

# Participant Instructions

## What to know before participating:

- □ Survey participation is **voluntary**. You are **not required** to participate, and your employer **can't require** you to participate. If you choose to participate, you can **skip** any question you don't wish to answer.
- ☐ Your participation is **anonymous**, and your responses are **confidential**. Per ORS 192.355(4), your responses **are exempt** from public disclosure unless you optionally consent to disclosure at the end of the survey.
- ☐ ODE will **not** share your responses with schools, districts, ESDs, or other public education providers. ODE will only use your survey responses as part of **aggregate** and **suppressed** data reporting to protect your anonymity, confidentiality, and trust.



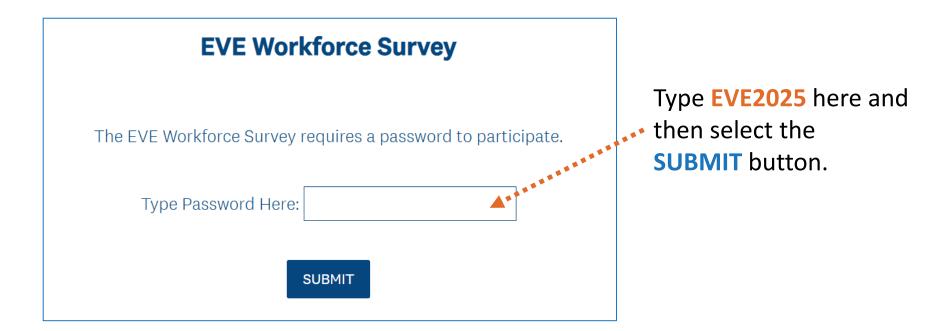
## Who should participate:

- ☐ Members of Oregon's Public Education Workforce including all licensed and classified staff as well as staff under contract to provide services to public education providers.
- □ Public education providers are public schools, school districts, education service districts (ESDs), charter schools, long term care and treatment (LTCT) facilities, youth corrections education programs (YCEPs), juvenile detention education programs (JDEPs), and the Oregon School for the Deaf (OSD).



#### How to log in to the survey:

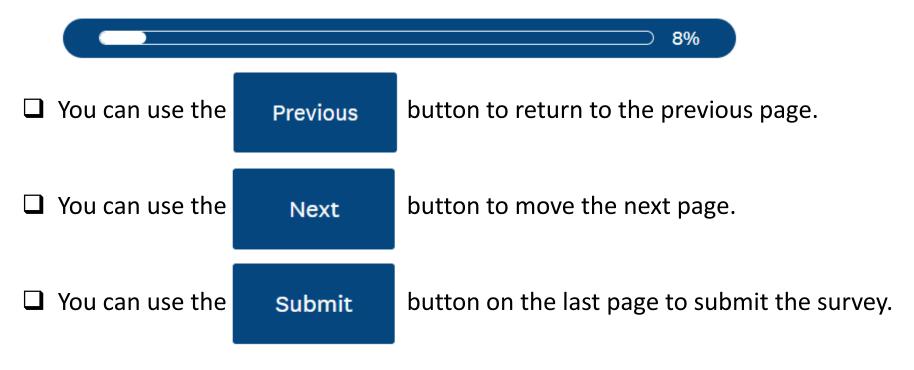
- ☐ Go to the EVE Workforce Survey: <u>EVE Survey 2025 English</u> or <u>EVE Survey 2025 Spanish</u>
- ☐ You'll need to enter the password (EVE2025) and select the submit button to begin participating.





#### How to navigate the survey:

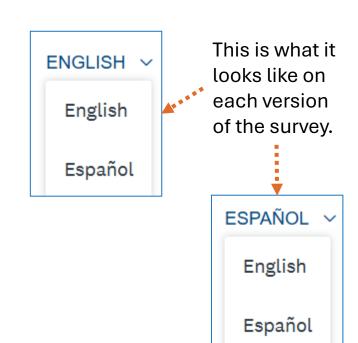
Each page in the survey has a status bar to track your progress.





