

**Oregon Board of Licensed Professional Counselors and Therapists
Minutes of June 5, 2015 Board Meeting
Salem, Oregon**

Meeting called to order at 8:32 a.m. and adjourned at 4:28 p.m.

Members Present: Bradley Scott Christie, LMFT, Chair Tina Anctil, LPC, Faculty
Doug Querin, LPC, Co-Chair Tony Lai, LPC
Lindsay McGrath, LMFT Don Thomson, Jr., LPC
Suzan Turley, Public member

Others Present: Charles J. Hill, Executive Director Lonnie Knotts, Board staff
Michael Hummer, Board staff Lori Lindley, AAG
Valerie Heinrichs, DAS Cindy Smith, DAS
Darrin Kazlauskas, DAS

PUBLIC SESSION

CALL TO ORDER

Chair Scott Christie called the meeting to order at 8:32 a.m.

INTRODUCTIONS/ROLL CALL

HR ENTERPRISE HUMAN RESOURCE SERVICES BILL

Mr. Hill reported that the Board received an invoice from DAS for approximately \$4,200. The invoice was unexpected and not budgeted. Mr. Kazlauskas, the human resource director at DAS explained to the Board the reason for receiving the bill and how the amount was determined. The Board wanted to ensure that the governor's office is aware that HR enterprise human resource service bill was not timely or budgeted.

FINANCIAL REPORT

Valerie Heinrichs summarized the Board's financials to Board members through June 2015. The Board is under the spending limitation by \$162,000. Currently the executive director's salary is divided between the Boards of Licensed Professional Counselors and Therapists and the Psychologic Examiners (BOPE). BOPE is close to the spending limitation and Ms. Heinrichs' asked the Board if they would consider paying all of Mr. Hill's salary for the months of March, April, May and June 2015 to assist BOPE with their spending limitation. The Board believes that they could not authorize the transfer without revisiting the contract. The Board's attorney has certain legal issues regarding the executive director's position, responsibility among other issues. The Board does not want OBLPCT licensees' fees used for BOPE.

COMPLIANCE SUPERVISION GUIDELINES

Lindsay McGrath gave an update from the supervision compliance committee. Ms. McGrath reached out to AMFTRB to see if another state has instituted something similar. Ms. McGrath has had discussions with representatives of New York and South Carolina. The Chair of the New York Board wants to set up something similar. Ms. McGrath will continue discussions and will contact NBCC and APA to see if something similar is happening.

REGISTERED INTERNS DESIGNATIONS

Mr. Hill will bring a draft change to the Board at the next meeting. The Board wants interns to identify themselves as LPC Intern, LMFT Intern or Registered Intern (LPCi and LMFTi are not acceptable) Once the Rule is operative Staff will send out notification to licensees, interns, supervisors and graduate schools regarding the change.

APPROVAL OF AGENDA AND MINUTES

Suzan Turley moved and Tony Lai seconded a motion to approve the October 3, 2014, October 15, 2014, October 22, 2014, December 5, 2014, December 29, 2014, January 23, 2015, February 6, 2015 and April 3, 2015 meeting minutes as submitted. The motion passed unanimously.

GRADUATE DEGREE STANDARDS AS OF OCTOBER 1, 2014

Lonnie Knotts explained that a CACREP accredited program recently conferred a degree on an individual who had less than 60 semester hours of coursework. The Board discussed the issue and directed staff to confer with Board Member, Don Thomson, to determine if the degree meets the requirements by Rule.

ORCA RETREAT

Charles Hill attended the Oregon Counseling Association's Leadership Retreat. The Retreat was a good way for Mr. Hill to meet ORCAs leadership and establish a framework for future dialog.

BOARD MEMBERSHIP AND STAFF UPDATE

Scott Christie will be stepping down as the Chair in the near future and would like to help the new Chair during the transition. Mr. Christie will remain chair through at least the June Board meeting The Board directed staff to increase efforts to fill the second Public Member position of the Board.

2015-2017 BIENNIUM BUDGET UPDATE

The Board is currently waiting for the Budget Bill to pass the legislature.

COORDINATION OF BOARDS

Doug Querin and Charles Hill updated the Board on the coordination of the Board of Psychologist Examiners and the Board of Licensed Professional Counselors and Therapists. Doug Querin and Mr. Hill met with Barry Pack of the Governor's office and Dr. Fran Ferder, Chair of the Board of Psychologist Examiners regarding expiration of the current interagency agreement on June 30, 2015. It was decided that the current interagency agreement as written would be extended for another two (2) years.

BOARD HARDWARE AND SOFTWARE

The Board discussed the necessity of possible hardware and software upgrades. Mr. Christie talked about the possibility of using WebX. WebX would help with real time presentations. Mr. Hill discussed the Adobe Acrobat program that the Board currently uses and would like to update this program also. The Board agrees that software upgrades would be a benefit to the Board and Staff.

ELECTION OF OFFICERS

Suzan Turley moved and Doug Querin seconded a motion that Don Thomson be the Chair, Doug Querin Vice-Chair and Lindsay McGrath as Chair Elect. The motion passed unanimously.

BREAK 10:30 a.m.

EXECUTIVE SESSION

The Board convened in executive session at 10:38 a.m. to discuss complaints and investigations through authority provided in ORS 192.660(2) (h) and (k).

BREAK 12:01 p.m.

The Board reconvened at 12:17 p.m. in executive session

PUBLIC SESSION

The Board reconvened in public session at 3:53 p.m.

