**Board of Trustees Per Diem Form**

(This form needs to be completed and signed for each meeting/travel for the Oregon State Library)

**ORS 292.495 *Compensation and expenses of members of state boards and commissions.*** *(1) Subject to the availability of funds therefor in the budget of the state board or commission, and except as otherwise provided by law, any member of a state board or commission, other than a member who is employed in full-time public service, who is authorized by law to receive compensation for time spent in performance of official duties, shall receive a payment of $30 for each day or portion thereof during which the member is actually engaged in the performance of official duties.*

Are you claiming PER DIEM ($30/per day – ORS 292.495) for the days you were on official duty as a member of the Oregon State Library Board of Trustees? Yes \_\_\_\_ No \_\_\_\_

Days claimed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State Librarian Approval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_