

**Oregon Board of Licensed Professional Counselors and Therapists
Minutes of April 3, 2015 Board Meeting
Salem, Oregon**

Meeting called to order at 8:30 a.m. and adjourned at 4:08 p.m.

Members Present: Bradley Scott Christie, LMFT, Chair Tina Anctil, LPC, Faculty
Doug Querin, LPC, Co-Chair Tony Lai, LPC
Lindsay McGrath, LMFT Don Thomson, Jr., LPC
Suzan Turley, Public member

Others Present: Charles J. Hill, Executive Director Lonnie Knotts, Board staff
Michael Hummer, Board staff Warren Foote, AAG

PUBLIC SESSION

CALL TO ORDER

Chair Scott Christie called the meeting to order at 8:30 a.m.

INTRODUCTIONS/ROLL CALL

The Board welcomed Charles Hill the new executive director of the Board.

FINANCIAL REPORT

Charles Hill summarized the Board's financials to Board members. Staff will forward a copy of the financial spreadsheet to Board members.

BOARD MEMBERSHIP AND STAFF UPDATE

Scott Christie will be stepping down as the Chair in the near future and would like to help the new Chair during the transition. Mr. Christie will remain chair through at least the June Board meeting. The Board directed staff to increase efforts to fill the second Public Member position of the Board.

2015-2017 BIENNIUM BUDGET UPDATE

The Board is currently waiting for the Budget Bill to pass the legislature.

COORDINATION OF BOARDS

Mr. Hill updated the Board on the coordination of the Board of Psychologist Examiners and the Board of Licensed Professional Counselors and Therapists. Mr. Hill met with Barry Pack of the Governor's office and Dr. Fran Ferder, Chair of the Board of Psychologist Examiners. The Governor's office is still behind the interagency agreement. Mr. Hill and members of both Boards will be meeting with DAS and representatives of the Governor's office to prepare a new interagency agreement as the current agreement expires on June 30, 2015.

ELECTRONIC RENEWALS

Lonnie Knotts presented a request from staff to take the renewal process electronic. Traditionally, renewal notices are sent to licensees and interns via the U.S. mail and electronically via email. The proposal is to send out only the email renewal notice. Staff would send out a blast email and a postcard to all licensees and registered interns to notify them of the new renewal process.

The Board directed Staff to implement an all-electronic renewal process. The Board would like Staff to send out an electronic email blast describing the new renewal process and send a post card to all licensees and registered interns describing the new process and asking that the licensee or intern ensure that the Board has a correct email address. The Board would like Staff to check about sending renewal licenses that would replace the wall certificate.

SUPERVISION GUIDELINES

Ms. Hartshorn requested that the Board create a new supervisor registry with supervisors who are eligible to give supervision in compliance matters. The Board considered and discussed the matter. The Board directed Staff to review the supervisor registry and create a plan to add a specialty designation to the registry.

The Board created a compliance committee to look at processes and specialties for supervising compliance matter. The committee will bring back recommendation to the Board at the next meeting. Tony Lai, Lindsay McGrath and Michael Hummer volunteered to form the committee. Lindsay McGrath will be chair of the committee. The committee will send out invites to supervisors to participate in the committee.

BREAK 10:02 a.m.

PUBLIC SESSION

The Board reconvened in public session at 10:12 a.m.

NEW LICENSES

Suzan Turley moved and Tina Ancil seconded a motion to approve all the licenses on the consent agenda except for #4 and #16. The motion passed unanimously.

BOARD MEMBER COMPENSATION

Charles Hill discussed with the Board the possibility of compensating Board Members for participation and Board functions. The Board directed Staff to determine and report what other Boards are reimbursing their members and how much. Staff will also report to the Board the impact to the budget if compensation were institute.

REGISTERED INTERNS DESIGNATIONS

The Board discussed how registered interns refer to themselves (LPCi, LMFTi, etc..) Don Thomson moved and Tony Lai seconded a motion to delete the following from OAR 833-050-0021(4) "or any permutation in connection with a practice that is covered by an approved plan. The motion passed 6-1 (Suzan Turley dissented)

EXECUTIVE SESSION

The Board convened in executive session at 11:10 p.m. to discuss complaints and investigations through authority provided in ORS 192.660(2) (h) and (k).

BREAK 11:52 a.m.

The Board reconvened at 12:10 p.m.in executive session

BREAK 1:51 a.m.

The Board reconvened at 2:02 p.m. in executive session

PUBLIC SESSION

The Board reconvened in public session at 3:47 p.m.

COMPLIANCE ISSUES

The Board took the following actions on license applications and compliance cases:

Resolved Case # 2009-026 Suzan Turley moved and Don Thomson seconded a motion to approve the Final Order on Remand. A roll call vote was taken and the motion passed 6-0. Doug Querin recused himself.

Resolved Case # 2013-075 Lindsay McGrath moved and Suzan Turley seconded a motion to withdraw and close the complaint. The motion passed unanimously.

Resolved Case # 2014-010 Lindsay McGrath moved and Don Thomson seconded a motion to dismiss the complaint. The motion passed unanimously.

Resolved Case # 2014-031 Tina Anctil moved and Tony Lai seconded a motion to dismiss the complaint. The motion passed unanimously.

Resolved Case # 2014-027 Suzan Turley moves and Doug Querin seconds Notice of Intent to Impose Civil Penalties. The motion passed unanimously.

Resolved Case # 2014-029 Lindsay McGrath moved and Don Thomson seconded a motion to dismiss the complaint. The motion passed unanimously.

Resolved Case # 2014-066 Tina Anctil moved and Lindsay McGrath seconded a motion to dismiss the complaint. The motion passed unanimously.

Resolved Case # 2014-072 Don Thomson moved and Doug Querin seconded a motion to dismiss the complaint. The motion passed unanimously.

Resolved Case # 2014-071 Tony Lai moved and Susan Turley seconded a motion to revoke license and impose civil penalties. The motion passed unanimously.

NEW LICENSES

The Board unanimously approved 42 new licensees. Tony Lai moved and Lindsay McGrath seconded a motion to approved #4 and #16. The motion passed unanimously.

COMPLIANCE COMMITTEE

The Board approved the formation of a compliance committee to assess whether to open a case. The committee would determine whether cases were to be open, closed or dismissed and then a consent agenda would go to the full board at the next regularly scheduled Board meeting. The committee would consist of three (3) members and membership would rotate between all board members. The initial committee would consist of Tony Lai, Don Thomson and Tina Anctil. A telephonic meeting will take place at 1:00 p.m. on May 22, 2015.

ADJOURNMENT

Chair Scott Christie adjourned the meeting at 4:08 p.m.