

1 **EXHIBIT I**
2 (661-010-0015)
3

4 **BEFORE THE LAND USE BOARD OF APPEALS**
5 **OF THE STATE OF OREGON**
6

7 Jane Smith,

)

8

)

9

Petitioner,

)

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)

11

vs.

)

LUBA No. _____

12

)

13

Willamette County,

)

14

)

15

Respondent.

)

16 **NOTICE OF INTENT TO APPEAL**

17 **I.**

18 Notice is hereby given that petitioner intends to appeal that land use
19 decision or limited land use decision of respondent entitled [INDICATE TITLE
20 OF LAND USE DECISION OR LIMITED LAND USE DECISION], which
21 became final on [INDICATE DATE] and which involves [SET FORTH A
22 BRIEF STATEMENT OF THE NATURE OF THE DECISION OR,
23 PREFERABLY, ATTACH A COPY OF THE DECISION].

24 **II.**

25 (a) Petitioner, Jane Smith, has as their mailing address and telephone
26 number: [INDICATE MAILING ADDRESS, ELECTRONIC MAIL
27 ADDRESS, AND TELEPHONE NUMBER OF PETITIONER].

28 (b) Petitioner, Jane Smith, is represented by: [INDICATE NAME,

1 ADDRESS, ELECTRONIC MAIL ADDRESS, AND TELEPHONE NUMBER
2 OF PETITIONER'S ATTORNEY]. [IF MORE THAN ONE ATTORNEY
3 IDENTIFIED] Attorney, Taylor Doe, is designated as lead counsel.

4 or

5 (b) Petitioner, Jane Smith, represents themselves. [IF MORE THAN ONE
6 SELF-REPRESENTED PETITIONER] Petitioner, Jane Smith, is designated as
7 lead petitioner.

8 III.

9 (a) Respondent, Willamette County, has as its mailing address and
10 telephone number: [INDICATE MAILING ADDRESS, ELECTRONIC MAIL
11 ADDRESS, AND TELEPHONE NUMBER OF GOVERNING BODY].

12 (b) Respondent, Willamette County, has as its legal counsel: [INDICATE
13 NAME, ADDRESS, ELECTRONIC MAIL ADDRESS, AND TELEPHONE
14 NUMBER OF GOVERNING BODY'S ATTORNEY].

15 IV.

16 (a) Applicant, John Developer, has as its mailing address and telephone
17 number: [INDICATE MAILING ADDRESS. ELECTRONIC MAIL
18 ADDRESS, AND TELEPHONE NUMBER OF APPLICANT].

19 (b) Applicant, John Developer, was represented in the proceeding below
20 by: [INDICATE NAME, ADDRESS, ELECTRONIC MAIL ADDRESS, AND
21 TELEPHONE NUMBER OF APPLICANT'S ATTORNEY].

22 (c) Other persons mailed written notice of the land use decision or limited

1 land use decision by Willamette County, as indicated by its records in this matter,
2 include: [INDICATE NAMES, ELECTRONIC MAIL ADDRESSES, AND
3 ADDRESSES OF ALL PERSONS WHOM THE GOVERNING BODY'S
4 RECORDS INDICATE WERE MAILED OR EMAILED WRITTEN NOTICE
5 OF THE LAND USE DECISION OR LIMITED LAND USE DECISION].

6 NOTICE:

7 Anyone designated in paragraph IV of this Notice who desires to
8 participate as a party in this case before the Land Use Board of Appeals must file
9 with the Board a Motion to Intervene in this proceeding as required by OAR 661-
10 010-0050.

11 Dated this ____ day of _____, 20__.

12
13
14
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16
17
18

or

Petitioner (each petitioner must sign)

Attorney for Petitioner(s)

1 CERTIFICATE OF FILING OF NOTICE OF INTENT TO APPEAL

2
3 I hereby certify that, on [INDICATE DATE], I filed the original of this Notice of
4 Intent to Appeal, together with one copy, with the Land Use Board of Appeals,
5 201 High Street SE, Suite 600, Salem, OR 97301-3398, by [INDICATE
6 MANNER OF FILING, *E.G.*, CERTIFIED, PRIORITY, OR FIRST-CLASS
7 MAIL, OR COMMERCIAL DELIVERY SERVICE].

8
9 Dated this ____ day of _____, 20____.

10
11 _____
12 Signature
13

14 CERTIFICATE OF SERVICE OF NOTICE OF INTENT TO APPEAL

15
16 I hereby certify that, on [INDICATE DATE], I served a true and correct copy of
17 this Notice of Intent to Appeal on all persons listed in paragraphs III and IV of
18 this Notice pursuant to OAR 661-010-0015(2) by [INDICATE MANNER OF
19 SERVICE, *E.G.*, IN-PERSON DELIVERY, FIRST-CLASS OR PRIORITY
20 MAIL, OR COMMERCIAL DELIVERY SERVICE].

21
22 Dated this ____ day of _____, 20____.

23
24 _____
25 Signature
26