



## Certification Fee Schedule

### **Purpose:**

To establish and document the fees charged to customers for organic certification services.

### **Scope:**

Fees are applicable to all applicants for organic certification and are charged annually to certified operations for application fees and charges related to organic certification.

### **Policy Reference:**

7 CFR §205.642 Fees and other charges for certification

7 CFR §205.402(c) Withdrawal of application

OAR 603-053-0250 Inspection Fees for Certification Program Services

OAR 603-053-0200 Inspection Fees for Agricultural Products

### **Organic Certification Fees:**

Certification services conducted by the Oregon Department of Agriculture (ODA) are charged through application fees and fees related to announced and unannounced inspections and document review at a rate set in rule to reasonably cover the cost of service. All classes of organic certification are subject to this fee schedule, regardless of the operation size, type, or complexity and are required to pay the required fees annually for renewal applications and on-site inspection to continue certified status. Note, if an operation surrenders organic certification, they may still be subject to an annual inspection within the year of surrender and will be responsible for fee payment.

Once an application is accepted for review and reviewed for compliance, the ODA will send the applicant an estimate of the total cost of the inspection based on the initial review of the application.

**All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(c) of the national organic standards.**



**The following fees are charged:**

\$1000	First time applicants only, <u>initial non-refundable application fee</u>
\$750	<u>Non-refundable renewal application fee</u>
\$108/hr	<u>Per inspection hour</u> (includes charges related to initial review, on-site inspection, including travel, time spent on site, follow-up, reporting, and final review time). All applicants are subject to a four (4) hour minimum of service.
\$108/hr	<u>Label approval</u> for labels submitted separate from the initial application submission process. Fees will be applied and rounded to the nearest quarter-hour
\$108/hr	<u>Formulation approval</u> for formulations submitted separate from initial application submission process. Fee will be applied and rounded to the nearest quarter-hour.
Travel	Mileage, lodging, and per diem are charged at rates established by the Oregon Department of Administrative services.

**Miscellaneous fees:**

\$108/hr	<u>Export Documentation/labeling requirements</u> when submitted separate from initial application process. Fee will be applied and rounded to the nearest quarter-hour
\$108/hr	<u>Non-compliance.</u> Administration costs for non-compliances - fees will be applied and rounded to the nearest quarter-hour.
\$108/hr	<u>Certificate Updates:</u> Operations that need additions to their certificates after their annual certification has been issued will be charged.
Other	<u>Handler and Crop operations:</u> Operations that apply for certification for both the crop and handler scopes are required to pay the application fee for both scopes. Returning applicants would pay \$1,500 annual recertification fee, new applicants would pay a \$2,000 application fee.

**All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(c) of the national organic standards.**

**APPLICATION DUE DATE**  
**May 31 of each year**