

OATH OF OFFICE

I, _____, do solemnly swear (or affirm),
that I will support the Constitution of the United States and the Constitution of the
State of Oregon, and that I will faithfully discharge the duties of the office of Director of the
_____ Soil and Water Conservation District upon which
I am now about to enter.

Director's Signature

Subscribed and sworn to me this _____ day of _____ 20 ____.

Signature of Authorized District Official

Position _____

Instructions for completing the Oath of Office

Article XV, Section 3 of the Oregon Constitution provides that “[E]very person elected or appointed to any office under this Constitution shall, before entering on the duties thereof, take an oath or affirmation to support the Constitution of the United States, and of this State, and also an oath of office.”

1. The Oath of Office is to be signed by:

- The elected or appointed director, and
- The SWCD board chair, a notary public, or other authorized official, such as a county commissioner, who is present at the swearing in of the director.

2. Retain a copy of the Oath of Office for your records.

3. Email a copy of the Oath of Office to:

Sandi Hiatt
Oregon Department of Agriculture
sandi.hiatt@oda.oregon.gov

4. The newly elected or appointed director is to be sworn-in at a district board meeting. A director cannot assume the duties of the board position until the oath of office is signed and the director is sworn-in.

Note: For consistency, each SWCD should designate and authorize a person(s) to be the authorized signatory for the Oaths of Office. There is no requirement that the signatory be a notary public. The district board chair, or other official, can be designated to sign the oath.