SIA Annual Report Guidance for Grantees

This document is designed to provide additional context for grantees in completing their **Annual Report for the SIA**.

The tables below outline the timeline for annual reports, required components, and additional context or guidance to support grantees in completing the annual report.

Due: September 30, 2021[1] or November 30, 2021 (for those with summer extensions)
Annual Report Questions There are four required questions, and a fifth optional progress marker rating scale. *Complete and submit your annual report via your customized reporting dashboard.*
Annual Report URL The annual report must be posted on your school district's website. *Complete and submit the URL to your district's annual report via your customized reporting dashboard. The URL should be added to line five in the section titled "Annual Report."*
Board Meeting Minutes The annual report must be presented to your board as a regular agenda item with opportunity for public comment. **It cannot be a consent agenda item.** *Complete and submit a copy of your board meeting minutes via your customized reporting dashboard. The document should be attached to line six in the section titled "Annual Report."*

Annual Report
❖ The Annual Report is an opportunity for your district to reflect and learn from this foundational year. ❖ This serves as an opportunity for transparency with your community regarding SIA implementation and potential progress. ❖ As you respond to the following questions, please keep in mind the idea that change is contextual and tied to a theory. ❖ The first four questions are *required* and aim to provide the contextual background for the past year in order to foreground potential changes prompted by the SIA. ❖ The intention of the *optional* fifth question (Progress Markers) is to track any early changes you may be noticing within that context.

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[1] Due date is August 30th, but a universal 30-day extension was granted to all grantees without a summer extension.

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Question	Context and Guidance
1. There are clear impacts from the reduction in SIA funding and from the direct efforts to respond to COVID-19. While you can't fully set those aside, what is important for your community, including focal student groups, families, and educators, to understand about your SIA implementation efforts during the 2020-21 school year and the positive impacts that have occurred? How were you able to make progress towards the goals and outcomes you were aiming at with SIA funding and processes? **(500 words or less)**	*Here, we'd like you to consider what would be important for your community to learn and know regarding what occurred over the last year, implementation-wise. In responding to this question, consider the positive impacts of your implementation on the central aims of the SIA (mental and behavioral health and the reduction of academic disparities for focal students).*
2. What barriers, impediments, or challenges to your SIA implementation have you faced or identified that are helpful for your community and/or state leaders to be aware of? **(500 words or less)**	*We understand that the impacts of COVID-19 and the reduction in funding have brought many challenges and hardships to districts, schools, and communities. In addition to those, are there challenges or barriers not encompassed within those hardships that would be helpful for your community and state to understand about implementing the SIA?*
3. SIA implementation includes ongoing engagement with focal students, the families of focal students, and educators. What successes and challenges, if any, have you experienced in maintaining engagement?	*What we're seeking here is a reflection of your ongoing community engagement efforts. What have you learned that could help encourage sustainable engagement?* *As a helpful resource, we encourage you to refer to the [SIA Community Engagement Toolkit](#).*
4. Please share your professional assessment of what guided your choices and prioritization efforts in the first year of SIA implementation? What stands out? Anything important or surprising to report back or reflect on? How were key decisions on scaled down implementation made? What impacts, if any, are helpful	*What we'd like to hear is what process guided your prioritization of certain SIA activities over others when faced with funding reductions and shifting community needs. We're also curious of any other unanticipated learnings which arose.*

Question	Context and Guidance
to name in how you navigated through the last year, specifically as it relates to SIA implementation? **(500 words or less)**	
5. *(Optional)* SIA Progress Markers offer a way to identify early impacts from the investments and strategies SIA grantees are pursuing. While not required, please consider charting your assessment of the significance of the kinds of changes you think happened for these progress markers during the last year as a result or through some contribution of SIA funding or planning processes.	*This question is **completely optional.** It is intended for those grantees that would like to start reporting on the changes they might be beginning to see on the progress markers. Please only respond to those sections (if any) which are relevant to your district. We understand that the likelihood of a district moving on all of these markers is rare, it is acceptable and expected that there will be no progress seen yet in many of these categories.* *Given the qualitative nature of this question, it may be helpful (if within one's capacity) to pose this to admin/data teams, hold World Cafes, or seek feedback from others via email, phone calls, meetings, etc.*