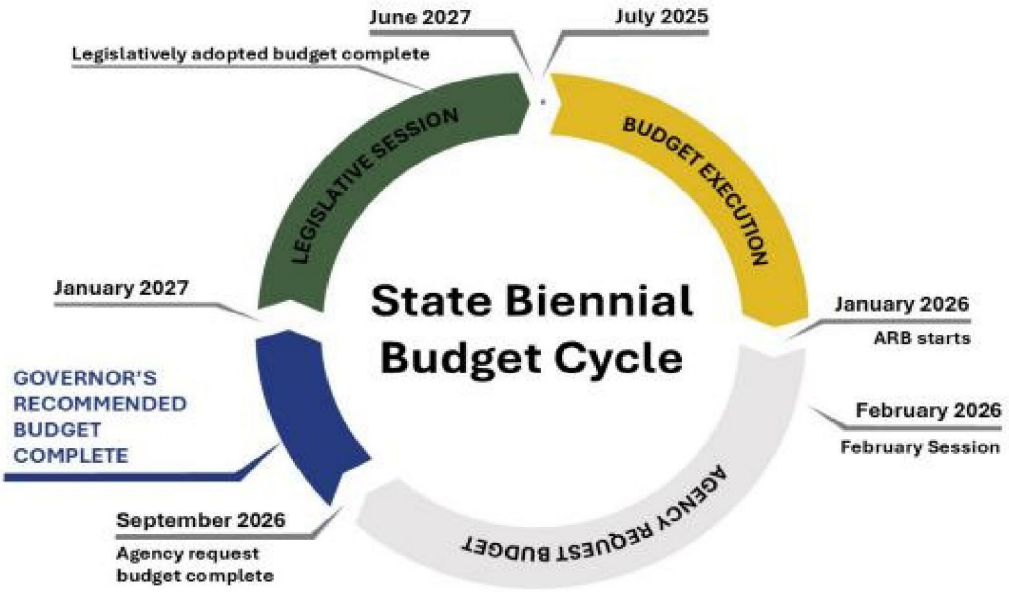


Diagram of biennial budget cycle

2027-29 Budget Timeline

- March 17, 2026: Enterprise-wide Budget Kickoff Meeting was held
- By April 30th: Key Performance measures were submitted
- By July 31st: Agency Request Budget submitted to Chief Financial Office
- August 26th: September Revenue Forecast
- December 1st: Governor's Recommended Budget is released

The State Library will not be submitting Policy Option Packages or Legislative Concepts.

STATE LIBRARY
2025-27 BIENNIUM BUDGET REPORT

	Report Period	February 2026					
	Target Percentage	33.33%					
Fund Type	Budget Object Title	LAB Budget	Expenditures Biennium to Date	Remaining Budget	%Spent BTD	Average Spend per month to Date	Average Remaining to Spend
General Fund (80000)	PERSONAL SERVICES	$ 2,717,320	$ 934,644	$ 1,782,676	34.40%	$ 116,831	$ 111,417
	SERVICES & SUPPLIES	$ 963,338	$ 347,995	$ 615,343	36.12%	$ 43,499	$ 38,459
	CAPITAL OUTLAY	$ 11,027	$ -	$ 11,027	0.00%	$ -	$ 689
	SPECIAL PAYMENTS	$ 1,722,902	$ 812,836	$ 910,066	47.18%	$ 101,605	$ 56,879
	TOTAL	**$ 5,414,587**	**$ 2,095,475**	**$ 2,409,046**	**38.70%**	**$ 160,330**	**$ 150,565**
Other Funds (30000)	PERSONAL SERVICES	$ 153,238	$ 44,771	$ 108,467	29.22%	$ 5,596	$ 6,779
	SERVICES & SUPPLIES	$ 203,917	$ 61,629	$ 142,288	30.22%	$ 7,704	$ 8,893
	TOTAL	**$ 357,155**	**$ 106,400**	**$ 250,755**	**29.79%**	**$ 13,300**	**$ 15,672**
Assessment Funds (31000)	PERSONAL SERVICES	$ 5,969,125	$ 1,955,989	$ 4,013,136	32.77%	$ 244,499	$ 250,821
	SERVICES & SUPPLIES	$ 3,416,913	$ 1,265,416	$ 2,151,497	37.03%	$ 158,177	$ 134,468.56
	CAPITAL OUTLAY	$ 16,364	$ -	$ 16,364	0.00%	$ -	$ 1,022.75
	TOTAL	**$ 9,402,402**	**$ 3,221,405**	**$ 6,164,633**	**34.26%**	**$ 402,676**	**$ 385,290**
Federal Funds (60000)	PERSONAL SERVICES	$ 2,036,331	$ 686,602	$ 1,349,729	33.72%	$ 85,825	$ 84,358
	SERVICES & SUPPLIES	$ 1,604,469	$ 542,142	$ 1,062,327	33.79%	$ 67,768	$ 66,395
	SPECIAL PAYMENTS	$ 2,097,585	$ 534,134	$ 1,563,451	25.46%	$ 66,767	$ 97,716
	TOTAL	**$ 5,738,385**	**$ 1,762,878**	**$ 3,975,507**	**30.72%**	**$ 220,360**	**$ 248,469**
All Funds	PERSONAL SERVICES	$ 10,876,014	$ 3,622,007	$ 7,254,008	33.30%	$ 452,751	$ 453,376
	SERVICES & SUPPLIES	$ 6,188,637	$ 2,217,182	$ 3,971,455	35.83%	$ 277,148	$ 248,216
	CAPITAL OUTLAY	$ 27,391	$ -	$ 27,391	0.00%	$ -	
	SPECIAL PAYMENTS	$ 3,820,487	$ 1,346,970	$ 2,473,517	35.26%	$ 168,371	$ 154,595
	TOTAL	**$ 20,912,529**	**$ 7,186,159**	**$ 13,726,371**	**34.36%**	**$ 898,270**	**$ 856,186**

STATE LIBRARY
2025-27 BIENNIUM BUDGET REPORT

	Report Period	February 2026					
	Target Percentage	33.33%					
Division Name	Budget Object Title	LAB Budget	Expenditures Biennium to Date	Remaining Budget	% Spent BTD	Average Spent per Month to Date	Average Remaining to Spend
Operations (PRG 1 excluding 1200)	PERSONAL SERVICES	$ 2,441,195	$ 810,102	$ 1,631,093	33.18%	$ 101,263	$ 101,943
	SERVICES AND SUPPLIES	$ 678,332	$ 246,544	$ 431,788	36.35%	$ 30,818	$ 26,987
	CAPITAL OUTLAY	$ 3,028	$ -	$ 3,028	0.00%	$ -	$ 189
	Total	**$ 3,122,555**	**$ 1,056,646**	**$ 2,065,909**	**33.84%**	**$ 132,081**	**$ 129,119**
Library Support and Development (PRG 2)	PERSONAL SERVICES	$ 2,838,415	$ 966,521	$ 1,871,894	34.05%	$ 120,815	$ 116,993
	SERVICES AND SUPPLIES	$ 1,909,713	$ 657,408	$ 1,252,305	34.42%	$ 82,176	$ 78,269
	SPECIAL PAYMENTS	$ 3,820,487	$ 1,346,970	$ 2,473,517	35.26%	$ 168,371	$ 154,595
	Total	**$ 8,568,615**	**$ 2,970,899**	**$ 5,597,716**	**34.67%**	**$ 371,362**	**$ 349,857**
Talking Book and Braille Library (PRG 3)	PERSONAL SERVICES	$ 1,677,618	$ 573,296	$ 1,104,322	34.17%	$ 71,662	$ 69,020
	SERVICES AND SUPPLIES	$ 856,154	$ 287,874	$ 568,280	33.62%	$ 35,984	$ 35,518
	CAPITAL OUTLAY	$ 11,027	$ -	$ 11,027	0.00%	$ -	$ 689
	Total	**$ 2,544,799**	**$ 861,170**	**$ 1,683,629**	**33.84%**	**$ 107,646**	**$ 105,227**
Government Information and Library Services (PRG 4)	PERSONAL SERVICES	$ 3,918,786	$ 1,272,087	$ 2,646,699	32.46%	$ 159,011	$ 165,419
	SERVICES AND SUPPLIES	$ 2,744,438	$ 1,023,841	$ 1,720,597	37.31%	$ 127,980	$ 107,537
	CAPITAL OUTLAY	$ 13,336	$ -	$ 13,336	0.00%	$ -	$ 834
	Total	**$ 6,676,560**	**$ 2,295,928**	**$ 4,380,632**	**34.39%**	**$ 286,991**	**$ 273,790**
Total		**$ 20,912,529**	**$ 7,184,643**	**$ 13,727,886**	**34.36%**	**$ 898,080**	**$ 857,993**

STATE LIBRARY
2025-27 BIENNIUM BUDGET REPORT

		Report Period	February 2026					
		Target Percentage	33.33%					
Program Code	Program Code Title	Budget Object Title	Budget	Expenditures Biennium to Date	Remaining Budget	% Spent BTD	Average Spent per Month to Date	Average Remaining to spend
1200	STATE LIBRARY BOARD	PERSONAL SERVICES		$ -	$ -	NA	$ -	$ -
		SERVICES AND SUPPLIES	$ 15,000	$ 1,516	$ 13,484	10.11%	$ 190	$ 843
		Total	$ 15,000	$ 1,516	$ 13,484	10.11%	$ 190	$ 843

STATE LIBRARY
2025-27 BIENNIUM BUDGET REPORT

	Report Date	6/30/2023	6/30/2024	6/30/2025	2/28/2026	
Accounts	**Account Title**	**Cash Balance**	**Cash Balance**	**Cash Balance**	**Cash Balance**	**20 Month Change**
TALKING BOOKS ENDOWMENT FUND INTEREST	CASH ON DEPOSIT WITH TREASURER 0300	$ 94,024.97	$ 179,977.54	$ 277,027.54	$ 343,478.41	$ 163,500.87
TALKING BOOKS ENDOWMENT FUND	CASH ON DEPOSIT WITH TREASURER 0301	$ 1,637,341.25	$ 1,694,495.53	$ 1,898,710.31	$ 1,903,710.31	$ 209,214.78
OREGON INTERMEDITE TERM POOL (OITP)	TREASURY INVESTMENT FUND	$ 1,531,313.08	$ 1,608,053.28	$ 1,714,998.29	$ 1,794,154.37	$ 186,101.09
LONG FUND - NON EXPENDABLE	CASH ON DEPOSIT WITH TREASURER 0302	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -
MOSES FUND - NON EXPENDABLE	CASH ON DEPOSIT WITH TREASURER 0303	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ -
LONG FUND - EXPENDABLE	CASH ON DEPOSIT WITH TREASURER 0306	$ 16.96	$ 63.39	$ 115.10	$ 150.18	$ 86.79
MOSES FUND - EXPENDABLE	CASH ON DEPOSIT WITH TREASURER 0307	$ 8,620.04	$ 9,335.81	$ 10,114.57	$ 10,604.70	$ 1,268.89
TALKING BOOKS DONATION FUND	CASH ON DEPOSIT WITH TREASURER 0308	$ 560,199.03	$ 597,321.07	$ 647,410.66	$ 705,008.65	$ 107,687.58
TOTAL		**$ 3,838,515.33**	**$ 4,096,246.62**	**$ 4,555,376.47**	**$ 4,764,106.62**	**$ 667,860.00**

Agenda Item –
Quarterly Performance Report

Background and Summary

The Quarterly Performance Report for the second quarter (October-December 2025) of the 2025-27 biennium is attached. Highlights from the report include:

- The number of items from Oregon institutions available via Northwest Digital Heritage remains the same as last quarter due to a staffing vacancy at the Washinton State Library and instability at the Digital Public Library of America.
- The difference in the Talking Books customer interactions across the 2 year time frame is an "apples-to-oranges" comparison; staff switched to a more accurate recording tool in February 2024.
- Government Information Services experienced an increase in biennial variance-to-date for activated services, driven by expanded access to e-resources and more frequent demonstrations of self-service options.
- Outreach and training activity declined this quarter due to seasonal factors, including preparations for the 2026 short session. We anticipate an increase in the next quarter.
- Intern hours vary from year to year due to ongoing adjustments within the internship program. Fluctuations reflect changes in project requirements, staffing needs, student availability, and the number of hours allocated to each intern.
- IT transitioned to a new ticketing system in December 2024.

STATE LIBRARY QUARTERLY PERFORMANCE REPORT

Quarter: Oct - Dec 2025

Library Support and Development Services	*Total This Quarter*	*Total Last Year's QTR*	*Variance to last Year's Quarter*	*Total 25-27 to Date*	*Total 23-25 to Date*	*Biennial Variance to Date*	*% Biennial Variance to Date*
Total visits to OSLIS	182,176	173,395	8,781	242,565	259,486	-16,921	-6.5%
Total retrievals of LSTA funded databases	368,865	367,091	1,774	466,210	464,349	1,861	0.4%
Total visits to Answerland	3,868	4,053	-185	6,959	7,807	-848	-10.9%
Number of items from Oregon institutions available via Northwest Digital Heritage	457,119	329,913	127,206	457,119	154,791	302,328	195.3%

Talking Book and Braille Library	*Total This Quarter*	*Total Last Year's QTR*	*Variance to last Year's Quarter*	*Total 25-27 to Date*	*Total 23-25 to Date*	*Biennial Variance to Date*	*% Biennial Variance to Date*
Registered individuals*	4,289	4,123	166	4,289	4,906	-617	-12.6%
Items circulated	102,154	110,512	-8,358	205,742	243,090	-37,348	-15.4%
New registration activated	210	243	-33	455	523	-68	-13.0%
Customer interactions**	3,728	4,038	-310	7,266	960	6,306	656.9%

**Figure represents total on the last day of the quarter.*

***Q2 Figures were unavailable for 23-25.*

Government Information and Library Services	*Total This Quarter*	*Total Last Year's QTR*	*Variance to last Year's Quarter*	*Total 25-27 to Date*	*Total 23-25 to Date*	*Biennial Variance to Date*	*% Biennial Variance to Date*
Reference queries for state government employees	394	389	5	771	627	144	23.0%
Document Delivery*	34,618	2,253	32,365	69,743	3,389	66,354	1957.9%
New registrations activated	247	291	-44	479	559	-80	-14.3%
Percentage of state employees activated for Government Information Services	12.55%	10.82%	1.73%	12.55%	9.07%	3.48%	38.37%
Outreach and training presentations	20	13	7.00	20	32	-12.00	-37.5%
Outreach and training presentation attendees	141	165	-24	171	446	-275	-61.7%
Percentage of digital Oregon Government Publications cataloged	95.78%	95.70%	0.08%	95.78%	97.16%	-1.38%	-1.4%
Customer Interactions	215	NA	NA	215	NA	NA	NA
Number of federal documents cataloged for the collection	1,539	4,939	-3,400	1,700	3,581	-1,881	-52.5%

**Figure represents total document delivery, including staff mediated and self service.*

Bolded items are key performance measures

STATE LIBRARY QUARTERLY PERFORMANCE REPORT

Operations	*Total This Quarter*	*Total Last Year's QTR*	*Variance to last Year's Quarter*	*Total 25-27 to Date*	*Total 23-25 to Date*	*Biennial Variance to Date*	*% Biennial Variance to Date*
Number of volunteer hours	746	774	-29	1,596	946	649	68.6%
Number of volunteers*	49	55	-6	49	68	-19	-27.9%
Number of intern hours	208	84	125	227	0	227	0.0%
IT Tickets	40	41	-1	109	32	77	240.6%

**Figure includes all Board and advisory council members who participate in a meeting during the quarter. Data collection started July 2022*

Bolded items are key performance measures

State Library of Oregon

Fiscal Year 2026 Quarter 2 Strategic Plan Report October – December 2025

2023 – 2026 Strategic Plan

Quarterly Report

Fiscal Year 2026- Q2 October - December

2023 – 26 Strategic Plan Focus Areas



STRATEGIC FOCUS AREA 1:
PROVIDE EXCELLENT CUSTOMER SERVICE — 10 initiatives



STRATEGIC FOCUS AREA 2:
EXPAND OUR REACH — 9 initiatives



STRATEGIC FOCUS AREA 3:
EMPOWER STAFF — 7 initiatives

Values

Equity: We challenge our personal and organizational biases in order to improve our practices and better serve all communities.

Access: We commit to ensuring information is preserved, discoverable, and available.

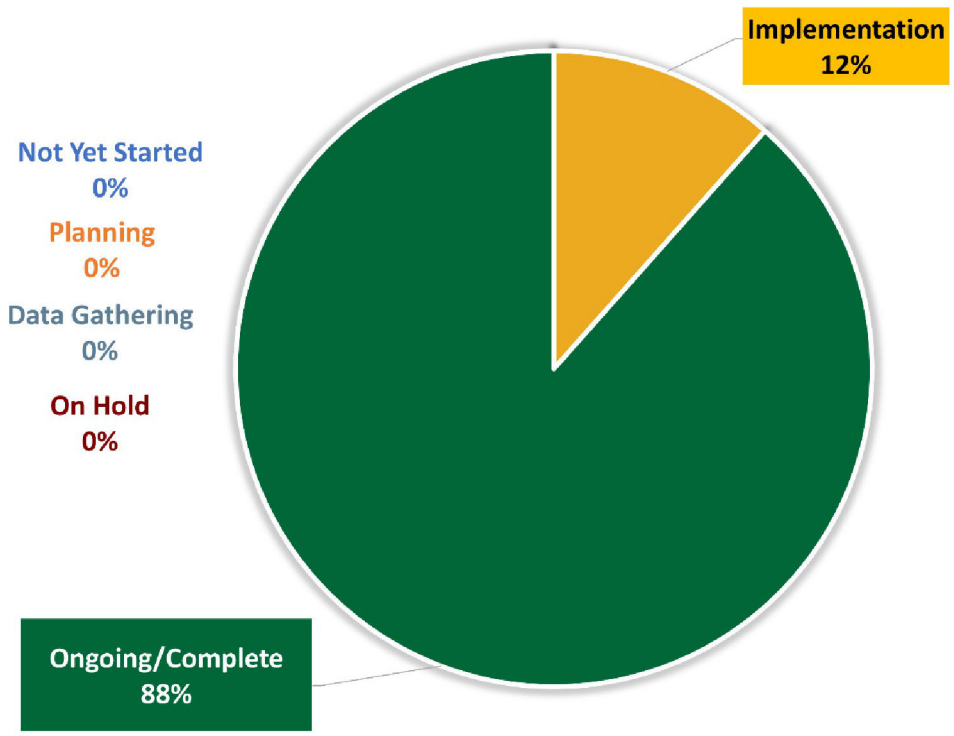
Collaboration: We invest in sustained and intentional partnerships by sharing expertise and resources to achieve mutual goals.

Public Service: We deliver excellent customer service and stewardship of resources to support democracy and the public good.

Adaptability: We anticipate and evolve as needs change to deliver innovative results to our customers, to our partners, and to each other.

Initiatives that stand out this quarter		
3	Create programming that engages Talking Books' customers at all ages	Launched Bookshare to partner organizations and directly to patrons
11	Explore state agency book club groups	This initiative has been explored in several different ways. As each agency is different and their interests vary, a single "one size fits all" book club is not the best practice
23	Implement the racial equity toolkit for new programs	Racial Equity Alignment Tool was reviewed by DEIB Committee

Overall Progress:



26 Total initiatives

Not yet started	0
Planning	0
Data Gathering	0

Implementation	3
On Hold	0
Ongoing / Complete	23
Unknown	0

Provide Excellent Customer Service

Make Forms and materials accessible and available in additional languages

Status: Implementation

Timeline: On Track

- Completed a review of all forms currently sent to patrons, organized in a reviewable spreadsheet
- Received positive comments from users regarding the efficiency and quality of care that people are receiving
- Worked as a team to design a new accessible PDF version of the application and a brand-new patron guide

Create programming that engages Talking Books' customers at all ages

Status: Ongoing

Timeline: On Track

- Launched Bookshare to partner organizations and directly to patrons
- Purchased LibAnswers platform to help prioritize and better answer patron voicemails and emails

Organize quarterly learning themes to empower library staff to use related learning resources from the State Library

Status: Ongoing

Timeline: On Track

- Promoting identified topics in a variety of formats (video, audio, text, and self-paced tutorials).

Offer scholarships for library staff to attend continuing education opportunities

Status: Ongoing

Timeline: On Track

- The OLA Equity, Diversity, Inclusion & Antiracism (EDIA) Committee is continuing to promote and award the scholarships.

Expand Our Reach

Explore State Agency book club groups

- This initiative has been explored in several different ways. For most agencies, a reference interview and minor follow-up support is all that has been needed for the agency to hold a successful book group. As each agency is different and their interests vary, a single "one size fits all" book club is not feasible

Status: Complete

Timeline: On Track

Encourage partnership with and among libraries through targeted grant programs, continuing education, and outreach

- The Library Support division launched a new mini-grant opportunity this quarter: Strong Libraries Mini Grants
- Libraries could apply for projects in one of five areas: Collections, Community, Economy, Staff: Encourage growth and engagement, and Technology
- As with other grant programs, libraries are encouraged to submit projects that involve working with partners

Status: Ongoing

Timeline: On Track

Create connections between partners and the Talking Book and Braille Library to increase services to people with print disabilities.

