

**Oregon Board of Licensed Professional Counselors and Therapists  
Minutes of October 2, 2015 Board Meeting  
Salem, Oregon**

Meeting called to order at 8:32 a.m. and adjourned at 2:50 p.m.

**Members Present:** Don Thomson, LPC, Chair                      Scott Christie, LMFT  
Doug Querin, LPC, Co-Chair                                      Tony Lai, LPC  
Lindsay McGrath, LMFT    Suzan Turley, Public member

**Others Present:** Charles J. Hill, Executive Director                      LaRee Felton, Operations Manager  
Lonnie Knotts, Board staff    Laurie Lindley, AAG  
Rogelio Daniels, Investigator    Natalie Altermatt, Staff  
Dr. Kay Bruce, Western Seminary

**CALL TO ORDER**

Chair Don Thomson called the meeting to order at 8:37 a.m.

**INTRODUCTIONS/ROLL CALL**

**CULTURAL COMPETENCY CONTINUING EDUCATION**

LaRee Felton briefed the Board on House Bill 2611 which passed in 2014 which requires licensing Boards to report cultural competency continuing education units completed by their licensees and also gives the Boards the authority to require Cultural Competency continue education units. Board Members discussed what requirements might be necessary to satisfy the Cultural Competency reporting requirement and how many units of continuing education may be required.

**NON-CUSTODIAL PARENTS' ACCESS TO CHILD'S COUNSELING RECORDS**

Charles Hill stated that Larry Connor from the Oregon Counseling Association contacted Mr. Hill regarding non-custodial parent's access to a child's counseling records. The statutes were enacted two years prior to the existence of the Board. There is legal advice that states the psychological records are not counseling records therefore counseling records do not fall under the statute. ORCA is interested in drafting language to include counselors and therapists. The Board would like clarity on how other Boards (i.e. Social Workers and Psychologists) are interpreting the statute. The Board would like to discuss this further after reviewing ORCA draft legislation and the Board would like to know the rationale of the legislation.

**EXECUTIVE SESSION**

The Board convened in executive session at 9:27 a.m. to discuss complaints and investigations through authority provided in ORS 192.660(2) (h) and (k).

**BREAK 11:00 a.m.**

**PUBLIC SESSION**

The Board reconvened in Public Session at 11:15 a.m.

**APPROVAL OF AGENDA AND MINUTES**

Suzan Turley moved and Doug Querin seconded a motion to approve the August 7, 2015 meeting minutes as amended. The motion passed unanimously.

## **EXECUTIVE DIRECTOR REPORT**

### **Staffing**

The Board has added some additional staff. Rogelio Daniels is the Board's new investigator, Natalie Altermatt is filling the Board's new position (Program Assistant) and LaRee Felton is filling the Board's Operation Manager position.

The Board still has a .5 FTE investigator position to fill. Mr. Hill would like to fill the position with an individual who can help complete the electronic filing system and make the Board completely paperless. The Board discussed the issue of making the .5 FTE temporarily an administrative position rather than an investigative position.

### **Contract Investigator**

The Board has a contract investigator, Deb Andal. Ms., Andal's contract has a monetary limitation and a time limitation, both of which are nearing the end. Mr. Hill has been working with DAS to hire a new contract investigator and posted a Request for Proposal (RFP). The Board did not receive a bid. Staff is working with DAS to reissue the RFP for a contract investigator.

### **IT Contract**

Mr. Hill has been working with DAS to renew our IT Contract since June of this year. The IT Contract has been renewed and is valid until June 30, 2016.

### **Licensing Exemption Workgroup**

Don Thomson gave an overview of the licensing exemption workgroup. One of the main areas of examination will be closing the licensing loophole. Most likely will receive pushback from DHS with respect to QMHPs and QMHAs. The Board discussed items that they would like reviewed and recommend to the workgroup.

### **Surveys**

The Board's annual survey to our licensing base will be going out in the next month.

### **IPADs**

Mr. Hill asked the Board if they would like the Board information sent in another matter. The Board is satisfied with how they are receiving the information. Mr. Hill is going to send out a survey to Board Members regarding dissemination of information to Board Members.

### **Financial Report**

Mr. Hill presented documentation showing that the Board of Psychological Examiners will be paying Mr. Hill's salary for the next two months. Currently there are no financial issues. Mr. Hill will send out any additional financial reports if received from DAS.

