



November 13, 2019

RE: Draft EO 17-12 Oregon Department of Agriculture Inventory Report Summary



To Whom It May Concern:

The Oregon Department of Agriculture (ODA) has prepared this report to assist the nine federally recognized sovereign Tribes of Oregon to identify and locate potential items of cultural significance the agency may have in its possession.

Through training and guidance documents created by the Task Force on Oregon Tribal Cultural Items, state agencies were tasked with creating a pathway for tribal nations to have access to items identified. The Oregon Department of Agriculture's Leadership Team recognized the importance of this project and made it a priority.

ODA formed a workgroup comprised of representatives from each of the five (5) program areas and the Director's Office shortly after the May 2019 Training for State Agency Tribal Cultural Items Liaisons. *ODA's Inventory Questionnaire* and *Guidance Documents* were created as a result of the workgroup meetings, followed by a training at a Managers' retreat in July to discuss EO 17-12 and receive feedback on the Inventory Questionnaire. These documents were ultimately emailed out by the Director's Office to agency staff via Program Director's and/or Managers.

The attached report contains the preliminary inventory of all programs housed within ODA. The report is organized by ODA's five (5) program areas and the Director's Office. Each program area provides an overview of their purpose and include links to ODA's website for additional information (click on the program title to access links).

The links provided under the [Agency Document Summary](#) connects to a summary list on each of the program areas. The summary lists are intended to be used as a living document that will be updated as ODA receives additional information.

ODA is hopeful that the information provided is useful in connecting potentially culturally significant items in our possession with Oregon's sovereign tribal nations. Please contact me if you would like to learn more about a particular program, have questions, or would like access to items contained in the report summaries.

Respectfully submitted,

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## Overview

The Oregon Department of Agriculture (ODA) is responsible for ensuring food safety, protecting the consumer, protecting natural resources to ensure present and future generations of farmers and ranchers are able to function, and promote economic development while expanding markets for Oregon agricultural products. Established in 1931, ODA provides leadership, service and regulatory functions to food production and processing operators. ODA is comprised of five program areas and the Administration. The following summary of the different program areas and their function has been prepared to help understand our role as an agency and assist in navigating areas of interest.

### Administration and Support

Manages the executive functions of the agency through the Director's Office, provides external communication through the Information Office, maintains ODA's computer infrastructure, administers human resources functions, manages the agency's budget, and provides business-related support to agency programs and customers. For the purposes of this report, data from the Director's Office and Administration were divided into separate summaries.

### Food Safety and Animal Health Programs

Inspect all facets of Oregon's food distribution system (except restaurants) to ensure food is safe for consumption. Protects and maintains animal health, and ensures animal feeds meet nutritional and labeling standards.

### Internal Service and Consumer Protection Programs

Provide consumer protection and fair competition among businesses while facilitating interstate commerce and international trade by ensuring the accuracy and uniformity of Oregon's Commercial Weighing System and the quality of motor fuels sold in Oregon. This program area also provides laboratory analysis and technical support to the Oregon Department of Agriculture's enforcement programs, and administers programs dealing with wolf depredation compensation and egg-laying hen cage space.

### Market Access and Certification Programs (including Plant Health)

Help Oregon's agricultural producers successfully add value, sell, and ship products to local, national, and international markets by promoting and creating demand for products through marketing activities, inspection, and certification. The Plant Health Program protects Oregon's agriculture industries, environment, and quality of life from damaging plant pathogens and parasites.

### Natural Resource Programs (Including Pesticide, Fertilizer, & PARC)

Address water quality, water quantity, and natural resource conservation on agricultural lands; regulates the sales, use and distribution of pesticides; labeling and sale of fertilizer; and oversees field burning in the Willamette Valley. The Natural Resource Programs work is accomplished through outreach efforts, compliance, monitoring, and coordination with other natural resource agencies.

## [Plant Protection and Conservation Programs \(Including Nursery & Christmas Tree and Weeds & WeedMapper\)](#)

Protect Oregon's agricultural industries and natural environment from harmful plant pests, diseases, and noxious weeds; enhance the value and marketability of exported nursery stock, Christmas trees, seeds, and other agricultural products; and further the conservation of threatened and endangered plants.

### Objects

Each program area describes objects identified in their respective areas. In general, wall art at ODA's main building in Salem illustrate Oregon's landscape, and work related to agriculture. A working list of objects and associated pictures have been compiled separately for review and include a link to the [Objects in ODA's Possession](#) document. Additionally, the ODA building has artwork tracked by Oregon Arts Commission and be found at <https://state-of-oregon-art-collection.org/final/Portal.aspx>

### Agency Documents Summary

An Inventory Summary has been prepared by each respective program area. The summaries are comprised of documents created or are in ODA's possession. Each program area summary describes the various programs it oversees and includes a list of records held by each program.

The list of records describe the program name; item name (map, report, etc.); a description of the item; date/range; location; additional details/retention period; and name of the responsible party. Click on the Program Area of interest below to connect to their summary list.

Click on a Program Area to access summary information:

[Director's Office](#) // [Administration](#) // [Food Safety & Animal Health](#) // [Internal Services & Consumer Protection Programs](#) // [Market Access & Certification Programs](#) // [Natural Resources Programs](#) // [Plant Protection & Conservation Programs](#)