- Talking Books staff visited the Oregon Textbook and Media Center (OTMC), a state and federally funded program that serves students across Oregon through Regional Centers as well as the Oregon School for the Deaf and the Oregon Commission for the Blind
- Plans were made for combined outreach efforts at OLA/PLNA and AT-Ties Together conferences in 2026
- OTMC staff expressed interest in filling the at-large Talking Books Advisory Council seat left vacant by their predecessor
- Staff presented a CE-eligible presentation for Commission for the Blind staff
- Visit with Albany Low Vision/No Vision Support Group

Timeline: On Track

Status: Ongoing

Foster connections with state agencies that would benefit from our services

- Promotional document has been created, reviewed and finalized
- Data has been collected by each librarian for our agencies, when applicable, including HR Staff, Trainers and Workforce Development staff

Status: Ongoing

Timeline: On Track

Work together with Tribal Nations in Oregon to digitize and preserve documents of interest to Indigenous peoples

- The University of Oregon (UO) continues to digitize historic materials from the Chemawa Indian School

Status: Implementation

Timeline: On Track

Produce and offer training on accessible library services

- Training for public library staff at Albany and McMinnville public libraries

Status: Implementation

Timeline: On Track

Empower Staff

Provide ongoing staff development and training activities to progressively build competency in and encourage application of EDI principles to daily

- Staff continue to present on DEIB topics at All Staff Meetings

Status: Ongoing

Timeline: On Track

Implement the racial equity toolkit to improve new programs

- "Racial Equity Alignment Tool" was reviewed by DEIB Committee

Status: Ongoing

Timeline: On Track

Overview:

Initiative	Status
1 Create a Welcome Center and enhance the lobby display	Complete
2 Make forms and materials accessible and available in additional languages	Implementation
3 Create programming that engages Talking Books' customers at all ages	Ongoing
4 Organize quarterly learning themes to empower library staff to use related learning resources from the State Library	Ongoing
5 Offer scholarships for library staff to attend continuing education opportunities	Ongoing
6 Provide grant programs and partnership opportunities for libraries to improve digital equity in their communities	Complete
7 Offer tools and training to help libraries use data and stories to communicate their value	Ongoing
8 Continue annual surveys and explore new opportunities for feedback	Complete
9 Implement credit card payments for conference rooms	Complete
10 Investigate simplifying access to our online services	Complete
11 Explore state agency book club groups	Complete
12 Encourage partnership with and among libraries through targeted grant programs, continuing education, and outreach	Ongoing
13 Create connections between partners and the Talking Book and Braille Library to increase services to people with print disabilities	Ongoing
14 Foster connections with state agencies that would benefit from our services	Ongoing
15 Work together with Tribal Nations in Oregon to digitize and preserve documents of interest to Indigenous peoples	Implementation
16 Use accessible language and practices in social m` and communications	Implementation
17 Update policies and documents to use inclusive language	Ongoing
18 Hire and support a program analyst to work with libraries on EDI practices	Complete
19 Produce and offer trainings on accessible library services	Ongoing
20 Continue regular check-in and performance feedback processes and implement new guidelines for quality improvement	Ongoing
21 Provide ongoing staff development and training activities to progressively build competency in and encourage application of EDI principles to daily work	Ongoing
22 Encourage staff to actively participate in communities of practice through professional collaboration opportunities	Ongoing
23 Improve functionality and streamline the processes for identifying government documents for the collection and making them accessible	Complete
24 Migrate digital collections to a more stable and supported platform	Complete
25 Develop an IT strategic plan that meets the future business needs of the agency	Complete
26 Implement the racial equity toolkit for new programs	Ongoing

Agenda Item –
Talking Books Library Donation Budget

Background and Summary

The Talking Book and Braille Library Advisory Council met on April 7, 2026, and considered and endorsed the 2026-2027 Expenditure Plan for the Talking Book and Braille Library Expendable Donation Fund.

Attached is the 2026-27 Donation Expenditure Plan (Attachment A) and Expenditure Fund Cash Flow Analysis for 2024-28 (Attachment B).

The plan includes funding for existing Service Enhancements (Collection, Summer Reading Program, Cataloging Services) and salary costs. A donation-funded, limited duration Readers Advisor will help maintain patron support, allowing existing staff to focus on establishing processes and workflows to more efficiently serve over 4,000 patrons spread across Oregon.

Recommended Motion:

I move to accept and approve the Talking Book and Braille Library Donation Expenditure Plan for 2026-2027.

Talking Books Expendable Donation Fund
2026-2027 EXPENDITURE PLAN

This plan proposes expenditures from the **Talking Book & Braille Library Expendable Donation Fund**, which is money that is 1) accumulated from solicitations and 2) designated as available for spending on enhancement projects, fund development, outreach, and volunteer expenses. These expenditures are for Fiscal Year 2026-2027 which runs from July 1, 2026, to June 30, 2027.

Expendable Fund vs. Endowment Fund
The Talking Book and Braille Library Endowment Fund policy requires that other donations such as undesignated bequests, trusts, and annuities received that are not requested or designated are credited to the Talking Books Library Endowment Fund.

	2025-26	2026-27
Total Expenditures	**$165,800**	**$297,300**

SERVICE ENHANCEMENTS	**$89,600**	**$227,100**
Large Print Calendars	$17,000	$17,000
Collection (NFB-NEWSLINE, Oregon Talking Books Project, League of Women Voter's Guide, Descriptive Videos, Bookshare)	$29,000	$29,000
Summer Reading Program	$1,500	$1,500
Language Translation Services	$2,000	$2,000
Catalog Project & Ongoing Cataloging Services	$8,100	$3,600
Customer Support Platform	$8,000	$8,000
User & equipment guides, tutorials	$0	$5,000
Patron Retention: Part-time Student Worker	$24,000	$24,000
Patron Support: Full-time Readers Advisor (*Limited Duration: April 2026-June 2027*)	$0	$137,000

FUND DEVELOPMENT	**$58,200**	**$58,200**
Printed Materials for direct mail	$8,000	$8,000
Fund Development Database	$2,400	$2,400
Fund Development Coordinator	$47,000	$47,000
Service fees	$800	$800

OUTREACH & VOLUNTEERS	**$18,000**	**$12,000**
Conferences & Training Events	$8,000	$6,000
Talking Books Ambassadors Program, Roadshow, Support for Deposit Collections	$8,000	$4,000
Volunteer Program	$2,000	$2,000

Talking Books Expenditure Fund
CASH FLOW ANALYSIS

(*Note: The analysis does not include the Talking Books Endowment Fund*)

FY 2024-25 (last year)

Beginning balance July 1, 2024	**$618,079**
Donation revenue (includes interest)	175,800
Expenses	(133,500)
Ending balance June 30, 2025	**$660,379**

FY 2025-26 Estimates (current year)

Beginning balance July 1, 2025	**$660,379**
Estimated donation revenue (plus interest)	180,000
Estimated expenses	(165,800)
Estimated ending balance June 30, 2026	**$674,579**

FY 2026-27 Estimates

Estimated beginning balance July 1, 2026	**$674,579**
Estimated donation revenue (plus interest)	182,000
Estimated expenses	(297,300)
Estimated Ending balance June 30, 2027	**$559,279**

FY 2027-28 Estimates

Estimated beginning balance July 1, 2027	**$559,279**
Estimated donation revenue (plus interest)	185,000
Estimated expenses	(160,300)
Estimated ending balance June 30, 2028	**$583,979**

Agenda Item –
LSTA 2026 Budget

Background

The State Library of Oregon receives annual Library Services and Technology Act (LSTA) funds from the Institute of Museum and Library Services (IMLS). LSTA funds various services provided by the Library Support and Development Services division. Those services include the statewide databases, grants for ongoing projects in the library community, consulting services, most Library Support staff, continuing education for library staff, and more. LSTA also supports a small portion of five staff positions in the Operations division.

In March 2026, IMLS awarded us about $2.6 million for federal fiscal year, which the State Library will spend from May 2026 through September 2027. Federal fiscal years run from October to September. LSTA funds are identified by the year we receive them, e.g. 2026. This year's allocation is about $800 lower than FFY 2025, likely due to a slight decrease in Oregon's population.

This LSTA budget cycle will be the fourth in our 2023-27 LSTA plan period. All state libraries create five-year plans to guide their use of the money. Back in 2021, we wrote our plan following an extensive process seeking feedback from the Oregon library community. Data was gathered through surveys, town halls, focus groups (including with this Board), and interviews with key groups and individuals. We used the results to determine how we can most effectively use LSTA funds to benefit Oregon libraries.

This budget is built on the priorities and objectives of the LSTA 5 year plan, providing accountability and focus on:

We build LSTA budgets around these priorities and objectives. With this structure, we can track where we focus funds and make ourselves accountable to our five-year plan.

- ***Priority: Oregon libraries break down barriers and the digital divide***
    - Access for the underserved:
      Facilitate access to library services for underserved and under-resourced communities.
    - Community engagement:
      Help libraries engage with all internal and external communities by continuously improving library services, practices, and policies.

- Digital literacy:
  Assist libraries' efforts to increase digital literacy through skills training, navigation assistance, and access to technology.

- ***Priority: Oregon libraries honor culture, heritage, and Tribes***

  - Heritage collections:
    Enhance access to heritage collections and the voices they represent.

  - Tribal support:
    Work with Tribal Nations in Oregon to support access to library, technology, and information services.

- ***Priority: Oregon libraries support students, youth, and lifelong learners***

  - Information literacy and education:
    Collaborate with libraries to advance information literacy and education.

  - Youth services:
    Cultivate impactful library services for youth from birth through young adulthood.

  - Lifelong library use:
    Support library programs and services that encourage lifelong learning and library use.

- ***Priority: Oregon libraries build relationships to foster community***

  - Data and stories:
    Empower libraries to better understand and connect with their communities through data and stories.

  - Library consulting:
    Guide and advise libraries on matters of concern to them.

  - Library partnerships:
    Encourage partnership, learning, and shared impact across Oregon libraries.

- ***Priority: Oregon libraries have the training and resources they need***

  - Continuing education:
    Improve the knowledge and skills of library workers across Oregon through relevant and responsive continuing education.

- Core resources:
  Equip libraries with core connectivity, technology, and resources needed for basic library service.

- Standards and practices:
  Connect libraries with current standards and practices.

Federal funding status

IMLS and LSTA funding were called into question by the current administration's March 2025 executive order to dissolve IMLS. The LSTA 2025 budget was prepared under the shadow of that instability. The State Library was also unable to draw down funds for over a month due to a federal government shutdown in Fall 2025.

Fortunately, LSTA 2026 funding was more forthcoming. Congress included IMLS funding in the FFY 2026 budget bill, despite the shutdown and further attempts by the administration to make cuts. We received an award letter for our full LSTA 2026 LSTA allocation in March 2026. Adding to the stability, two court cases resolved in favor of federal library funding:

- Most recently in *Rhode Island v. Trump*, a judge issued a permanent injunction against the administration's executive order. In April 2026, the administration dropped its appeal to the injunction.[1]

- Parties in *American Library Association et al v. Sonderling et al.* reached a settlement. The agreement further secures IMLS's grantmaking and other activities.[2]

The current administration continues to be unreliable. Its FFY 2027 budget proposal again eliminates IMLS funding.[3] Congress likely will add back the funds. In addition, while our LSTA 2026 allocation is secured, the federal budget expires on September 30, 2026, and government shutdowns hinder our ability to draw down funds from IMLS. We will continue to consider the inconsistent federal funding environment when spending LSTA 2025 and 2026 funds.

LSTA 2026 budget proposal

Despite more certainty about federal funding, staff prepared the LSTA 2026 budget proposal with continued caution:

[1] Trump Administration withdraws appeal, securing historic victory for libraries and IMLS, April 7, 2026, American Library Association (ALA)
[2] ALA and AFSCME prevail in fight to protect libraries and museums nationwide, April 9, 2026, ALA
[3] White House FY27 budget proposal repeats threats to eliminate IMLS, April 3, 2026, ALA

- Funding is set aside to pay staff salaries from July to September 2027, which normally would be paid with LSTA 2027 money.

- The budget proposal continues to prioritize staff and ongoing annual programs, services, and grants, while adding some new programs.

- No funding is set aside for LSTA 2026 competitive grants. We do not currently plan to open a competitive grant cycle for LSTA 2027. Typically, the opportunity would open in November 2026.

The table below breaks down the LSTA 2026 budget proposal by LSTA priority and objective. Please note that total spending on a priority is the sum of the objectives under it.

Priority/Objective	Budget	% of budget
Administration	$103,698	4%
Libraries break down barriers and the digital divide	**$405,800**	**16%**
Access for the underserved	$136,000	5%
Community engagement	$161,300	6%
Digital literacy	$108,500	4%
Libraries honor culture, heritage, and Tribes	**$242,000**	**9%**
Heritage collections	$126,000	5%
Tribal support	$116,000	4%
Libraries support students, youth, and lifelong learners	**$294,750**	**11%**
Information literacy and education	$78,250	3%
Youth services	$109,500	4%
Lifelong library use	$107,000	4%
Libraries build relationships to foster community	**$469,000**	**18%**
Data and stories	$65,000	3%
Library consulting	$250,000	10%
Library partnerships	$154,000	6%
Libraries have the training and resources they need	**$766,900**	**30%**
Continuing education	$210,100	8%
Core resources	$532,800	21%
Standards and practices	$24,000	1%
LSTA Plan evaluation	$25,000	1%
Contingency	$275,000	11%
Unallocated funds	$10,308	0%
	$2,592,456	***100%***

The list below summarizes expenditures within each LSTA objective. LSTA funds all or part of 12 employees' salaries, a total of 7.24 FTE. That includes all or most of seven Library Support staff positions and small portions of five Operations staff positions. Library Support staff salaries often are split among multiple objectives for budgeting. Also, many projects could fit under multiple objectives. For instance, the Sage Library System courier both increases access for the underserved and is a library partnership. To assist with IMLS reporting, we assign each project to only one objective.

- Administration:
  A portion of salaries for Operations division employees; general software and telecommunications. IMLS allows us to spend up to 4% on administration.

- Access for the underserved:
  Sage Library System courier support; underserved populations consulting and outreach.

- Community engagement:
  Oregon Library Association (OLA) Equity, Diversity, Inclusion, and Antiracism (EDIA) Committee podcast; OLA REFORMA Oregon projects; community engagement consulting and outreach; EDIA training to be determined.

- Digital literacy:
  Digital literacy consulting and outreach; digital literacy project to be determined.

- Heritage collections:
  Northwest Digital Heritage (NWDH); digital projects consulting, coordination, and outreach.

- Tribal support:
  Tribal documents digitization by the University of Oregon; Northwest Archivists Association Native American Collections Roundtable conference scholarships; outreach to Tribal Nations.

- Information literacy and education:
  Oregon School Library Information System (OSLIS); OSLIS coordination and outreach.

- Youth services:
  Summer reading program statewide access; in-person youth services summit; summer reading and Ready to Read grant coordination and outreach.

- Lifelong library use:
  Oregon Battle of the Books.

- Data and stories:
  Public library statistics; data and statistics consulting, coordination, and outreach.

- Library consulting:
  Public library, school library, and youth services consulting and outreach.

- Library partnerships:
  Answerland; virtual reference coordination and outreach; Oregon Digital Library Consortium/Library2Go.

- Continuing education:
  Online training programs for library staff and board members; professional development scholarships; continuing education coordination and outreach.

- Core resources:
  Statewide Gale online resources and e-books; academic library database subsidy; statewide databases coordination and outreach.

- Standards and practices:
  Library and Information Science collection; public library minimum conditions coordination and outreach.

- Contingency:
  LSTA-funded staff salaries from July to September 2027.

- Unallocated funds:
  Funds available for unexpected expenses and/or projects that arise mid-LSTA year.

Funding for some new projects is proposed. The LSTA Plan objective is in parentheses.

- NWDH regional portal (Heritage collections)
  NWDH currently relies on the Digital Public Library of America (DPLA) to make institutions' digital collections searchable in one place. Unfortunately, we have little control to highlight special parts of NWDH's collections. The process of getting information into DPLA is also cumbersome. Money is set aside in LSTA 2026 to investigate and possibly create a regional portal for Oregon, Washington, and Idaho. The portal would allow us to feature Northwest collections better and simplify aggregating information from participating institutions. The portal could continue to provide data to DPLA. Data and Digital Projects Consultant Ross Fuqua will oversee the investigation.

- Science of reading learning cohort (Youth services)
  Youth Services Consultant Greta Bergquist periodically offers learning cohorts. Participants read and view background materials and come together live for discussions

and presentations. This year, Greta wants to offer a cohort about the science of reading, research-based best practices to improve literacy.

- OLA conference author fair (Lifelong learning)
  Greta and the Talking Books division collaborated to offer an author's fair at previous OLA conferences. For the 2027 conference in Seaside, they'd like to provide stipends to the authors. The money will help authors with travel and show that we value their time.

- Artists, educators, and presenter's mini grants (Lifelong learning)
  Libraries have told us that they often struggle to find funding to hire people for special public programs. Rural libraries find it particularly challenging. We want to distribute mini grants for libraries to hire artists, educators, and/or presenters. Examples could include people on the Oregon Folklife Network's Culture Keepers Roster or on the OLA Children's Services Division's Oregon Library Presenters Directory. This mini grant will be offered in place of the teen internship grants we've distributed for the last five years. That project was a very effective demonstration. Many local libraries found their own funds to hire teen interns, and private funders are interested in supporting similar efforts.

- Open houses (Library consulting)
  The State Library hasn't held an open house for libraries since before the 2020 COVID-19 pandemic. The LSTA 2026 budget includes funds to support open houses again, including travel by attendees. We hope to regularly offer open houses again. That could include an annual open house at the State Library building, then another annual opportunity to meet agency staff in another region of the state.

- Crisis communication training (Continuing education)
  We have observed an unfortunate uptick in libraries needing to respond to various crises. Recent examples include a data breach, intellectual freedom challenges, inappropriate use of library computers, and an attempt to withdraw property from a library district. We plan to offer training to help libraries communicate with the public during such situations.

- LSTA 2023-27 Plan evaluation
  During the fourth year of an LSTA Plan, we have to evaluate the plan and write a new one. IMLS has guidelines for evaluations and new plans. The next plan with cover 2028-32. There is money in the LSTA 2026 budget to hire an outside evaluator, which is required. We plan to write the new plan ourselves.

The proposed LSTA FFY 2026 budget requires Board approval. Suggested motion:
"I move to approve the LSTA 2026 budget as presented."

LSTA 2025 budget update

Given the uncertainty when it was approved in July 2025, the LSTA 2025 budget focused on staff and ongoing annual programs. The government shutdown in October and November 2025 further complicated spending the funds and threatened staff positions. Now that the shutdown is over and LSTA 2026 funds are awarded, we have released funds originally budgeted as contingency. The current spending plan for the released funds includes the following:

- Paying programmatic staff salaries July to September 2026. Normally those would be paid with 2026 funds, but paying with 2025 funds allows more flexibility. It releases more LSTA 2026 funds, which can be spent up to September 2027.

- An EDIA book club. We purchased several copies of *A Library Worker's Guide to Saying No to White Supremacy Work Culture* by Christina Fuller Gregory. Fuller Gregory led the popular Libraries Leading with Equity learning cohorts that we offered over the past few years. Community Engagement Consultant Ericka Brunson-Rochette and Library Consulting and Program Support Specialist Jey Wann are planning the program and how to distribute books.

- Backend updates to OSLIS. It runs on the content management system (CMS) Plone. The CMS needs updates to keep OSLIS running securely and smoothly.

- Summer Reading promotional seed bookmarks. The 2026 iREAD summer reading program theme is “Plant a Seed, Read.” Greta and Jey planned and purchased the bookmarks. Some were distributed at the OLA conference in April 2026.

- A traveling program called Sketch + Release with MOsley WOtta and Kenneth Adams. The program focuses on Black artists and being Black in rural Oregon. WOtta and Adams plan to visit around 20 rural public libraries over the next several months. Public Library Consultant and Continuing Education Coordinator Darci Hanning is helping WOtta and Adams identify libraries.

- Additional continuing education opportunities, including a year of access to a recent webinar Responding to ICE at the Library: Real World Approaches. Ericka and Darci and are promoting the webinar.

- Enhancing Academic, Special, and Tribal Libraries mini grants. Libraries and Tribal Nations applied for up to $5,000 to support collections, staff development, or technology. Grantees will be announced on May 15, 2026. LSTA and Grants Coordinator Tamara Ottum planned and organized the opportunity.

As of April 17, 2026, we spent 63% of the LSTA 2025 budget. The table below breaks down the current budget by priority and objective. Please note that total spending on a priority is the sum of the objectives under it.

Priority/Objective	Budget	% of budget
Administration	$103,654	4%
Libraries break down barriers and the digital divide	**$478,500**	**18%**
Access for the underserved	$160,400	6%
Community engagement	$202,100	8%
Digital literacy	$116,000	4%
Libraries honor culture, heritage, and Tribes	**$190,500**	**7%**
Heritage collections	$85,500	3%
Tribal support	$105,000	4%
Libraries support students, youth, and lifelong learners	**$347,813**	**13%**
Information literacy and education	$121,200	5%
Youth services	$111,514	4%
Lifelong library use	$115,099	4%
Libraries build relationships to foster community	**$602,488**	**23%**
Data and stories	$84,500	3%
Library consulting	$335,004	13%
Library partnerships	$182,984	7%
Libraries have the training and resources they need	**$866,387**	**33%**
Continuing education	$235,800	9%
Core resources	$516,068	20%
Standards and practices	$114,519	4%
Contingency	$0	0%
Unallocated funds	$3,897	0%
	$2,593,238	***100%***

Agenda Item –
Public Library Minimum Conditions Report 2024-2025

Background

Public libraries in Oregon must be **legally established** and **officially recognized** to be eligible for State Library benefits such as Ready to Read grants and Library Services and Technology Act (LSTA) grants. These separate but related processes determine whether a library is "official" under Oregon law. ORS 357.400(3) defines a public library as "a public agency that provides to all residents of a local government unit free and equal access to library and information services that are suitable for persons of all ages."

To be **legally established**, a public library must be declared as such by a local government or voters. Declaration can be made through governing body (e.g. city council, county commissioners) action or ballot measure (ORS 357.417). Ballot measures are the only way to create library districts (ORS 357.216-286). The local government also must submit a "plan for establishing a public library" (ORS 357.435), including "stating the manner in which the local government unit proposes to finance the library" (ORS 357.430). The State Library comments on the plan, but suggestions are not binding. Once legally established, the local government has a public library.

ORS 357.405 gives authority to the State Library Board to further **officially recognize** libraries by "establish[ing] minimum conditions that a public library must meet." The statute specifically calls for provisions about financial support from public funds and regularly scheduled open hours. It also calls for reasonable exemptions for libraries that serve 2,000 or fewer people.

The full public library minimum conditions are codified by the Board in OAR 543-080-0030 Official: Recognition of Public Libraries and described in an online guide. In addition to public funding and open hours, the conditions include requirements for:

- Collections.
- Computer and internet access.
- Web presence and database access.
- Paid staffing.
- Policies for collection management, circulation, and patron confidentiality.
- Abidance to professional library and intellectual freedom standards.
- Reference and youth services.
- An annual statistical report.

Public Library Consultant Darci Hanning oversees the minimum conditions. She assesses libraries annually based on their responses to the Public Library Survey. Libraries that meet minimum conditions are eligible for all services provided to public libraries by the State Library and others. Those services include:

- State-funded Ready to Read grants.
- LSTA grants administered by the State Library.
- Special continuing education opportunities.
- LSTA grants administered by the federal Institute of Museum and Library Services.
- Federal E-Rate funds to support internet access.

A public library that does not meet all the conditions enters a recovery period effective July 1. The library has two years to come back into compliance. During recovery, the library is still recognized and remains eligible for all privileges thereof. Library Support staff work with the library to help them become compliant again.

If a public library fails to meet the conditions after the recovery period, the Board votes on whether to remove its official recognition. Libraries without official recognition lose access to the services noted above

The statistical reporting period covered in this report is July 1, 2024, to June 30, 2025.

2024-25 minimum conditions report

We analyzed 136 libraries' compliance with the minimum conditions in 2024-25. 134 libraries met all conditions. One library, having met all the conditions, moved out of its recovery period. Two libraries did not meet minimum conditions starting this year.

