

OREGON BOARD OF OPTOMETRY



Board Newsletter

September 2020

OBO Rule Quiz

Are you up to date on compliance with the Board's rules? Here are some questions for your review. (See the answers on [page 3](#)).

- 1) When do you report leaving or starting a practice location?
- 2) How do you update your CPR certification with the Board?
- 3) When can you report CE and where do you do it?
- 4) How do you set up the OE Tracker data feed in your electronic record?
- 5) Where is your legal mailing address in your electronic record?
- 6) What's the due date of your license renewal?
- 7) What are the late fees for license renewal?
- 8) What are your law/ethics options for license renewal?
- 9) What is the newest CE requirement with the first license renewal after 1/1/2020?
- 10) When do you need to report your first cultural competency course at license renewal?
- 11) What COPE CE categories aren't accepted by OBO?
- 12) What can you do online in the licensee self-service portal?
- 13) What do you submit if you're selected for the CE/CPR audit?
- 14) When can you renew your license and how does the Board notify you?
- 15) These COPE courses fall under what OBO CE category: FV, LV, GO and CL?
- 16) Where can you find the OBO approved CE courses?
- 17) What happens if you're late responding to the CE/CPR audit; or forget to send one certificate on time?
- 18) What do you do if you want to lapse or retire your license?
- 19) What do you do if you want to go from active to inactive status?
- 20) How do courses get marked for carryover?
- 21) Should I enter the COPE number for each course? And why?

“The Board has authority to enforce the Governor’s Executive Orders. Be sure that your office is complying with any orders during emergency situations. If we receive a patient complaint, we will call as our first attempt at cooperation.”

*Shelley Sneed,
Executive Director*

In This Issue

- Board rule quiz
- Board activities
- Board meeting overview and actions
- New online CE course submission

Testing



Quiz Answers

- 1) Board rules require that changes to practice locations be reported within 14 days but no later than the effective date to avoid a late reporting fee.
- 2) Your updated CPR certification is added to the licensee self-service portal in the qualifications section. The system now allows you to upload a certificate.
- 3) CE can be reported any time in the licensee self-service portal in the CE reporting section of the system. If you're in your license renewal, you'll enter it during the renewal process.
- 4) Your OE Tracker number can be added in the personal information section of the system, right under your zip code. The data feed is done nightly. After you've added the number, it will only enter new courses taken after that date.
- 5) Your legal mailing address is the address listed in the personal information section of the licensee self-service portal. All legal correspondence will be sent to that address. (Including license copies)
- 6) Your license renewal is due on the first day of your birth month.
- 7) Late renewal fees are \$75 for the 1st one, \$100 for the 2nd one and \$200 for the 3rd one (or subsequent) in a 7 year period.
- 8) Under the licensing section, the Board has the approved law/ethics options. Currently there are two approved online Pacific University courses, you can take and pass the NBEO Oregon law exam or attend an Oregon Board of Optometry board meeting. (see the web page with the law/ethics options)
- 9) As of 1/1/2020, at the first renewal, each licensee must complete the one-time Oregon pain management course. There is a link on the home page of the Board's website with the information on how to enter the course in your CE record and how to access the specific course. The law specifies this specific course, so no other courses may substitute.
- 10) At least 1 hour of cultural competency is due on license renewals due on or after 7/1/2021.
- 11) OBO doesn't accept COPE PM (practice management), PB (public health) or EJ (ethics/jurisprudence) courses.
- 12) You can update your mailing address, your practice locations, enter CE courses, request a name change, order license copies, pay fees, print receipts and renew your license on the portal.

Answers continued

13) Read the CE/CPR audit letter carefully if you're selected for audit. You'll need to submit certificates for the courses entered in your current year renewal and a copy of your CPR certificate.

14) License renewals are available 45 days before your due date. The new system sends emails 45 and 30 days in advance. Check your spam filter—those emails don't come from the Board staff.

15) COPE FV, LV, GO and CL courses are "other" CE credit. The new system includes that information on the CE entry page. Be sure to enter the CE type correctly to avoid under reporting required CE hours.

16) OBO approved CE courses are on the Education page of our website. There's also a link to the approved listing on the home page under the "continuing education" section.

17) If you're late responding to the CE/CPR audit there's a \$250 civil penalty. Not documenting 18 hours of CE by missing one certificate can lead to the penalty and discipline.

18) Just email one of the Board staff requesting to lapse or retire your license with the effective date. Include your name, license number and the last 4 digits of your SSN to meet the e-signature requirements.

19) You can change status in your license renewal.

20) After you've entered 18 hours, you can then mark courses for carryover—you can edit courses as well to mark them.

21) Please enter the COPE number as #####-AA then staff can determine if you've selected the correct CE type (e.g. 51647-AS).

Board Members

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Vice President, White City

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Board Meeting Information

Please see the posted meeting notices on the Board's website for participation information

The Board office is closed on meeting dates



BOARD MEETING

Board Activities

As of August 4, 2020 the Board had the following licensee counts:

Active Licenses	849	Inactive Licenses	314
New applications 7/1/19-6/30/20			61
2020 new licenses issued			54

Discipline Cases for 2020:

New complaints	22	
Complaints resolved & closed		11
Complaints resolved with no discipline		7

Board Actions:

The Board discussed the following agenda items at their meeting:

- Reviewed the Board's financial statements.
- Reviewed CE courses approved since the last Board meeting and reviewed new online CE submittal process.
- Reviewed Board member committee assignments.
- Took action on the following Executive Session cases:
 - Amended Proposed Order: **2019-1154 Clark/OBO**
 - Ratify Default Order: **2020-1180 Genvilas/OBO**
 - Proceed with discipline: **2020-1182 Shirk**
 - Proceed with discipline: **2020-1183 Vogel**

2020/21 Board Meeting schedule:

- Friday November 6, 2020
- Friday February 12, 2021

Check the meeting notice on the Board's home page to see how to access the meeting. Meeting access information will be at the top of the agenda. Meeting notices are posted at least 5 days in advance of each meeting.

OBO CE course approvals

The Board has implemented a new system for CE course approvals. Visit the Board's Education page on our website, and go to the "how to apply" page. There is information on the approval process and a link to a new online course submittal portal. Requests need to include: 1) a brief outline or Powerpoint of the course contents, 2) the CV(s) for the presenters, and 3) a sample certificate of completion. If the request is for a surgical observation center, the requestor needs to submit a statement of procedures in lieu of the outline or Powerpoint.

Due to a recent rule change, courses must be submitted for approval within 60 days of the course presentation date.

Due to COVID, the Board is approving online courses through 12/31/2020 when requested and the course is presented by the same presenters and covers the same topics throughout the year.

Cultural competency will be required for renewals on or after 7/1/2021. OBO rules allow OHA approved courses or OBO approved courses. If you know a sponsor that has an optometry related cultural competency program, please encourage them to apply for OBO approval.

Licensing Optometrists in Oregon since 1905

Oregon Board of Optometry

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**If you're receiving this via USPS, the Board
doesn't have an email address on file for you**

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Monday through Friday

7:30 am to 4:30 other than
holidays and Board meetings