



## INSTRUCTIONS FOR USING FIELDPRINT

To obtain electronic fingerprints for the Board of Medical Imaging for fingerprinting from a location within or outside the State of Oregon.

To schedule a fingerprinting appointment, please follow these simple instructions listed below:

1. Visit [www.FieldprintOregon.com](http://www.FieldprintOregon.com).
2. Click on “Schedule an Appointment” button.
3. Enter an email address under “New Users/Sign Up” and click the “Sign Up” button. Follow the instructions for creating a Password and Security Question and then click “Sign Up and Continue.”
4. Enter this Employer Code for the Board of Medical Imaging:  
**FPORBdMedImagingLicDAS.**
5. Enter the contact and demographic information required by the FBI and schedule a fingerprint appointment at the location of your choosing.
6. At the end of the process, print the Confirmation Page. Take the Confirmation Page with you to your fingerprint appointment, along with two forms of identification.
  - a. If you have any questions or problems, you may contact our customer service team at 1-877-614-4364 or [customerservice@fieldprint.com](mailto:customerservice@fieldprint.com).