

# Integrated Programs Plan Changes Quick Guide 2023-24

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## Integrated Programs Plan Changes

For Integrated Programs Plan Changes there will be three types of plan changes grantees can engage in which we encourage they be requested during the quarterly reporting periods:

- **Budget Change:** If your plan change involves shifting your budget to adjust within already approved activities.
- **Activity Change:** If your plan change involves adding, shifting, and/or shifting an activity to the tier planning tab.
- **Outcomes and Strategies Change:** If your plan change involves adding and/or removing strategies and outcomes.

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## How to Submit Plan Changes

### Budget Change and Activity Changes

Both budget and activity changes can be reflected directly in the 2023-24 Budget, which can be found in the [Integrated Programs Reporting and Application Dashboard \(RAD\)](#) in the Reporting section.

2023-25 Reporting Links: Current Reporting Window		
Grantee Name	Reporting Link	Type of Link
Wooden Spoon SD	<a href="https://app.smartsheet.com/b/publish?EQBCT=5628147192ce4eb18632cfd646169d5e">https://app.smartsheet.com/b/publish?EQBCT=5628147192ce4eb18632cfd646169d5e</a>	Budget/Spending

### Budget Changes on Smartsheet,

For Budget Changes in the 2023-24 Budget, update the following columns and click save on Smartsheet:

- Budgeted Amounts by Program
- FTE and FTE Type (if applicable)

Ensure your Total Budgeted Amount row matches the Total Allocation row. The Unbudgeted row should be \$0.

Activity ID #	Outcome and Strategy	Activity	Allowable Use Category	Object Code	CSI/TSI Activity Budget 23-24	Perkins Activity Budget 23-24	EHS Activity Budget 23-24	HSS Activity Budget 23-24	SIA Activity Budget 23-24	Total Activity Budget 23-24 (autosum)
1		Total Allocation 2023-24			\$641,965.92	\$13,000.00	\$1,700.00	\$160,000.00	\$545,000.00	\$1,361,665.92
2		Unbudgeted (Autocalculate)			\$541,965.92	\$0.00	\$0.00	\$0.00	\$0.00	\$541,965.92
3		Total Budgeted Amounts (Autosum)			\$100,000.00	\$13,000.00	\$1,700.00	\$160,000.00	\$545,000.00	\$819,700.00
4	1 --	Indirect Administration		690		\$650.00		\$64,000.00	\$27,250.00	\$91,900.00
5	2 A1	Hire 2 Middle School Math teachers to red.		111	\$50,000.00			\$12,650.00	\$87,350.00	\$150,000.00
6	3 A2	Staff training for MTSS at each level (elemen		31x	\$12,000.00			\$8,000.00		\$20,000.00
7	4 A2	Hire 2 Counselors that provide tiered mento		111					\$188,600.00	\$188,600.00

### Activity Changes on Smartsheet,

For Activity Changes in the 2023-24 Budget, reflect updates in the following columns and click save on Smartsheet:

- Outcome and Strategy
- Activity
- Partnership (if applicable)
- FTE and FTE Type (if applicable)
- Program Allowable Use Code
- Object Code
- Budgeted Amount by Program

# Integrated Programs Plan Changes Quick Guide 2023-24

Act# and Str#	Activity	Partnership	FTE	FTE Type	Perkins Function Code	EIS Allow. Expen. Area	HSS Activity Category	SIA Allowable Use Category	Object Code	CS/TSI Activity Budget 23-24	Perkins Activity Budget 23-24	EIS Activity Budget 23-24	HSS Activity Budget 23-24	SIA Activity Budget 23-24	Total Activity Budget (Autosum)
Total Budgeted Amounts (Autosum)										\$541,965.92	\$0.00	\$0.00	\$0.00	\$0.00	\$541.91
Unbudgeted (Autocalculate)										\$100,000.00	\$13,000.00	\$1,700.00	\$160,000.00	\$545,000.00	\$819.71
1	Indirect/Administration								690		\$650.00		\$64,000.00	\$27,250.00	\$91.91
2	A1 Hire 2 Middle School Math teachers to red.		2	Core. Math			DP STA	RCS	111	\$50,000.00			\$12,650.00	\$87,350.00	\$150.01
3	A2 Staff training for MTSS at each level (elem)						DP PL		31x	\$12,000.00			\$8,000.00		\$20.01
4	A2 Hire 2 Counselors that provide tiered ments		2	Health: QMHP/psychologist/LC				H&S	111					\$188,600.00	\$188.61
5	A2 Additional salaries to attend MTSS, cultural								13x	\$20,000.00					\$20.01

## Outcomes and Strategies Changes

### Narrative Responses for Outcome and Strategies Change

An Outcome and Strategy Change will require additional narrative responses to be submitted via. The [2023-25 Integrated Programs Plan Change Form](#). The narrative responses are the following:

1. **Purpose:** Please provide a brief description outlining the reason for this change.
2. **Community Engagement:** How did community engagement inform this change? Who was engaged in any aspect of your plan change process? How were they engaged?