Thanks to excellent work by Darci and Library Consulting and Program Support Specialist Jey Wann, we know the weblinks of nearly all libraries' required policies and State Library-provided electronic resources. Having the links simplifies assessing libraries' compliance with the conditions.

Libraries again meeting all conditions

One library met all minimum conditions this year and moved out of its recovery period.

- St. Helens Public Library (Columbia County)
  In the 2023-24 cycle, St. Helens did not submit a complete statistical report. It entered a recovery period in July 2025. They submitted a complete report in 2024-25.

When a library exits the recovery period, the minimum conditions timeline resets. If that library fails to meet conditions in the future, it will be given a new two-year recovery period.

New libraries not meeting conditions

Two new libraries did not meet minimum conditions this year.

- Oakland Public Library (Douglas County)
  Oakland reported public funding revenue that does not meet the required 25% threshold for libraries serving fewer than 2,000 people.
- Winston Public Library (Douglas County)
  Winston reported having 0.3 FTE paid staff. Libraries that serve more than 2,000 people must employ at least 0.5 FTE paid staff.

Note that the recovery period is not punitive; libraries are still eligible for all privileges available to public libraries in Oregon. Instead, the period is a signal that the library has areas for improvement. Library Support staff coach and support libraries on meeting the conditions during the period.

No Board action is needed to move Oakland and Winston into recovery status.

Conclusion

Over their six years in existence, the minimum conditions have worked as intended.

First, they have given libraries a tool to advocate for a basic level of service that Oregonians should expect. One library was able to increase its paid staffing to the required 0.5 FTE due to the minimum conditions. Another realized the importance of submitting their annual statistical report.

Second, defunct libraries that were not officially de-established no longer remain in the State Library's processes, such as Ready to Ready grant calculations. One such library lost official recognition, as was expected by the State Library and community.

The public library minimum conditions help ensure that Oregonians are served by libraries that meet basic standards.

Agenda item – Keizer Community Library official recognition

Background

Please refer to the Background section of the Public Library Minimum Conditions Report 2025, included earlier in the meeting packet. It explains the processes by which a public library becomes **legally established** and **officially recognized**.

Keizer Community Library

On February 18, 2025, the city legally established their library with Resolution R2025-3545. They also submitted a plan for establishing a public library, in accordance with ORS 357.435. The resolution and plan can be viewed upon request. As permitted by ORS 357.410(2), the city is contracting with the independent nonprofit Keizer Community Library (KCL) to operate the library.

Also in 2025, KCL submitted documentation to be officially recognized, i.e. showing they meet the public library minimum conditions. They later withdrew their application due to failure to meet the minimum threshold of required public funding.

KCL has submitted new documentation to be officially recognized. That documentation is also attached. Public Library Consultant Darci Hanning reviews requests for legal establishment and official recognition. Based on the documents submitted by the city and KCL, agency staff determined that:

- KCL continues to meet the nine (of ten) minimum conditions that they met in 2025.
- KCL appears to meet the tenth condition, that 50% of their funding comes from public sources. KCL projects total annual revenue of $59,000. They thus far have received $30,000 from the City of Keizer and $2,930 from the Marion and Polk Early Learning Hub, which is state-funded. Total public support is $32,930.
- The Board revised the minimum conditions OARs at its October 2025 meeting. Those revisions go into effect July 1, 2026. They require that at least 25% of total revenue be generated by a local government. KCL would meet that requirement, as more than 25% of the funding comes from the City of Keizer's transient lodging taxes.

Official recognition requires State Library Board approval, since the Board is the arbiter of the agency's administrative rules. If the Board officially recognizes KCL at this meeting, they would be eligible for

benefits from the State Library starting July 1, 2026, including the 2027 Ready to Read grant.

Chemeketa Cooperative Regional Library Service (CCRLS) is a library cooperative serving Marion and Polk counties and parts of Linn and Yamhill counties. Some people assume that if the State Library officially recognizes KCL, they would automatically become part of CCRLS. This is incorrect. While a public library must be officially recognized to apply to join CCRLS, the cooperative has its own application process, criteria, and decisionmaking over which the State Library holds no influence.

Options for action

The Board has three options for action:

1. If the Board deems that KCL has sufficiently demonstrated they **meet all the minimum conditions**:
    - Vote to officially recognize KCL. Suggested motion: "I move to officially recognize the Keizer Community Library effective July 1, 2026."

2. If the Board **needs more information** to determine if KCL meets all ten minimum conditions:

    - Request more information from KCL and/or the City of Keizer. No motion is necessary. Staff will work with KCL to get the requested information.

3. If the Board deems that KCL has **not met all the minimum conditions**:

    - Vote to decline KCL's request for official recognition. Suggested motion: "I move to decline the Keizer Community Library's request for official recognition and welcome them to apply again in the future, if they demonstrate meeting all minimum conditions."

MEMORANDUM

TO: Buzzy Nielsen, Program Manager for Library Support and Tribal Liaison
Darci Hanning, Public Library Consultant

FROM: BJ Toewe, Keizer Community Library Director

DATE: March 31, 2026

RE: Application for Public Library Status

Please accept the attached documents as the request for Keizer Community Library to be considered for public library status from the State Library of Oregon. This document includes:

- Statement of Activity for July 1, 2025 – March 31, 2026
- Projected Income for April 1, 2026 – June 30, 2026
- Minimum Conditions to be met by Public Library serving Communities of more than 2,000
- 2026 Budget
- Updates to Plan for Establishing a Public Library in Keizer

We would be happy to answer any questions you might have and look forward to learning your determination of public library status for Keizer Community Library.

Statement of Activity
Keizer Community Library
July 1, 2025-March 31, 2026

	Total
Income	
4000 General Fund	
4010 Circulation Desk	424.16
4015 Printing	223.48
Total for 4010 Circulation Desk	**$647.64**
4021 Library Book Sale Event	2,664.50
4023 Book Sales--in house	229.50
Total for 4021 Library Book Sale Event	**$2,894.00**
4100 UNRESTRICTED DONATIONS	
4145 PATRONS AND KEIZER RESIDENT DONATION	13,411.08
4150 Square Donations	2,172.60
4151 FRONTSTREAM - COSTCO PLAN	60.50
4154 FRED MEYER	38.72
Total for 4100 UNRESTRICTED DONATIONS	**$15,682.90**
Total for 4000 General Fund	**$19,224.54**
4003 Banking Interest Earnings	
4004 DEBIT ACCOUNT INTEREST	0.17
4005 OPERATIONAL CHECKING ACCOUNT INTEREST	830.70
4006 Interest Bearing Chg Account Interest 6864	1,564.09
4008 SAVINGS ACCOUNT INTERESST	15.04
Total for 4003 Banking Interest Earnings	**$2,410.00**
4201 PUBLIC FUNDING	
4202 City of Keizer	30,000.00
4203 MARION & POLK CTY HUB	2,930.00
Total for 4201 PUBLIC FUNDING	**$32,930.00**
4210 Grants Received	
4220 MAPS Childrens Program	1,500.00
Total for 4210 Grants Received	**$1,500.00**
7003 REFUNDS	892.90
Total for Income	**$56,957.44**
Gross Profit	**$56,159.67**
Expenses	
5100 Administration	
5101 Executive Team Discretionary	2,500.00
5102 Heritage Assoc Rent	737.00
5103 Criminal History Checks	223.75
5104 Fixtures & Furniture	319.00
5106 Office Supplies	2,048.07

5107 Utilities--Telephone	329.45
5108 tracfone	83.82
Total for 5107 Utilities--Telephone	**$413.27**
5109 Printing Expense	26.09
5110 Insurance	
5111 Directors and Officers Liability Insurance	2,040.00
Total for 5110 Insurance	**$2,040.00**
5114 Fees	40.00
5116 DEPT OF JUSTICE C-12	155.16
5117 TAX PREPARATION FEES	25.00
5118 BANK FEES	121.11
Total for 5114 Fees	**$341.27**
5122 Dues/Subscriptions/Memberships (Not Software Related)	140.00
Total for 5100 Administration	**$8,788.45**
5200 LIBRARY PROGRAMS	
5201 CONTRACTORS	
5202 LIBRARY OPERATIONS CONTRACTOR	17,369.00
5203 CULTURAL OUTREACH CONTRACTOR	7,130.00
Total for 5201 CONTRACTORS	**$24,499.00**
5211 COLLECTION DEVELOPMENT	945.47
5212 CULTURAL OUTREACH - COLLECTION	396.18
Total for 5211 COLLECTION DEVELOPMENT	**$1,341.65**
5216 CHILDREN COMMUNITY OUTREACH	222.10
5217 SUMMER READING PROGRAM	932.46
5219 CULTURAL OUTREACH	3,149.89
Total for 5216 CHILDREN COMMUNITY OUTREACH	**$4,304.45**
5237 SOFTWARE SUBSCRIPTIONS	1,449.95
5245 IT SERVICE CONTRACT	2,640.00
Total for 5200 LIBRARY PROGRAMS	**$34,235.05**
5300 FUNDRAISING EXPPENSES	
5303 Annual Book Sale	1,800.87
5303.1 Annual Book Sale	200.00
Total for 5303 Annual Book Sale	**$2,000.87**
Total for 5300 FUNDRAISING EXPPENSES	**$2,000.87**
Total for Expenses	**$45,024.37**
Net Operating Income	**$11,933.07**
Net Other Income	
Net Income	**$11,933.07**

State Library of Oregon

Minimum Conditions to be met by Public Library serving Communities of more than 2,000

This checklist is to be completed by the local governmental unit desiring to legally establish an officially recognized public library in their community per *2017 ORS 357.400* and as amended by *Chapter 158 Oregon Laws 2019 (HB 2243)* effective January 1, 2020. The following minimum conditions are documented as part of Oregon Administrative Rule 543-010-0036.

Please see the last page of this document for additional instructions.

- ✓ Have at least one-half (50%) of its operational financial support from public funds.
  - Attach the first year budget
    See attached

- ✓ Be open to the public a minimum of 20 hours per week
  - Provide your hours of operation: 30 hours per week
    - Mon, Tues 1 pm - 7 pm
    - Wed 11 am – 5 pm
    - Thurs, Fri 1 pm – 5 pm
    - Sat 11 am – 3 pm

- ✓ Provide a collection comprising books, media, or electronic resources
  - Indicate your collection size by estimating the number of:
    - Volumes or titles (books) 13,769
    - DVD or CDs 2,048
    - Electronic resources (database titles) 0

- ✓ Offer at least one free public access computer with internet access
  6 public computers

- ✓ Offer free public wireless internet access (wi-fi) YES

- ✓ Provide a website that enables local library users to access State Library of Oregon resources and services available to all Oregon residents
  - Provide the url for the library website: www.keizerlibrary.org
  - Provide the URL for the webpage on the library's website that has link to the Statewide Databases or a link to the Libraries of Oregon website (https://librariesoforegon.org): www.keizerlibrary.org/state-library/

- ✓ Dedicate at least .50 full-time equivalent (FTE) paid staff time exclusively to library functions
  - Attach an organizational chart or narrative with positions and staffing levels
    Library Manager (MLS) – 24 hours per week (.6 FTE)
    Bilingual Outreach Coordinator – 8 hours per week (.2 FTE)

- ✓ Have basic policies in place and accessible online for collection management, circulation, and patron confidentiality that incorporates relevant American Library Association (ALA) professional ethical codes, rules, and guidelines.
  Attach the above policies or if on library website, provide the URL(s):
  www.keizerlibrary.org/policies/

- ✓ Provide basic services for reference and youth services
  - If currently open to the public, provide a short paragraph describing library's current reference and youth services

  Children's programming is an important focus. Current programs include weekly storytimes in English and in Spanish, a weekly read to a dog program, craft programs on school inservice days and holidays, and a 12-week summer reading program for children and teens with weekly events of professional performers, and craft and science activities. The children's materials collection includes books for all ages, from board books for babies and toddler, picture books, early readers, juvenile chapter books, and non-fiction in both English and in Spanish. The Bilingual Outreach Coordinator works with local schools, staffs a library table at family school events, and organizes three to four major library programs for Spanish-speaking families during the year. In 2025, these programs reached over 600 children and their adults.

  Reference services are provided during all library open hours by volunteers covering the desk and by the MLS Library Manager, and include responding to reference questions and providing assistance to patrons who use the library's six

public access computers. The library website directs users to State Library of Oregon resources, WorldCat, and a list of online resources and webpages.

- If not yet open to the public, provide a short paragraph describing how library will be providing reference and youth services

✓ Will complete the annual statistical report as required under ORS 357.520 and OAR 543-010-0035

- To be completed after the first full fiscal year (July 1 – June 30) after official recognition.

  NOTE: Library may be required to complete this form again depending on date of official recognition

I hereby attest that the above conditions are currently met by the proposed library.

Authorized Agent: Barbara Miner, Keizer Community Library Board President
(print full name, title)

Signature: _____ Date: _____

Instructions for completing this document:

1. Print this document.

2. For each item, tick the check box where the proposed library meets the specified condition
    a. As specified, provide the requested information in the document

    b. As needed, attached additional documents

    NOTE: Library must meet all minimum conditions in order to be officially recognized as a legally established public library in the State of Oregon.

3. Print the name and title of the authorized agent of the governing body

4. Authorized agent is to sign and date

5. Include a copy of this signed document and all necessary additional documents needed with the materials submitted to the State Library for establishment (see "Step 3" of *Establishment Instructions*)

For questions or additional assistance, please contact Darci Hanning at darci.hanning@state.or.us or 503-378-2527.

Keizer Community Library **2026 Budget**	approved 11-20-25	*These costs will be assumed by the FOL since its establishment
Budget Category	**Amount**	
Admin		
Exec Team Discretionary	$500	
SBA Loan	$0	
Rent	$1,500	
Fixtures	$200	
Insurance	$1,700	
Fees	$550	
Programs		
Library Operations	$300	
Contract Pay Manager	$27,456	
Contract Pay Cultural Outreach	$8,000	
Criminal Checks	$200	
Volunteer Mgmt	$0	
Office Supplies	$2,000	
Marketing	$500	
Library Cards	$800	
Library Collections	$2,000	
Children Events	$2,500	$2,500
Cultural Outreach	$500	$500
Adult / Family Events	$1,500	$1,500
Technology		
Equipment	$1,000	
Software	$2,000	
IT Services	$3,000	
Office Cell Phone	$250	
Fund Raising		
Book Sales	$300	$300
Book Storage	$2,244	$2,244
Total Budget	**$59,000**	**$7,044**

*The FOL will assume these costs, which should be subtracted from the total expenses of the library budget that wll now total $51,966

Keizer Community Library

Projected income for April1, 2026 - June 30 2026

Developed using actual data from 2023 - 2025

Projected Income is $3,250, which includes

- Income from charges for in-library, printing, donations and ongoing in-library booksales
- Donations from individuals – separated as checks and on-line
- Bank interest

SUMMARY	
Line item from Quick books	**Value**
4010 Circulation Desk	$231.65
4023 Book Sales--in house	$112.50
4100 UNRESTRICTED DONATIONS + PATRON DONATIONS	$1,875.74
4150 Square Donations	$606.74
4003 Banking Interest Earnings	$415.12
TOTAL	**$3,241.75**

The value reported above is the highest value recorded over a three year period, 2023-2025

We will have no income from Book sales this year. This fundraiser has been transferred to Friends of the Keizer Library.

We will apply for a $1500 grant from Maps Community Foundation for our summer Children's program but these funds are usually received after July 1.

Updates to Plan for Establishing a Public Library in Keizer

The Keizer City Council used Transit Occupancy Taxes to provide funding to Keizer Community Library last June, which is a fairly stable funding source of income for supporting the library budget.

Early last fall, Keizer Community Library hired a new library manager who has a MLS and over ten years of professional library experience. Her education and experience have made it possible to provide consistent, high quality customer service to library patrons while allowing her to focus on improving ongoing library processes.

Materials circulation continues to show a steady increase. 2022 circulation of all material types was 11,858; 2023 circulation was 17,638; circulation was 22,514 for 2024; and the 2025 circulation was 25,902.

At the end of 2025, the Friends of the Keizer Library was established as a support organization solely for the library. The Friends of the Keizer Library have established a Board of Directors and a regular schedule for board meetings. Bylaws and policies have been written and approved by the FOL Board of Directors. The Friends have received their Articles of Incorporation from the State of Oregon and applied in January 2026 to be certified as a 501(c)(3) by the U.S. Department of the Treasury. No response except an acknowledgement of receipt of the request has been received to date. The Library Director attends the FOL Board meetings as a non-voting board member and a member of the Friends board will attend Library Board meetings in a non-voting capacity. Once the Friends have been established as a non-profit organization, the plan is to solicit donations and grants that will be used to pay for Keizer Community Library programs and operations. Work has begun on writing an MOU between the Library and the FOL. The MOU will be finished by July 1, 2026 and will be reviewed annually. Agreement has been reached that the Friends will take over the costs for and profit from the twice-yearly book sales. The Friends have also agreed to begin applying for all non-public grants as soon as the 501(c)(3) status has been granted

by the Federal Government. Library staff, board and volunteers will carry out grant activities but all grant costs will be paid directly by the Friends, including any staff costs incurred by grant activities. At no time will funding from these grants be received by the Library. Donations from the Library website will be directed toward the Friends of the Library website (www.friendsofkeizerlibrary.org), although it is anticipated that some donations from the public will still be directed toward the Library. During the last month, almost 70 residents have signed up to become founding members of the FOL. This has raised almost $10,000. In April, the Friends will open up membership to the entire community.

Agenda Item –
Ready to Read Grant OAR adoption

Background

The State Library of Oregon propagates administrative rules to carry out its statutory functions. The rules are collected in Oregon Administrative Rules (OAR) Chapter 543.

Staff propose changing administrative rules related to annual Ready to Read Grants for public libraries. The proposed changes are the following:

- Update the rules to match current practice for Ready to Read Grants.
- Make definitions consistent with those elsewhere in the OARs.
- Include a new definition for a "federated library system" and processes by which such systems access grants.
- Use actual dates rather than referring to the fiscal year.
- Move or refer service population-related provisions to Division 80: Public Libraries.
- Set a hard due date for grant applications.
- Change the grant appeals process to go through the State Librarian rather than the Board.

Supporting documents

The following reference documents are included in the meeting packet.

- Proposed Ready to Read Grant administrative rules changes (with markup).
- Proposed Ready to Read Grant administrative rules changes (without markup).
- February 26, 2026, Rules Advisory Committee (RAC) meeting minutes.
- March 3, 2026, RAC meeting minutes.
- Notice of Proposed Rulemaking.
- Public comment form.
- Public comments submitted as of April 17, 2026.

Rules summaries and proposed changes

Changes are proposed to existing rules as indicated below.

Ready to Read Grant OARs (Division 40)

- Scope (543-040-0005)
  This rule describes the scope of the Ready to Read Grant program. Proposed changes clarify that the scope of the program is determined by ORS 357.740 to 357.780.

- Definitions (543-040-0010)
  This rule defines terms used in rules related to Division 40: Ready to Read Grants. Two definitions are added for "eligible" and "federated library system." Three definitions are removed, as other proposed rule changes preclude their need: "board," "fiscal year," and "per child."

- Authorized Activities (543-040-0015)
  This rule explains how public libraries may use Ready to Read Grants. Proposed changes are strictly grammatical.

- Population Determination (543-040-0020)
  This rule describes how population is determined in order to calculate Ready to Read Grant amounts. Proposed changes include referring to the population determination methodology described in OAR 543-080-0040, adding a provision explaining the current practice of how federated library systems can be assigned population, and clarifying how a public library may be assigned population beyond its legal jurisdiction.

- Square Mileage Determination (543-040-0023)
  This rule describes how square mileage is determined in order to calculate Ready to Read Grant amounts. Proposed changes are adding a provision explaining the current practice of how federated library systems can be assigned square mileage and clarifying how a public library may be assigned square mileage beyond its legal jurisdiction.

- Grant Restrictions (543-040-0025)
  This rule specifies that libraries cannot be assigned population to which they do not provide services. This rule is proposed to delete since it is addressed in OAR 543-040-0020 and OAR 543-080-0040.

- Grant Applications (543-040-0030)
  This rule explains the process by which public libraries apply for Ready to Read Grants. Changes include clarifying dates and how information is distributed, adding a note that applications must be "satisfactory" as stated in statute, and adding a provision that

applications received later than September 30 will not be funded.

- Grant Appeals (543-040-0035)
  This rule establishes how public libraries may appeal the proposed allocation of Ready to Read Grants. Proposed changes simplify the grant appeals process by shifting responsibility to the State Librarian, rather than the State Library Board, and establishing a timeline for appeals.

- Distribution Schedule (543-040-0040)
  This rule specifies when the State Library distributes Ready to Read Grants. Changes clarify that applications must be satisfactory and that public libraries must submit their report from previous grant cycles to be eligible for future ones.

Public Libraries OARs (Division 80)

- Population Determination for Public Libraries (543-080-0040)
  This rule explains how service population is calculated for public libraries, to be used for State Library purposes such as Ready to Read Grants and annual public library statistics. The proposed changes move provision OAR 543-040-0020(2) to this OAR and clarify how district populations are calculated.

The proposed administrative rules changes are available with and without markup in documents attached to this meeting packet. The documents include changes suggested by State Library staff, RAC, and the Oregon Department of Justice (DOJ).

Process Timeline

- January 2026 – Revised rule language drafted by State Library staff.
- January-February 2026 – The RAC was recruited. The six members included representatives from:
  - Albany Public Library
  - Beaverton City Library
  - Jefferson County Library District
  - Seaside Public Library
  - Siuslaw Public Library District
  - Umatilla Public Library
- February 26, 2026 – First RAC meeting (minutes attached).
- March 3, 2026 – Second RAC meeting (minutes attached).
- March 20, 2026 – Notice of Proposed Rulemaking (attached) posted to the Secretary of State's (SOS) website and sent to legislators.
- March 20 to May 15, 2026, 9.30a – Public comment open for interested parties. Comments could be submitted via a form (attached). The opportunity was posted to the

State Library administrative rules website. It was also sent to the following statewide library email lists:
    - Libs-Or (general discussion list).
    - Public library directors (announcement list).
    - Kids-lib (youth services list).
    - Oregon Young Adult Network (teen services list).
    - Ready to Read grant contacts.
    - Summer reading program contacts.
- April 1, 2026 – SOS published notice in the Oregon Bulletin.
- May 15, 2026 – Public hearing will be held at State Library board meeting. Public comment will close at the end of the hearing at 9.30a. The Board will discuss and vote on the rules later in the meeting.
- July 1, 2026 - Effective date.

Comment summary

Questions and comments received as of April 17, 2026, are included in the meeting packet. Those received after April 17 will be summarized at the Board meeting.

