

1 When respondent proposes to supplement the record with one or more documents, it needs to
2 submit a bound document, clearly labeled as a Supplemental Record, with consecutive pages
3 numbers and a table of contents. While small supplemental records may not warrant all of those
4 formalities, even small record supplements must be accomplished in a way that will allow all parties
5 to (1) keep up with what is included in the record and (2) accurately cite to pages in those
6 documents when they file their briefs.

7 We have made a copy of the Affidavit of Publication and written Second Supplemental
8 Record across the top of the document. We have added a page number 1 to the bottom. That
9 Second Supplemental Record will be placed with the Record and the Supplemental Record. It may
10 be cited as Second Supplemental Record 1.

11 **2. City of Happy Valley September 20, 2005 Letter**

12 Attached to the City of Happy Valley's letter is a single page. It is page 21 of Exhibit 8 of
13 the letter that makes up the Supplemental Record. The City of Happy Valley indicates that the
14 parties have agreed that it can be included in the record. LUBA has inserted the page immediately
15 after page 20 of Exhibit 8 in the Supplemental Record. The parties shall do the same.

16 The record is settled as of the date of this order. The petition for review is due 21 days
17 from the date of this order. The respondent's brief is due 42 days from the date of this order. The
18 Board's final opinion and order is due 77 days from the date of this order.

19 Dated this 28th day of September, 2005.
20
21
22
23

24 _____
25 Michael A. Holstun
Board Member