Narrative responses should be a succinct but thorough summary. Depending on the Outcome or Strategy, please aim for between two sentences and a paragraph long. If needed, a longer description is allowed to accurately represent the change.

Additionally the form will ask to confirm the following before submitting:

- **Focal Student Groups and Need Assessment:** Your focal groups and needs assessment were examined as part of your plan change process to ensure students will remain supported.
- **Reflected New Outcomes and Strategies:** We have reflected our new outcomes and strategies in the Outcomes and Strategies Smartsheet and clicked 'Save'.
- **Reflected New Activities in 2023-24 Budget:** We have reflected our new activities in the 2023-24 Budget Smartsheet and clicked 'Save'.
- **Supplement (Not Supplant) Assurance:** By checking this box, you provide assurance that your proposed expenditures comply with supplement (not supplant) guidance outlined in statute for CSI/TSI, CTE, and HSS district/school activities (if applicable). Reference [Appendix H](#)
- **HSS Dropout Spending:** HSS Funded Dropout Prevention/Pushout Prevention: By checking this box, you provide assurance that dropout/pushout prevention strategies are applied at every high school within the district, including alternative schools.

Outcomes and Strategy Changes can be reflected directly in the 2023-25 Outcomes and Strategy Smartsheet, which can be found in the [Integrated Programs Reporting and Application Dashboard \(RAD\)](#) in the Basic Information section.

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Basic Information

This dashboard is used for all application submission, grant agreement, and reporting for the aligned programs (SIA, HSS, EIS, CSI/TSI, CTE/Perkins) for the 2023-25 biennium. This dashboard is not a replacement for the Electronic Grant Management System (EGMS) that is used for claiming funds. Please continue to use EGMS in tandem with this dashboard.

For any questions or needs, please email [ODE.EII@ode.oregon.gov](mailto:ODE.EII@ode.oregon.gov) or reach out to one of your contacts listed below.

**Resources**

- [ODE Integrated Guidance](#)
- [RAD Technical Guidance](#)
- [Video Walk-through of RAD](#)

**Points of Contact**

Institution Name and ID	Contact Type	Name	Email Address	Phone
Institution Name: <b>Wooden Fork</b>				
9999998	ODE District Grant Manager	Leah Thorp	<a href="mailto:leah.thorp@ode.oregon.gov">leah.thorp@ode.oregon.gov</a>	503-325-3000
9999998	ODE Regional Support	Blake Whitson	<a href="mailto:blake.whitson@ode.oregon.gov">blake.whitson@ode.oregon.gov</a>	503-325-3000
9999998	ESD Liaison(s)	#NO MATCH	#NO MATCH	

**Your Specific Links**

Recipient Name	Link Type	Link
Primary: <b>Wooden Fork</b>		
Wooden Fork C 2023-24 Budget		<a href="#">https://...</a>
Wooden Fork C 2024-25 Budget		<a href="#">https://...</a>
Wooden Fork C Outcomes and Strategies		<a href="#">https://...</a>

## Outcomes and Strategies Changes on Smartsheet

Update changes to the following columns and click save on Smartsheet:

- Identifier
- Outcome or Strategy
- Program(s) strategy is associated with

Wooden Fork Charter - 23-25 Outcomes and Strategies

Identifier	Outcome or Strategy	CSI/TSI Funded	CTE/Perkins Funded	EIS Funded	HSS Funded	SIA Funded
1	Outcome-A: Increase graduation rates for students navigating poverty from 73.5% to 84.7% by 2028.					
2	A1: Reduce class sizes for math at the middle school level to ensure students remain on track to graduate from high school	x	<input type="checkbox"/>	<input type="checkbox"/>	x	x
3	A2: Provide increased and equitable access for students in grades 6-12 to social, behavioral, and mental health supports	x	<input type="checkbox"/>	<input type="checkbox"/>	x	x
4	A3: Provide quality professional development for staff to better understand and support students navigating poverty	x	x	<input type="checkbox"/>	x	x
5	Outcome-B: Increase access to and retention of all students in CTE Programs of Study, with particular attention to students who have currently and historically been underserved.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Additional Resources

- [Integrated Programs: Budget Codes](#)
- [IPBT Guidance](#)

If you have any questions, please reach out to The ODE Office of Education Innovation and Improvement at [ODE.EII@ode.oregon.gov](mailto:ODE.EII@ode.oregon.gov) or your District Grant Manager named in the [RAD](#) Basic Information section.