Options for action

Following deliberation, the Board has the following options:

- Vote to **approve changes as presented** in the packet.
    - Suggested motion: "I move to adopt the OAR revisions as presented and posted on the Oregon Secretary of State website, to be effective July 1, 2026."

- Vote to **approve changes with revisions** based on public comment.
    - Suggested motion: "I move to adopt the OAR revisions as presented, posted on the Oregon Secretary of State website, and revised per today's discussion, to be effective July 1, 2026."

- **Table** the vote for future deliberation.
    - No action is necessary. The rules would be considered at a later meeting.

- **Decline** to vote or vote against the proposed changes.
    - Existing rules would remain in place with no changes.

Future rules revisions

Staff will propose changes and additions to other administrative rules over the next year:

- Division 60 Oregon Statewide Reference Assistance Program
  These rules lay out the scope, eligibility, and process for the Statewide Database Licensing Program (SDLP) and Answerland. Both programs are fully funded with federal Library Services and Technology Act (LSTA) money. Review of these rules has begun. They likely will come before the Board in January 2027.

- Rules related to closing public libraries
  ORS 357.621 requires governments to hold two public hearings before abolishing or withdrawing support from a public library. Recent cases in Grant County, Harney County, and elsewhere demonstrated the need to clarify the statute. DOJ suggested propagating administrative rules on library closures. These rules likely will come before the Board in August 2026.

- Connecting Oregon Libraries Fund
  HB 4092 (2022) created the Connecting Oregon Libraries Fund (COLF) in ORS 357.790. The fund matches federal moneys libraries receive related to broadband internet, such as E-Rate. COLF was modeled after the Connecting Oregon Schools Fund. While the fund now exists, the Oregon Legislative Assembly has not appropriated funds for it. Staff have not yet proposed rules due to the lack of appropriation. Rules will be proposed to the Board at an upcoming date to be determined.

Division 40

READY TO READ GRANTS

543-040-0005

Scope

OAR chapter 543, division 40~~, applies only to the award of grants for public library services to~~ carri~~esy~~ out the provisions of ORS 357.740 to 357.780: Financial Assistance for Public Library Services to Children.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.740 - 780

History:

- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0010

Definitions

The following definitions apply to the terms used in this division:

1. ~~"Board": Has the meaning given to "Board" in OAR 543-010-0003(1).~~

2. "Eligible" means a public library that is established in accordance with ORS 357.216-286 or 357.400-621 and officially recognized in accordance with ORS 357.405 and OAR 543-080-0030 OR a federated library system that is established in accordance with ORS 357.216-286 or 357.400-621.

~~1.~~3. "Federated library system" means a public library district or centralized organization that funds (in whole or part) and/or provides services to public libraries in the system's service area that are independently operated by cities, districts, or other organizations.

~~2.~~4. ~~"Fiscal Year": Means the period of one year commencing on July 1 and closing on June 30.~~

~~3.~~5. ~~"Per Children": Mmeans for peopleeach child from birth to 14 years of age, residing in a public library's geographic service area.~~

~~4.~~6. "Public Library"~~:~~ ~~H~~has the meaning given to "public library" in ORS 357.400~~(3)~~.

~~5.~~7. "Statewide summer reading program"~~:~~ ~~M~~means any national or statewide annual summer reading program provided by the State Library for Oregon public libraries.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- OSL 1-2020, amend filed 08/14/2020, effective 08/18/2020
- OSL 1-2007, f. 10-19-07, cert. ef. 10-26-07
- OSL 1-1993, f. & cert. ef. 11-10-93

- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0015

Authorized Activities

Ready to Read Grants made under the provisions of this division shall be used only to establish, develop, or improve public library early literacy services for children from birth to 5 years of age, and/or to provide the statewide summer reading program for children from birth to 14 years of age. The grants may not be used to replace funds already appropriated by local governments from local sources.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.740 - ~~& 357.~~750

History:

- OSL 1-2007, f. 10-19-07, cert. ef. 10-26-07
- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0020

Population Determination

1. The State Librar~~yian~~ shall use the methodology described in OAR 543-080-0040 to estimate service populations for public libraries~~population estimates for cities and counties included in the publication, Population Estimates for Oregon, published by the Population Research Center, Portland State University, as amended by the latest supplements to this publication~~.

2. Federated library systems may, by policy of the system, be assigned any population within the system's geographic service area that is not otherwise served by another independent public library.

~~2.~~3. Public libraries may be assigned population beyond their governing authority's jurisdiction only if they have a valid contract with another unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).

~~3.~~4. ~~To determine the population of special districts, school districts or other districts whose boundaries are within a single county but are not identical to those of a county or of cities, the State Librarian shall estimate the population of the district based on the number of registered voters in the district, as of June 1. Using the ratio of registered voters in the county to the official population of the county, the State Librarian shall apply this same ratio to the district in order to estimate the district population.~~

~~4. In accordance with ORS 357.780(2)(c), a public library may be assigned population beyond its governing authority's jurisdiction in cases where the library has a valid contract with a unit of local government to provide services to this population. The contract, which must be on file at the State Library, must grant the library the sole responsibility to serve the population in question, and the population must be specified in the contract in a clear and precise manner, in order for additional population to be assigned for grant purposes. Public libraries established as non-profit corporations under Oregon law may be assigned population and may receive grants only in this manner.~~

~~5. In cases other than those described in section (3) of this rule, where the same population is served by two or more public libraries, the State Librarian shall determine which public library is the primary service provider to the population in question, and shall assign the population to the primary service provider. In~~

~~making this determination the State Librarian shall consider the location of library facilities and any available statistics on patterns of library use by the population in question.~~

~~[Publications: Publications referenced are available from the agency.]~~

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.780~~(1)(2)~~

History:

- OSL 1-2006, f. & cert. ef. 2-14-06
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0023

Square Mileage Determination

1. In determining the specific area that a public library serves for the purposes of distributing funds under ORS 357.780(3), the State Library~~ian~~ shall determine the number of square miles, rounded to the nearest square mile, within which reside the population assigned in accordance with OAR 543-080-0040~~-0020~~.

2. Federated library systems may, by policy of the system, be assigned any square mileage within the system's geographic service area that is not otherwise served by another independent public library.

~~2.~~3. Public libraries may be assigned square mileage beyond their governing authority's jurisdiction only if they have a valid contract with another unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.780~~(3)~~

History:

- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91

~~**543-040-0025**~~

~~**Grant Restrictions**~~

~~No grant to any public library shall include a per child amount for any children living in geographical areas where the public library does not provide services.~~

~~Statutory/Other Authority: ORS 357.026(12) & 357.760~~

~~Statutes/Other Implemented: ORS 357.780~~

History:

- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91
- OSL 1-1980, f. & ef. 9-29-80

543-040-0030

Grant Applications

1. ~~At the commencement of any fiscal year in which moneys for Ready to Read Grants are available,~~ By July 15, the State Library~~ian~~ shall publish a list of proposed grants ~~the State Librarian proposes~~ to make under the provisions of ORS 357.780 and ~~of~~ this division. The list shall include the names of all proposed grantees and ~~the amount of~~ their proposed grant amounts. The State Library~~ian~~ shall mail and electronically distribute copies of the list, along with information on how to apply~~applications for grant funds~~, to the headquarters of all ~~legally-established~~ public libraries in the state.

2. Applications shall be submitted to the State Library no later than August 31~~60 days after the commencement of the fiscal year~~. Applications shall include the purposes for which grant funds will be used~~., and a~~ Applicants shall certify that funds will be used in accordance with the purposes described in ORS 357.750.

3. ~~Within 30 days thereafter~~By October 1, the State Library~~ian~~ shall review the applications for eligibility and shall distribute a revised list of grants to all public libraries submitting applications. The State Library~~ian~~ shall deem~~approve~~ grant application~~s~~ satisfactory if it is submitted by~~only to~~ an eligible public library~~ies~~ and ~~satisfactory if they~~which proposes to use grant funds for the activities described in ORS 357.750.

~~3.~~4. If, due to extenuating circumstances, a public library is unable to turn in an application by August 31, the State Library may extend the due date to no later than September 30. Applications received after September 30 will not be funded that year.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91

- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0035

Grant Appeals

1. ~~A~~any public~~affected~~ library~~agency~~ may appeal the proposed allocation of grant funds to the State Librarian~~Board~~. The appeal must be in writing and ~~must~~ contain a detailed statement specifying the reason for the appeal and the corrective action being requested.~~:~~

   ~~a. The action being appealed.;~~

   ~~b. The reason the appellant agency believes the action was improper.; and~~

   ~~c.~~a. ~~The corrective action being requested.~~

2. The ~~written~~ appeal must be filed no later than October 15~~15 days after the proposed or revised list of grants has been published by the State Libraryian, or 15 days after the revised list of grants is published by the State Librarian~~. ~~A person designated by t~~The State Librarian or their designee may investigate ~~each appeal~~ and attempt to resolve the appeal~~issue with the appellant party~~. If it cannot be resolved by October 31~~within 15 days of receipt~~, the State Librarian will make a final determination about the proposed allocation of funds~~matter will be scheduled for public hearing and an order of the Board~~.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ~~ORS 357.015(2) & 357.760~~ORS 357.740 - 357.780

History:

- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0040

Distribution Schedule

By December 31, ~~T~~the State Library shall distribute Ready to Read Grants to all eligible public librar~~iesy~~ that submit satisfactory application~~srecipients by December 31prior to the end of the second quarter of any fiscal year in which the grant funds are available~~. If applicable, a library must submit their final report from the previous grant cycle before they are eligible to receive funding for the following cycle.

Statutory/Other Authority: ORS 357.026~~(1)~~ & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- Reverted to OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-2002(Temp), f. 12-10-02, cert. ef. 12-16-02 thru 4-1-03
- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

Division 80

PUBLIC LIBRARIES

543-080-0040

Population Determination for Public Libraries

1. The State Library shall estimate population using latest data published by the Portland State University Center for Population Research and the U.S. Census Bureau. Data from the Oregon Secretary of State Elections Division may also be used to estimate populations for public libraries operated by special districts or that are coextensive with another type of district's boundaries (e.g. school district).

2. To determine the population of special districts, school districts, or other districts withwhose boundaries that are within a single county but are not identical to those of a county or of cityies, the State Libraryian shall estimate the population of the district based on the number of active registered voters in the district, as of JuneMay 1. Using The State Library shall estimate the district population by calculating the percentageratio of the county population who are active registered voters of each county that the district services. That percentage will be divided by the district's active registered voters in that county in the county to the official population of the county, the State Librarian shall apply this same ratio to the district in order to estimate the total district population in the county.

3. In accordance with ORS 357.780(2)(c), a public library may be assigned population beyond its governing authority's jurisdiction only in cases where the library has a valid contract with another unit of local government to provide services to this population. The contract, which must be on file at the State Library, must grant the library the sole responsibility to serve the population in question. The population must be specified in the contract clearly and precisely. Public libraries established as non-profit corporations under Oregon law may be assigned population and become eligible for state aid and grants only in this manner.

4. In cases other than those described in section (32) of this rule, where the same population is served by two or more public libraries, the State Library shall determine which public library is the primary service provider to the population in question, and shall assign the population to the primary service provider. In making this determination the State Library shall consider the location of library facilities and any available statistics on patterns of library use by the population in question.

[DataPublications: DataPublications referenced are available from the agency.]

Statutory/Other Authority: ORS 357.026

Statutes/Other Implemented: ORS 357.206 - 212, ORS 357.520, & ORS 357.740 - 780ORS 357.206 amended Sec. 1 SB 12, ORS 357.212 amended Sec. 1 SB 12 & ORS 357.209 amended Sec. 1 SB 12

History:

- OSL 13-2025, amend filed 11/14/2025, effective 12/01/2025
- OSL 1-2025, renumbered from 543-060-0060, filed 09/12/2025, effective 09/12/2025
- OSL 1-2009, f. 2-25-09, cert. ef. 3-2-09
- OSL 2-2003, f. 12-15-03 cert. ef. 1-1-04
- OSL 1-2003(Temp), f. 8-22-03, cert. ef. 9-1-03 thru 1-30-04

Division 40

READY TO READ GRANTS

543-040-0005

Scope

OAR chapter 543, division 40 carries out the provisions of ORS 357.740 to 357.780: Financial Assistance for Public Library Services to Children.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 780

History:

- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0010

Definitions

The following definitions apply to the terms used in this division:

1. “Eligible” means a public library that is established in accordance with ORS 357.216-286 or 357.400-621 and officially recognized in accordance with ORS 357.405 and OAR 543-080-0030 OR a federated library system that is established in accordance with ORS 357.216-286 or 357.400-621.

2. “Federated library system” means a public library district or centralized organization that funds (in whole or part) and/or provides services to public libraries in the system’s service area that are independently operated by cities, districts, or other organizations.

3. "Public Library" has the meaning given to "public library" in ORS 357.400.

4. “Statewide summer reading program” means any national or statewide annual summer reading program provided by the State Library for Oregon public libraries.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- OSL 1-2020, amend filed 08/14/2020, effective 08/18/2020
- OSL 1-2007, f. 10-19-07, cert. ef. 10-26-07
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0015

Authorized Activities

Ready to Read Grants made under the provisions of this division shall be used only to establish, develop, or improve public library early literacy services for children from birth to 5 years of age, and/or to provide the statewide summer reading program for children from birth to 14 years of age. The grants may not be used to replace funds already appropriated by local governments from local sources.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 750

History:

- OSL 1-2007, f. 10-19-07, cert. ef. 10-26-07
- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0020

Population Determination

1. The State Library shall use the methodology described in OAR 543-080-0040 to estimate service populations for public libraries.

2. Federated library systems may, by policy of the system, be assigned any population within the system's geographic service area that is not otherwise served by another independent public library.

3. Public libraries may be assigned population beyond their governing authority's jurisdiction only if they have a valid contract with another unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.780

History:

- OSL 1-2006, f. & cert. ef. 2-14-06
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0023

Square Mileage Determination

1. In determining the specific area that a public library serves for the purposes of distributing funds under ORS 357.780(3), the State Library shall determine the number of square miles, rounded to the nearest square mile, within which reside the population assigned in accordance with OAR 543-080-0040.

2. Federated library systems may, by policy of the system, be assigned any square mileage within the system's geographic service area that is not otherwise served by another independent public library.

3. Public libraries may be assigned square mileage beyond their governing authority's jurisdiction only if they have a valid contract with another unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.780

History:

- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91

543-040-0025

Grant Restrictions

[deleted]

History:

- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91
- OSL 1-1980, f. & ef. 9-29-80

543-040-0030

Grant Applications

1. By July 15, the State Library shall publish a list of proposed grants to make under the provisions of ORS 357.780 and this division. The list shall include the names of all proposed grantees and their proposed grant amounts. The State Library shall mail and electronically distribute copies of the list, along with information on how to apply, to the headquarters of all public libraries in the state.

2. Applications shall be submitted to the State Library no later than August 31. Applications shall include the purposes for which grant funds will be used. Applicants shall certify that funds will be used in accordance with the purposes described in ORS 357.750.

3. By October 1, the State Library shall review the applications for eligibility and shall distribute a revised list of grants to all public libraries submitting applications. The State Library shall deem grant application satisfactory if it is submitted by an eligible public library and proposes to use grant funds for the activities described in ORS 357.750.

4. If, due to extenuating circumstances, a public library is unable to turn in an application by August 31, the State Library may extend the due date to no later than September 30. Applications received after September 30 will not be funded that year.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 2-1991, f. 11-26-91, cert. ef. 12-1-91
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0035

Grant Appeals

1. A public library may appeal the proposed allocation of grant funds to the State Librarian. The appeal must be in writing and contain a detailed statement specifying the reason for the appeal and the corrective action being requested.

2. The appeal must be filed no later than October 15. The State Librarian or their designee may investigate and attempt to resolve the appeal. If it cannot be resolved by October 31, the State Librarian will make a final determination about the proposed allocation of funds.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

543-040-0040

Distribution Schedule

By December 31, the State Library shall distribute Ready to Read Grants to all eligible public libraries that submit satisfactory applications. If applicable, a library must submit their final report from the previous grant cycle before they are eligible to receive funding for the following cycle.

Statutory/Other Authority: ORS 357.026 & 357.760

Statutes/Other Implemented: ORS 357.740 - 357.780

History:

- Reverted to OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-2002(Temp), f. 12-10-02, cert. ef. 12-16-02 thru 4-1-03
- OSL 1-1996, f. & cert. ef. 10-23-96
- OSL 1-1993, f. & cert. ef. 11-10-93
- OSL 1-1989, f. 4-18-89, cert. ef. 4-17-89
- OSL 1-1980, f. & ef. 9-29-80

Division 80

PUBLIC LIBRARIES

543-080-0040

Population Determination for Public Libraries

1. The State Library shall estimate population using latest data published by the Portland State University Center for Population Research and the U.S. Census Bureau. Data from the Oregon Secretary of State Elections Division may also be used to estimate populations for public libraries operated by special districts or that are coextensive with another type of district's boundaries (e.g. school district).

2. To determine the population of special districts, school districts, or other districts with boundaries that are not identical to those of a county or city, the State Library shall estimate the population of the district based on the number of active registered voters in the district as of May 1. The State Library shall estimate the district population by calculating the percentage of the county population who are active registered voters. That percentage will be divided by the district's active registered voters in that county to estimate the total district population in the county.

3. In accordance with ORS 357.780(2)(c), a public library may be assigned population beyond its governing authority's jurisdiction only in cases where the library has a valid contract with another unit of local government to provide services to this population. The contract, which must be on file at the State Library, must grant the library the sole responsibility to serve the population in question. The population must be specified in the contract clearly and precisely. Public libraries established as non-profit corporations under Oregon law may be assigned population and become eligible for state aid and grants only in this manner.

4. In cases other than those described in section (3) of this rule, where the same population is served by two or more public libraries, the State Library shall determine which public library is the primary service provider to the population in question, and shall assign the population to the primary service provider. In making this determination the State Library shall consider the location of library facilities and any available statistics on patterns of library use by the population in question.

[Data: Data referenced are available from the agency.]

Statutory/Other Authority: ORS 357.026

Statutes/Other Implemented: ORS 357.206 - 212, ORS 357.520, & ORS 357.740 - 780

History:

- OSL 13-2025, amend filed 11/14/2025, effective 12/01/2025
- OSL 1-2025, renumbered from 543-060-0060, filed 09/12/2025, effective 09/12/2025
- OSL 1-2009, f. 2-25-09, cert. ef. 3-2-09
- OSL 2-2003, f. 12-15-03 cert. ef. 1-1-04
- OSL 1-2003(Temp), f. 8-22-03, cert. ef. 9-1-03 thru 1-30-04

Oregon
Tina Kotek, Governor

State Library of Oregon
250 Winter St. NE
Salem, OR 97301
503-378-4243
www.oregon.gov/library

Organization: State Library of Oregon
Date: February 26, 2026
Meeting: Rules Advisory Committee – Ready to Read Grant OARs

In attendance: April Spisak (Albany Public Library), Susana Hansen (Umatilla Public Library), Victoria Campbell (Beaverton City Library), Buzzy Nielsen (State Library of Oregon), Greta Berquist (State Library of Oregon), Jey Wann (State Library of Oregon, note-taker)

OARs under review: 543-040-0005, 543-040-0010, 543-040-0015, 543-040-0020, 543-040-0023, 543-040-0025, 543-040-0030, 543-040-0035, 543-040-0040, 543-080-0040

SUMMARY

Meeting started: 10:03

General topics

Library staff gave a general overview of the Ready to Ready Grant (Division 40) Oregon Administrative Rules (OAR) are being revised. The Oregon Department of Justice has reviewed these proposed rule changes. Staff reviewed and explained the proposed changes with the committee:

- Update rules to match current practice.
- Replace quotes from the Oregon Revised Statutes with links to the appropriate statute(s).
- Make definitions consistent with definitions elsewhere in the State Library's OARs.
- Include a new definition of Federate Library System.
- Use actual dates rather than referring to the fiscal year.
- Refer population determination to Division 80 (Public Libraries) rather than repeating wording.
- Move provisions for population determination for special districts, school districts, or other districts to Division 80.
- Clarify options for federated library systems to use if they want to receive grant funds to serve areas not served by other independent public libraries.
- Establish that grant applications received after September 30 won't be funded.
- Grant appeals go to the State Librarian, not to the Board.

- Libraries must submit the previous year's report before they can receive a grant for the next cycle.

Questions/Comments

- Susana said the revisions make sense, and the application process isn't complicated
- Victoria said that Ready to Read funds are very important to their library

Buzzy asked attendees to continue adding comments to the document until March 6. There will be an additional Rules Advisory Committee meeting on March 3. After that, the Library will send a notice of rule revisions to the Secretary of State's office. The Board will hold a public hearing on the changes in May. If adopted, the changes will be effective July 1.

Meeting ended: 10:36

Oregon
Tina Kotek, Governor

State Library of Oregon
250 Winter St. NE
Salem, OR 97301
503-378-4243
www.oregon.gov/library

Organization: State Library of Oregon
Date: March 3, 2026
Meeting: Rules Advisory Committee

In attendance: Marian Rose (Seaside Public Library), Buzzy Nielsen (State Library of Oregon), Greta Berquist (State Library of Oregon), Jey Wann (State Library of Oregon, note-taker)

OARs under review: 543-040-0005, 543-040-0010, 543-040-0015, 543-040-0020, 543-040-0023, 543-040-0025, 543-040-0030, 543-040-0035, 543-040-0040, 543-080-0040

SUMMARY

Meeting started: 10:05

General topics

Library staff gave a general overview of the Ready to Ready Grant (Division 40) Oregon Administrative Rules (OAR) are being revised. The Oregon Department of Justice has reviewed these proposed rule changes. Staff reviewed and explained the proposed changes with the committee:

- Update rules to match current practice.
- Replace quotes from the Oregon Revised Statutes with links to the appropriate statute(s).
- Make definitions consistent with definitions elsewhere in the State Library's OARs.
- Include a new definition of Federate Library System.
- Use actual dates rather than referring to the fiscal year.
- Refer population determination to Division 80 (Public Libraries) rather than repeating wording.
- Move provisions for population determination for special districts, school districts, or other districts to Division 80.
- Clarify options for federated library systems to use if they want to receive grant funds to serve areas not served by other independent public libraries.
- Establish that grant applications received after September 30 won't be funded.

- Grant appeals go to the State Librarian, not to the Board.
- Libraries must submit the previous year's report before they can receive a grant for the next cycle.

Questions/Comments

- Marian said this is a good paring-down of outdated and repetitive rules.

Next steps: the Library will send a notice of rule revisions to the Secretary of State's office. The revised rules will be posted on the Secretary of State's website for public comment. The Board will hold a public hearing on the changes in May. If adopted, the changes will be effective July 1.

