

1                   BEFORE THE LAND USE BOARD OF APPEALS  
2                   OF THE STATE OF OREGON

3 CITY OF OREGON CITY,                   )  
4                   Petitioner,                   )  
5                   vs.                   )  
6 CLACKAMAS COUNTY,                   )  
7                   Respondent,                   )  
8 VANCOUVER FEDERAL SAVINGS            )  
9 BANK, MICHAEL FINGERUT,            )  
10 C. JOSEPH VAN HAVERBEKE,            )  
                  and ELPH ENTERPRISES,            )  
                  Intervenors-Respondent.)

LUBA No. 88-098  
ORDER ON  
MOTION FOR STAY

12           Petitioner moves, pursuant to ORS 197.845(1) and  
13 OAR 661-10-068, for a stay of the county's decision granting  
14 design review approval for a mobile home park. The county's  
15 decision became final on November 14, 1988 and grants design  
16 review approval for Phase II of Country Village Mobile Home  
17 Park (Country Village). Phase I of Country Village has already  
18 been developed. As far as we can tell, the remaining portion  
19 of Country Village (Phase III) has not yet received design  
20 review approval.

21           Petitioner argues the county improperly granted design  
22 review approval without conditioning actual development of  
23 Phase II on prior annexation to Oregon City.

24 FACTS

25           In March, 1980, the city and county entered into an Urban  
26 Growth Management Agreement (UGMA) to coordinate their land use

1 planning for the unincorporated area adjacent to the city and  
2 inside the urban growth boundary (the unincorporated urban  
3 area).<sup>1</sup> Within the unincorporated urban area, the UGMA  
4 provided the city would be the sole provider of urban  
5 facilities and services. Section 6 of the UGMA provided the  
6 "[c]ity may require annexation prior to the provision of such  
7 urban facilities and services." Section 9 of the UGMA provided  
8 the city would provide further urban services

9 "provided, however, that the provision of such  
10 services shall be preceded by annexation to the city,  
11 unless the parties specifically agree otherwise. City  
12 and County further agree not to extend the Tri-City  
Sewerage System within the [urban area] without such  
extension being concurrent with city annexation."

13 In May, 1981, what the parties refer to as the First  
14 Addendum to the UGMA was executed. The First Addendum stated  
15 the city's support of a pending amendment to include the  
16 disputed property within the UGB and provided the property  
17 could be served by the Tri-City Sewerage District without prior  
18 annexation to the city. Under the First Addendum, the subject  
19 property was to be annexed when it became "contiguous to the  
20 city."

21 In January, 1982, the Metropolitan Service District (Metro)  
22 approved a UGB amendment (1) to include the area occupied by  
23 Country Village Estates and (2) to remove a similarly sized  
24 area in another location.

25 On March 4, 1982, the city and county entered into a  
26 revised UGMA. Paragraphs 6 and 9 in the revised UGMA contain

1 substantially identical provisions to those contained in  
2 paragraphs 6 and 9 of the March, 1980 UGMA, quoted supra.

3         Petitioner cites a May, 1982 Boundary Commission staff  
4 report, a June, 1982 letter from the city to the applicant, a  
5 July, 1984 letter from the city to the county and an October,  
6 1984 letter to the applicant, all of which express a concern  
7 that nonremonstrance provisions be imposed on Country Village  
8 to avoid future resistance to annexation. Petitioner argues  
9 these documents demonstrate the county and city viewed a  
10 nonremonstrance agreement to be a condition of approval.

11 Petitioner further argues

12         "[t]he fact that the county and city viewed adoption  
13 and recordation by the developer of protective  
14 covenants, conditions, and restrictions (CC&R's) as an  
15 acceptable means of incorporating the nonremonstrance  
16 agreement does not render it any less a condition of  
17 approval." Motion for Stay 11.

