



## OREGON BOARD OF OPTOMETRY

January 18, 2019 Board Meeting

### PUBLIC SESSION MINUTES

**Board Members Present:** Douglas Walker, OD, President  
Derek Louie, OD, Vice-President  
Molly Phan, OD  
Steven Tronnes, OD  
Renee Klein, Public Member

**Board Staff:** Shelley Sneed, Executive Director  
Melissa Auman, Administrative Coordinator

**Board Legal Counsel:** Lori Lindley, Assistant Attorney General - not in attendance

**CALL TO ORDER:** Dr. Walker called the meeting to order at 12:00 p.m. via conference call. Roll call was taken and attendance is noted above. The Notice of Public Meeting was posted January 16, 2019. Dr. Tronnes made a motion to approve the public session agenda. Dr. Louie seconded the motion. The motion passed by unanimous oral vote.

#### **ITEMS FOR BOARD ACTION:**

The purpose of the Board meeting was for Ms. Sneed to present the business case for the new licensing system to replace the current elite system and obtain Board approval. Ms. Sneed had sent the board members the system business case, the Master Services Agreement and the Licensing System Functionality specifications. She has been working with IT reps from DAS OSCIO as well as the Enterprise Security Office for project approval.

Dr. Walker expressed concerns about the board's current elite system holding board data "hostage" and what happens if the new system is not on board by the end of the current contract, or 6/30/2019. Ms. Sneed said she has not informed the current vendor about not renewing the current contract but she does not think there will be a problem with elite providing service on a month to month basis if need be. She stated that the new proposed system, Thentia, is aware of the 6/30/2019 contract deadline and has agreed to pay \$2000 per month to cover expenses if they do not have the new system ready by 6/30/2019.

Dr. Tronnes inquired about why the Board was looking into changing the licensing system. Ms. Sneed told him that the board currently pays \$1,500 a month to the vendor and \$500 a month to DAS for hosting the data. For \$1500 a month, the new system will host the data, thus cutting the hosting cost. The new system will also provide the Board with a project manager and a business analyst, provide us with more flexibility to manipulate data and give us the ability to do online CE course submittal, review and approval. Ms. Klein asked if the Board starts paying Thentia once the contract is signed with them, causing the Board to pay double until 6/30/2019. Ms. Sneed said the Board does not start paying until the system is up and running.

Ms. Sneed added that the Board's rules state that DAS purchasing/contracting rules be followed. She proposed the Board approve her filing temporary rules to change 852-005-0030 to eliminate the need to go through DAS Procurement for this project. Dr. Tronnes made a motion to accept the following recommendations:

- Approve the license system replacement project.
- Approve Ms. Sneed negotiating the contract with Thentia for the replacement system at a cost of \$1,500 per month for a 60 month period.
- Allow Ms. Sneed to work with DAS OSCIO, ESO and Thentia to develop the necessary documentation to plan, test and implement the system.
- Approve Ms. Sneed filing the temporary rules to change 852-005-0030.

Dr. Louie seconded the motion. The motion passed by unanimous oral vote.

#### **FUTURE MEETINGS:**

The next meeting will be February 9, 2019 with OOPA in Portland at the Sheraton Portland Airport. One hour of ethics CE will be allowed for licensees who attend 50 minutes or more of the lunchtime Q&A session sponsored by the Board. Signup sheets will be available. Ms. Sneed will prepare the guideline/power point slides for the board members to review.

**ADJOURNMENT:** There was no further business to come before the Board, and President Walker adjourned the conference call meeting at 12:29 p.m.

Minutes prepared by:

Approved by:

Melissa Auman  
Administrative Coordinator

Shelley Sneed  
Executive Director