

## North Wasco Stewarding Body Meeting

December 7, 2023

*Attendees: Allie Ivey, Karen Perez, Valerie Rector, CJ Toole, Samarra Watson, Judy Richardson, Carolyn Bernal, Sarah Pierce, Kim Feicke*

### 1. Community Agreements

- a. Discussion: How can we live into these agreements?
- b. Activity: Choose one agreement to focus on for the meeting
  - i. It's important that we pay attention to the human behind the data and conversations
  - ii. Understanding both sides of the story is important
  - iii. There is a lot of history in the district and community and it's important to know and understand the history but to keep the focus on the future
  - iv. Be open to the outcome and leaning into the future side of this work and know that we have a long relationship for this work

### 2. Data Discussions - At-A-Glance Report (2022-23)

- a. NWCSO At-A-Glance Reports
- b. ATLAS protocol data discussion

### 3. Asset and Needs Mapping Discussion

- a. Water of Systems Change
  - i. We don't notice the water because we have always lived in it – we need to become aware of the water and make sure that we are making the necessary changes that lead to success
- b. Small Group Mapping
  - i. Community - CJ, Judy, and Kim
    - 1. May need more focused engagement beyond communication – being involved in the community in a physical capacity
    - 2. Also named home visits in their discussion
    - 3. Family liaisons that currently exist are bi-lingual
      - a. Is this leading to a higher rate of participation within the spanish-speaking community?
  - ii. Teaching and Learning - Val, Karen, and Allie
    - 1. Middle school and High school are doing EL Achieve training, sub limitations affects the number of teachers receiving trainings
      - a. The elementary teacher are not receiving these trainings due to new Language Arts curriculum and upcoming mathematics curriculum
    - 2. Most schools have a strong relationship between staff and admins
    - 3. Assistants focusing on specific groups rather than all students
    - 4. There is a lot of info that we have from surveys – how do we use the

data that we have and apply them to schools

5. Relationships with parents and families

- a. The elementary school has strong turnouts for conferences and family nights
- b. The numbers drop off as students move to high school
- c. Funding for home visits is a potential need

iii. Leadership - Dr. Bernal and Sarah

1. Board policies and actions taken to lean into priorities, becoming experts on specific policies
2. Thinking through their systematic practices that support district-wide implementation
3. Intervention project team process, and creating a specific guides for intervention

c. Discuss initial priorities

**4. Recommendations Discussion**

a. Tracker Review

b. Director of Prevention and Intervention

- i. Please complete recommendation feedback form by EOD
- ii. Stewarding Body members working on the recommendation will refine and run through ODE Equity Tool
- iii. Send to Advisory Body for Feedback // Stewarding Body will refine
- iv. Ad Hoc meeting potentially the week of 12/18

c. Root Cause Analysis for Special Education

- i. Shifting recommendation toward third party review of systems
- ii. Open discussion
- iii. Update recommendation based on discussion

d. Community Engagement on Advisory Body

i. Progress Check-In

1. Working on the reflection before creating a formal recommendation
2. Created a survey for existing members to understand barriers
3. Outreach to community members to connect with parents
4. The goal is to have this information before the advisory body meeting

ii. Questions

1. Are we thinking about community engagement beyond the Intensive Program?

**5. New Recommendations**

a. Additional portables for district programs (On hold until Feb. after work group meeting)

- i. Dealing with space issues (how are we using space?)
- ii. Programs are growing and we don't have the space
- iii. Who do we put in the portables and what are the implications and outcomes of moving programs to portables?

b. Have need for staffing in out TLC program (program is on hold because staffing is limited)

to two teachers)

#### **6. Upcoming Meetings**

- a. Ad Hoc Meeting to discuss recommendations
- b. Advisory Body Meeting, 1/31
- c. Stewarding Body Meeting, 2/1

#### **7. Closing**

- a. Reminder to submit DPI recommendation feedback from by EOD

### **North Wasco Stewarding Body Meeting**

November 2, 2023

*Attendees: Allie Ivey, Karen Perez, Valerie Rector, CJ Toole, Samarra Watson, Judy Richardson, Carolyn Bernal, Sarah Pierce, Kim Feicke*

#### **1. Grounding**

- A. *"We are so quick to point our fingers at what the problem is, and that's easy to do... but it is a lot more difficult to bring solutions forward. What are you doing not just to deconstruct, but also to create a new beautiful, beloved, world?" - Dr. Simran Jeet Singh*
- B. What beautiful thing did you recently experience or create?