18         In February, 1985, the Tri-City Sewerage District entered  
19 an agreement to provide sewer service to the disputed area. On  
20 this date the applicant recorded CC&R's in the deed records of  
21 Clackamas County. The CC&R's waived all remonstrance rights of  
22 future lessees, occupants and owners of Country Village.

23         In June, 1986, the county approved changes to previously  
24 imposed conditions of approval for Country Village. The  
25 county's order required that if the project was to be developed  
26 without annexation to Oregon City, the UGMA first be amended.  
Petitioner argues this requirement was imposed because the  
language in the First Addendum, discussed supra, was not

1 included in the 1982 revised UGMA.

2 On January, 1987, a Second Addendum to the UGMA was  
3 approved. This addendum provided in pertinent part:

4 "The city and county agree that the \* \* \* provisions  
5 which require annexation to the city will require  
6 annexation of this property when this property is  
contiguous to the city or when the city requires  
annexation."

7 In December, 1987, the county approved a conditional  
8 use permit to allow Country Village to develop as a mobile  
9 home park rather than a subdivision. The county's  
10 approval included a condition that:

11 "The applicant shall comply with all previous .  
12 conditions of approval except as previously modified  
by this Board."

13 In April, 1988, the developer revoked the CC&R's for  
14 Country Village. Petitioner argues neither the city nor the  
15 county approved this revocation.

16 On October 20, 1988, the Portland Metropolitan Area Local  
17 Government Boundary Commission (Boundary Commission) considered  
18 a petition by the city requesting annexation of all of Country  
19 Village except Phase I. The Boundary Commission, on  
20 October 20, 1988, issued a final order approving the requested  
21 annexation. The Boundary Commission's October 20, 1988 order  
22 was amended on November 9, 1988. Under ORS 199.505, unless  
23 remonstrances are filed with the Boundary Commission within 45  
24 days after the date of the Boundary Commission's amended order,  
25 the annexation will become final, and all of Country Village  
26 (except Phase I) will become part of Oregon City.

1           Petitioner seeks a stay in this proceeding to prevent  
2 mobile homes from being legally placed on Phase II of Country  
3 Village. With one possible exception, noted infra, there are  
4 no residents within the area petitioner currently is seeking to  
5 annex. Through the requested stay, petitioner seeks to avoid a  
6 repeat of its unsuccessful attempt to annex Phase I of Country  
7 Village.

8           Petitioner's earlier unsuccessful attempt to annex Phase I  
9 began with the Boundary Commission's approval of the city's  
10 petition to annex Phase I in June 1988. Following the Boundary  
11 Commission's approval, remonstrances were filed by residents of  
12 Phase I pursuant to ORS 199.505, and the annexation was  
13 defeated in the election that followed by a vote of 25-3.

14           If petitioner is successful in preventing any new residents  
15 from legally moving into Phase II and Phase III, no  
16 remonstrances will be filed, no election will be held and  
17 Country Village (except for Phase I) will automatically become  
18 a part of Oregon City on December 26, 1988.

19           In addition to requesting a stay of the county's design  
20 review approval for Phase II of Country Village, petitioner  
21 brought an action against the respondents in this appeal in  
22 circuit court, "alleging breach of contract and seeking a  
23 declaratory judgment, injunctive relief, monetary damages and  
24 specific performance." Intervenor-Respondent's response to  
25 Motion for Stay 4. The circuit court issued a temporary  
26 restraining order on November 15, and a preliminary injunction

1 hearing is scheduled for December 19 and 20, 1988. The  
2 temporary restraining order was modified on December 7, 1988  
3 but the modified order continues to restrain any approval or  
4 action to place mobile homes onto Phase II or Phase III of  
5 Country Village Estates.