Meeting ended: 10:26

OFFICE OF THE SECRETARY OF STATE
TOBIAS READ
SECRETARY OF STATE

MICHAEL KAPLAN
DEPUTY SECRETARY OF STATE

ARCHIVES DIVISION
STEPHANIE CLARK
DIRECTOR

800 SUMMER STREET NE
SALEM, OR 97310
503-373-0701

NOTICE OF PROPOSED RULEMAKING
INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 543
STATE LIBRARY

FILED
03/20/2026 3:18 PM
ARCHIVES DIVISION
SECRETARY OF STATE

FILING CAPTION: Updating and clarifying rules for distributing Ready to Read Grants annually to public libraries.

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 05/15/2026 9:30 AM

The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.

CONTACT: Buzzy Nielsen
971-375-3486
buzzy.nielsen@slo.oregon.gov

250 Winter St NE
Salem ,OR 97301

Filed By:
Susan Westin
Rules Coordinator

HEARING(S)

Auxiliary aids for persons with disabilities are available upon advance request. Notify the contact listed above.

DATE: 05/15/2026
TIME: 9:05 AM - 9:30 AM
OFFICER: Wendy Cornelisen

REMOTE HEARING DETAILS
PHONE NUMBER: 503-378-5015
SPECIAL INSTRUCTIONS:
Please contact Jessica Sokoloff at 503-378-5015 or jessica.sokoloff@slo.oregon.gov for remote hearing details.

NEED FOR THE RULE(S)

These rule changes do the following:

1. Update the rules to match current practice for Ready to Read Grants.
2. Making definitions consistent with definitions elsewhere in the Administrative Rules.
3. Include a new definition for a "federated library system" and processes by which such systems access grants.
4. Use actual dates rather than referring to the fiscal year.
5. Move or refer population calculation-related provisions to Division 80: Public Libraries.
6. Set a hard due date for grant applications.
7. Change grant appeals process.

DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE

No documents

STATEMENT IDENTIFYING HOW ADOPTION OF RULE(S) WILL AFFECT RACIAL EQUITY IN THIS STATE

These rules changes may indirectly affect racial equity in the state. Some public libraries use Ready to Read Grants to reach underserved parts of their community, including Black, Indigenous, and People of Color.

FISCAL AND ECONOMIC IMPACT:

Libraries that fail to meet the modified rules may not receive Ready to Read Grants for that year. However, the updates largely reflect current practice. The only substantive change that could affect public libraries is setting a hard deadline for when applications are due.

COST OF COMPLIANCE:

(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).

No state agencies will be economically affected by the rules. A limited number of public libraries, operated by units of local government, may be affected by the change setting a hard grant application deadline, if they fail to meet the deadline. They have the option to appeal if that occurs. Small businesses likely won't be affected directly. Some libraries may use their Ready to Read Grants to purchase goods and services from small businesses. However, the updated rules do not change the grant allocation formula nor how libraries can use the grant.

DESCRIBE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):

Small businesses were not involved in the development of the rules, as they are not directly affected.

WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? YES

RULES PROPOSED:
543-040-0005, 543-040-0010, 543-040-0015, 543-040-0020, 543-040-0023, 543-040-0025, 543-040-0030, 543-040-0035, 543-040-0040, 543-080-0040

AMEND: 543-040-0005

RULE SUMMARY: This rule describes the scope of the Ready to Read Grant program. Proposed changes clarify that the scope of the program is determined by ORS 357.740 to 357.780.

CHANGES TO RULE:

543-040-0005
Scope ¶

OAR chapter 543, division 40~~, applies only to the award of grants for public library services to carry out the provisions of ORS 357.740 to 357.780~~ carries out the provisions of ORS 357.740 to 357.780: Financial Assistance for Public Library Services to Children.
Statutory/Other Authority: ORS 357.026~~(1),~~ ORS 357.760
Statutes/Other Implemented: ORS 357.740 - 780

AMEND: 543-040-0010

RULE SUMMARY: This rule defines terms used in rules related to Ready to Read Grants, Division 40. Two definitions are added for “eligible” and “federated library system.” Three definitions are removed, as other proposed rule changes preclude their need: “board,” “fiscal year,” and “per child.”

CHANGES TO RULE:

543-040-0010
Definitions ¶

The following definitions apply to the terms used in this division:¶
(1) "~~Board": Has the meaning given to "Board" in~~Eligible" means a public library that is established in accordance with ORS 357.216-286 or 357.400-621 and officially recognized in accordance with ORS 357.405 and OAR 543-01~~8~~0-00~~03(1).¶~~
~~(2) "Fiscal Year": Means the period of one year commencing on July 1 and closing on June 30.¶~~
~~(3) "Per Child": Means for each child from birth to 14 years of age, residing in a geographic area~~30 OR a federated library system that is established in accordance with ORS 357.216-286 or 357.400-621.¶
(2) "Federated library system" means a public library district or centralized organization that funds (in whole or part) and/or provides services to public libraries in the system's service area that are independently operated by cities, districts, or other organizations.¶
(4~~3~~) "Public Library"~~: H~~ has the meaning given to "public library" in ORS 357.400~~(3)~~.¶
(5~~4~~) "Statewide summer reading program"~~: M~~ means any national or statewide annual summer reading program provided by the State Library for Oregon public libraries.
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.740 - 357.780

AMEND: 543-040-0015

RULE SUMMARY: This rule explains how public libraries may use Ready to Read Grants. Proposed changes are strictly grammatical.

CHANGES TO RULE:

543-040-0015
Authorized Activities ¶

Ready to Read Grants made under the provisions of this division shall be used only to establish, develop, or improve public library early literacy services for children from birth to 5 years of age, and/or to provide the statewide summer reading program for children from birth to 14 years of age. The grants may not be used to replace funds already appropriated by local governments from local sources.
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.740, 357.750

AMEND: 543-040-0020

RULE SUMMARY: This rule describes how population is determined in order to calculate Ready to Read Grant amounts. Proposed changes include referring to the population determination methodology described in OAR 543-080-0040, adding a provision explaining the current practice of how federated library systems can be assigned population, and clarifying how a public library may be assigned population beyond its legal jurisdiction.

CHANGES TO RULE:

543-040-0020
Population Determination ¶

(1) The State Librar~~iany~~ shall use the ~~population estimates for cities and counties included in the publication, Population Estimates for Oregon, published by th~~methodology described in OAR 543-080-0040 to estimate service ~~P~~population ~~Research Center, Portland State University, as amended by the latest supplements to this publication.¶~~
~~(2) To determine the population of special districts, school districts or other districts whose boundaries are within a single county but are not identical to those of a county or of cities, the State Librarian shall estimate the population of the district based on the number of registered voters in the district, as of June 1. Using the ratio of registered voters in the county to the official population of the county, the State Librarian shall apply this same ratio to the district in order to estimate the district population.¶~~
~~(3) In accordance with ORS 357.780(2)(c), a p~~s for public libraries.¶
(2) Federated library systems may, by policy of the system, be assigned any population within the system's geographic service area that is not otherwise served by another independent public library.¶
(3) Public librar~~y~~ies may be assigned population beyond ~~its~~their governing authority's jurisdiction ~~in cases where the librar~~only if they has~~ve~~ a valid contract with a ~~unit of local government to provide services to this population. The contract, which must be on file at the State Library, must grant the library the sole responsibility to serve the population in question, and the population must be specified in the contract in a clear and precise manner, in order for additional population to be assigned for grant purposes. Public libraries established as non-profit corporations under Oregon law may be assigned population and may receive grants only in this manner.¶~~
~~(4) In cases other than those described in section (3) of this rule, where the same population is served by two or more public libraries, the State Librarian shall determine which public library is the primary service provider to the population in question, and shall assign the population to the primary service provider. In making this determination the State Librarian shall consider the location of library facilities and any available statistics on patterns of library use by the population in question.¶~~
~~[Publications: Publications referenced are available from the agency.]~~nother unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.780~~(1)(2)~~

AMEND: 543-040-0023

RULE SUMMARY: This rule describes how square mileage is determined in order to calculate Ready to Read Grant amounts. Proposed changes are adding a provision explaining the current practice of how federated library systems can be assigned square mileage and clarifying how a public library may be assigned square mileage beyond its legal jurisdiction.

CHANGES TO RULE:

543-040-0023
Square Mileage Determination ¶

(1) In determining the specific area that a public library serves for the purposes of distributing funds under ORS 357.780(3), the State Librar~~ian~~y shall determine the number of square miles, rounded to the nearest square mile, within which reside the population assigned in accordance with OAR 543-0~~40-002~~80-0040.¶
(2) Federated library systems may, by policy of the system, be assigned any square mileage within the system's geographic service area that is not otherwise served by another independent public library.¶
(3) Public libraries may be assigned square mileage beyond their governing authority's jurisdiction only if they have a valid contract with another unit of local government, such as a school, to provide services to children ages 0-14, as described in OAR 543-080-0040(3).
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.780~~(3)~~

REPEAL: 543-040-0025

RULE SUMMARY: This rule specifies that libraries cannot be assigned population for the purposes of Ready to Read Grants where they do not provide services. This rule is proposed to delete since it is addressed in OAR 543-040-0020 and OAR 543-080-0040.

CHANGES TO RULE:

~~543-040-0025~~
~~Grant Restrictions~~
~~No grant to any public library shall include a per child amount for any children living in geographical areas where the public library does not provide services.~~
~~Statutory/Other Authority: ORS 357.026(1), 357.760~~
~~Statutes/Other Implemented: ORS 357.780~~

AMEND: 543-040-0030

RULE SUMMARY: This rule explains the process by which public libraries apply for Ready to Read Grants. Changes include clarifying dates and how information is distributed, added a note that applications must be "satisfactory" as stated in statute, and adding a provision that applications received later than September 30 will not be funded.

CHANGES TO RULE:

543-040-0030
Grant Applications ¶

(1) ~~At the commencement of any fiscal year in which moneys for Ready to Read Grants are available~~By July 15, the State Librar~~ian~~y shall publish a list of ~~grants the State Librarian~~ propose~~d~~ grants to make under the provisions of ORS 357.780 and ~~of~~ this division. The list shall include the names of all proposed grantees and ~~the amount of~~ their proposed grant amounts. The State Librar~~ian~~y shall mail and electronically distribute copies of the list, along with ~~applications for grant funds~~information on how to apply, to the headquarters of all ~~legally-established~~ public libraries in the state.¶
(2) Applications shall be submitted to the State Library no later than ~~60 days after the commencement of the fiscal year~~August 31. Applications shall include the purposes for which grant funds will be used~~, and a~~. Applicants shall certify that funds will be used in accordance with the purposes described in ORS 357.750.¶
(3) ~~Within 30 days thereafter~~By October 1, the State Librar~~ian~~y shall review the applications for eligibility and shall distribute a revised list of grants to all public libraries submitting applications. The State Librar~~ian~~y shall ~~approve grants only to~~deem grant application satisfactory if it is submitted by an eligible public librar~~ies which~~y and propose~~s~~ to use grant funds for the activities described in ORS 357.750.¶
(4) If, due to extenuating circumstances, a public library is unable to turn in an application by August 31, the State Library may extend the due date to no later than September 30. Applications received after September 30 will not be funded that year.
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.740 - 357.780

AMEND: 543-040-0035

RULE SUMMARY: This rule establishes how public libraries may appeal the proposed allocation of Ready to Read Grants. Proposed changes simplify the grant appeals process by shifting responsibility to the State Librarian, rather than the State Library Board, and establishing a timeline for appeals.

CHANGES TO RULE:

543-040-0035
Grant Appeals ¶

(1) A~~ny affected agenc~~ public librar~~y~~ may appeal the proposed allocation of grant funds to the ~~Board~~State Librarian. The appeal must be in writing and ~~must~~ contain a detailed statement specifying:~~¶~~
~~(a) The action being appealed;¶~~
~~(b) T~~ the reason for the appe~~llant agency believes the action was improper; and¶~~
~~(c) T~~al and the corrective action being requested.¶
(2) The ~~written~~ appeal must be filed no later than ~~15 days after the proposed list of grants has been published by t~~October 15. The State Librarian~~,~~ or ~~15 days after the revised list of grants is published by the State Librarian. A person designated by the State Librarian~~their designee may investigate ~~each appeal~~ and attempt to resolve the ~~issue with the appellant party~~appeal. If it cannot be resolved ~~within 15 days of receipt, the matter will be scheduled for public hearing and an order of the Board~~by October 31, the State Librarian will make a final determination about the proposed allocation of funds.
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.~~015(2),~~740 - 357.7~~6~~80

AMEND: 543-040-0040

RULE SUMMARY: This rule specifies when the State Library distributes Ready to Read Grants. Changes clarify that applications must be satisfactory and that public libraries must submit their report from previous grant cycles to be eligible for future ones.

CHANGES TO RULE:

543-040-0040
Distribution Schedule ¶

~~T~~By December 31, the State Library shall distribute Ready to Read Grants to all eligible ~~library recipients prior to the end of the second quarter of any fiscal year in which the grant funds are availab~~public libraries that submit satisfactory applications. If applicable, a library must submit their final report from the previous grant cycle before they are eligible to receive funding for the following cycle.
Statutory/Other Authority: ORS 357.026~~(1)~~, 357.760
Statutes/Other Implemented: ORS 357.740 - 357.780

AMEND: 543-080-0040

RULE SUMMARY: This rule explains how service population is calculated for public libraries, to be used for State Library purposes such as Ready to Read Grants and annual public library statistics. The proposed changes move provision OAR 543-040-0020(2) to this OAR and clarify how district populations are calculated.

CHANGES TO RULE:

543-080-0040
Population Determination for Public Libraries ¶

(1) The State Library shall estimate population using latest data published by the Portland State University Center for Population Research and the U.S. Census Bureau. Data from the Oregon Secretary of State Elections Division may also be used to estimate populations for public libraries operated by special districts or that are coextensive with another type of district's boundaries (e.g. school district).¶
(2) To determine the population of special districts, school districts, or other districts with boundaries that are not identical to those of a county or city, the State Library shall estimate the population of the district based on the number of active registered voters in the district as of May 1. The State Library shall estimate the district population by calculating the percentage of the county population who are active registered voters. That percentage will be divided by the district's active registered voters in that county to estimate the total district population in the county.¶
(3) In accordance with ORS 357.780(2)(c), a public library may be assigned population beyond its governing authority's jurisdiction only in cases where the library has a valid contract with another unit of local government to provide services to this population. The contract, which must be on file at the State Library, must grant the library the sole responsibility to serve the population in question. The population must be specified in the contract clearly and precisely. Public libraries established as non-profit corporations under Oregon law may be assigned population and become eligible for state aid and grants only in this manner.¶
(~~3~~4) In cases other than those described in section (~~2~~3) of this rule, where the same population is served by two or more public libraries, the State Library shall determine which public library is the primary service provider to the population in question, and shall assign the population to the primary service provider. In making this determination the State Library shall consider the location of library facilities and any available statistics on patterns of library use by the population in question.¶
[~~Publications: Publications~~Data: Data referenced are available from the agency.]
Statutory/Other Authority: ORS 357.026
Statutes/Other Implemented: ORS 357.206 ~~amended Sec. 1 SB 12, ORS 357.212 amended Sec. 1 SB 12, ORS 357.209 amended Sec. 1 SB 12~~- 212, ORS 357.520, ORS 357.740

State Library of Oregon
Library Support and Development Services

Submit Public Comment on Administrative Rules

Public comment on the proposed revisions to the following OARs is now open:

- OAR 543 Division 40 Ready to Read Grants
    - 543-040-0005 Scope
    - 543-040-0010 Definitions
    - 543-040-0015 Authorized Activities
    - 543-040-0020 Population Determination
    - 543-040-0023 Square Mileage Determination
    - 543-040-0025 Grant Restrictions
    - 543-040-0030 Grant Applications
    - 543-040-0035 Grant Appeals
    - 543-040-0040 Distribution Schedule
- Division 80 Public Libraries
    - 543-080-0040 Population Determination for Public Libraries

The proposed rule changes do the following:

- Update the rules to match current practice for Ready to Read Grants.
- Making definitions consistent with definitions elsewhere in the Administrative Rules.
- Include a new definition for a "federated library system" and processes by which such systems access grants.
- Use actual dates rather than referring to the fiscal year.
- Move or refer population calculation-related provisions to Division 80: Public Libraries.
- Set a hard due date for grant applications.
- Change grant appeals process.

The track changes document and the final draft of the proposed revisions can be viewed on the State Library's webpage covering administrative rules.

Public comments can be submitted in the following ways:

- Using this form. Public comments submitted will be included on the State Library website and presented at the State Library Board meeting on May 15, 2026.
- Attending the hearing (in person or remotely) held during the State Library Board meeting on May 15, 2026, at approximately 9:05 AM. Please contact Susan Westin (susan.westin@slo.oregon.gov or 503-378-5435) or Jessica Sokoloff (Jessica.sokoloff@slo.oregon.gov or 503-378-5015) for more information for more information.

Public comments will close at the end of the hearing held at the State Library board meeting on May 15, 2026, at approximately 9:30 AM.

Name* (required)

Email* (required)

Comments

Oregon
Tina Kotek, Governor

State Library of Oregon
250 Winter St. NE
Salem, OR 97301
503-378-4243
www.oregon.gov/library

Ready to Read Grant OAR revisions 2026

PUBLIC COMMENTS SUBMITTED AS OF APRIL 17, 2026

Date / time submitted: 3/25/2026 1:13 PM

Name: Peggy O'Kane

Comment:

I am in favor of the change to the grant application submission date. September is much less busy at my library than August is.

Agenda Item – Board Logistics

Background and Summary

The State Library Board dates and locations for the 2026 calendar year.

State Library Board Meetings for 2026:

Friday, August 21, 2026	Virtual
Friday, November 6, 2026	Virtual

Agenda Item –

Miscellaneous

Miscellaneous – Kudos

#1

From Ross Fuqua on 01/06/2026

Email Kudos Regarding Library District Funding Levels

From: **Ross Fuqua (SLO**)
Sent: Monday, January 5, 2026, 10:36 AM
To: [redacted]; Buzzy Nielsen (SLO)
Subject: Re: Library District Funding levels

Hi [redacted],

We do maintain a document with the assessment rates for all public library districts in Oregon here, linked to from this guide:

https://slo.oregon.gov/libraryservice

Hopefully this helps! Please let me know if you have additional questions.

Ross Fuqua, MA, MLIS (he/him)

From: [redacted]
Sent: Monday, January 5, 2026, 2:24 PM
To: Ross Fuqua (SLO)
Subject: RE: Library District Funding levels

Ross,

Thanks so much for this and for all the excellent work you do for all our state libraries!

I know it was a rough year and not necessarily over, but I am thankful for you and your great work!

Happy New Year!

[name redacted]

#2

From Jen Robinson (SLO) on 01/06/2026

Email Kudos – Braille Display

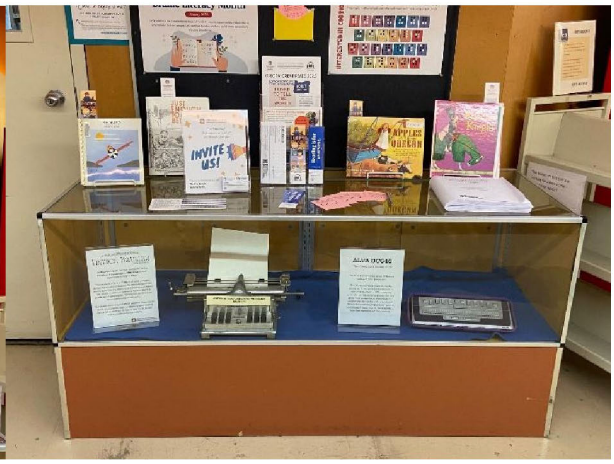
From: [redacted]
Sent: Tuesday, January 6, 2026, 11:59 AM
To: **Tiff Bowers (SLO)**
Subject: Braille Display

Hi Tiff! Attached are some pictures of our Braille display. There's a building-wide email going out about it this afternoon, so we hope to get lots of visitors.

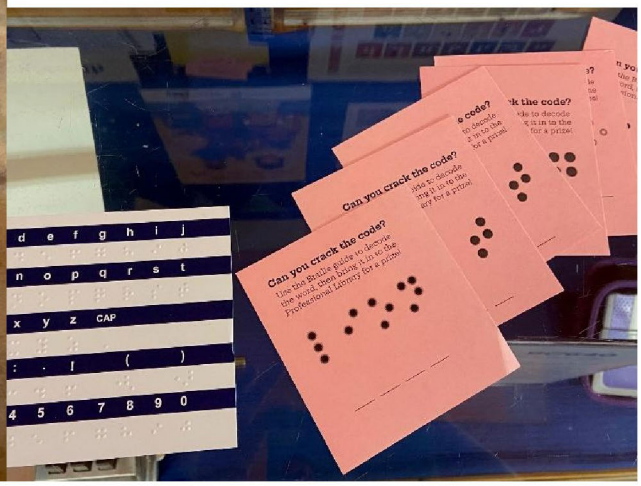
Thanks for all your help with this!

Public School Librarian [redacted]









Sadly, some of the edible beads fell off the cookies.

#3

From Sara Belousek on 01/09/2026

Praise – Awesome Jen Robinson (SLO) and Tiff Bowers (SLO)

I was assisting an ODHS patron yesterday who was ordering materials and he noted at the end of our exchange, "Yesterday, **Jen Robinson** and **Tiff Bowers** from SLO did a presentation to our Disabilities Commission. It was exciting to learn even more about SLO and how it serves disabled Oregonians." Bravo!

#4

From Buzzy Nielsen on 01/09/2026

Shoutouts from the LSTA Advisory Council

There were some great shout-outs to Library Support staff during today's LSTA Advisory Council meeting.

- **Arlene Weible (SLO)** and **Gesse Stark-Smith (SLO)** got props for the excellent work they're doing contingency planning with libraries in case we're unable to continue funding statewide databases, academic library database subsidies, and Answerland.
- Councilors thanked **Tamara Ottum (SLO)** for the thoughtful work she's doing navigating the federal situation with IMLS, including preparing our required annual State Program Report for the LSTA 2024 funds.
- **Ross Fuqua (SLO)** presented about his work on Northwest Digital Heritage (NWDH) and public library statistics. He was praised for the amazing resources NWDH allows access to, and for bringing in library perspectives on the annual statistical report with the Statistics Advisory Group, which Ross started.

And I'll add to those kudos that we so appreciate **Jey Wann (SLO)** for her support with the LSTA Advisory Council and the many, many other random projects we've tossed her way in the last 6 months!

#5

From Jen Robinson on 01/09/2026

Max is 4 State Library Years Old!

Happy State Library Workaversary to **Max Robinson (SLO)!** We're grateful to have you supporting Talking Books staff, patrons, and volunteers day in and day out. Here's to 5.

