



OREGON BOARD OF OPTOMETRY

March 6, 2015 Board Meeting

PUBLIC SESSION MINUTES

Board Members Present: Jeffrey Pelson, OD, President
Molly Cardenal, OD, Vice President
Robert Mans OD
Jessica Lynch, OD
Catherine Webber, Public Member

Board Staff: Nancy DeSouza, Executive Director
Cathy Boudreau, Executive Assistant
Debbie Hendricks, Accounting/Licensing Specialist

Board Legal Counsel: Lori Lindley, Assistant Attorney General

Others in Attendance: None

CALL TO ORDER: Dr. Pelson called the meeting to order at 9:32 a.m., in the first floor conference room at 1500 Liberty Street SE, Salem, Oregon, 97302. The Public Session was adjourned at 9:34 a.m. to Executive Session for the purpose of interviewing candidates for the Board's executive director vacancy, discussing investigations and consultation with legal counsel.

During Executive Session the Board considered consumer and Board-initiated complaints and investigations as authorized by ORS 192.660(2)(a), (f) and (k), and consulted with legal counsel as authorized by ORS 192.660(2)(h). No official Board action was taken in Executive Session; all Board actions are made in Public Session.

The Public Session was reconvened at 2:51 p.m.

MINUTES: The Board reviewed the minutes of the January 9, 2015 Public Sessions. There was no discussion and the Board made no changes or additions to the minutes. Dr. Mans made a motion that the Board approve the minutes as presented. Dr. Lynch seconded the motion. The motion carried unanimously by oral vote.

ACTIONS ON EXECUTIVE SESSION:

- Selection of Executive Director candidate, and granting authority to Board President to negotiate terms of hire and employment:

Dr. Mans made a motion that the Board make an offer of employment to Shelly Sneed to serve as the agency's Executive Director, and that the Board authorize President Jeff Pelson negotiate and finalize the terms of employment within the salary parameters set by the Board and following all applicable DAS Human Resources policies and rules. Dr. Lynch seconded the motion. There was no discussion. The motion carried by unanimous oral vote.

The Board asked Ms. DeSouza to contact the other candidate to let her know that she had presented and interviewed well, but they had decided on another candidate.

PRESIDENT'S REPORT:

President Pelson presented a plaque to Bob Mans, as this may be his last meeting with the Board. He thanked Dr. Mans for his service to the Board and for his fine example to the other members during his term.

The Board adjourned briefly at 2:53 p.m. The meeting reconvened at 3:04 p.m.

Ms. Shelly Sneed joined the meeting. President Pelson announced that Ms. Sneed accepted the Board's offer of employment and agreed to take the position of Executive Director.

OUTGOING EXECUTIVE DIRECTOR'S REPORT:

Ms. DeSouza stated that she is delighted to leave the Board in the capable hands of Ms. Sneed, and that she will work to help ensure her successful transition.

BOARD MEMBER REPORTS:

Continuing Optometric Education: There was no continuing education report made at this time.

Budget: There was no budget report made at this time.

Legislative: There was no legislative report made at this time.

Administrative Rules: There was no administrative rules report made at this time.

Personnel: There was no personnel report made at this time.

UNFINISHED BUSINESS: There was no unfinished business before the Board.

OTHER BUSINESS:

Future Meetings:

- April 10, 2015 - Due to a light investigative case load, the Board will likely conduct this meeting by telephone conference call.
- July 24, 2015
- October 23, 2015

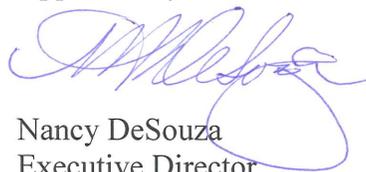
ADJOURNMENT: There was no further business to come before the Board, and President Pelson adjourned the meeting at 3:06 p.m.

Minutes prepared by:



Catherine M. Boudreau
Executive Assistant

Approved by:



Nancy DeSouza
Executive Director