6 Additional relevant facts are set forth later in this order.

7 INTERVENOR'S MOOTNESS ARGUMENT

8 On December 7, 1988, the day after oral argument on the  
9 motion for stay, intervenor filed a letter with the Board in  
10 which it argues the request for stay is moot. Intervenor's  
11 mootness argument is based on the fact Jef Heath filed a  
12 remonstrance, dated December 6, 1988, with the Boundary  
13 Commission requesting an election on the city's annexation  
14 request. Documents attached to intervenor's letter state  
15 Mr. Heath is the only registered voter in the area to be  
16 annexed. According to intervenor, these documents show there  
17 will now be an election on the proposed annexation no matter  
18 how LUBA decides petitioner's request for stay.

19 Petitioner responded on December 8, 1988, that Jef Heath is  
20 intervenor's "watchman" and his residence on the property was  
21 illegally established. Attached to petitioner's memorandum  
22 opposing intervenor's allegations of mootness is a December 7,  
23 1988 letter to Mr. Heath from the county denying permission to  
24 place a "travel trailer as temporary residence for a watchman"  
25 on the property. Petitioner also states in its memorandum

26 "Petitioner is preparing a complaint for filing in

1 Clackamas County Circuit Court. The complaint will  
2 seek relief to enforce the county's zoning ordinance,  
3 to remove the illegal structure from the site, and to  
4 invalidate both the registration and the remonstrance  
5 as in violation of both land use and election laws.  
6 Petitioner notes that the registration violates  
7 election laws set forth in ORS 247.035 because the  
8 registrant cannot establish the requisite intent to  
9 reside on this property. Because the registration is  
10 unlawful, the registrant was without legal right to  
11 remonstrate, and any election would be nullified."  
12 Petitioner's Memorandum on Intervenor's Allegation of  
13 Mootness 2.

14 On December 12, 1988, the Board received a copy of  
15 petitioner's petition for alternative writ of mandamus and  
16 complaint for injunction and declaratory relief as described in  
17 the above-quoted portion of petitioner's memorandum. We, of  
18 course, have no way to know how this dispute between the  
19 parties ultimately will be resolved. Accordingly, the filing  
20 of the remonstrance by Mr. Heath does not, in our judgment,  
21 moot petitioner's request for stay and we deny intervenor's  
22 request that the motion for stay be denied on that basis.

#### 23 INTRODUCTION

24 In considering whether to grant a stay, this Board performs  
25 a role similar to that performed by a court in deciding  
26 requests for injunction. See 1000 Friends v. Wasco County, 10  
Or LUBA 433, 437 (1984). Assuming the statutory tests in  
ORS 197.845(1) are met, our authority to grant a stay serves to  
preserve the land use status quo while the merits of a case  
before this Board are decided. Id. If a stay is viewed in  
this way, this case presents something of an anomaly. As far  
as we can tell, timing aside, both the city and the intervenor

1 are interested in having Phase II fully and completely  
2 developed as approved by the county. Neither party wishes to  
3 preserve the property in its current state or have the property  
4 used for purposes other than those approved by the county.  
5 Intervenor-respondent seeks, or at least has never disputed  
6 that it seeks, to place mobile homes on the property as quickly  
7 as possible so that remonstrances can be filed and the approved  
8 annexation defeated at an election. Petitioner, on the other  
9 hand, simply wishes to delay the approved development for a  
10 short period of time so that its pending annexation request  
11 will become an accomplished fact without an election.

12 In this situation, the only real dispute between the  
13 parties, i.e., whether the property should be annexed to Oregon  
14 City prior to development, apparently will be decided by our  
15 decision on the stay. It is in this unusual circumstance that  
16 we turn to the statutory standards that must be met for us to  
17 grant a stay.

18 LEGAL REQUIREMENTS FOR A STAY OF A LAND USE DECISION

19 The parties in this proceeding do not dispute that the  
20 county's decision granting design review approval for Phase II  
21 is a land use decision as defined in ORS 197.015(10).  
22 ORS 197.845 (1) grants LUBA authority to issue a stay of a land  
23 use decision if the petitioner demonstrates:

24 "(a) A colorable claim of error in the land use  
25 decision under review; and

26 "(b) that the petitioner will suffer irreparable  
injury if the stay is not granted."

