



# OREGON BOARD OF OPTOMETRY

## February 12, 2016 Board Meeting

### AGENDA

<p><b>9:00 a.m. – Call to Order</b></p> <p><b>Note of Attendance:</b></p> <p><b>Executive Session:</b> The Board will conduct executive session under ORS 192.660(2)(f) – exempt public records, ORS 192.660(2)(h) – consultation with legal counsel, and ORS 192.660(1) – health professional licensee investigations.</p> <p><b>Return to Public Session:</b> (Estimated time – 12:30 p.m.)</p>	
<ul style="list-style-type: none"> <li>● <b>Minutes:</b> Approval of November 6, 2015 Public Session minutes</li> </ul>	<b>P-A</b>
<ul style="list-style-type: none"> <li>● <b>Ratification:</b> Ratification of actions taken by the Executive Director or President since the last meeting:             <ul style="list-style-type: none"> <li>▪ Reinstatement/Reactivation of license:                 <ul style="list-style-type: none"> <li>○ Reinstatement to Active Status –                     <ul style="list-style-type: none"> <li>● xx</li> </ul> </li> <li>○ Reinstatement to Inactive Status –                     <ul style="list-style-type: none"> <li>● Glenn S. Parnes, OD</li> <li>● Darin L. Paulson, OD</li> </ul> </li> <li>○ Reinstatement to Inactive-Military Status                     <ul style="list-style-type: none"> <li>● xx</li> </ul> </li> <li>○ Reactivate Inactive to Active Status –                     <ul style="list-style-type: none"> <li>● Richard T. Claiborne, OD</li> <li>● Joel M. Dizon, OD</li> </ul> </li> <li>○ Reactivate Inactive-Military to Active-Military –                     <ul style="list-style-type: none"> <li>● Xx</li> </ul> </li> </ul> </li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>▪ Candidates for Examination and Licensure (new licensees): (<i>Exhibit A</i>)</li> </ul>	<b>P-B</b>
<ul style="list-style-type: none"> <li>● <b>Action on Executive Session agenda items:</b> <ul style="list-style-type: none"> <li>▪</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Correspondence:</b> <ul style="list-style-type: none"> <li>▪ None</li> <li>▪</li> </ul> </li> </ul>	

<ul style="list-style-type: none"> <li>● <b>Executive Director’s Report:</b></li> </ul>	
<ul style="list-style-type: none"> <li>▪ Accounting/Budget – 2015-17 R&amp;E and Balance Sheet (<i>Exhibit B</i>)</li> </ul>	<b>P-C</b>
<ul style="list-style-type: none"> <li>▪ Board Activities Report (<i>Exhibit C</i>)</li> </ul>	<b>P-D</b>
<ul style="list-style-type: none"> <li>▪ Updates</li> </ul>	
<ul style="list-style-type: none"> <li>○ Office Updates</li> </ul>	<b>P-E</b>
<ul style="list-style-type: none"> <li>● <b>Board Member Reports:</b></li> </ul>	
<ul style="list-style-type: none"> <li>▪ Continuing Optometric Education (<i>Exhibit D</i>)</li> </ul>	<b>P-F</b>
<ul style="list-style-type: none"> <li>▪ Budget</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Legislative</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Administrative Rules – Approve Hearing Minutes - Proposed changes to OAR 852-010 and 852-070 will be adopted later in the meeting</li> </ul>	<b>P-G</b>
<ul style="list-style-type: none"> <li>▪ Personnel</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>President’s Report:</b></li> </ul>	
<ul style="list-style-type: none"> <li>▪ Election of Board officers -</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Items for Consideration/Discussion:</b></li> </ul>	
<ul style="list-style-type: none"> <li>▪ Public Records Training – AAG Lori Lindley</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Conference call access for licensees to “attend” Board meetings</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Use of contract investigators</li> </ul>	<b>P-H</b>
<ul style="list-style-type: none"> <li>▪ 2017 Legislative Session agency submissions</li> </ul>	<b>P-I</b>
<ul style="list-style-type: none"> <li>▪ New Board member training</li> </ul>	<b>P-J</b>
<ul style="list-style-type: none"> <li>● <b>Items for Board Action:</b></li> </ul>	
<ul style="list-style-type: none"> <li>▪ Adopt Proposed changes to OAR 852-010; 852-050; 852-070</li> </ul>	<b>P-K</b>
<ul style="list-style-type: none"> <li>▪ Approve records retention schedule changes</li> </ul>	<b>P-L</b>
<ul style="list-style-type: none"> <li>▪ Review financial review report and approve management response</li> </ul>	<b>P-M</b>
<ul style="list-style-type: none"> <li>▪ Review and approve amendments to the financial policies</li> </ul>	<b>P-N</b>
<ul style="list-style-type: none"> <li>▪</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Other Business:</b></li> </ul>	
<ul style="list-style-type: none"> <li>●</li> </ul>	
<b>Adjourn:</b>	
<b>Reconvene at 4:30 pm at Annette’s Restaurant located at 1311 Edgewater St NE, Salem Oregon for a working Board dinner with Board members, staff and invited guests. Topics of discussion will be:</b> <ul style="list-style-type: none"> <li>● SWOT analysis and 5 year goal setting</li> </ul>	<b>P-O</b>
<b>2016 Board meetings:</b> <ul style="list-style-type: none"> <li>● May 6<sup>th</sup></li> <li>● September 9<sup>th</sup></li> <li>● November 18<sup>th</sup></li> </ul>	