COMPLIANCE ISSUES

The Board took the following actions on license applications and compliance cases:

Compliance Consent Agenda

Resolved Case Numbers 2013-036, 2013-041, 2014-042, 2014-048, 2014-081, 2015-004, 2015-005, 2015-007, 2015-008 and 2015-010 Suzan Turley moved and Lindsay McGrath seconded a motion to accept the compliance committee's recommendation to dismiss all of the matters. The motion passed unanimously. (5-0)

Resolved Case #2011-032 Lindsay McGrath moved and Suzan Turley seconded a motion to accept and sign the Final Order. The motion passed unanimously. (5-0)

Resolved Case #2012-027 Don Thomson moved and Doug Querin seconded a motion that discipline is completed and to close the case. The motion passed unanimously. (5-0)

Resolved Case #2013-017 Don Thomson moved and Doug Querin seconded a motion that discipline is completed and to close the case. The motion passed unanimously. (5-0)

Resolved Case #2013-043 Suzan Turley moved and Lindsay McGrath seconded a motion that discipline is completed and to close the case. The motion passed unanimously. (5-0)

Resolved Case #2013-045 and Case #2013-068 Lindsay McGrath moved and Doug Querin seconded a motion that discipline is completed and to close the case. The motion passed unanimously. (5-0)

Resolved Case #2013-066 and 2014-064 Suzan Turley moved and Don Thomson seconded a motion to notice of intent to impose discipline in the form of an indefinite suspension until investigation is complete. The motion passed unanimously. (5-0)

Resolved Case #2014-011, 2014-062, 2014-065 and 2015-001 Don Thomson moved and Doug Querin seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-024 Suzan Turley moved and Lindsay McGrath seconded motion to issue a notice of intent to impose discipline in the form of supervision by a LMFT supervisor and a supervision report. The motion passed unanimously. (5-0)

Resolved Case #2014-026 Lindsay McGrath moved and Don Thomson seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-033 Lindsay McGrath moved and Doug Querin seconded motion to issue a notice of intent to impose discipline in the form of supervision, report and ethics training. The motion passed unanimously. (5-0)

Resolved Case #2014-036 and 2014-050 Don Thomson moved and Doug Querin seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case # 2014-040 Suzan Turley moved and Don Thomson seconded a motion to issue a notice of intent to revoke license. The motion passed unanimously. (5-0)

Resolved Case #2014-045 Don Thomson moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-049 Lindsay McGrath moved and Doug Querin seconded motion to issue a notice of intent to impose discipline in the form of supervision, report and continuing education. The motion passed unanimously. (5-0)

Resolved Case #2014-051 Lindsay McGrath moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-053 Suzan Turley moved and Lindsay McGrath seconded a motion to notice of intent to impose discipline in the form of six months suspension and one year of records monitoring under supervision. The motion passed unanimously. (5-0)

Resolved Case #2014-058 Lindsay McGrath moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-061 Doug Querin moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2014-063 Lindsay McGrath moved and Suzan Turley seconded a motion to accept and sign the Settlement Agreement and Stipulated Final Order. The motion passed unanimously. (5-0)

Resolved Case # 2014-067 Suzan Turley moved and Lindsay McGrath seconded a motion to issue a notice of intent to revoke license. The motion passed unanimously. (5-0)

Resolved Case #2014-071 Don Thomson moved and Lindsay McGrath seconded a motion to accept and sign the Default Order. The motion passed unanimously. (5-0)

Resolved Case #2014-075 Doug Querin moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2015-009 Lindsay McGrath moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2015-011 Doug Querin moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Resolved Case #2015-013 Doug Querin moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

Case Numbers 2014-044, 2014-054 and 2015-003 were presented and reviewed by the Board. The Board took no action. The Board directed staff to provide additional information and bring the cases back for further Board consideration.

Staff requested extensions for the investigations of the following cases due to heavy workload: **2014-018, 2014-043, 2014-052, 2014-055, 2014-056, 2014-057, 2014-060, 2014-068, 2014-069, 2014-070, 2014-077 and 2014-078.** Doug Querin moved and Lindsay McGrath seconded the motion to grant extensions for investigation. The motion passed unanimously. (5-0)

SPECIAL CONSIDERATIONS

A registered intern requested that the Board grant an exception and accept her unofficial results of passing the national counselor's examination. Suzan Turley moved and Lindsay McGrath seconded a motion to grant the exception. The motion passed unanimously. (5-0)

The Board directed staff to contact the Oregon Colleges and Universities are aware that the National Board of Certified Counselors procedures for obtaining official examination scores when the College and Universities are the authorizing agent.

NEW LICENSES

Suzan Turley moved and Doug Querin seconded a motion to approve the licenses issued from March 31, 2015 through May 28, 2015 as presented to the Board by Staff. The motion passed unanimously.

Action Item List - For August 7, 2015 Board Meeting

1. Delegation of Authority – Revised and submit at August Board Meeting - Charles
2. Discipline Supervision – Lindsay (Tony, Tina and Michael to assist)
3. LPC Intern and LMFT Intern Rule (Revision) – Charles
4. Coordination of Boards - Charles
 - a. Combined Office Space
 - b. Data Base
 - c. AAG to Review Interagency Agreement
 - d. Copy of Policy of when the Board delegates approval of criminal background
5. Complainant Confidentiality – Warren and Doug
6. Signature authority among staff – Charles
7. George Fox (CACREP program) 56 credit hours vs. 60 credit hours – Don
8. Procedures and Policies for Board Review and Approval - Charles
9. Public Board Member Vacancy – Charles
10. New Licensees will be approved every month - Staff
11. Compliance committee – Lindsay, Doug and Scott (July 2015)
12. Executive Director Report – Charles

ADJOURNMENT

Chair Scott Christie adjourned the meeting at 4:28 p.m.