1  
2 For the reasons explained below we find petitioner has  
3 demonstrated colorable claim of error, but has failed to  
4 demonstrate adequately that it will suffer irreparable injury  
5 if the stay is not granted.

6 A. Colorable Claim of Error

7 The statutory requirement in ORS 197.845(1)(a) that  
8 petitioner demonstrate a colorable claim of error is not a  
9 demanding requirement. Rhodewalt v. Linn County, \_\_\_ Or  
10 LUBA \_\_\_ (LUBA No. 87-078, September 8, 1987, Order Allowing  
11 Stay). In Dames v. City of Medford, 9 Or LUBA 433, 438 (1984)  
12 we explained:

13 "In order to establish evidence of a colorable claim  
14 of error, it is not necessary to show the petitioner  
15 will prevail on the merits. It is necessary to show  
16 the errors alleged are sufficient to result in  
17 reversal or remand of the decision if found to be  
18 correct. See Von Weidlein Int'l., Inc. v. Young, 16  
19 Or App 81, 514 P2d 560, 515 P2d 936, 517 P2d 295, rev  
20 den (1973). Petitioner has made claims which could  
21 result in reversal or remand of the decision if found  
22 to be correct. Because the claims are not frivolous  
23 and because the Board cannot tell from the present  
24 filings whether the city's claim of compliance with  
25 applicable criteria is correct, the Board believes  
26 petitioners have shown a colorable claim of error."  
Id. at 438.

21 Petitioner asked the county to include in its design review  
22 approval decision a condition to prevent "the issuance of  
23 permits allowing the placement and occupancy of mobile homes  
24 within Phase II of Country Village prior to annexation of Phase  
25 II to Oregon City \* \* \*." Motion for Stay 15. The county  
26 refused to include the requested condition, concluding it had

1 no authority under the standards applicable to design review to  
2 do so. Petitioner claims the county's decision violates  
3 Clackamas County Zoning and Development Ordinance (ZDO)  
4 Sections 1102.04 and 1102.05.<sup>2</sup> Petitioner argues ZDO  
5 Sections 1102.04 and 1102.05

6 "require design review to comply with county  
7 ordinances, comprehensive plan and other applicable  
8 regulations, and further require that any conflicts  
9 between regulations 'shall be identified and  
10 resolved.'" Motion for Stay 15-16.

11 Petitioner argues the UGMA is "an applicable regulation  
12 which must be complied with during design review." Motion for  
13 Stay 16. The UGMA requires annexation "when the city requires  
14 annexation" and thus the county was required to impose the  
15 requested condition, according to petitioners. Id.

16 Petitioner also argues ZDO Section 1102.05(B)(2)(c)  
17 requires compliance with prior conditions of approval.  
18 Petitioner argues the CC&R's unilaterally revoked by the  
19 applicant are such conditions of approval and the county erred  
20 in its design review decision by not imposing "a condition  
21 equally effective toward assuring that Oregon City could annex  
22 this property when it required annexation." Motion for Stay 16.

23 Intervenor argues the county clearly found it lacked  
24 authority to impose any annexation conditions as a part of its  
25 design review decision. Intervenor also argues it is readily  
26 apparent by reading the sections of the ZDO cited by petitioner  
27 that they do not impose the legal obligation on the county  
28 petitioner argues. Intervenor states petitioner simply

1 disagrees with the county's decision without explaining why the  
2 county erred. Intervenor then suggests that LUBA should review  
3 the applicable ZDO sections and decide whether the county  
4 correctly concluded it lacked authority to oppose the requested  
5 condition.