#### **II. Community Agreements**

- A. Review and Refine
- B. How can we live into these?
  - 1. Is there a practice that we want to do every meeting to dedicate time to these agreements.
  - 2. Revisit these every quarter to assess their meaning and relevancy
  - 3. Helpful to have someone in the role of agreement accountability (can rotate between members)
- C. Resources
  - 1. Developing Community Agreements
  - 2. Community Agreements: Implementing, Monitoring & Repairing
- D. January Advisory Body Meeting - Share and Refine

#### **III. Recap and Review**

- A. Questions/Discussion
  - 1. Role of the Advisory Body and Stewarding Body
    - a) Making sure we understand that the advisory committee has a defined role. Be ready to answer the question "what is our part in this work?"
    - b) Every recommendation that comes through the stewarding body is brought up to the advisory body

- c) Every recommendation does not have to be written only by the stewarding body
  - d) Need to keep them involved in the process even though they meet quarterly
  - e) Using Thought Exchange, a service that allows groups to share their thoughts and ranks them by frequency and creates a thought cloud (anonymous and translates), for ongoing communication. Also allows for equity of voices and allows the quiet voices to be heard.
  - f) Get a survey out to the advisory body
  - g) Set up a space for a student group that allows them to feel comfortable sharing their thoughts and experiences
  - h) Questions surrounding capacity and process for the advisory body– we are heavy with district and educational staff and personnel. We are light on parents and community partners and trying to expand the student voices. It's open, so those interested should inquire.
- 2. Recommendation Process
  - a) It takes time to write a recommendation
- 3. Consensus-Based Decision Making Process
  - a) Focused on avoiding yes/no votes and centers the body's thoughts and feelings on each recommendation
  - b) 3, 4, 5's confirms the recommendation
  - c) 0, 1, 2's necessitate further conversation and then a final round of votes.
- B. Setting a Quorum: What number of people feels comfortable for us to consider making a decision on a recommendation? (*Practice using the Consensus Based Decision Making Process*)
  - i. 2/3 of the internal members need to be present
  - ii. 3/4 of the external members need to be present
- C. Advisory Body Updates
  - 1. January and Beyond: Extended time and new location
    - a) Looking at the community college
    - b) Extend the time by half an hour (2hr meeting)
    - c) Offering food
    - d) Working on childcare – possibly the after school program
  - 2. Student, Family/Caregiver, and Community Voice: How can we ensure that there is broad community voice and representation across focal groups?
  - 3. Communication Plan between meetings

#### **IV. Asset Mapping and Needs Mapping – Moving in Alignment**

- A. High Level Overview of the Integrated Application (Dr. Bernal)
- B. North Wasco County School District Asset and Needs Mapping
- C. Plan moving forward:
  - 1. Stewarding Body - work on in December

2. Advisory Body - work on in January

**V. Early Recommendations Discussion/Progress Check**

- A. Overview - Recommendation Process:
  1. Director of Prevention and Intervention
  2. Root Cause Analysis - Overidentification of Students to Special Education
- B. Discussion: Intensive Program Recommendation Proposal Reflection
  1. Director of Prevention and Intervention
- C. Next Steps
  1. Complete Intensive Program Recommendation Proposal Reflection (NWCSD) for Director of Prevention and Intervention
  2. Complete Intensive Program Recommendation Proposal Reflection (NWCSD) for Root Cause Analysis - Overidentification of Students to Special Education
  3. Refine Proposals
  4. Survey for feedback (Stewarding Body)
  5. Refine Proposals
  6. Survey for feedback (Advisory Body)
  7. Refine Proposals
  8. Stewarding Body Consensus Based Decision Making Process

**VI. Recommendations**

- A. Recommendation Progress Tracker
- B. Are there any new recommendations to bring forward?
  1. Who will be leading the development of the recommendation?
  2. Who will be partnering (from the Stewarding Body and Advisory Body in addition to other school and community members)?

**VII. Closing**

- A. Site Visits (11/3)
- B. Next Stewarding Body Meeting (12/7) -Virtual
- C. Next Advisory Body Meeting (1/31)
- D. Closing word

**North Wasco Stewarding Body Meeting**

September 27, 2023

*Attendees: Dr. Bernal, Judy, Val, CJ, Cindy, Sarah, Allie, Kim, Samarra, Karen*

**1. Welcome & Connection**

- a. Introductions (Name, Role, hopes for today)
  - i. CJ Toole - Director of Prevention and Intervention, point person for the Intensive Program
  - ii. Dr. Bernal - Superintendent
  - iii. Val Rector- 6th Grade Teacher
  - iv. Judy Richardson - Board representative
  - v. Sarah Pierce - Leadership Steward
  - vi. Karen Perez - Teaching and Learning Steward
  - vii. Kim Feicke - Community Steward
  - viii. Cindy Miller - Superintendent Support
  - ix. Allie Ivey - District Support Specialist, ODE point person for the Intensive Program
  - x. Samarra Watson - ODE Office Specialist
- b. Back to school highlights/Recent Successes!
  - i. Congrats to Wesley Mitchell (Dry Hollow ES) for being named Regional Teacher of the Year!
- c. Community Agreements
  - i. The “why”
  - ii. Collective Development of Agreements