#6

From Elke Bruton on 01/09/2026

Email Kudos Conversation – State Library Services

From: **Natalie Brant (SLO)**
Sent: Wednesday, July 16, 2025, 2:23 PM
To: [redacted] Oregon Health Authority
Subject: Welcome to the State Library!

Hello,

I'm just checking-in to welcome you as a new library patron and to let you know that if you have any questions about our services, we want to know. Please send me an email or give me a call if you need any help getting started. I am the embedded librarian for your agency, and I'd be happy to set up a virtual training or presentation for you and your colleagues on how the State Library can help you in your work. We have many professional development resources and materials that are accessible online if you are currently telecommuting.

What the State Library can do for you:

- Order materials such as books/articles/videos
- Access databases online with your OR# and password
- Research support – we'll help you find the information you need to do your job
- eClips – daily delivery of news articles, relating to state business, sent to your email
- Check out our classes available in Workday.

We also have an infoguide with more details on how to get started using our resources.

Best,

Natalie

Hi [redacted],

I hope the new year is off to a great start for you! [Name redacted] suggested I reach out about the possibility of having the Oregon State Library representative who supports OHA present at an upcoming all-staff meeting to share information about the resources available through the library.

I'd love to hear your thoughts. I'm very interested in learning more about these resources and how they can support our work. I imagine others find it valuable too.

Additional information in Natalie's email below.

Thank you,

[redacted]

Cool idea – we have done this in the past to much fanfare from staff. Those research librarians at the state library are always super anxious to help us.

Hi [redacted]–

I love our library! I used to have them come speak to the PHD Training Forum folks as well as other programs I've worked with. Most people have no idea what incredible people they have there and what amazing services they provide. What a great idea.

[Name redacted] -

Will you please add the Oregon State Library and specifically Natalie to our list of upcoming speakers? I'm not sure what next month looks like yet, let's have her join us soon!

[redacted]

Added and we have time next month if Natalie is available.

[redacted]

Thanks [redacted]. Will you please reach out to Natalie and see if she is?

[redacted]

To: **Natalie Brant (SLO)**
Subject: RE: Idea for Upcoming All-Staff Meeting

Hi Natalie,

[redacted] is interested in having you present on the State Library at one of our upcoming All-Staff meetings. Our All-Staff meetings are scheduled the 2nd Thursday of the month, from 9:35 am – 10:45am. We have time on February (12th) schedule, if you're available. If that doesn't work, please let me know a better month for you.

Best, [redacted]

#7

From Jey Wann on 01/16/2026

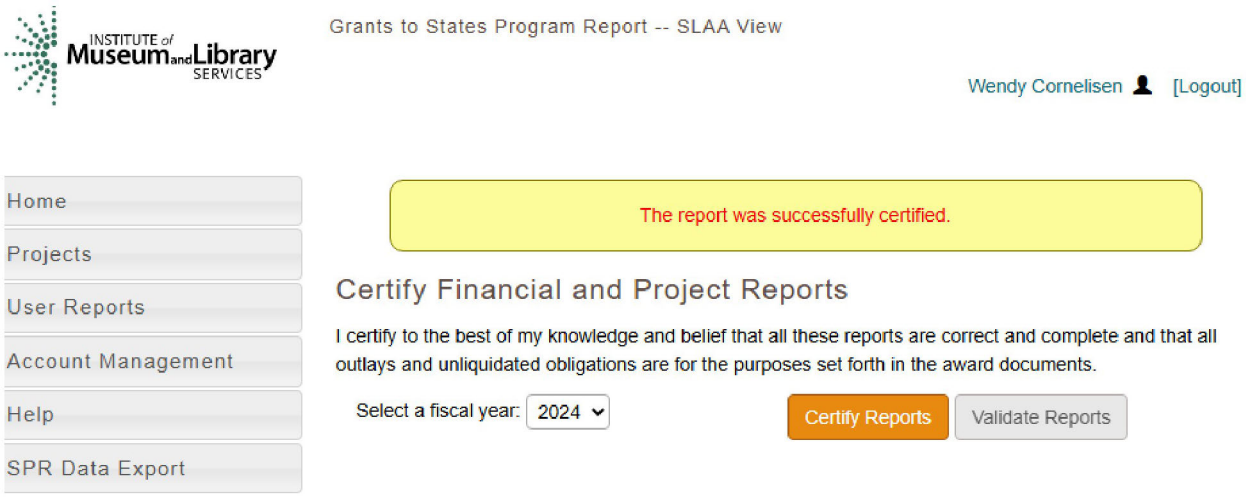
Thanks for the weeding help, Crystal!

We've been slowly weeding the Library and Information Science Collection. **Crystal Grimes (SLO)** graciously agreed to withdraw the periodicals. It was about 10 shelves of periodicals - I have no idea how many issues! Thank you, Crystal!

#8

From Wendy Cornelisen on 1/20/2026

Another IMLS Report certified!



Thank you, **Tamara Ottum (SLO),** for another excellent summation of the LSTA funded work done at the State Library. And 10 days ahead of schedule! *Most impressive.*

#9

From Natalie Brant (SLO) on 1/22/2026

Email Regarding Direct Access Links

From: [redacted]
Sent: Thursday, January 22, 2026 6:11 PM
To: SLO LibraryHelp * SLO <LibraryHelp.SLO@slo.oregon.gov>
Subject: re: Direct Access links

Hello!

Just want to extend our thanks to your team for putting together the eClips and making it possible for state employees to have direct access to links without paywalls. This is huge and much appreciated.

[redacted]

From: BRANT Natalie * SLO <Natalie.BRANT@slo.oregon.gov>
Sent: Friday, January 23, 2026 7:51 AM
To: [redacted]
Cc: BELOUSEK Sara * SLO <Sara.BELOUSEK@slo.oregon.gov>; CURRY Jerry W * SLO <Jerry.W.CURRY@slo.oregon.gov>; PIETZ Robby * SLO <Robby.PIETZ@slo.oregon.gov>
Subject: RE: Direct Access links

Your kind words are much appreciated, [redacted]!

All the best,

eClips team

Natalie Brant

#10

From Wendy Cornelisen on 1/29/2026

SPR Approval Letter for LS-256838-OLS-24

From: stateprograms@imls.gov <stateprograms@imls.gov>
Sent: Thursday, January 29, 2026 10:18 AM
To: [email redacted]; CORNELISEN Wendy * SLO <wendy.cornelisen@slo.oregon.gov>; OTTUM Tamara * SLO <tamara.ottum@slo.oregon.gov>
Subject: SPR Approval Letter for LS-256838-OLS-24

January 29, 2026

Wendy Cornelisen

State Librarian
Executive Office of the State of Oregon
250 Winter St NE
Salem, OR 97301-3929

Dear Wendy,

The review of your State Program Report submitted for your award LS-256838-OLS-24 has been completed. We appreciate the substantial time and effort in documenting activities funded by the LSTA Grants to States Program as well as SLAA staff participation throughout the review process. Based upon the information in the report you have certified, your Program Officer has recommended the report for approval. This letter serves as verification that your report is now approved.

Your Program Officer may have reviewed with your LSTA Coordinator issues related to the purposes and priorities of the LSTA Grants to States Program; provided clarification or guidance for future reporting; or directed SLAA staff to appropriate materials. If there are questions, please contact me.

As you prepare to report on the next fiscal year award, please keep in mind that it is in our collective interest to provide Congress and our communities with data related to the positive impact of library services and programs funded through the LSTA Grants to States Program as well as to clearly account for how those funds are used. We value each State Library Administrative Agency's effort to ensure a high standard of complete and consistent reporting that is so critical to the research process.

Sincerely,

[redacted]
Associate Deputy Director, State Programs

cc:
Tamara Ottum

#11

From Arlene Weible on 1/30/2026

Library Visit to Pacific University

On Fri, Jan 30, 2026 at 10:06 AM WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov> wrote:

Greetings!

Here is the Gale usage spreadsheet that I mentioned during my visit yesterday, which includes Ebook usage data. Let me know if there is any further data I can pull for you!

I also double checked your contact information in Gale's system, and it looks like Tori is the primary contact. You can always reach out to Gale directly to make any changes or get your questions answered about metadata or issues with database access: Gale.AcademicOutreach@cengage.com is a good place to start a request.

I also just wanted to say thank you to all of you for spending time in conversation with me during my visit. I know your time is valuable, and I appreciate the time you took with me. Thank you for all the work you do to improve access for your library users.

Please reach out anytime if I can be of further assistance!

--Arlene

To: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Cc: [redacted]
Subject: Re: Follow up on visit

Hi Arlene! Thank you so much for taking the time to drive up and visit us! The information you shared is very helpful, regarding gov docs, state databases, and general; and it's great to remember precisely how much invaluable support we receive from the State Library.

Best.

[redacted]

#12

From Buzzy Nielsen on 01/30/2026

20 Years for Arlene!

As of February 1, **Arlene Weible (SLO)** has been at the State Library for 20 years! You may know Arlene for her current role in Library Support: overseeing the Statewide Database Licensing Program, serving as Oregon's Federal Regional Depository Coordinator, and facilitating partnerships between libraries and other agencies to improve access to government resources, information, and broadband. But Arlene actually started at SLO in the Government Services division. She began as Cataloging Services Librarian, bringing with her a wealth of government documents knowledge from previous positions at Willamette, Washington State Library, University of North Texas, and Yale. Arlene later served as Government Documents & Technical Services Librarian *and* Program Manager for GS before joining Library Support.

Arlene has accomplished so much over these 20 years, most of which I'm sure I'll miss here.

- She has coordinated the FDLP for us since she arrived, working with our three regional collection partners at OSU, PSU, and UO. Her efforts resulted in SLO and PSU taking Federal Depository Library of the Year honors in 2023.
- Multiple times she has found her way through the state's labyrinthine procurement process for the statewide databases.
- Libraries were kept updated and involved in Census 2020 thanks to Arlene.
- Arlene was one of LS's main point people for libraries during the COVID-19 pandemic, ensuring they had the most up-to-date research and resources.
- She has worked tirelessly to connect libraries with organizations and opportunities to improve broadband connectivity and access.
- Oh, and she also served as OLA VP-President-Past President while doing several of these things, in addition to numerous other previous and current roles in the association over the years!

Please join me in congratulating Arlene for an incredible 20 years!

#13

From Sara Belousek on 1/30/2026

Positive Feeback Email

From: [redacted]
Sent: Friday, January 30, 2026 1:39 PM
To: SLO LibraryHelp * SLO <LibraryHelp.SLO@slo.oregon.gov>
Subject: Finding a Publication

Good afternoon, and Happy Friday!

I'm attempting to find the book <title omitted> in the state Library collection. While in training for ODOC compliance, it was stated that the publication is available through you, but I'm having no luck finding it on the website. I'm attempting to acquire a copy, but if it is no longer available, I'll try to find it elsewhere. The information that I have for it is below:

<title omitted>

Thank you so much in advance for your help!

Best,

[redacted]

From: CURRY Jerry W * SLO <Jerry.W.CURRY@slo.oregon.gov>
Sent: Friday, January 30, 2026 1:55 PM
To: [redacted]
Cc: CURRY Jerry W * SLO <Jerry.W.CURRY@slo.oregon.gov>; BELOUSEK Sara * SLO <Sara.BELOUSEK@slo.oregon.gov>
Subject: RE: Finding a Publication

Hello & thank you for your message.

The State Library does not own a copy, however, we can process and Interlibrary Loan (ILL) request for the title.

I am cc:ing my colleague who takes care of ILL requests and we will begin the process of obtaining a copy for you.

It is my understanding that Sara has already assisted you in activating your library account. We'll take it from here.

Please let me know if I can be of additional assistance.

-Jerry

To: CURRY Jerry W * SLO <Jerry.W.CURRY@slo.oregon.gov>
Cc: BELOUSEK Sara * SLO <Sara.BELOUSEK@slo.oregon.gov>
Subject: RE: Finding a Publication

You all are Godsends! Thank you so much!

Best,

[redacted]

#13

From Arlene Weible on 2/6/2026

Kudos for project completion of a job with OSU Libraries

From: [redacted]
Sent: Friday, August 30, 2024 10:21 AM
To: Library All Staff and Faculty <lib@oregonstate.edu>

Cc: [redacted]

Subject: Congressional Hearings (Y4 Sudoc classification #) project update/withdrawals

Hello, everyone.

Short version: We are starting the physical withdrawal of federal document Congressional Hearings (classified under the SuDoc # Y4) from the 1st floor compact stacks. The withdrawal will start slowly at first with just a few items heading to other libraries and will eventually lead to the mass withdrawal of all print Y4 items. The timeline for the large withdrawal is not yet set. Information about continued access to Congressional Hearings is below.

Just under three years ago the Cataloging and Government Documents Unit announced the start of a project to inventory the Congressional Hearings with the end goal of deaccessioning all Y4s. The collection at OSU Libraries contains around 40,000 individual items. Our federal document housing agreement puts Y4s at University of Oregon, and the State Library of Oregon also holds a large collection. One goal for this project was to reduce the backlog of uncataloged material without having to catalog it. This collection is over 50% uncataloged with tens of thousands of individual titles that would need to be cataloged. The other goal was to free up space within the library, both for user space (the collection was on the 3rd floor at the time we started) and for shelf space for other FDLP materials that fall under our regional housing agreement. At times the project completely stopped or slowed down due to higher priority projects and staffing levels, but we are now ready to start withdrawing some of the items. The withdrawal will begin slowly at first, filling in gaps in partners' collections, and will conclude with a mass withdrawal of the entire collection.

Process:

Because these are FDLP materials, we are required to take some extra steps during a deaccession project. We have worked with various partners (the State Library of Oregon, University of Oregon, and GPO (Government Publication Office) to plan and implement benchmarks for assuring access to these print materials within the regional holdings. Once we hit around 56% of the collection being inventoried at the item level, it was decided that we had enough data to do a large comparison to the collections at U. of Oregon and the State Library. That comparison is ongoing and will make sure that there is a high percentage of overlap between the collections before we do a final withdrawal. The remaining collection was measured by call number (shelf space) to compare collections at a less detailed level.

Access:

The print version of these materials will be available from the University of Oregon and the State Library of Oregon. Under our regional FDLP housing agreement, University of Oregon will hold the print version collection of the Congressional Hearings.

There are numerous places to find electronic versions of Congressional Hearings. None cover all years and publications, so you may have to search around to find a specific item. GovInfo has coverage from 1945 to present and continues to digitize and add to the collection. Congressional (ProQuest) is also a

good source. Many are also freely available online through Google Books. This LibGuide has tips for finding Congressional Hearings.

Thank you to [Name redacted], [Name redacted], and [Name redacted] (Cataloging student) for all their work on the inventory project, as well as Collection Maintenance for their future help moving physical items. Also to **Arlene Weible (SLO)** at the State Library of Oregon, [Name redacted] at U. of Oregon, and [Name redacted] at GPO.

Best,

[redacted]

From: [redacted]]
Sent: Wednesday, September 17, 2025 1:43 PM
To: Library All Staff and Faculty <lib@oregonstate.edu>
Subject: Congressional Hearings (Y4 Sudoc classification #) project update/withdrawals

Hello, everyone.

We are approaching the next big step in the Congressional Hearings (Y4) project: the mass withdrawal of all print Y4 items. See the email below for details about the project as well as alternative ways of accessing Congressional Hearings.

We have finished working with the Oregon State Library, University of Oregon, Utah State University, and the Government Printing Office to distribute volumes that other institutions lacked. Gaylords will soon be delivered to the loading dock, which will be assembled once there is room in the loading dock. At that point, CM will begin removing volumes from the 1st floor compact shelves while Cataloging does a batch withdrawal of records from Alma. Once those steps are completed we will be finished with this project.

Best,

[redacted]

From: [redacted]
[redacted]
To: Library All Staff and Faculty <lib@oregonstate.edu>
Cc: WEIBLE Arlene * SLO <arlene.weible@slo.oregon.gov>; [redacted]

Subject: Finished! : Congressional Hearings (Y4 Sudoc classification #) project update/withdrawals

Hello everyone,

I'm happy to announce that this project has been completed! All records in Alma have been withdrawn and all physical items have been either shipped off to fill gaps at other institutions or sent to recycling (the latter being the largest quantity). For alternative access to these materials and a full description of the project, please see the emails below.

I want to thank the following people for collaborating on this huge project:

[redacted]

As well as other employees and students who are no longer at OSULP

I want to give a special thanks to **Arlene Weible (SLO)** at the State Library of Oregon, [redacted] at GPO, and [redacted] at University of Oregon who collaborated on data analysis and collection comparisons.

Some quick stats:

Over 40,000 volumes withdrawn

21,382 titles were withdrawn from the catalog

Over 20,000 titles that were not cataloged were withdrawn (we don't have a specific number b/c they weren't in the catalog)

Best,

[redacted]

#14

From Wendy Cornelisen (SLO) on 02/13/2026

Rep Gomberg says thank you!

Monday afternoon I joined the Association of Oregon Counties for a get-together at the Capitol. Among the many folks there was Rep Gomberg. When I complimented his weekly newsletter, he shared his thanks for the eClips team at the State Library, since that's where he gets his news from!

#15

From Darci Hanning on 2/13/2026

Learning Opportunities for Libraries

From: [redacted]
Sent: Friday, January 30, 2026 9:28 AM
To: HANNING Darci * SLO <Darci.HANNING@slo.oregon.gov>
Subject: Re: Upcoming learning opportunities

Darci,

Do you know of any trainings about library staff scheduling? Way to create balance public facing time, projects, and leave while keeping on-call minimal.

Thank you.

[redacted]

From: HANNING Darci * SLO <Darci.HANNING@slo.oregon.gov>

Hi [redacted],

Thanks for reaching out! I've gathered up some resources for you. **Additionally, if you'd like to discuss any specific pain-points, alternate approaches, or anything else, we can set up a time to chat.**

We have one self-paced tutorial in the Oregon Library Staff academy that may be helpful:

PLS Supervisors: Scheduling (Note: PLS stands for Pioneer Library System – they generously share their learning content through the Niche Academy platform for free).

Description: Welcome to Scheduling for Success! Libraries of all sizes rely on an effective schedule to ensure employees are properly scheduled by shift, position, and location. Scheduling for Success gives you the tools to effectively manage schedules and communicate with staff. Schedules can be shared across the branch or with departments. Supervisors always know which employees are scheduled, and where/when they are assigned to monitor staffing levels and avoid unnecessary overtime. When creating a schedule, there are numerous factors to consider that will affect your allocation of hours. Anticipating seasonal variables such as holidays, school schedules, and other local events can all play into building an effective schedule.

The table of contents includes topics like:

- Hours budgeting
- How to schedule hourly employees
- And then some actual tools (e.g. Outlook Calendar, which I think would probably translate well to Google calendar)

- And more

You currently have access to the **Oregon Library Staff academy**; just enter your email address to start the login process and if you've forgotten your password, use the "Forgot password?" link to reset it.

Here are a few more things to look at:

- This recorded webinar, Time Management for Library Supervisors, addresses staff schedules in the **second half of the video**. The **slides are here**, in case that's helpful.
- This **reddit thread** talks about different tools (from Excel spreadsheet to specific scheduling software).

I'm going to check in with our internal reference librarian to do a literature search as well and that will take another day or two.

If these don't meet your needs, please reach out again and we can set up a time to chat.

Cheers,

Darci Hanning

To: HANNING Darci * SLO <Darci.HANNING@slo.oregon.gov>
Subject: Re: Upcoming learning opportunities

This is excellent Darci. I will give these a try along with my supervisors.

Thank you for the support!

[redacted]

#16

From Darci Hanning on 2/13/2026

Strategic Planning Support

From: [redacted]
Sent: Friday, January 30, 2026 8:38 AM
To: HANNING Darci * SLO <darci.hanning@slo.oregon.gov>
Subject: Strategic Planning questions

Hi Darci,

I hope you are doing well! I am not 100% sure if you are the right person to ask about this, so feel free to forward my question around as needed.

We are working on a new strategic plan and I'm wondering if you have any suggested questions for a public or staff survey that have been particularly successful or seem to be a useful standard. I figure there's no sense in re-inventing the wheel on this.

Thanks for any help or examples you can provide.

Best,

[redacted]

From: HANNING Darci * SLO <darci.hanning@slo.oregon.gov>

Hi [redacted],

Yes, you've reached the right person and I'm happy to help!

I have a couple of ideas for you and also one or two possible contacts for surveys public libraries have recently used. Would getting all this together and back to you Mon/Tues next week work for you?

Cheers,

Darci Hanning (SLO)

To: HANNING Darci * SLO <darci.hanning@slo.oregon.gov>
Subject: RE: Strategic Planning questions

Oh definitely! Thanks so much for any help you can provide. I really appreciate it.

Happy Friday!

[redacted]

From: HANNING Darci * SLO

Hi [redacted],

For community surveys, I'm attaching one from [Name redacted] County – they're currently hoping to create a county-wide special district this May so some of the questions will probably reflect that.

For another community survey, you can reach out to the [Name redacted] City Library director, [Name redacted] <email redacted>, to see if she can share their recent community survey.

In addition to online surveys, you might want to consider additional ways of gathering community and staff input.

For staff, I would highly recommend doing a SOAR exercise (like SWOT but better 😊) And if you host any community sessions, SOAR works well there too. Here's some information to get you started if you're not familiar (and my apologies if you already are):

- SOAR: An Appreciative Inquiry Approach for Strategic Planning (National Evaluation Center)
- SOAR Analysis: 16 Questions to Improve Your Community Engagement (Programming Librarian / ALA)
- SOAR: Staff Strategic Planning Session (report for the Massachusetts Library System) – good example of how to analyze the discussion.
- Skills For Community-Centered Libraries: Exploring The Soar Model (Free Library of Philadelphia), slides are here.

In addition to or instead of a community survey, you might also want to consider "community questions", a process that I borrowed from [Name redacted] County Library many years ago. I've attached an information sheet and if you'd like to discuss further, I'm happy to talk about it and other ways to garner responses (including focus groups).

I hope this helps – and if you have any other questions about ideas for your strategic planning process, just let me know, I'm happy to set up a time to chat with you.

Cheers,

Darci Hanning (SLO)

From: [redacted]
Sent: Monday, February 9, 2026 9:57 AM

To: HANNING Darci * SLO <Darci.HANNING@slo.oregon.gov>
Subject: RE: Strategic Planning questions

Hi Darci,

Thank you soooo much for all of the documents and links you provided. The SOAR method sounds perfect, and I love the fact that there are easy example reports of condensing/analyzing the information to provide our consultant, along with guiding documents about how to approach staff input sessions.

Additionally, the community questions is a really great approach and very helpful.