6 We decline intervenor's request that we now decide the  
7 question of the county's authority to impose the requested  
8 condition. Although we do not express any position on whether  
9 petitioner ultimately will prevail in his argument on the  
10 merits, we are in no position at this point to say petitioner's  
11 arguments are frivolous or so lacking in merit that petitioner  
12 has failed to carry his burden to show colorable claim of  
13 error. Petitioner's allegations of error are far more detailed  
14 than those we rejected in Larson v. Portland Historical  
15 Landmarks Commission, 12 Or LUBA 421 (1984). They are  
16 sufficient to demonstrate a colorable claim of error.

17 B. Irreparable Injury

18 In McGreer v. City of Rajneeshpurham, 9 Or LUBA 406 (1983)  
19 we explain our view of the irreparable injury criterion as  
20 follows:

21 "In order to find irreparable injury, the Board \* \* \*  
22 must find there is no pecuniary standard with which to  
23 measure damages, and the conduct complained of must be  
24 unlawful and probable and not simply threatened or  
25 feared. Winston v. Fleischner, 110 Or 554, 233 P2d  
26 924 (1924); Bates v. Dept. of Motor Vehicles, 30 Or  
App 791, 568 P2d 686 (1977). The injury must also be  
substantial and unreasonable. Jewett v. Dearhorn  
Enterprises, Inc., 281 Or 469, 575 P2d 154 (1978).  
Id. at 410.

1 In Larson v. Portland Historical Landmarks Commission,  
2 supra, we found that mere allegation that a proposed use would  
3 be out of character with the neighborhood was insufficient to  
4 identify irreparable harm under the statute. See also, McGreer  
5 v. Rajneeshpurham, 9 Or LUBA at 411 (loss of rural lifestyle  
6 not irreparable injury where it was not shown how the  
7 threatened action would result in such loss); Bright v. City of  
8 Yachats, 15 Or LUBA 641 (nonspecific general claims of damage  
9 that may occur if development proceeds are not sufficient to  
10 state irreparable injury).

11 In Grindstaff v. Curry County, 15 Or LUBA 602.(1986) we  
12 rejected a request for stay where the alleged injury was  
13 anticipated litigation costs to remove illegal construction  
14 that might occur during the appeal. We stated

15 "We believe the statute refers to harm that would  
16 directly and immediately result from development, as,  
17 for example, where a landmark or irreplaceable natural  
18 resource is destroyed during construction. The harm  
19 petitioner alleges here relates to action they might  
take in response to development by the landowner. The  
alleged harm is indirect and speculative in nature."  
Id. at 603.

20 Finally, we have stated on numerous occasions that a  
21 request for a stay must be decided on the particular facts  
22 presented. See e.g., McGreer v. City of Rajneeshpurham, 8 Or  
23 LUBA 402 (1983). We understand our prior decisions effectively  
24 to require that we answer all of the following questions in the  
25 affirmative, based on the particular facts presented:

- 26 1. Has the petitioner adequately specified the  
injury he or she will suffer? Larson v. Portland

1 Historical Landmarks Commission, supra; Bright v.  
2 City of Yachats, supra.

- 3 2. Is the identified injury one that cannot be  
4 compensated adequately in money damages? McGreer  
5 v. City of Rajneeshpurham, 9 Or LUBA 406, 410  
6 (1983).
- 7 3. Is the injury substantial and unreasonable?  
8 Jewett v. Dearhorn Enterprises, Inc., supra.
- 9 4. Is the conduct petitioner seeks to bar through  
10 the stay probable rather than merely threatened  
11 or feared? McGreer v. City of Rajneeshpurham, 9  
12 Or LUBA 406, 410 (1983).
- 13 5. If the conduct is probable, is the resulting  
14 injury probable rather than merely threatened or  
15 feared?

16 We answer each of these questions in turn below.

17 1. Specification of the Injury

18 Petitioner alleges that if the disputed property is not  
19 annexed, the city will lose systems charge improvements valued  
20 at \$360,000, user fees valued at \$50,742 per year and lost  
21 property taxes valued at \$210,000 per year. Petitioner also  
22 alleges it will be unable to finance adequately its sanitary  
23 sewer collection system.