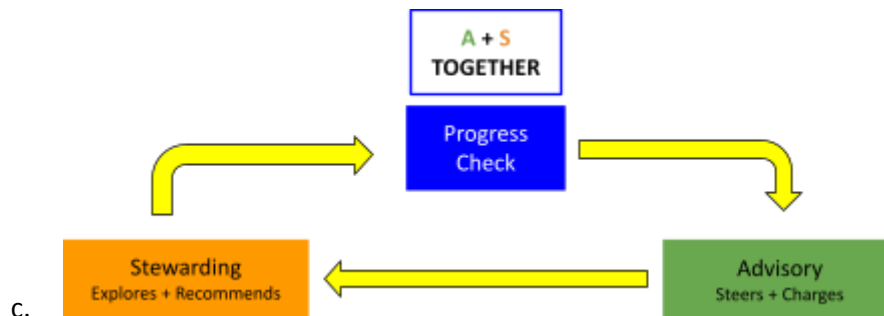
## **2. Logistics**

- a. Google Shared Folder: Student Success Team (SST) Meetings Folder
  - 1. Running Agendas: Stewarding Body and Advisory Body
  - 2. Community Documents: Shared documents
- ii. Calendar Invites
  - 1. Advisory Body Meetings: 10/10, 1/18, 4/18, 6/6 (5:00-6:30)
- iii. Meeting Format
  - 1. Stewarding Body Meetings (monthly) → Hybrid
  - 2. Advisory Body Meetings (quarterly) → In Person with a Hybrid option

## **3. What is the Intensive Program?**

- a. North Wasco Share: Why we accepted the invitation... Our hopes...
  - i. Willingness to bring partners to this work with an outside perspective and a dedication to growth.
  - ii. Centering children and recognizing the complexity of their student body.
  - iii. Why would we say no to this opportunity?
  - iv. Ready for the hard work.
  - v. Hoping and planning to learn.
- b. Advisory Body Role/Stewarding Body Role
  - i. The advising body will steer the direction towards goals through collaboration. Share needs from the district
    - 1. Made up of community members, educators, and ESD staff

- ii. Stewarding body will make decisions on how the funding will be utilized. Stewarding body approves recommendations of the SST (stewarding + advising body)
  - 1. External stewards (3) are contracted through ODE and are appointed because of their specializations. Internal members come from the district
- iii. Progress checks will occur during stewarding body meetings and will be examined during advisory body meetings



- c.
- d. Funding: \$2,857,411.88 over 4-years
  - i. Creating systems for long-term success
  - ii. What are the other funding streams to support after the program?

#### 4. Process Elements

- a. Setting a Quorum: What number of people feels comfortable for us to consider making a decision on a recommendation?
  - i. *2/3 of the schoolside stewards need to be present (current process)*
  - ii. *3/4 of the ODE stewards need to be present (current process)*
- b. Consensus Based Decision Making
  - i. Fist of five
  - ii. Creates the opportunity for conversation
- c. Recommendation Process
  - i. Alignment, Connection, & Sustainability
  - ii. Model is built in collaborative leadership and continuous improvement cycles
  - iii. **Anyone on the stewarding body** can bring forward a recommendation on the basis of needs shared by the Advisory Body. Only the stewarding body will approve recommendations
  - iv. The recommendation needs to be clearly stated in a written/visual-form statement, there needs to be specific context (the 'why'), desired outcome of the recommendation and connection to current district goals, milestones need to be tracked with progress checks
  - v. Recommendations are iterative and will go through many cycles of refinement

#### 5. Future Recommendations

- a. Process for Early Recommendations

- i. Early proposal:
  - 1. Fund a Director of Prevention and Intervention
  - 2. Root cause analysis for the over identification of special education students

## **6. Open Space/Questions/Needs**

- a. Allie's contact information: [allie.ivey@ode.oregon.gov](mailto:allie.ivey@ode.oregon.gov), 503-508-2443
- b. How transparent are recommendations?
  - i. Finding balance between protection of students and transparency will be organic and specific to each recommendation – lets keep this piece of the process close to our hearts

## **7. Next Steps (5 min.)**

- a. SST Meeting Rhythm:
  - i. Stewarding → 6 meetings throughout the 2023-24 SY
  - ii. Advisory → 4 meetings throughout the 2023-24 SY
- b. Next SST Meetings:
  - i. Advisory Body Meeting: 10/10, 5:00-6:30
  - ii. Stewarding Body Meeting: 11/2, 10:00-12:00