



2023 HANDLER ORGANIC SYSTEM PLAN – SECTION 11

Date:
Customer ID: AG-C000 OC
Legal business name:
DBA:

11. QA AND RECORDKEEPING: NOP 205.103

Do you have standard operating procedures for organic processing/ handling?

- No Yes. If yes, please attach

Do you have a Quality Assurance program in place?

- No Yes:
ISO HACCP Total Quality Management Other:

Are outside quality assessment services used?

- No Yes:
Global GAP PrimusGFS SQF BRC USDA GAP
USDA GHP HGAP HGAP+ Other:

Does your company conduct product testing?

If yes, what type of tests?

Frequency:

- Are ingredient samples retained? No Yes
Are finished product samples retained? No Yes
Do you have a recall system in place? No Yes
Does your company conduct internal audits? No Yes



<b>Indicate all types of records kept:</b>			
<input type="checkbox"/> Purchase orders	<input type="checkbox"/> Contracts	<input type="checkbox"/> Invoices	<input type="checkbox"/> Receipts
<input type="checkbox"/> Bills of lading	<input type="checkbox"/> Custom forms	<input type="checkbox"/> Test results	<input type="checkbox"/> Transaction certificates
<input type="checkbox"/> Supplier ingredient verification form	<input type="checkbox"/> Non-GMO	<input type="checkbox"/> No sewage sludge	<input type="checkbox"/> No ionizing radiation
<input type="checkbox"/> Commercial availability search	<input type="checkbox"/> Receiving records	<input type="checkbox"/> Receiving logs	<input type="checkbox"/> Ingredient inspection forms
<input type="checkbox"/> Blending reports	<input type="checkbox"/> Production records	<input type="checkbox"/> Equipment clean-out records	<input type="checkbox"/> Sanitation logs
<input type="checkbox"/> Packaging reports	<input type="checkbox"/> QA reports	<input type="checkbox"/> Production summary records	<input type="checkbox"/> Ingredient Inventory
<input type="checkbox"/> Supplier organic certificates	<input type="checkbox"/> Finished product inventory	<input type="checkbox"/> Shipping logs	<input type="checkbox"/> Transport unit inspection/ cleaning logs
<input type="checkbox"/> Scale tickets	<input type="checkbox"/> Sales orders	<input type="checkbox"/> Sale invoices	<input type="checkbox"/> Sales summary
<input type="checkbox"/> Phytosanitary certificates	<input type="checkbox"/> Transaction certificates	<input type="checkbox"/> Certificates of analysis	<input type="checkbox"/> Complaint log
<input type="checkbox"/> Other:			

**Records must track organic integrity from sale of final product, back to incoming invoice and organic certificate of ingredient. Organic ingredients must be verified as certified organic, and non-organic ingredients require commercial availability searches and affidavits as necessary. Please describe how your recordkeeping system meets these requirements.**

**Amounts of organic ingredients in finished products must balance with certified organic ingredients purchased. Please describe how your recordkeeping system meets these requirements.**

**The NOP requires records related to an organic product be maintained for five years. Please describe your system for maintaining records related to organic products.**

<b>Name:</b>	<b>Title:</b>	<b>Date:</b>
<i>I affirm that all statements made in this Organic System Plan are true and correct to the best of my knowledge.</i>		