24 The city further claims it would be subsidizing Country  
25 Village through storm drainage improvements which benefit  
26 Country Village, because without annexation Country Village  
will not have to pay a fair share of the cost of such  
improvements. The city argues it would be required to subsidize  
Country Village through police, fire and many other services  
which Country Village would receive without compensation to the  
city.

1 At full development, the city notes the population of  
2 Country Village would equal 10% of the city's current  
3 population. Petitioner argues it would be injured if Country  
4 Village is able to develop and receive the benefit of many city  
5 services, which are funded partially or totally through  
6 property tax revenues, without annexing to the city so that the  
7 city may assess Country Village's fair share of the cost of  
8 those services.

9 The city further notes it has a high tax rate due to the  
10 large number of tax-exempt properties within the city and  
11 failure to annex Country Village will further exacerbate its  
12 high tax rate problems.

13 The city points out that the UGMA clearly designates the  
14 city as the urban services provider to the unincorporated urban  
15 area. The failure to annex Country Village will undermine the  
16 city's ability to perform that function, according to the city.

17 Finally the city argues failure to annex Country Village  
18 may impede its ability to annex other unincorporated urban  
19 areas.

20 Recognizing that our initial inquiry under this subsection  
21 is simply to determine whether the city has adequately  
22 identified or specified the injuries it may incur, we conclude  
23 the city has adequately specified injury. Compare Larson v.  
24 City of Portland, supra and McGreer v. City of Rajneeshpurham,  
25 supra.

26 / / /

1        2.    Injury Not Compensable in Money Damages

2        Although some of the injuries the city alleges presumably  
3 could be compensated in money damages, some such as lost  
4 property taxes, impediment to other annexation efforts,  
5 interference with its ability to perform its obligation under  
6 the UGMA, etc., either are not subject to precise pecuniary  
7 quantification or would require repeated, ongoing and therefore  
8 impractical litigation to be recovered. Petitioner has  
9 adequately alleged injuries that are not compensable in money  
10 damages.

11       3.    Injury Is Substantial and Unreasonable

12       We conclude the revenue impact as well as the impact the  
13 failure to annex would have on petitioner's ability to perform  
14 its duties under the UGMA would be substantial and  
15 unreasonable, assuming the city ultimately is unsuccessful in  
16 its efforts to annex the disputed property.

17       4.    The Conduct Complained of Must Be Probable

18       As we noted earlier in this order, the intervenor has never  
19 denied that it would proceed to place mobile homes on the  
20 property as quickly as possible in order to permit  
21 remonstrances and ultimately to defeat the annexation in an  
22 election. Intervenor does not deny that it opposes annexation  
23 of Country Village to Oregon City.

24       If there was any doubt on our part that intervenor would,  
25 if legally permitted, proceed exactly in the manner petitioner  
26 fears, the remonstrance filed by Jef Heath convinces us the

1 feared conduct by the intervenor is probable. Our only doubt  
2 on this point is with regard to the effect of the temporary  
3 restraining order now in place. As petitioner points out,  
4 there is no guarantee that the protection offered by the  
5 temporary restraining order will continue after the circuit  
6 court's preliminary injunction hearing on December 19 and 20.  
7 In these circumstances, we are not able to conclude the  
8 threatened conduct is not probable, simply because the circuit  
9 court may enter a preliminary injunction.

10 5. Assuming the Threatened Conduct Occurs the Injury  
11 to Petitioner is Probable

12 The final issue we must address is the most difficult. In  
13 our view, we can only find irreparable injury under the statute  
14 where the petitioner establishes a sufficient link between the  
15 likely probable conduct and the injury it identifies. In other  
16 words, we must also be satisfied the probable effect of the  
17 conduct is the injury petitioner describes.

18 We have little doubt that the injury petitioner fears could  
19 occur. However, the fact petitioner could be injured in the  
20 way it fears is not sufficient.

