

OREGON BOARD OF OPTOMETRY



Board Newsletter

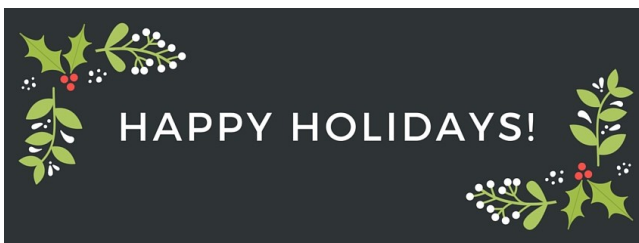
November 2022

Sample prescription medications and Trial Contact Lenses

Remember to document in the patient record

Do you dispense sample medications for patients to trial before actually prescribing? If so, do you record the information in their patient record? Be sure to note any sample medications dispensed and include the medication name, expiration date of the sample and the lot number. Recording that information ensures that if there is an issue with the medication, you and the patient will have the needed information.

Trial contact lenses should also be noted in the patient record. It's a good idea to note the contact information as well as the trial expiration date in the record.



Plano contact lens sales

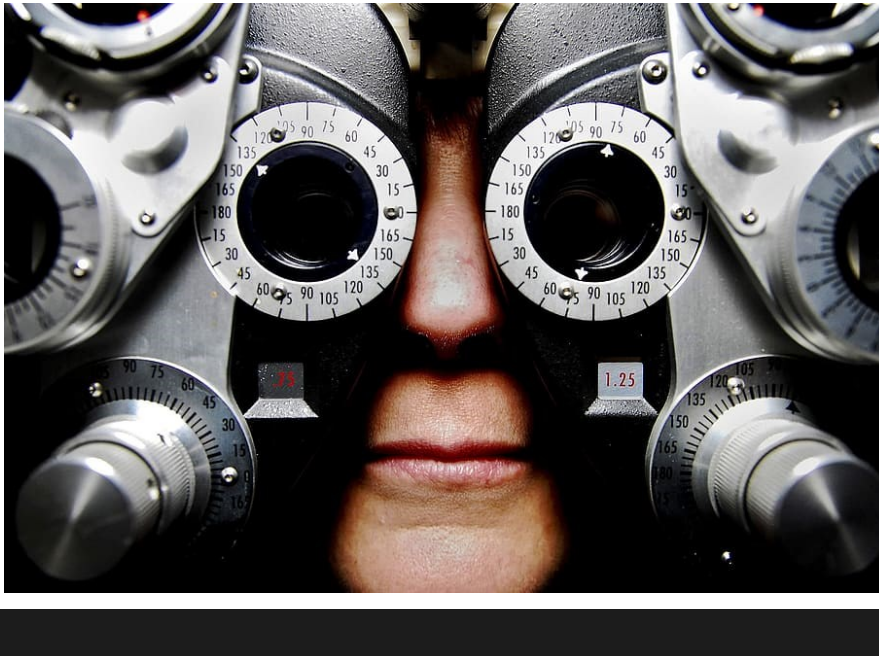
It's that time of year again where consumers are buying cosmetic plano contact lenses. As a reminder, it's against state and federal law to sell contact lenses without a valid prescription—including plano lenses. If you know of anyone selling contact lenses without requiring a prescription, please notify the Board and we can investigate.

"It's that time of year again to focus on gratitude. The Board wishes you all a happy holiday season and a 2023 that's meaningful and fulfilling..."

- Shelley Hanson

In This Issue

- What you can do in the licensee portal
- Retiring or selling your practice
- Board meeting actions
- Office moves
- CE/CPR audit



Here's what you can do in the licensee self-service portal

- ◆ Update your mailing address (in the personal info section)
- ◆ Update your emailing address
- ◆ Add your OE Tracker number (in the personal info section)
- ◆ Add or terminate practice locations
- ◆ Update CPR certification (qualifications section—you can add a copy of the card)
- ◆ Request license verifications (document request section of the system)
- ◆ Request a license copy (document request section)
- ◆ Print receipts for payment
- ◆ Request a name change
- ◆ Add CE courses
- ◆ Renew your license—available 45 days before your license renewal due date

You control your license data

The licensee self-service portal link is always available on the Board's website home page (www.oregon.gov/obo). The portal system is designed to allow you to control your data. Take the time to stay current on Board rules and requirements to avoid fees or penalties. Changes to practice locations can be reported 14 days in advance, but no later than the effective date to avoid a late reporting fee. CPR lapse fees are only assessed if there is a lapse in certification. You can see your CPR expiration date in the qualifications section of the portal—Board rules extend expiration to the last date of the month.