[redacted]

#17

From Darci Hanning on 2/13/2026

Strategic Plan Kudos

[redacted] Library Strategic Plan

The Library Strategic plan was completed in September of 2025 and is helping guide us in reaching our goals. We are already in the process of meeting a major goal of bringing together Senior Citizens and High School students in a mentoring program. Our High School students will be mentoring our Senior Citizens in learning basic computer skills. We were able to partner with [redacted] Broadband and [Name redacted] High School to facilitate an 8 week class. The strategic plan has given us the framework and the direction to meet this goal and move on to meeting others. The process of creating the plan taught my staff, myself, and my Board how to put our goals into an actionable framework, creating a path to learning and success.

Without the help of the Library Support Division we would not have been able to create the working document we now have. Their guidance, support, and depth of knowledge is deeply appreciated and valued.

[redacted], Director

[redacted] Public Library

#18

From Elke Bruton on 2/18/26

Government Room Exodus!

Kudos and big THANK YOUS to Max Waddell (SLO), Ashley Wilsey (SLO), Angela Jannelli (SLO), and Heather Pitts (SLO) for moving and relocating the collections from the Government Room! All of the microfilm, ready reference, and various materials have been moved from the room and relocated to the stacks. In addition to picking up and moving, all items had to be given new locations in the catalog and many of those needed new labels added to the physical item. Thank you for moving everything in a timely manner to make room for our future neighbors, Operations!

#19

From Wendy Cornelisen on 2/19/26

Letitia Carson Exhibit

From an email conversation regarding the Letitia Carson Exhibit held at the State Library

From: Wendy Cornelisen <Wendy.CORNELISEN@slo.oregon.gov>
Sent: Friday, February 13, 2026 4:47 PM
To: [redacted]
Cc: Susan Westin (SLO) <Susan.WESTIN@slo.oregon.gov>
Subject: RE: Letitia Carson exhibit reception

Hi all,

I'm so sorry I wasn't able to join for the reception last week—it looked like a wonderful event!

I'd love to hear any feedback you may have about how it went.

Thanks,

Wendy

From: [redacted]
Sent: Wednesday, February 18, 2026 12:36 PM
To: CORNELISEN Wendy * SLO <Wendy.CORNELISEN@slo.oregon.gov>; [redacted]
Cc: WESTIN Susan * SLO <Susan.WESTIN@slo.oregon.gov>
Subject: RE: Letitia Carson exhibit reception

Dear Wendy,

Thank you for following up and apologies for the late reply as I have been out sick. The event was a great success, and we were so grateful that your team could offer us the space. Here is a recap that was shared from OEM:

https://apps.oregon.gov/oregon-newsroom/OR/OEM/Posts/Post/Reception-Recap-Letitia-Carson

Your staff were extremely helpful and accommodating.

We also encountered a couple of logistical hurdles at the end of the event, when doors locked earlier than we expected, including the parking garage. I will let Troy share details on that since he was the primary problem solver for that little snafu.

Overall, however it was a truly fantastic event and we could not have made it happen without your generous support.

With thanks and best wishes,

[redacted]

#20

From Arlene Weible on 2/19/26

Forthcoming Grant Opportunity for Computer and Wi-Fi Equipment

From: AL-Directors <email redacted> **On Behalf Of** WEIBLE Arlene * SLO via AL-Directors
Sent: Wednesday, February 18, 2026 2:03 PM
To: [redacted]; Public Library Directors announcement list [redacted]; Academic Library Directors announcement list [redacted]
Subject: [AL-Directors] Forthcoming grant opportunity for computer and wifi equipment

The Oregon Broadband Office recently released temporary program rules that establishes an approximately $6.8 million grant program from the state's American Rescue Plan Act of 2021 (ARPA) Coronavirus Capital Project Fund (CPF).

The Digital Connectivity Technology Program will provide grants to community anchor institutions (including public and academic libraries!) to purchase internet-enabled personal computing devices such as laptops, desktops, and tablets; and (or) the purchase of public Wi-Fi equipment. The equipment must support services that enable education, work, or health monitoring (telehealth) and meet community needs around access and affordability surfaced during the pandemic.

In libraries, this grant could be used to purchase internet-enabled personal computing devices for lending programs, or for equipment that supports public wifi networks. See the program rules (p.3) for more specifics about the scope of eligible equipment.

Grant awards will range from $25,000 to $250,000. Funding for the program will expire December 31, 2026.

A summary and FAQ are currently available, with more details about the application process and timeline forthcoming. Now is a great time to do some initial planning to identify potential equipment needs and costs.

Keep tabs on the roll out of this program on the Oregon Broadband Office website: https://www.oregon.gov/biz/programs/Oregon_Broadband_Office/Pages/default.aspx

Questions can be directed to the Broadband Office staff at: De.Broadband@biz.oregon.gov

Arlene Weible

From: [redacted]
Sent: Wednesday, February 18, 2026 3:15 PM
To: WEIBLE Arlene * SLO <email redacted>
Subject: clarification RE: [AL-Directors] Forthcoming grant opportunity for computer and wifi equipment

Thank you for this announcement, Arlene! Very exciting opportunity!

Could you also clarify: the official announcement states, "Projects must demonstrate a critical need for these technologies and focus activities on jobs, education, **and** health monitoring" (the "and" is in bold and underlined in their announcement). Your description below, however, mentions, "The equipment must support services that enable education, work, or health monitoring (telehealth)..." Which of the two is the correct one?

Thank you, again!

[redacted]

From: WEIBLE Arlene * SLO [redacted]

Hi [redacted]

I know you are always on the lookout for funding opportunities for lending devices, so I'm glad to hear you are looking at this program. You definitely came to my mind when I saw the original announcement.

Thanks for catching that difference in language … I think it is best to use the language in the official announcement as the guide. I do think it is possible that this criteria may vary depending on the type of institution applying for the grant. For example, I'm not sure a K-12 school or hospital (who are also eligible) would be able to support all three areas of service (work, education, telehealth). I looked through the program rules and FAQ did not see anything that further clarifies this language.

It is probably best to contact the program coordinator to get a more definitive interpretation of that underlined AND! De.Broadband@biz.oregon.gov Or wait until the full program guide is available.

--Arlene

From: [redacted]
To: WEIBLE Arlene * SLO [redacted]

Thank you, Arlene, for the quick response! I may contact them for clarification, since the "and" can make a big difference.

I will miss working with you! You have always been wonderful and supportive to me and my library.

[redacted]

#21

From Buzzy Nielsen on 2/23/26

We're #1!

Congratulations to FUQUA Ross * SLO for making Oregon the first state to "lock-in" our annual public library statistical data with IMLS's data contractor!

#22

From Wendy Cornelisen on 2/24/26

From: CORNELISEN Wendy * SLO [redacted]

Sent: Wednesday, February 18, 2026 11:51 AM

To: [redacted]

Subject: RE: Advisory Council Members Meeting

Hi everyone,

As members of the State Library's three Advisory Councils, you have shown your dedication to the State Library in many different ways. Thank you for your service. Your support means so much to the staff of the State Library, who have been remarkable in their continued focus on making sure our customers' needs are being met.

As you know, the State Library has been grappling with the potential for federal funding cuts over the last year. Our conversations, facilitated by the consulting firm Constructive Disruption, began with a survey of the library community and continued with 5 listening sessions. This month, State Library staff participated in an all-day design-thinking workshop that focused on the needs brought forward by the community.

I'll be sharing the draft report with you later this week, which will also include some of those workshop ideas. While the LSTA 2026 grant funded has now been allocated, we do not know what tomorrow brings. This information will also be helpful in our upcoming strategic planning work, expected to kick off later this calendar year.

Please let me know if there are any questions in the meantime.

Thanks,

Wendy

To: CORNELISEN Wendy * SLO [redacted]

Subject: RE: Advisory Council Members Meeting

Wendy,

Thank you very much for the update and clear communication on this. I truly appreciate the value of the State Library services to agencies and the passion your staff has serving the agencies.

[redacted]

#23

From Buzzy Nielsen on 2/25/26

Library News

From: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Sent: Wednesday, February 25, 2026 8:22 AM
To: BELOUSEK Sara * SLO <Sara.BELOUSEK@slo.oregon.gov>; BERGQUIST Greta * SLO <Greta.BERGQUIST@slo.oregon.gov>; BOWERS Tiff * SLO <Tiff.BOWERS@slo.oregon.gov>; BRANT Natalie * SLO <Natalie.BRANT@slo.oregon.gov>; BRUNSON-ROCHETTE Ericka * SLO <Ericka.BRUNSON-ROCHETTE@slo.oregon.gov>; BRUTON Elke * SLO <Elke.BRUTON@slo.oregon.gov>; CORNELISEN Wendy * SLO <Wendy.CORNELISEN@slo.oregon.gov>; CURRY Jerry W * SLO <Jerry.W.CURRY@slo.oregon.gov>; DAVIDSEN Monica * SLO <Monica.DAVIDSEN@slo.oregon.gov>; FUQUA Ross * SLO <Ross.FUQUA@slo.oregon.gov>; HANNING Darci * SLO <Darci.HANNING@slo.oregon.gov>; JOHNS Emily * SLO <Emily.JOHNS@slo.oregon.gov>; MAURER Jennifer * SLO <Jennifer.MAURER@slo.oregon.gov>; NIELSEN Buzzy * SLO <Buzzy.NIELSEN@slo.oregon.gov>; OTTUM Tamara * SLO <Tamara.OTTUM@slo.oregon.gov>; ROBINSON Jen * SLO <Jen.ROBINSON@slo.oregon.gov>; ROBINSON Max * SLO <Max.ROBINSON@slo.oregon.gov>; STARKSMITH Gesse * SLO <Gesse.STARK-SMITH@slo.oregon.gov>; WANN Jey A * SLO <Jey.A.WANN@slo.oregon.gov>; WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>; WESTIN Susan * SLO <Susan.WESTIN@slo.oregon.gov>; YOUNGBLOOD Janelle * SLO <Janelle.YOUNGBLOOD@slo.oregon.gov>
Subject: Library news, 2-25-26

If you hit a paywall with the links below, you can also find articles in the Oregon Newspapers database or request the article via Document Delivery.

2025 follow-ups: Oregon's interlibrary loan program

https://www.columbiagorgenews.com/news/2025-follow-ups/article_5cdc865a-22f2-4df5-a4fa-7b130d85b8fb.html

""Currently, we feel secure through 2027, but our Sage Consortium is still discussing that we want a contingency plan," Fox [Hood River Library Director] said. So far, they've considered fundraising and looking at how libraries can absorb the cost, should somebody yank IMLS dollars again in future years. "People just aren't sure how the funding will be impacted in future years.""

Gresham Library's last day is March 26

https://youroregonnews.com/2026/02/24/gresham-librarys-last-day-is-march-26/

"The Multnomah County Library District Board voted the current Gresham Library as surplus on October 17, 2025, beginning the process of selling it to the city of Gresham. The city agreed to lease the property back at no cost until the new library is completed."

COCC, classified staff union reach impasse

https://bendbulletin.com/2026/02/23/cocc-classified-staff-union-reports-impasse/

"The classified union includes technology assistants, college counselors, administrative assistants, custodians, library assistants and food service workers."

Classical guitarist James Manuele comes to Seaside Public Library

https://seasidesignal.com/2026/02/24/classical-guitarist-james-manuele-comes-to-seaside-public-library/

Oregon initiative that mails books to babies, preschoolers hits major milestones. You can sign up for free

https://www.oregonlive.com/education/2026/02/oregon-initiative-that-mails-books-to-babies-preschoolers-hits-major-milestones-you-can-sign-up-for-free.html

"Baker County, on Oregon's eastern border with Idaho, has the state's second highest rate of participation in the free books program, at 58%. In its three neighboring rural counties – Grant, Union and Harney – most children also get a free book each month. … Participation by families in the tri-county Portland area is much lower, at 29%, than in many rural parts of the state, primarily because the Portland-area partner, the United Way of the Columbia-Willamette, was among the last to join, said Laurie McNichols, state director of Imagination Library of Oregon. With the increased participation statewide, the state expects to pay about $1.2 million this year to help get books into the 74,000-plus young children's homes."

$35 million per year investment in summer school is paying off, Oregon education officials say

https://oregoncapitalchronicle.com/2026/02/24/35-million-per-year-investment-in-summer-school-is-paying-off-oregon-education-officials-say/

"Nearly 30,000 Oregon students took advantage of literacy-focused summer school programs and most made learning gains in 2025, according to the Oregon Department of Education."

Gov. Kotek launches 'roundtable' to create blueprint for universal pre-K in Oregon

https://oregoncapitalchronicle.com/2026/02/24/gov-kotek-launches-roundtable-to-create-blueprint-for-universal-pre-k-in-oregon/

"Oregon Gov. Tina Kotek is bringing together a group of early learning experts to create a plan to provide "affordable, universal preschool access for 3- and 4-year-olds" in every Oregon county. … The Roundtable will be chaired by Kali Thorne Ladd, CEO of Children's Institute, and Sara Mickelson, a national expert in early childhood systems."

From Facebook

Sweet Home Library promotes graphic novels for children and adults - https://www.facebook.com/SweetHomePublicLibrary/posts/pfbid02Z7ePALhDwqEEizqJcRCCqoYCC6fZtQe6Hhw3C3idHZhrMc2MhbQ3Qb4Bgb9ncgoel

Canby Library highlights early education programming and services - https://www.facebook.com/canbyorpubliclibrary/posts/pfbid0BEdDsoDKZYZbc4FuZ4q5UUujNTPGCjJGcDpQkQtBZyPZLYVFQsDXzbin4AJpprH5l

Aloha Community Library hosts school project to collect personal products to help end "period poverty" https://www.facebook.com/AlohaLibrary/posts/pfbid02bCegk8acRNAxpWoEx341fiArrq2HFPTSKh8uvUrDGwNsohveuUJhin6skXejsNoBl

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Subject: RE: Library news, 2-25-26

Elizabeth Kennedy-Wong made a nice post on LinkedIn. She's the consultant who worked with Grant County Library to create a district feasibility study and communications plan. And it sounds like the Grant County Court officially referred a measure to create a library district to the ballot.

https://www.linkedin.com/posts/elizabethkennedywong_last-fall-i-began-collaborating-with-the-activity-7432287032015671297-fp9w

Cheers!

Buzzy

***A note from Buzzy Neilsen regarding this project:** Public Library Consultant **Darci Hanning (SLO)** worked extensively with the Grant County Library, consultant Elizabeth Kennedy-Wong, and the save Our Library Committee throughout the process of creating a district feasibility study. That work included supporting the library to create a new strategic plan.*

#24

From Wendy Cornelisen on 2/25/26

FY 2025 Oregon Public Library Statistics

From: PL-Directors [redacted] **On Behalf Of** FUQUA Ross * SLO via PL-Directors
Sent: Tuesday, February 17, 2026 2:44 PM
To: 'libs-or@omls.oregon.gov' [redacted]; NIELSEN Buzzy * SLO via PL-Directors [redacted]
Cc: [redacted]; STARKSMITH Gesse * SLO [redacted]
Subject: [PL-Directors] FY 2025 Oregon Public Library Statistics - updates

Hello Oregon public library community,

This is a quick note of thanks to **everyone** who helped contribute data to the **FY 2025 Oregon Public Library Statistical Report** this year! I have a few updates and reminders:

- The 2025 data has now been published as:
    - A (massive) Excel file on the State Library of Oregon's website. You can also find links to everything listed below on this page.
    - Part of an update to the Oregon Public Library Statistics dataset on our state's Open Data Portal
- I have also just finished submitting this same data to the Institute of Museum and Library Service's annual Public Library Survey. Their publishing cycle takes a big longer than ours (50 states, the District of Columbia, and multiple US territories all participate each year), but you can find national public library data as recent as FY 2023 on their website right now.
- I've created a **new** version of the **Oregon Public Library Snapshot** tool, which includes some additional data points we could not fit into the earlier version. This should be easier for us to maintain going forward.
    - If you have *images of your library and/or any branch or bookmobile* that you'd like us to add to the new Snapshots tool, please email them to me!
- I've also updated the Oregon Public Library Trends tool with the FY 2025 data. This tool goes into a bit more depth at the individual library level and shows data trends as far back as FY 2010 (where applicable).

A huge thanks to our **Stats Advisory Group** for their feedback on all things data-related, and thanks especially to **Regina Mannino**, Data Analytics Coordinator for Jackson County Library Services, who spotted an issue with the totals in the Programs section of the Oregon Public Library Trends tool. If you have looked at that page in the past few weeks and thought your total programs and attendance numbers for 2025 looked lower than expected — it was my fault! Please take another look when you can.

And lastly, a big shout-out to **my colleagues** in the Library Support & Development Services division of the State Library — especially **Jen Maurer**, School Library Consultant, who had some very keen suggestions for me on draft of the new Oregon Public Library Snapshot tool. Not to brag, but I am incredibly privileged to work with the amazing folks at the State Library. 🙂

Please let me know if you have any questions, thoughts, or concerns, and **thanks** for reading this (rather lengthy) update.

Cheers!

Ross Fuqua

#25

From Arlene Weible on 2/27/26

Helping People Access SNAP and OHP

From: [redacted]
Sent: Wednesday, January 28, 2026 11:01 AM
To: NIELSEN Buzzy * SLO <Buzzy.NIELSEN@slo.oregon.gov>; WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Cc: [redacted]
Subject: Helping people access SNAP and OHP

Buzzy and Arlene,

I received your contact information from the Oregon Library Association and I hope you can help. I have a colleague, [Name redacted] (cc'd), who is starting a project with the goal to supply materials to help library users access benefits.

Oregonians can apply for food, medical, cash, cand child care benefits by creating a ONE account on a laptop. Additionally by having an account, they can help a person maintain their benefits when signing in on the computer or on the mobile app. If we could figure out a way to distribute materials and answer questions, we hope interested libraries could help.

But first, I'm hoping you can help with our next steps.

Thank you!

[redacted]

From: [redacted]
Sent: Thursday, January 29, 2026 5:12 PM
To: [redacted]; NIELSEN Buzzy * SLO <Buzzy.NIELSEN@slo.oregon.gov>; WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Subject: RE: Helping people access SNAP and OHP

Hello,

Allow me to introduce myself. I hold an MSLIS from [name redacted] and am participating in the Metro Leadership Class, which has a volunteering, public speaking, and project components. My project is putting a link to benefits.oregon.gov onto library websites in the Portland/Metro region down the

Willamette Valley to Salem as Phase I. Once the application is completed online and is approved, library patrons/customers can access their account via the mobile app. I would also like to include some print materials to library lobbies and strategic locations within the libraries for to bring awareness to patrons to make accessing state benefits easier.

As [redacted] said, any next steps or suggestions you have would be appreciated.

Thank you,

[redacted]

From: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Sent: Friday, January 30, 2026 9:10 AM
To: [redacted]; NIELSEN Buzzy * SLO <Buzzy.NIELSEN@slo.oregon.gov>
Subject: RE: Helping people access SNAP and OHP

Hello [redacted] and [redacted]:

I would be happy to work with you to get information out to libraries about this program. We have contacts for libraries across the state, but don't have the ability to directly update library websites. We can assist in putting together communications for the libraries targeted in your project and perhaps assist with distribution of materials.

Perhaps it might make sense to schedule a meeting to talk through goals and logistics for your project? I'm happy to set up a Teams call. Next week, I have the following times available:

Feb. 3, 9 am - 12 pm

Feb 5, 1 pm – 4 pm

Feb 6, anytime between 8 am - 4 pm

I look forward to working with you … this sounds like a great project to improve access to benefits across the state!

--Arlene

From: [redacted]
Sent: Saturday, February 21, 2026 5:15 PM
To: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Subject: RE: Helping people access SNAP and OHP

Hi Arelene,

Sorry it took so long to get back to you. Here is a short blurb about me and my project to share.

"Allow me to introduce myself. I hold an MSLIS, now working for the ODHS and involved in a leadership class that has public speaking, a project, and volunteer components. My project involves inserting links to the benefits.oregon.gov on library websites. Due to the growing need for healthcare, food, and childcare assistance in Oregon, and that some Oregonians don't have home access to the computers or the internet, I am hoping to partner with libraries and municipalities to enable Oregonians without home internet a way to access the benefits application. My goal is to have links to library websites in the tri-county region of the Portland-Metro area down the Willamette Valley into Salem. If successful with this project, I hope to branch out to other libraries in the state in other phases."

Thank you,

[redacted]

From: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Sent: Monday, February 23, 2026 3:00 PM
To: [redacted]
Subject: RE: Helping people access SNAP and OHP

Hi [redacted]:

I sent your introductory message to several contacts in the library systems of Washington, Multnomah, and Clackamas county, as well as the Salem Public Library and the system director for a group of libraries in Yamhill, Polk, and Marion counties. I encouraged them to either reach out to you directly, or give me permission to pass along their contact information to you. I've already heard back from one:

[redacted]

She/her

Community Relations Manager

[redacted]Cooperative Library Services

I'll pass along additional contacts as I hear back.

Good luck with your project. While I believe some libraries already have links to the Oregon benefits website, I do think working with you to brainstorm to ways to raise the visibility of the website will be beneficial to all. Please let me know if there is anything else I can do to assist you!

--Arlene

From: [redacted]
Sent: Thursday, February 26, 2026 5:22 PM
To: WEIBLE Arlene * SLO <Arlene.WEIBLE@slo.oregon.gov>
Subject: RE: Helping people access SNAP and OHP

Thank you so much, Arlene for your assistance with my project, I appreciate your time and assistance.

Regards,

[redacted]

#26

From Buzzy Nielsen on 3/3/26

Moving on up (literally)

Shout-out to all the Library Support staff for successfully and (relatively) painlessly moving to our new digs on the 2nd floor! Staff went through literal reams of paper, program schwag, equipment, enough party supplies for the next decade or so, a bazillion hanging file folder, and more. We hadn't gone through files since before the COVID pandemic! Nearly our files are digital now, so fit into our new space quite nicely.

Particular thanks to our small but mighty on-the-ground team of Arlene and Jey. They were invaluable in determining what to keep, scoping out the space for planning, and much more. Jey also did an incredible job paring our office and other supplies down to what we actually need as our division has become more remote. She also supporting the other LS staff going through their files.

Arlene Weible (SLO), Darci Hanning (SLO), Ericka Brunson-Rochette (SLO), Gesse Starksmith (SLO), Greta Berquist (SLO), Jennifer Maurer (SLO), Jey A Wann (SLO), Ross Fuqua (SLO), Tamara Ottum (SLO)

Thanks as well to **Jessica Sokoloff (SLO), Ty Conley (SLO), Trevor Allemann (SLO), Derek Nielson (SLO), Joel Henderson (SLO), and Susan Westin (SLO)** for supporting our move in your various ways!