### **LICENSE APPROVAL/RATIFIED**

The Board directed staff to issue licenses and then submit a list at every Board meeting for the Board to ratify licenses.

### **PUBLIC COMMENTS**

Dr. Kay Bruce, director of Western Seminary's counseling program, asked the Board for clarification about the policy of approving counseling programs. Mr. Christie and Mr. Knotts explained that the Board no longer approves counseling programs. If a program is CACREP or COAMFTE approved the program meets Oregon's educational requirements. If the program is not CACREP or COAMFTE

accredited then Staff conducts an educational review to ensure that the education meets Oregon's educational requirements.

**BREAK 12:09 p.m.**

### **EXECUTIVE SESSION**

The Board reconvened in executive session at 12:20 p.m. to discuss complaints and investigations through authority provided in ORS 192.660(2) (h) and (k).

### **PUBLIC SESSION**

The Board reconvened in public session at 1:31 p.m.

### **BOARD COMMITTEES**

Ms. Felton will contact each Board member to establish a monthly reoccurring date for the committee meetings. The meetings will be monthly if needed. Mr. Christie and Ms. Turley switch Board committees. Mr. Christie will be on the Law and Rules committee and Ms. Turley will be on the Consumer Protection Committee.

### **CHARACTER AND FITNESS POLICY**

The Board reviewed the final draft of the Character and Fitness Policy. Doug Querin Moved and Lindsay McGrath seconded a motion to accept the Character and Fitness Policy. The motion passed unanimously.

### **ADMINISTRATIVE RULEMAKING**

#### **LPC and LMFT registered intern title designation.**

The Board discussed the comments received. Suzan Turley moved and Scott Christie seconded a motion to amend OAR 833-050-0021. The motion passed unanimously.

**Increase in fee for licensure application and initial license.** The Board discussed the comments received. Scott Christie moved and Suzan Turley seconded a motion to amend OAR 833-070-0011. The motion passed unanimously.

**Repeal of the expired counselor educator application method.** The Board discussed the comments received. Lindsay McGrath moved and Scott Christie seconded a motion to repeal OAR 833-020-0075. The motion passed unanimously.

An email to all licensees and registered will be sent announcing the Rule changes approved by the Board.

### **DISCIPLINARY ACTION IN NEWSLETTER**

Mr. Hill would like to standardize the way we disseminate discipline actions and results on the Board's website. The Board would like to have discipline posted on the newsletter with no identifying information (no name, location or case number). The Board directed staff not to post Notice of Intent to Impose Discipline on the website until there is a final order.

**BREAK 2:14 p.m.**

### **PUBLIC SESSION**

The Board reconvened in public session at 2:24 p.m.

## **COMPLIANCE ISSUES**

The Board took the following actions on license applications and compliance cases:

**Resolved Case #2013-018** Suzan Turley moved and Lindsay McGrath seconded a motion to accept the Stipulated Final Order. The motion passed unanimously. (5-0)

**Resolved Case #2013-026** Scott Christie moved and Lindsay McGrath seconded a motion to approve the Order. The motion passed unanimously. (5-0)

**Resolved Case #2013-061** Lindsay McGrath moved and Suzan Turley seconded a motion that discipline is complete. The motion passed unanimously. (5-0)

**Resolved Case #2013-066 and 2014-064** Lindsay McGrath moved and Suzan Turley seconded a motion to approve the Order. The motion passed unanimously. (5-0)

**Resolved Case #2013-072** Scott Christie moved and Lindsay McGrath seconded a motion that discipline is complete. The motion passed unanimously. (5-0)

**Resolved Case 2014-006** Lindsay McGrath moved and Suzan Turley seconded a motion to approve the Order. The motion passed 5-0. Doug Querin recused himself.

**Resolved Case #2013-066 and 2014-064** Lindsay McGrath moved and Suzan Turley seconded a motion to approve the Order. The motion passed unanimously. (5-0)

**Resolved Case #2015-021** Suzan Turley moved and Scott Christie seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

**Resolved Case #2015-024** Doug Querin moved and Scott Christie seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

**Resolved Case #2015-026** Doug Querin moved and Suzan Turley seconded a motion to dismiss the complaint. The motion passed unanimously. (5-0)

**Resolved Case #2015-031** Scott Christie moved and Tony Lai seconded a motion to approve the denial of the Stay. The motion passed 5-0. Doug Querin recused himself.

## **ADJOURNMENT**

Chair Don Thomson adjourned the meeting at 2:55 p.m.