

## Oregon State Library State Library Assessment FAQ

***Why is the State Library supported by an assessment?***

The 1993 Legislative Assembly created the State Library assessment in an effort to reduce the Library’s reliance on General Funds and to spread the cost of the Library across all funds.

***What does the assessment support?***

The assessment supports the entire budget of the Government Information and Library Services division of the Library and a portion of the Administration division budget. Other divisions of the library are not supported by the assessment.

***What services are provided to agencies in return for their assessment payment?***

Services include the *State Employee Information Center* website ([library.state.or.us](http://library.state.or.us)), research support from professional librarians, document delivery from the Library collection or other libraries via interlibrary loan, distribution of state agency publications to depository libraries, cataloging and archiving of state agency publications in print and electronic formats, electronic mailing list service, and the *State Library eClips* daily news briefing service and other current awareness services.

***How many Library staff provide these services?***

In 2017 - 2019, the Government Research Services division includes 16.62 FTE staff.

***How much has the Library assessed and how much has it spent in recent biennia?***

This table shows the Library assessment and expenditures on our service to state agencies since the 1995-97 biennium.

<b>Biennium</b>	<b>Assessment</b>	<b>Increase</b>	<b>Expenditures</b>	<b>Increase</b>
95 - 97	\$4,004,666		\$3,836,756	
97 - 99	\$4,154,028	3.73%	\$4,123,612	7.47%
99 - 01	\$4,917,476	18.38%	\$4,701,034	14.00%
01 - 03	\$5,183,652	5.41%	\$4,800,999	2.12%
03 - 05	\$5,390,220	3.98%	\$5,405,216	12.58%
05 - 07	\$4,970,798	- 7.78%	\$5,379,226	- 0.49%
07 - 09	\$6,148,835	23.70%	\$5,725,781	6.44%
09 - 11	\$6,009,510	- 2.27%	\$5,629,244	- 1.69%
11 - 13	\$5,385,331	-10.39%	\$5,343,302	- 5.08%
13 - 15	\$5,349,662	- 0.66%	\$5,390,393	0.88%
15 - 17	\$5,213,598	- 2.54%	\$5,620,762	4.27%
17 - 19	\$6,079,411	16.07%		
19 - 21	\$7,138,296	17.42%		

***How much is the assessment proposed for the 2019 – 2021 biennium?***

A base assessment of \$7,138,296 is proposed to maintain our services, increase our electronic resources, and provide some additional management assistance.. This amount would support a budget for Government Research Services and related administration costs that is a 17.42% increase over this biennium, allowing for inflation factors and personal services increases.

***Is the Library requesting any policy option packages that increase the assessment?***

1. Yes, the Library has requested three policy option packages that impact assessments. An increase to the electronic subscriptions budget to meet agency demands for information.
2. An increase to management support to allow program managers time to focus on strategic direction of the programs.
3. Made some classification adjustments that have minimal impact and an adjustment to the budget for the new director to reflect actual cost of the position.

*None of these packages were carried forward in the Governor's Recommended Budget.*

***How is the Library assessment allocated to agencies?***

By statute (ORS 357.203), two-thirds of the total assessment is allocated proportionally by FTE and one-third by use of the Library in the prior biennium.

For the 2019–2021 assessment we used seven different use factors, measured in the 2015–2017 biennium:

- Client services (contacts with Library staff for research assistance, training, etc.)
- Documents delivered
- State Employee Information Center website registration
- Use of premium databases on the State Employee Information Center
- Creation and maintenance of electronic mailing lists
- Agency publications distributed to depository libraries
- Use of current awareness services

Each of the factors is weighted to reflect relative cost and effort.

***Who should I contact if I want more information about the Library assessment?***

Contact: Caren Agata, [caren.agata@state.or.us](mailto:caren.agata@state.or.us) or 503.378.5030