#27

From Jen Robinson on 3/04/26

Kudos from a Talking Books Patron

"Yay! Again, I thank you for taking the time to look into my account and answer my questions. Without the information you provided I would never have found the cartridge, at least not deliberately. I like putting things back where they go and am compulsive about returning other people's property. I would want the same. You have been instrumental in alleviating mental anguish I experience when I leave things undone or done poorly or unknown, especially since my disability, so I really do thank you. In fact, tracking down the cartridge, packing it up, and putting it in outgoing mail, has lifted my spirits. And who doesn't need that? My brain is relieved, my curiosity sated, my heart is lighter, and the thoughts ruminating in my skull are thank you for that person and their diligence, thank you person, thank you universe for putting that person in that place and in that time to help me. Thanks for all you do. You really do make life better for others."

#28

From Susan Westin on 3/5/26

Congratulations to Jessica!!

Please join me in congratulating Jessica on completing her trial service. She is a great addition to the Operations division. She hit the ground running and learned all the things to keep Operations humming! Congrats Jessica!!!

#29

From Jen Robinson on 3/06/26

Email Kudos to the Talking Books & Braille Library!

To: Tiff Bowers on 3/9/26

From an Oregon District Media Specialist

Kudos to the STATE LIBRARY!

"I also want to say thank you to you and everyone who makes this program-and all your state library programming/resources possible. Your work truly matters and is a perfect example of how libraries and library programming make our world a better place. I was excited to share about all the ways I have collaborated and connected with our State Library and I encouraged others to reach out to theirs as I don't believe I would be as successful as I am without all the wonderful programs and support your amazing library provides for free to all Oregonians."

#30

From Jen Robinson on 3/09/2026

#31

From Buzzy Nielsen on 3/10/26

Jen Maurer, our resident SB1098 expert!

Huge shout-out to Jennifer Maurer (SLO) for her incredible work helping implement SB 1098, AKA the Freedom to Read Act. Jen worked tirelessly with Tina Roberts, ODE staffer and SLO board member, to help create and update a couple documents to help schools understand their responsibilities regarding the law:

- Addressing Challenged Materials in K-12 Education: Guidance to School Districts
- SB 1098 FAQs

Since its passage in the 2025 legislative session, Jen has spent countless hours working with ODE, OASL, the Oregon School Boards Association, and others to implement the law. Jen, your work will help so many Oregon schools to uphold intellectual freedom in their selection of library materials, curriculum, and instructional materials!

#32

From Joel Henderson on 3/11/26

Well Done, Tiff!

Props to **Tiff Bowers (SLO)** for surviving the unexpected trial by fire she was presented with this morning. Holding down Talking Books solo, she encountered multiple unknown errors from Gutenberg, the printer running out of mailing cards, and the printer running out of ink with the replacement ink cartridge being somewhat hidden. Did that keep her from crushing it? NO! Tiff is now officially initiated into Talking Books!

#33

From Wendy Cornelisen on 3/18/26

Thank you, **Ross Fuqua (SLO)**, for the continued diligence and focus on the Public Library Survey! It's a never-ending cycle with many steps along the way. The public libraries in Oregon highly value this data, which feeds into national stats as well. Our 2025 data has been certified.

CHIEF OFFICER CERTIFICATION OF PUBLIC LIBRARY DATA

INSTITUTE OF MUSEUM AND LIBRARY SERVICES, 2025

I hereby certify that, to the best of my knowledge and belief, the data submitted by the State Data Coordinator for the Public Libraries Survey, 2025 are accurate.

Oregon

The data was certified on 3/12/2026 3:17:20 PM EST by Wendy Cornelisen.

Estimated number of hours State Data Coordinator took to complete the survey:1031

#34

From Jessica Sokoloff on 3/18/26

Kudos to **Katherine Anderson (SLO)** for her incredible willingness to share her accessibility expertise! Her guidance this week made a huge difference for me, and I'm so grateful for her readiness to assist, deep knowledge, and constant support.

Thanks, Kate, for helping all of us grow and for being such a valuable resource!

#35

From Jen Robinson on 3/18/26

2 and ½ pallets…

We rather unexpectedly got our 2nd shipment of DA2 players today, and I wanted to shout out **Jessica Sokoloff (SLO)**, **Tiff Bowers (SLO)**, **Chris Hamilton (SLO)**, and **Jennifer Graves (SLO)** for figuring out what to do when a semi pulls up on Winter Street! We'll be looking into how this was such a surprise, but in the meantime I wanted to say **THANK YOU** for



dealing with a grumpy delivery guy and keeping me in the loop. We'll unpack these (and it) later.

#36

From Jen Robinson on 3/20/26

KLAS has been moved!

Thanks so much to **Derek Nielson (SLO)** and the IT team for moving KLAS (and other SLO servers) down to their new home in the basement. KLAS was down for just a couple of minutes and the transition was seamless. Super smooth in every way.

#37

From Elke Bruton on 03/20/26

Surprise Delivery? No problem!

Thank you to **Max Waddell (SLO), Sara Belousek (SLO), Angela Jannelli (SLO), Arlene Weible (SLO),** and **Jerry Curry (SLO)** for jumping into action this afternoon at the last minute. We had a delivery that was not meant to show up today (its timing was not guaranteed) but the delivery driver missed the message and arrived anyway. Thanks to them for heading downstairs to meet the driver and get all of our pallets of serials sets inside quickly and safely. I really appreciate you all for taking care of this surprise last minute delivery! (edited because I wasn't sure who all was this around this afternoon and went off of who could see on the camera) Thanks to you all!

#38

Email conversation from Jen Robinson on 3/6/26

Information for NCCE Conference in Seattle (February)

Hi Tiff & Michelle,

I'm connecting the two of you so that Tiff can get Michelle some information on Talking Books so she can use it in her session on engaging readers with non-print materials.

Tiff, Michelle is a big Talking Books fan and runs the library program for a school system that's spread out along the coast. She knows the basics (and more!) but maybe giving her some slides and graphics about kids and Talking Books would be useful. And definitely finding a way to get her some printed/physical things she can hand out, and your business cards! We can talk about this at a check-in.

Michelle, stoked you'll be sharing Talking Books with teachers - thank you!!!!

Best,

Jen

Thank you Jen, I'm excited to share about Talking Book! I will be driving through Salem on my way up to Seattle on the 24th and also on my way back on the 27th and would be happy to pick up anything to share and drop off any items after. Talking Books is such a phenomenal program, I am grateful for all of you and for the opportunity to share about your amazing resources with other library staff!

Michelle

Thank you, Jen, for connecting us! Hello Michelle! My sincerest apologies for the delay as I was out of office the last couple of weeks due to illness.

I'd love to gather some information for you, and I'm happy to mail you materials to have for the conference, and to keep! Materials such as posters, bookmarks, applications, and I'd even be able to provide you with a Talking Book player and a sample cartridge, too- I'd just need you to fill out and return the Institutional Application to loan them out to you. Did you have any other materials in mind? And what is the best mailing address to get these materials out to you?

Talk soon-

Tiff Bowers

That all sounds amazing! You can send them to me here at my office.

[address redacted]

I signed and uploaded the application. If it is alright for me to keep it for a couple months after the conference for a bit I'd love to share about your service with teachers at a district PD day in May and show some of our new library staff as well at our next PD in March.

Thank you again, I'm excited to share about the Talking Books Program at the conference, thank you for all you do to support readers around Oregon!

Gratefully,

Michelle

Hi there Michelle,

We hope you've been well! Thank you for your patience as we prepared everything. I have updates on your new Institutional Account - it is all set up as of today - and the items in the mail on their way to you!

Now that you are enrolled in our service as an Institutional Account, you can hold onto the player, cartridges of books, and access to BARD as long as you'd like! There is zero pressure to return these, we want you using them for demonstrative purposes to encourage colleagues and eligible, print-disabled folks to get to know our service and hopefully sign up. You should have received a separate email from us to activate your BARD account.

We are providing you with sample cartridges (see below), but we are happy to create cartridges of books based on your requests/needs. You can browse what we have through our online catalog: https://talkingbooks.slo.oregon.gov/ No log-in is needed to browse, but if you'd like to access your account and submit requests on your own, we're happy to provide that information to you at any time.

In the coming week, you should be receiving:

- (1) Talking Book Player
- (1) Pair of Headphones
- (4) Book Cartridges to play on the Player
    - (1) Cartridge of K-2 Picture Books
    - (1) Cartridge of OBOB 3-5
    - (1) Cartridge of OBOB 6-8
    - (1) Cartridge of OBOB 9-12
- (1) Large Package including:
    - Reading is for Everyone! Posters
    - Applications for Individual Service

(English & Spanish) [digital versions attached]

    - Applications for Institutions [digital version attached]

    - Postage-Paid Return Envelopes to provide when giving out Applications
    - Braille Alphabet Cards
    - General FAQs about the program (English & Spanish)
    - BARD Flyers
    - Center for the Book Great Reads 2025 Flyers (2026 picks coming soon!)
- (1) Small Package including:
    - Reading is for Everyone! Bookmarks
        - Note: I gave you what we had left of the bookmarks with our info on the back, but since we are waiting on another order, I also included some of our generic version of the bookmarks (no info on back.)
    - Stickers
    - Student-focused NLS postcards
    - Business Cards

I hope this gets you all set for the conference and your upcoming meetings in March and May, and I am happy to provide more of anything you need, especially if you run out at the conference.

Thank you, again, for thinking of us! Please don't hesitate to connect with me if you have any other questions or if I can provide further assistance with your account. Looking forward to the connections to come from this.

Cheers,

Tiff

Thank you, this is amazing! I am really excited to share about Talking Books at NCCE and grateful for all your help and support. I am excited to share it with my library staff again in our district training in March and will be sharing it with our special services department as well.

Thank you again,

Michelle

Hi Michelle!

Hope you're well, just wanting to check in! I hope everything arrived by mail on time for you ahead of NCCE? How did the conference go? Are you in need of any additional supplies?

Looking forward to hearing from you,

Tiff

Thank you! The conference was phenomenal and everyone was very excited about the Talking Book and Braille Library. Thank you again for all your help and your generosity. I am so excited to get the word out even more and get more people signed up and using it.

I also want to say thank you to you and everyone who makes this program-and all your state library programming/resources possible. Your work truly matters and is a perfect example of how libraries and library programming make our world a better place. I was excited to share about all the ways I have collaborated and connected with our State Library and I encouraged others to reach out to theirs as I don't believe I would be as successful as I am without all the wonderful programs and support your amazing library provides for free to all Oregonians.

Thank you and I hope you have a lovely day and weekend!

Gratefully,

Michelle

#39

From Jen Robinson on 3/9/26

Thank you!

From: [redacted]
Sent: Monday, March 9, 2026 8:56 AM
To: **Tiff Bowers (SLO)** * SLO <Tiff.BOWERS@slo.oregon.gov>
Subject: Thank you!

Good Morning Tiff,

I just wanted to express my sincere gratitude for your time and expertise. You did a wonderful job with your interview, presentation and meeting with the Low Vision Support Group.

You are an amazing presenter and our resident loved you!

With gratitude,

[redacted] Director of Wellness9

#40

From Jen Maurer on 4/1/26

Email Kudos: Free Online Learning for April

On Wed, Apr 1, 2026 at 9:40 AM **MAURER Jennifer * SLO** via oslist [redacted] wrote:

Please pardon the cross-posting.

Hi Folks,

Happy School Library Month! Thanks for all you do on behalf of students through your school library program! Your work makes a difference. 🥰

As a matter of fact, a **new study* confirms that "library staff get to read all day" is the greatest misconception ever documented**. School librarians, who collaborate with classroom teachers, manage their library collections, teach information literacy, oversee makerspaces, run book clubs, provide reader's advisory, organize author visits, host literacy nights, and write grants — among many other things — were unavailable for comment, as they were busy doing all of those things simultaneously. *Happy April Fools' Day! How do you know when a librarian is playing an April Fool's joke? When they don't cite their sources. The part about all you do is true, though!

And, heads up that April is the 30th anniversary of National Poetry Month. Consider celebrating with Poem in Your Pocket Day on April 30. Do you know who the Oregon Poet Laureate is?

Below is your **monthly notice about webinars** and more that are mostly related to school libraries. There are many helpful offerings, as usual. I wanted to highlight the Gale webinar that is being offered **May 6** specifically for Oregon library staff and educators: Supporting Accessibility with Gale Resources. That's a month ahead, I know 🙄, but you can sign up now.

Some of the information about this month's webinars that are not specific to Oregon is available on this WebJunction page. There's also the State Library LibGuide about continuing education**, which has a calendar of events**. You are welcome to bookmark those pages. WebJunction is primarily updated at the beginning of each month, and the State Library's continuing education calendar is updated weekly.

Short on time? You can **scan the session information below** for something that jumps out at you. Also, recall that many webinars will be recorded. Some opportunities may be of interest to classroom teachers and counselors, too. Questions? Please ask.

Cheers,
Jen

Thanks to staff at the Maine State Library and to Darci Hanning and Jey Wann at the State Library of Oregon for compiling some of the webinar information.

Jen Maurer, MLS (she/her)

From: [redacted]
Sent: Wednesday, April 1, 2026 10:37 AM
To: MAURER Jennifer * SLO <Jennifer.MAURER@slo.oregon.gov>
Subject: Re: [oslist] Free Online Learning for April (Webinars) + School Library Month & National Poetry Month

Hey Jen!

I want to thank you so much for sending this email! After learning about the Oregon Poet Laureate, I have become inspired! I am now starting to plan a large community event for next year's Poetry Month and will be requesting the Oregon Poet Laureate's presence. Thank you for sharing your knowledge, I always look forward to your emails and learning about all these amazing resources.

[redacted]

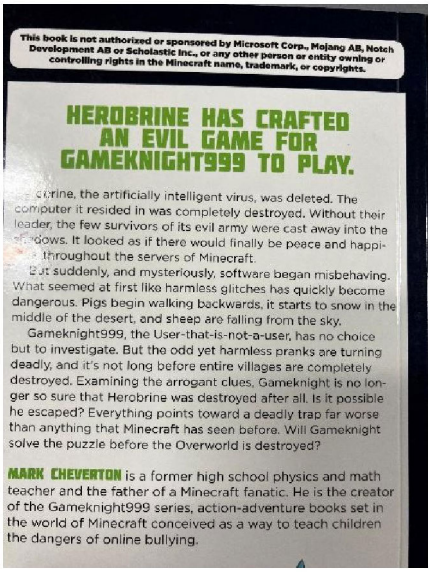
Library and Media Coordinator
[redacted] High School and Middle School
She/Her/Hers

#41

From Jen Maurer on 4/14/26

Email Kudos: Re: Cataloguing question/copyright infringement

From: [redacted]
Sent: Wednesday, April 1, 2026 10:37 AM
To: MAURER Jennifer * SLO <Jennifer.MAURER@slo.oregon.gov>
Subject: Re: [oslist] Free Online Learning for April (Webinars) + School Library Month & National Poetry Month



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[redacted]

Library and Media Coordinator
[redacted] High School and Middle School
She/Her/Hers

Hi,

Great question, [redacted]. Is it the Gameknight999 series, such as this book?

Normally, my advice would be that this could be copyright infringement, and yes, avoid adding those to the collection. Also, after a quick Google search, I didn't find any reviews about the book/series from library industry publications (though perhaps a vendor service such as Titlewave found some).

That said, I ran across Minecraft usage guidelines that seem to allow fan fiction, of sorts. See the section near the bottom called Books and Other Publications. Upon a cursory review, that series seems to meet the usage guidelines.

So, I recommend alerting staff to copyright and explaining why this qualifies as an exception, if you agree that it does.

I'll be interested to see what others think.

Sidenote: I find the ALA Fair Use Evaluator very helpful, but unfortunately, ALA retired it. However, you can still find it in the Wayback Machine: Fair Use Evaluator. Use the Next buttons to work through the process. As you do that, pay attention to the blue links/tips. Helpful info. Of course, for this situation, an evaluation doesn't seem necessary given the Minecraft usage guidelines.

Best,
Jen

Jen Maurer, MLS (she/her)

Subject: Re: Cataloguing question / copyright infringement

Jen "Rock 🌟 Librarian" Maurer to the rescue once again! Always appreciate her thorough answer to questions!

[redacted]

Article · February 5, 2026

Opening Reception Recap: Letitia Carson — An Enduring Spirit of Hope and Freedom



The opening reception for *Letitia Carson: An Enduring Spirit of Hope and Freedom* on Monday evening, February 2, was a wonderful celebration of history, community, and shared commitment. From 5:30–7:30 p.m., community members, partners, and state agency staff gathered at the State Library of Oregon to honor the life and legacy of Letitia Carson, one of Oregon's first Black pioneers.

The evening was filled with meaningful conversation, reflection, and connection, made even more special by catering from JoJo's Soul Food & Memphis BBQ, owned by Chef Ricky "JoJo" Tukufu. The Salem-based, Black-owned food truck —known for its authentic Memphis-style barbecue and Southern comfort flavors—provided delicious food that brought people together and added warmth to an already welcoming space.

Hosted in recognition of Black History Month, the exhibit highlights Letitia Carson's remarkable legacy of perseverance, land ownership, and advocacy for justice. It also draws powerful connections to contemporary Black agriculturalists, food resilience efforts, and community-based land stewardship across Oregon.

The opening reception reflected the strength of partnership behind this exhibit. We extend our sincere thanks to all of the community organizations, state agencies, and leaders who helped bring this event to life and who continue to advance equity, access, food security, and community resilience across our state.

You can still visit the exhibit!
Letitia Carson: An Enduring Spirit of Hope and Freedom remains on display through Wednesday, February 25, 2026, at the State Library of Oregon (2nd Floor). The exhibit is free and open to the public, Monday through Friday from 8 a.m. to 5 p.m. (closed Monday, February 16 for Presidents' Day).

We invite everyone to stop by, learn more, and reflect on the enduring impact of Letitia Carson and the ongoing work inspired by her legacy.

About the Partnership

This exhibit and its associated programming are made possible through a collaborative partnership among state agencies, nonprofit organizations, and community leaders committed to honoring Black history, advancing equity, and strengthening community resilience. Partner organizations include:

- **Oregon Black Pioneers**
- **Feed'em Freedom Foundation**
- **Black Oregon Land Trust**
- **Oregon Department of Emergency Management**
- **Oregon State Fire Marshal**
- **Oregon State Police**
- **Black Futures Farm**
- **Oregon State University** – Letitia Carson Legacy Project

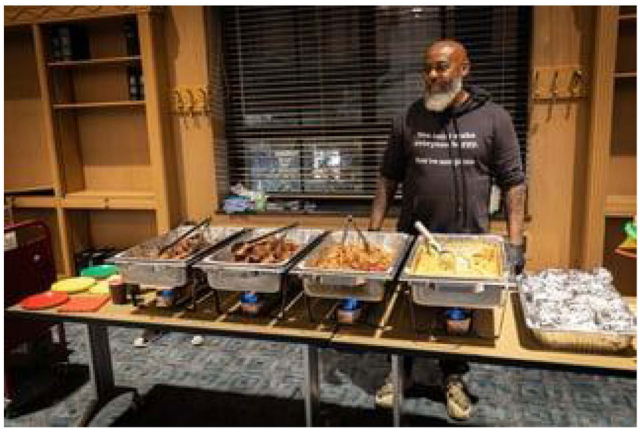
- **AFSCME 3241** (American Federation of State, County and Municipal Employees)

ATTACHMENTS









CATEGORIES

Emergency

Oregon
Tina Kotek, Governor

Department of Administrative Services
155 Cottage St NE
Salem, OR 97301
oregon.gov/das

March 5, 2026

Wendy Cornelisen, State Librarian
State Library of Oregon
250 Winter St. NE
Salem, OR 97301

Re: GOLD STAR CERTIFICATE FOR FISCAL YEAR 2025

It is a great pleasure to inform you that your agency has earned the Chief Financial Office's Gold Star Certificate for fiscal year 2025.

The Chief Financial Office's Gold Star Certificate is awarded to state agencies that provide accurate and complete fiscal year end information in a timely manner. Clearly, the Gold Star is a challenge to earn, and its achievement is due primarily to your agency's diligent efforts to maintain accurate and complete accounting records throughout the year.

Your agency's participation in the Gold Star Certificate program is important in meeting statewide fiscal performance goals and key to the timely preparation of Oregon's Annual Comprehensive Financial Report (ACFR) and the statewide Schedule of Expenditures of Federal Awards. Your agency's success in accounting and financial reporting is also critical to Oregon's success in receiving a favorable audit opinion on both statewide documents.

The Chief Financial Office's Gold Star Certificate is Oregon's equivalent to the nationally recognized GFOA Certificate of Achievement for Excellence in Financial Reporting. Through the collaborative team effort of state agencies and the Chief Financial Office, Oregon has earned the GFOA Certificate every year since 1992. Gold Star agencies are key to making this possible.

The Gold Star Certificate was delivered to your agency's lead ACFR accountant(s), Ben Plant. Congratulations to your agency and your fiscal team for this outstanding work!

Sincerely,

Kate Nass, Chief Financial Officer

Valya Rizzo, Manager
Statewide Accounting and Reporting Services

Oregon
Tina Kotek, Governor

Department of Administrative Services
Chief Financial Office
155 Cottage Street NE
Salem, OR 97301
PHONE: 503-378-3106

February 6, 2026

Wendy Cornelisen, State Librarian
State Library of Oregon
250 Winter St. NE
Salem, OR, 97301

Re: FY 2025 ACCOUNTS RECEIVABLE HONOR ROLL CERTIFICATE

It is a great pleasure to inform you that your agency has earned the Chief Financial Office Accounts Receivable (A/R) Honor Roll Certificate for fiscal year 2025.

The Chief Financial Office Accounts Receivable Honor Roll Certificate is awarded to state agencies that submit timely and accurate A/R reports. Achievement of this recognition is due primarily to your agency's diligent efforts to track and report A/R activities.

By meeting the requirements of the Honor Roll Certificate program your agency is an important part of meeting statewide efforts to improve accounts receivable management. Your agency's success in A/R reporting is critical to the Legislative Fiscal Office publication of the *Report on Liquidated and Delinquent Accounts Receivable* and to the Chief Financial Office *Accounts Receivable Management Report*, and the *Statewide Write-off, Abated and Canceled Certification Report,* which are all submitted to the Legislative Assembly each year.

The Honor Roll Certificate has been delivered to Susan Westin, who submitted the A/R reports during fiscal year 2025.

Congratulations to your agency and your fiscal team for this outstanding work!

Sincerely,

Kate Nass, Chief Financial Officer
Chief Financial Office

Robert W. Hamilton, State Controller
Chief Financial Office

Laura Axon March 2026

Dear Wendy,

Wow! We had a fabulous time at the State Library and the Capitol! The fifthgraders asked me the next day, "When can we go again?" They loved

every minute! I was so happy
because I was not sure if
they would enjoy their experience!
It was kind of you to
Come and join us! And
we are so thrilled by all
the services we use from
the State Library of Oregon!

Laura