Retiring or selling your practice?

Are you retiring or selling your practice and don't know what to report to the Board? If you are doing either of these, you'll need to terminate the practice location in the portal. When you terminate the location, you'll report the patient records transfer to the new owner. If you're going to keep working in the practice after the sale, you can add the location back into your record as a new fill-in location.

If you're retiring and not selling a practice, you'll need to decide if you're going to do any part-time or fill in work. If you're retiring and have no intention of practicing optometry in Oregon, email Board staff and request to retire your license. When you email that request, please include: 1) your full name, 2) your license number and 3) the last 4 digits of your SSN. That verifies your identity and allows staff to update your record.

If you're not sure if you may want to do some volunteer or fill in work in Oregon, you can either keep an active license or at your next renewal, change your license status to inactive. With an inactive status license, you pay a lower annual renewal fee and don't need to report CE or CPR. If you decide to reactivate later, you'll pay a reactivation fee and meet the CE and CPR requirements.

Board Members

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President, Portland

Ann Woods, OD
Salem

Gregory Kautz, OD
Salem

Patrick Ayres, OD
Vice President, Bend

Laurie Goolsby
Klamath Falls

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Agency Contact Information

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Fax: 503-914-5142
www.oregon.gov/obo
Self-service portal access
on the website home page

Board Meeting Call in Information

Email Optometry.board@obo.oregon.gov
for a Teams meeting
invitation

**The Board office is closed
on meeting dates**



BOARD MEETING

Board Activities

As of November 2, 2022 the Board had the following licensee counts:

Active Licenses	857	Inactive Licenses	270
2022 new applications	13 (since 7/1/22)		

Discipline Cases for 8/1/2022-10/31/2022:

New complaints	10	Open cases at 10/31/22	12
Complaints resolved & closed			1
Monitored cases			1

Board Actions:

The Board discussed the following agenda items at their meeting:

- Reviewed the Board's financial statements.
- Reviewed CE courses approved since the last Board meeting.
- Reviewed proposed and noticed rule changes.
- Took action on the following Executive Session cases:

Closed case with discipline: **C2022-1263 Gebhardt/OBO**

Closed case with discipline: **C2022-1266 Breeden/OBO**

2023 Board Meeting schedule:

- Friday February 3, 2023 at 12:30 pm
- Friday May 5, 2023 at 12:30 pm
- Friday August 4, 2023 at 12:30 pm
- Friday November 3, 2023 at 12:30 pm

Board meetings are offered via MS Team. Licensees can earn their 1 hour of law/ethics trainings by attending a public session meeting. Email optometry.board@obo.oregon.gov for a meeting invitation.

Office moves

What happens when you move your office? It's the same practice name but you physically relocate? Log into the portal and terminate the original location and then add a new place of practice for the new location. Remember that Board rules allow you to report changes 14 days in advance, but no later than the effective date to avoid a late reporting fee.

Don't forget that you need to report all locations in the portal—even mobile units and other volunteer locations. If you're not sure what or how to report, please reach out to Board staff.

CE/CPR audit requirements

If you're selected for the CE/CPR audit, you'll receive an email notification as well as mailed letters. Be sure to respond timely and include all of the required documentation. The audit letter outlines all of the requirements and how to respond—take the time to read the letter and ask questions before the due date if you aren't clean about what's required. Failure to comply and report timely can lead to a civil penalty and discipline that is reported to the National Practitioner Databank.

Licensing Optometrists in Oregon since 1905

Oregon Board of Optometry

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Salem, OR 97302

**If you're receiving this via USPS, the Board
doesn't have an email address on file for you**

Contact Us

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Office Hours:

Monday through Friday

7:30 am to 4:30 Staff in office
Monday and Thursday 7:30
am to 11:30 pm