21 As intervenor correctly notes, the fact an election may be  
22 held does not mean petitioner will be injured in the way it  
23 alleges. Assuming the current annexation attempt is defeated  
24 in an election, the county certainly has reason to question its  
25 chances of successful annexation through subsequent attempts.  
26 However, we cannot say such subsequent attempts necessarily

1 would result in remonstrances and an election. Even if they  
2 do, we cannot assume that such annexation attempts would be  
3 defeated in an election.

4 In addition, as we noted supra, petitioner is seeking  
5 through circuit court action to have the remonstrance filed by  
6 Jef Heath invalidated and the requested election barred. As we  
7 also noted earlier, we have no way of knowing whether  
8 petitioner will be successful in that action. If the city is  
9 successful, our denial of the stay in this case may have little  
10 practical consequence. If petitioner is successful in that  
11 action and prevails on the merits in this appeal, it may be  
12 that petitioner similarly could bar remonstrances by  
13 "residents" who may move on to the property prior to our final  
14 decision in this case. If so, a subsequent annexation could be  
15 approved without an election and the injuries petitioner fears  
16 would not occur.

17 We are extremely reluctant to stay the county's order when  
18 the effect would be to deny the intervenor's grantees an  
19 election to which they might be legally entitled, absent a  
20 clearer showing that the injuries petitioner fears will in fact  
21 occur. In these circumstances, we find petitioner has not  
22 adequately demonstrated its injuries are probable. We  
23 therefore find the petitioner has not demonstrated it will  
24 suffer irreparable injury, and we deny the request for stay.

25 / / /

26 / / /

1 Dated this 16th day of December, 1988.

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1 FOOTNOTES

2 \_\_\_\_\_  
3 1  
4 The agreement also applied to certain areas outside the  
5 urban growth boundary (UGB), however, the UGB was amended in  
6 1982 to include the area of concern in this appeal.

7 \_\_\_\_\_  
8 2  
9 Those sections provide in pertinent part:

10 "1102.04 DESIGN REVIEW PROCESS

11 "A. The staff shall be responsible for reviewing  
12 all development applications subject to  
13 review under this section of the ordinance.  
14 The procedure for staff review shall be as  
15 follows, except that staff may delete or  
16 combine steps when such steps are not  
17 necessary to insure compliance with the  
18 provisions of this ordinance: \* \* \*

19 \* \* \* \* \*

20 "2. Site analysis, preliminary plan and  
21 application submittal: Within thirty  
22 (30) business days of receipt of site  
23 analysis, preliminary plan and  
24 application submittal, the staff shall  
25 inform the applicant in writing  
26 concerning compliance with applicable  
27 ordinance and development standards.  
28 Conditions may be attached outlining  
29 modifications or changes necessary for  
30 final plan approval.

31 "3. Within ten (10) business days of  
32 receipt of the final development  
33 plans, the staff shall inform the  
34 applicant in writing of action  
35 concerning approval, approval with  
36 conditions or denial. If development  
37 plans are denied, the letter of final  
38 action shall clearly indicate factual  
39 findings concerning noncompliance with  
40 applicable ordinances.

41 \* \* \* \* \*

42 "1102.05 PRE-APPLICATION CONFERENCE

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"A. All applicants are required to participate in a pre-application conference prior to submission of preliminary plans.

"The purpose of the pre-application conference is to provide the applicant with the opportunity to explain the proposed development concepts, and for the staff to explain all the policies, ordinances, standards, opportunities and constraints which may be applicable to the site and type of proposed development, before the applicant has invested substantial design time or become committed to particular design solutions.

"B. The following subjects shall be reviewed at the pre-application conference.

"\* \* \* \* \*

"2. Proposed development concepts and requirements:

"\* \* \* \* \*

"b. County ordinances, Comprehensive Plan and other applicable agency regulations. Any conflicts between regulations shall be identified and resolved.

"c. Conditions placed on previous approvals."