

Secretary of State  
Certificate and Order for Filing  
**PERMANENT ADMINISTRATIVE RULES**

**FILED**  
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ARCHIVES DIVISION  
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I certify that the attached copies are true, full and correct copies of the PERMANENT Rule(s) adopted on 06/03/2016 by the  
Board of Licensed Professional Counselors and Therapists 833  
Agency and Division Administrative Rules Chapter Number  
LaRee' Felton (503) 373-1196  
Rules Coordinator Telephone  
3218 Pringle Rd. SE, Suite 250, Salem, OR 97302  
Address

To become effective Upon filing. Rulemaking Notice was published in the March 2016 Oregon Bulletin.

**RULE CAPTION**

License renewal; Healthcare Workforce Data Survey and fee requirement.

Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

**RULEMAKING ACTION**

Secure approval of new rule numbers with the Administrative Rules Unit prior to filing.

**ADOPT:**

**AMEND:**

833-020-0101

**REPEAL:**

**RENUMBER:**

**AMEND AND RENUMBER:**

**Statutory Authority:**

ORS 675.705 - 675.835, 676.410

**Other Authority:**

**Statutes Implemented:**

ORS 675.715 - 675.720, 675.785, 676.410

**RULE SUMMARY**

Senate Bill 230 (SB 230) passed during the 2015 Regular Session and amended ORS 676.410. This added a requirement that certain healthcare workforce regulatory boards, including the Board of Licensed Professional Counselors and Therapists, collaborate with the Oregon Health Authority (OHA) and adopt rules that will require renewing licensees to provide specified information and pay a fee established by OHA. This rule amendment implements SB 230 by requiring that licensed professional counselors and licensed marriage and family therapists, in order to complete their annual license renewal, must pay the fee established by OHA and complete the healthcare workforce data survey. This requirement begins with renewals due in July of 2016. The amendment also creates Board discretion to waive delinquent fees for late renewals, and makes other clarifications to the license renewal process.

LaRee' Felton

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**BOARD OF LICENSED PROFESSIONAL COUNSELORS AND THERAPISTS**

**DIVISION 20**

**APPLICATION METHODS**

**833-020-0101**

**License Renewal/Late Renewal**

(1) Before the Board will renew a license, a licensee must, no more than 45 days before or during the renewal month:

(a) Submit a completed renewal form provided by the Board which will include responses to all character and fitness questions and a sworn statement that there is no reason for denial of renewal;

(b) Pay the appropriate renewal fee;

(c) Submit continuing education information detailing compliance with the requirements, if applicable;

(d) Submit an updated professional disclosure statement, if there have been changes or if renewal information indicates that the one on file with the Board contains false, incomplete, outdated or misleading information; and

(e) Complete the required healthcare workforce data survey and pay the fee established by the Oregon Health Authority pursuant to ORS 676.410.

(2) A licensee may renew a license in the month following the renewal month by, in addition to completing the requirements of section (1) above, submitting to the Board the required delinquent fee. If these are not timely submitted, then the license shall lapse.

(3) The licensee holds the burden of proof of submission of the items required for renewal. Failure to receive a courtesy reminder from the Board shall not relieve a licensee of the renewal requirements and consequences.

(4) The Board shall have discretion to waive the delinquent fee in cases of documented hardship.

Stat. Auth.: ORS 675.785 - 675.835 & 676.160 - 676.180

Stats. Implemented: ORS 675.785 - 675.835

Hist.: BLPCT 1-2010, f. & cert. ef. 1-5-10