



Certification Fee Schedule

Purpose:

To establish and document the fees charged to customers for organic certification services.

Scope:

Fees are applicable to all applicants for organic certification and are charged annually to certified operations for application fees and on-site inspection related charges.

Policy Reference:

- 7 CFR §205.642 Fees and other charges for certification
- 7 CFR §205.402(C) Withdrawal of application
- OAR 603-053-0250 Inspection Fees for Certification Program Services
- OAR 603-053-0200 Inspection Fees for Agricultural Products

Organic Certification Fees:

All Certification services conducted by the Oregon Department of Agriculture (ODA) are charged by application fees and on-site inspection related fees at a rate set in rule to reasonably cover the cost of providing service. All classes of organic certification are subject to this fee schedule, regardless of size of the operation, type, or complexity and are required to pay the annual required fees for renewal applications and on-site inspection to continue certified status. Once an application is accepted for review and reviewed for compliance, the ODA will send the applicant an estimate of the total cost of the inspection based on the initial review of the application.

The following fees apply:

- \$1000 Initial non-refundable application fee (first time applicants only) (Includes administrative time, initial review time, file review time)
- \$750 Non-refundable renewal application fee (Includes administrative time, initial review time, file review time)
- \$108/hr Per audit hour (includes on-site inspection related charges including travel time, time spent on site, follow up time and reporting time) All applicants are subject to a four (4) hour minimum of service.
- \$108/hr Label approval fees for labels submitted separate from initial



Oregon Department of Agriculture
Market Access and Certification Programs
Organic Certification Program

OCP.ID.2

Application submission process. Fee will be applied and rounded to the nearest one quarter hour

\$108/hr Formulation approval for formulations submitted separate from initial application submission process. Fee will be applied and rounded to the nearest one quarter hour

Travel Costs Mileage, Lodging and per diem reimbursed at rates established by the Oregon Department of Administrative services.

Miscellaneous fees:

\$108/hr Export Documentation/labeling requirements when submitted separate from initial application process. Fee will be applied and rounded to the nearest one quarter hour

\$108/hr Late Applications are considered non-compliant – administration fee will be applied and rounded to the nearest one quarter hour

\$108/hr Non-compliance - administration cost for non-compliances - fee will be applied and rounded to the nearest one quarter hour

All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(C) of the national organic standards

NOTICE - APPLICATION DUE DATE CHANGE

**Applications for all classes of organic certification
Due by February 1 of each year**