CALL TO ORDER:

Dr. Pelson called the Public Session to order by conference call at 1:02 p.m., at 1900 Hines Street, SE, Suite 290, Salem, Oregon. The Public Session was adjourned at 1:03 p.m. to Executive Session for the purpose of discussing complaints and consultation with legal counsel.

*During Executive Session the Board considered consumer and Board-initiated complaints and investigations as authorized by ORS 192.660(2)(f)(k), and consulted with legal counsel as authorized by ORS 192.660(2)(h). No official Board action was taken in Executive Session; all Board actions are made in Public Session.*

The Public Session was reconvened at 1:37 p.m.

**ACTIONS ON EXECUTIVE SESSION:**

11-09-02 - Dr. Mans and Dr. Garris are recused from this case for potential conflicts of interest. Ms. Sellers read the Notice of Proposed Disciplinary Action into the record. The Board proposes to require that the licensee do the following:
- Take and complete a Board-approved continuing education course of at least eight hours on recordkeeping at the licensee’s expense within 90 days of the Final Order. The hours are in addition to the regular hours required for licensure;
- Agree to mentoring on the licensee’s recordkeeping deficiencies by a Board-approved mentor for a period of one year following the completion of the recordkeeping course;
- Pass the Oregon Optometry Law Examination within 90 days of the Final Order;
- Within 90 days of the Final Order, submit a plan to the Board to bring patient records up to the standard of care as required by Oregon laws and rules for all records generated July 1, 2012 and later;
- Within 60 days of the Final Order, pay a Civil Penalty of $3,000; and
- Agree to obey all federal and state laws and rules governing the practice of optometry.

Dr. Pelson made a motion that the Board adopt the Notice of Proposed Disciplinary Action as presented. Dr. Lynch seconded the motion. The motion carried unanimously with the following vote: Ms. Thrush, aye; Dr. Lynch, aye; Dr. Pelson, aye.

There was no other business before the Board.

**ADJOURNMENT:**

Dr. Pelson adjourned the meeting to Public Session at 1:42 p.m.

Prepared by:  

Catherine M. Boudreau  
Executive Assistant

Approved by:  

Nancy D. Sellers  
Executive Director