



# APPLICATION FOR A DEMO LIBRARY ACCOUNT FOR AN ORGANIZATION

Name of Institution \_\_\_\_\_

Contact Person (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M.I.) \_\_\_\_\_

Street Address \_\_\_\_\_ Apt/Sp # \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

## CERTIFICATION TO BE COMPLETED BY FACILITY DIRECTOR OR ADMINISTRATOR:

I certify that the organization named serves individuals who are unable to read or use standard print material due to print-disabilities (blindness, visual or physical impairments, or reading disabilities). I further certify that any borrowed or downloaded materials will be used in accordance with National Library Service policy and for the use and benefit of current and/or potential Talking Books library users only.

Name of Administrator \_\_\_\_\_

Signature of Administrator \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

**Please submit your completed application by mail, fax, or scan/email**

**Talking Book and  
Braille Library**  
State Library of Oregon  
250 Winter Street NE  
Salem, OR 97301

**Toll Free (in state):** 800-452-0292  
**Phone:** 503-378-5389  
**Fax:** 503-373-7439  
**Email:** [talkingbooks.info@slo.oregon.gov](mailto:talkingbooks.info@slo.oregon.gov)  
**Web:** [TalkingBooks.Oregon.gov](http://TalkingBooks.Oregon.gov)

## **MEDIA AND ACCESSORIES:**

**One demonstration player and one demonstration audio book are available for loan to each organization account.** Materials are made available on extended loan, and are intended for staff of the borrowing organization to demonstrate what it is like to use Talking Books to residents, clients, patients, students, or other prospective users. The player is needed to play the audio book.

## **CATALOG OPTION:**

If you are interested in receiving the bi-monthly *Talking Book Topics* catalog for demonstration purposes, please check the box below. For organizations this catalog is only available in Large Print.

Yes, please subscribe us to *Talking Book Topics*

## **DOWNLOADABLE AUDIO BOOKS:**

BARD (**B**raille and **A**udio **R**eading **D**ownload) is our downloadable audio book service that grants users free access to download any digital book they want, 24 hours a day, 7 days a week. Staff members of an organization are eligible for BARD accounts under their own names. Please visit the Services for Organizations page on our website for a link to the Organization BARD application, or call us at 800-452-0292. **NOTE:** public library staff accounts will be limited to demo only access, meaning library staff will only be able to download any of four (4) copyright-free books that have been published by the NLS.

## **RETURN OF EQUIPMENT AND ACCESSORIES**

The player and book loaned to organization accounts are on extended loan and have no due date or expected return by date. However, if the player and book loaned from Talking Books are no longer wanted or needed they must be returned to Talking Books.