## How to toggle between English and Spanish:

- ☐ The EVE Workforce Survey has an English and Spanish version.
- ☐ You can also toggle from English to Spanish or Spanish to English on the first page of the survey.
- ☐ In the upper right corner of the page that says Welcome! or ¡Bienvenido!, there's a small dropdown menu where you can select English or Español. Selecting English or Español means you will experience the survey in that language.
- ☐ Warning! You can only select a language on the first page of the survey. If you need to toggle back to English or Spanish, you'll have to return to the first page.





#### Types of survey questions:

Questions use a multiple choice/Likert scale. These are questions with ordered response options usually ranging from negative to positive (e.g., Not true to Very true).

☐ Most questions have multiple interactions. The ... question to the right is a great example. It consists of three interactions with a common stimulus.

☐ Some questions have a constructed response option.

This allows you to create a response rather than selecting a specific response option.

How true are the following statements about you and your workplace?



If you said YES to the previous question, are you considering leaving your current job for any of the following opportunities?

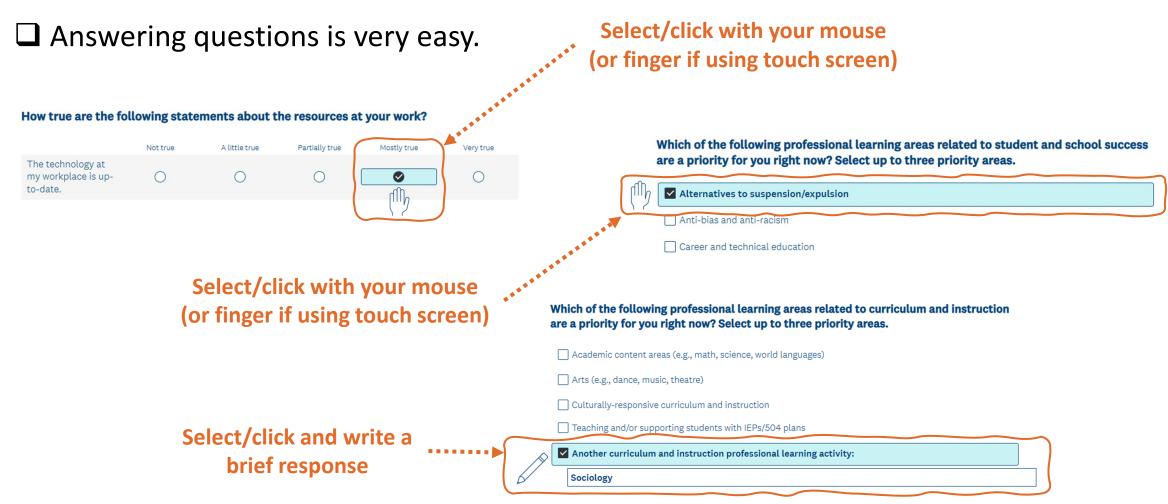
If you said NO, please skip to the next question.

- A similar job at your current employer
- A promotion at your current employer
- Volunteer or community service

Another opportunity:



#### How to answer a question:





# What to know about anonymity and confidentiality:

- Your participation is anonymous, and your responses are confidential. ODE will not share your EVE Workforce Survey responses with schools, districts, ESDs, or other public education providers.
- Per ORS 192.355(4), your responses are **exempt** from public disclosure. ODE will **only** disclose your responses if you provide consent at the end of the EVE Workforce Survey. Responding to the question is **optional**.



- ☐ Selecting Yes means your responses will not be confidential.
- Skipping the question or selecting No means ODE will keep your responses confidential and only report them publicly in aggregate and with suppression.



# Thank you for participating in the EVE Workforce Survey

- □ Take the EVE Workforce Survey: English or Spanish (Password is EVE2025)
- □ Contact ODE at ODE.EdStaffSurvey@ode.oregon.gov for questions or technical assistance.
- ☐Go to the EVE Workforce Survey webpage for more information

