



# Student Investment Account Planning Guide

## *for the 2019-20 School Year*



### How to Use:

This calendar suggests activities to help school districts stay on track to apply for Student Investment Account (SIA) funds.

#### AUGUST

- Learn about the Student Success Act (SSA) and Student Investment Account (SIA). See the [ODE SSA Webpage](#).
- Make a plan for engaging stakeholders on your needs assessment.

#### SEPTEMBER

- Begin to engage community and stakeholders in the needs assessment process that will inform your CIP and your SIA application. Document your process, participation, and input.
- Hold a School Board Meeting to inform your Board and community on the SSA, the SIA, the Continuous Improvement Plan (CIP) and engagement and needs assessment requirements.

#### OCTOBER

- Complete your engagement and needs assessment process that will inform your CIP and your SIA application. Document your process, participation, and input.
- Develop a CIP with the input you gathered to inform your needs assessment.
- Review your CIP at a School Board Meeting.

#### NOVEMBER

- Finalize your CIP with the input you gathered to inform your needs assessment.
- Submit your CIP to [ODE](#) between November 1 and December 6.
- Post your CIP on your website.

#### DECEMBER

- Complete any tasks from October and November.
- Respond to CIP feedback from ODE.

### Key Dates

**November 1:**  
CIP submission window  
opens

**December 6:**  
CIP submission window  
closes

**January 22-25:**  
SAVE THE DATE  
Learn about the SIA  
application process at the  
[COSA's OASE/OACOA  
Winter Conference](#)

**January - March 2020:**  
Submit SIA Application for  
Funds

### Please Note:

While CIP submission dates are final, other SSA and SIA process dates are tentative and require district and stakeholder input before they are finalized. Check the [ODE SSA Webpage](#) for updates and opportunities to provide input.

# Student Investment Account Planning Guide

## *for the 2019-20 School Year*



### How to Use:

This calendar suggests activities to help school districts stay on track to apply for Student Investment Account (SIA) funds.

### JANUARY

- Respond to CIP feedback from ODE.
- Learn about the SIA application process.

### FEBRUARY

- Engage in SIA application process.
- Hold a School Board meeting focused on your SIA application.
- Post your SIA plan and application on your website.
- Make your SIA plan and application available at your district office.

### MARCH

- Submit SIA plan and application to ODE.
- Revise application as needed.

### APRIL

- Host a School Board meeting to present the SIA grant agreement.
- Develop and negotiate grant agreement with ODE.

### MAY

- Finalize grant agreement with ODE.
- Continue to update stakeholders and your community.

### JUNE

- Continue to update stakeholders and your community.
- Finalize and adjust implementation plans based on final agreement and ahead of receiving any additional funding.

### JULY

- SIA funding is anticipated to begin for approved districts and eligible charter schools.

### Resources to Support your Efforts

#### Engagement

Check the [ODE SSA Webpage](#) for updates and supports.

**Needs Assessment & Continuous Improvement Planning**  
Go to the [ODE Continuous Improvement Process and Planning Webpage](#).

### Need Help?

ODE is working to provide resources and support. Contact Tamara Dykeman at [tamara.dykeman@state.or.us](mailto:tamara.dykeman@state.or.us) with your questions.