



## 2025 Handling Site Registration

1. All sites must be inspected annually unless certified organic by another certifying body.
2. Each site must be accounted for and each site must be registered individually
3. Attach a map and process flow with this site registration.

**Customer ID:** AG-C000 \_\_\_\_ OC

**Business/DBA:**

**Site Name:**

**Site Physical Address:**

**Mailing Address:**

**Responsible Contact:**

**Phone Number:**

**Site Type:**

- |  |  |   |                                       |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Storage       | <input type="checkbox"/> Processing facility   | <input type="checkbox"/> Packhouse              | <input type="checkbox"/> Retail Store |
| <input type="checkbox"/> Grocery store | <input type="checkbox"/> Restaurant            | <input type="checkbox"/> Seed Cleaning Facility | <input type="checkbox"/> Coffee house |
| <input type="checkbox"/> Cold Storage  | <input type="checkbox"/> Distribution Facility | <input type="checkbox"/> Wholesale warehouse    | <input type="checkbox"/> Other:       |

**Is site currently certified organic by ODA or another certifying body?** ☐ No

☐ Yes

*If yes, please list the certifying body:*

**Is site owned or leased?**

☐ Owned

☐ Leased. *If leased, please describe the lease circumstances or attach a copy of the agreement:*

**Do other operations (certified organic or not) share use of this site?** ☐ No

☐ Yes



**Are both organic and conventional product handled?** ☐ No ☐ Yes

*If yes, please describe how you prevent contamination/ commingling:*

**Is exposed, unpackaged, bulk or loose organic product handled at this operation?**

☐ No ☐ Yes. *If yes, please describe how you prevent contamination/commingling:*

**Who is responsible for cleaning and sanitation?**

**Are materials used for cleaning or pest control used at this site?**

☐ No ☐ Yes. *If yes, please list on input inventory (form OCP.F.09-25)*

I, \_\_\_\_\_, as an authorized representative of \_\_\_\_\_ (business name)  
affirm all statements are true and correct to the best of my knowledge.

Signature	Title	Date